

## Fees and Expenses

**The rates and procedures in this section are subject to change without notice.**

The rates and procedures quoted in this section were in effect during the 2005-2006 school year. The Board of Regents of the University of Idaho approve rate changes each April. For the most current rate information, go to [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts).

Students are encouraged to register early for classes at the University of Idaho. Information about the registration process is available from the Registrar's Office (208/885-6731, [www.uidaho.edu/registrar](http://www.uidaho.edu/registrar)). Information regarding fees is available from the Student Accounts Office (208/885-7447, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts)).

### Annual Expenses

Estimated annual expenses include the cost of undergraduate student fees, nonresident tuition (if applicable), grad/law/architecture fees (if applicable), room and board, books, and miscellaneous costs (clothing, laundry, transportation, incidentals, social/recreational expenses, fraternal affiliations, and personal needs). For an estimated cost of attendance, see the Financial Aid website, [www.students.uidaho.edu/finaid](http://www.students.uidaho.edu/finaid).

Students can choose to pay fees in installments. Payment information is shown in the "Deferred Payment of Fees" section further on in this catalog section. Personal checks, bank drafts, money orders, travelers checks, Discover, VISA, and MasterCard are accepted by the university.

### Full/Part-Time Registration Fees

**Architecture Dedicated Fee.** College of Art and Architecture students enrolled in academic courses for landscape architecture, interior design, and the architecture professional program pay the graduate fee and the architecture dedicated fee in addition to the undergraduate student fee and, if applicable, nonresident tuition. Students carrying eight or more credits will pay the full-time Architecture fee; students carrying seven credits or less pay the part-time Architecture fee. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates.

**Graduate/Professional Fee.** Graduate students pay this fee in addition to the undergraduate student fee and, if applicable, nonresident tuition. Undergraduate and non-degree students enrolling in graduate courses must also pay the appropriate graduate fee. Students carrying eight or more credits will pay the full-time Graduate/Professional fee; students carrying seven credits or less pay the part-time Graduate/Professional fee. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates.

**Law Fee.** Law students pay the graduate fee and the law fee in addition to the undergraduate student fee and, if applicable, nonresident tuition. Students carrying eight or more credits will pay the full-time Law fee; students carrying seven credits or less pay the part-time Law fee. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates.

**Undergraduate Student Fee.** Unless exempted, students carrying eight or more credits and all research/instructional assistants (including faculty-staff spouses) on full appointment pay the full-time undergraduate student fees. Students carrying seven credits or less pay the part-time undergraduate student fees. In addition, students in certain divisions may need to pay special fees (see "Special Fees" below). See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for fee payment deadlines.

Payment of full-time fees covers most laboratory and course charges and entitles the student to membership in the Associated Students University of Idaho (ASUI), to a nontransferable student identification card, to the services of the Alumni Office, and to the other services and facilities maintained by the university for the benefit of the students, subject to charges for special services and the payment of the special fees listed below. No reduction in fees can be made for students who may not want to use any part of these services.

**WUE Fee.** The Western Undergraduate Exchange Program fee is equal to 50 percent of the institution's full-time undergraduate student fee. This fee is in addition to the undergraduate student fees; nonresident tuition is not assessed to WUE students. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates.

**Nonresident Tuition Fee.** Students who are classified as nonresidents of the state of Idaho pay this fee in addition to the undergraduate student fees. Students carrying eight or more credits will pay the full-time nonresident tuition; students carrying seven credits or less pay the part-time nonresident fee. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates. For tuition purposes, a student may be classified as an Idaho resident by meeting one or more of the following qualifications:

1. Any student who has one or more parent or parents or court-appointed guardians who are domiciled in the state of Idaho. Domicile means the individual's true, fixed, and permanent home. It is the place where that individual intends to remain, and to which that individual expects to return when that individual leaves without intending to establish a new domicile elsewhere. To qualify under this section, the parent, parents, or guardian must have maintained a bona fide domicile in the state of Idaho for at least one year before the opening day of the term for which the student matriculates. One year is interpreted as 12 consecutive months immediately preceding the opening date of the term for which resident status is requested.
2. Any student who receives less than 50 percent of the student's support from a parent, parents, or legal guardians who are not residents of this state for voting purposes, but which student has continuously resided in the state of Idaho for 12 months next preceding the opening day of the term during which the student proposes to attend the college or university **and who has in fact established a bona fide domicile in this state primarily for purposes other than educational.** "Continuously resided" is interpreted as physical presence in the state for 12 consecutive months. Specified support applies to the 12-month period immediately preceding the opening date of the term for which resident status is requested.
3. Subject to the definition of "nonresident student" below, any student who is a graduate of an accredited secondary school in the state of Idaho, and who matriculates at a college or university in the state of Idaho during the term immediately following graduation regardless of the residency for the student's parent or guardian.
4. The spouse of a person who is classified, or is eligible for classification, as an Idaho resident for the purposes of attending a college or university. Classification under this section will require a copy of the marriage certificate, and the qualifying spouse may be required to submit proof of residency in the form of an affidavit.
5. A member of the U.S. Armed Forces, stationed in the state of Idaho on military orders. "Armed Forces" means the U.S. Army, Navy, Air Force, and Marine Corps. Uniformed services such as Coast Guard or National Guard do not qualify for residency requirements. Armed Forces members must be stationed in Idaho on active duty. A certified copy of the military orders may be requested in support of this qualification for residency classification.
6. A student whose parent or guardian is a member of the Armed Forces and stationed in the state of Idaho on military orders and who receives 50 percent or more of support from parents or legal guardians. The student, while in continuous attendance, shall not lose that residency when the student's parent or guardian is transferred on military orders. Specified support must have been provided for the 12 months immediately preceding the opening day of the term for which resident status is requested. "Armed Forces" means the U.S. Army, Navy, Air Force, and Marine Corps. Uniformed services such as Coast Guard or National Guard do not qualify for residency requirements. Armed Forces members must be stationed in Idaho on active duty. A certified copy of the military orders may be requested in support of this qualification for residency classification.
7. A person separated, under honorable conditions, from the United States Armed Forces after at least two years of service, who at the time of separation designates the state of Idaho as his or her intended domicile or who has Idaho as the home of record in service and enters a college or university in the state of Idaho within one year of the date of separation. "Armed Forces" means the U.S. Army, Navy, Air Force, and Marine Corps. Uniformed services such as Coast Guard or National Guard do not qualify for residency requirements. "Two years of service" shall mean two years of active duty service. Reserve duty status does not qualify for residency requirements. A certified copy of the DD-214 separation papers may be requested in support of this qualification for residency classification.
8. Any individual who has been domiciled in the state of Idaho, has qualified and would otherwise be qualified under the provisions of this statute and who is away from the state for a period of less than one calendar year and has not established legal residence elsewhere provided a 12-month period of continuous residency has been established immediately prior to departure.
9. A student who is a member of any of the following Idaho Native American Indian tribes, regardless of current domicile: (a) Coeur d'Alene tribe; (b) Shoshone-Paiute tribes; (c) Nez Perce tribe; (d) Shoshone-Bannock tribes; and (e) Kootenai tribe.

A "nonresident student" is a student who does not qualify as a "resident student" under the provisions above, and shall include:

1. A student attending an institution in the state with the aid of financial assistance provided by another state or governmental unit or agency thereof, such nonresidency continuing for one year after the completion of the semester for which such assistance is last provided.
2. A person who is not a U.S. citizen, who does not have permanent or temporary resident status or does not hold "refugee-parolee" or "conditional entrant" status with the United States Immigration and Customs Enforcement (USICE) or is not otherwise permanently residing in the United States under color of the law and who does not also meet and comply with all applicable requirements of the definition of resident status.

For students who apply for special graduate and professional programs including, but not limited to, the WWAMI (Washington, Wyoming, Alaska, Montana, Idaho) Regional Medical Program, the WICHE Student Exchange Programs, Creighton University School of Dental Science, the University of Utah College of Medicine, and the Washington, Oregon, Idaho (WOI) Regional Program in Veterinary Medical Education, no applicant shall be certified or otherwise designated as a beneficiary of such special program who has not been a resident of the state of Idaho for at least one calendar year previous to the application date.

Students currently enrolled at UI may obtain information and interpretation of the residency regulations from the Registrar's Office. Students who have not yet enrolled may contact the Admissions Office.

## Special Fees

**Add/Drop Fee (\$5).** This fee is charged each time an Add/Drop Form is filed after the fourth week of classes.

**Admission Application Fee.** For information concerning the application fee, see the section headed "Application Procedures" at the beginning of Part 2 of the catalog.

**Audit or Zero-Credit Fee.** Students who audit or take a course for zero credit pay this fee in addition to any special course fee unless the student has already paid the full-time student fees for that term. This fee is equivalent to the Part-Time Fee. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts), for current fee rates.

**Diploma Fee (\$25).** This fee is payable at the time the student applies for each degree to be awarded by the university. An additional late service charge of \$35 is charged for each application filed after the date listed in the registration calendar.

**Extramural Credit Application Fee (\$35). Extramural Credit Fee (\$25 per credit granted).** Students seeking extramural credits earned under regulation I-2 must pay the application fee at the time of application. The per-credit fee is charged to the student's account at the time the credit is granted.

**Lab and Course Fees.** Special fees are charged for certain courses. Examples include the College of Letters, Arts and Social Sciences that charges a general shop fee and the College of Education that charges special fees for physical education courses. See the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts) for current fee rates.

**Late Registration Service Charge (\$50).** Charging this fee is an incentive for students to complete their registration early. Students who register after the first day of classes must pay this fee.

**Late Registration Fee (\$50).** Students who are allowed to register after the sixth day of classes must pay this fee in addition to the Late Registration Service Charge.

**Music Special Fees.** All students who enroll in individual instruction pay a course fee. Additionally, fees are charged for some required courses within the music major curriculum. For current fees, consult the School of Music (208-885-6231) or see the lab & course fees on the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts).

**Petition Fee (\$10).** This fee is charged for each petition submitted to the Academic Petitions Committee or Graduate Council.

**Publication and Microfilming Fee (\$50).** At the time the application for the degree is filed, every doctoral candidate pays this fee for the publication of the dissertation abstract and for the microfilming of the dissertation.

**Registration Fee for Senior Scholars.** Idaho residents 60 years of age and older are permitted to enroll in courses on the Moscow campus, on a space-available basis. The fee is \$20 plus \$5 per credit. Senior scholars are enrolled after the regular registration days. In addition to this fee, special course fees for specific courses are also assessed (see Lab and Course Fees). Registration under this program entitles the student to instruction and library privileges only, and does not include insurance, student health services, ASUI membership, or free admission to athletic events.

**Registration Fee for Staff.** Under the Employee Educational Assistance Program (UI *Faculty-Staff Handbook* Sections 3740 and 3760), salaried UI employees on regular appointment who work at least half time (including those on official leave) may enroll in the university at the reduced rate of \$20 plus \$5 per credit. The Educational Fee and Tuition Reduction Program is a qualified reduction plan under Section 117 of the *Internal Revenue Code*. Under this program, fees waived for enrollment in undergraduate courses (except graduate students in undergraduate courses) are exempt from federal, state, and social security taxes; fees waived for graduate level courses or for graduate students in any courses are subject to tax. The tax is payable by the employee and deductions are made from the employee's paycheck by semester.

**Registration Fee for Staff Spouse.** To be eligible for this registration fee, the spouse must be on a board appointment at least half time. If the employee has been on a continuous half-time appointment for fewer than four years, during the fall or spring semester the spouse is limited to two courses not to exceed nine credits. The maximum credits in the summer are four. If the employee has been on a continuous half-time appointment more than four years, the benefit is unlimited. The fee rate is \$20 plus \$5 per credit. Spouses who are graduate or instructional assistants may not use a staff spouse waiver. The value of waived fees received for graduate work is taxable income to the employee (refer to information under the staff registration fee regarding the *Internal Revenue Code*).

**Student Health Service Fees.** Student Health Services provide a broad spectrum of outpatient medical care services. Please visit the Student Health Services website, [www.uidaho.edu/hsh](http://www.uidaho.edu/hsh) for hours of operation, health insurance plans, scope of services, and fee for services. Student health insurance fees are also available on the Student Accounts website, [www.students.uidaho.edu/studentaccounts](http://www.students.uidaho.edu/studentaccounts).

**Thesis/Dissertation Binding Fee (\$16).** At the time the application for the degree is filed, every candidate for an advanced degree who is submitting a thesis or dissertation (including such terminal projects as musical compositions) pays this fee to have two copies of the document bound for the library.

**Transcript Fee (\$7).** Every person who graduates from the UI is sent one student copy of their academic transcript with his/her diploma without charge. Official transcripts may be ordered at a cost of \$7 per copy. For instructions on ordering transcripts, see the Registrar's website, [www.uidaho.edu/registrar](http://www.uidaho.edu/registrar).

**WWAMI Fee.** First-year students who enroll in the WWAMI Medical Education Program pay this fee in addition to the undergraduate student fee. For the current WWAMI fee, contact the Student Accounts Office (208/885-7447).

### Deferred Payment of Fees

Students who have no delinquent accounts with the university and who are assessed registration fees or tuition in excess of \$200 are eligible to defer payment of part of the fees and tuition in accordance with the following regulations:

1. At least 40 percent of fees and tuition, in addition to the service charge specified below, must be paid at the time of registration.
2. Special fees must be paid at the time of registration including deposits, special course fees, insurance, fines, penalties, special workshop fees, and other special charges or fees.
3. Service charges for the deferred payment plan are based upon the amount deferred. This charge is nonrefundable and must be paid at the time of registration. Service charges are assessed as follows:

Amount Deferred	Service Charge
to \$200	\$15
\$201 - \$400	\$20
\$401 - \$700	\$25

\$701 - \$1,000	\$30
\$1,001 - \$1,500	\$35
\$1,501 - \$2,000	\$40
\$2,000 - \$2,500	\$45
Over \$2,500	\$50

4. During the fall and spring semesters, the deferred balance is payable in three equal installments which are due approximately four weeks and eight weeks into the semester. For the summer, there are two equal installments.
5. Delinquent installments are assessed an additional \$10 late charge, and the registration of the student concerned is subject to cancellation. If the terms of deferral are not fulfilled, the student loses the right to defer in the future.
6. Any aid received by a student for purposes of registration (scholarships, student loans, awards, etc.) must be applied toward the registration fees. If any aid funds remain, they are available for room, board, and books.
7. Students who wish to defer their registration fees, should check with the Student Accounts office to see if they can defer and, if so, a promissory note will be drawn up and signed.
8. In the event a student who owes deferred payments withdraws from school, the difference between the portion of charges that would normally be refundable, if any, and the amount paid on the deferred plan becomes immediately due and payable in full.

### **Refund of Fees**

Students who withdraw in accordance with the regulations governing withdrawals are entitled to the following refund of tuition and fees. Refunds are calculated on total fees and tuition charged less a \$50 administrative fee for full-time students and a \$20 administrative fee for part-time students. Refunds are based on the official date of withdrawal, which is considered to be the date the student begins the withdrawal process. Reduced fees paid by individuals using the employee educational benefit are not eligible for refunds. Special lab and course fees are non-refundable after the second week of class unless otherwise specified by the department charging the fee. All requests for refund of fees must be formally initiated in the semester in which the fees (charges) were incurred. Applicable federal Title IV financial aid funds will be returned to the Department of Education based on statutory regulations.

1. When the official date of withdrawal is prior to or on the first day of classes, 100 percent of fee and tuition charges is refunded.
2. When the official date of withdrawal is after the first day of classes but before the close of the second week of classes, 90 percent of fee and tuition charges less the applicable administrative fee is refunded.
3. When the official date of withdrawal is after the close of the second week of classes but before the close of the fourth week of classes, 50 percent of fee and tuition charges less the applicable administrative fee is refunded.
4. When the official date of withdrawal is after the close of the fourth week of classes but before the close of the eighth week of classes, 25 percent of fee and tuition charges less the applicable administrative fee is refunded.
5. When the official date of withdrawal is after the close of the eighth week of classes, no refund is given.