Setup a Weighted Total Column

1. Use Categories
   Group related columns together by assigning each column a category such as Assignments, Discussions, Tests. Categories allow you to drop the lowest score.

2. Assign Weighted Criteria
   Define calculation using percentages for each selected column and/or category (see below).

3. Running Total?
   Select “Yes” to Calculate as Running Total which exempts gradable columns with no score. Select “No” to include ALL gradable columns—forcing 0’s for no scores.

More Info: http://bblearn.uidaho.edu