

GENERAL REQUIREMENTS AND ACADEMIC PROCEDURES

The following procedures and regulations have been adopted to help students, faculty members, and administrators carry out UI's overall academic program successfully. Students have the ultimate responsibility for meeting university, college, and departmental graduation requirements and academic procedures. Students, with the help of faculty advisors, should check their records each time they prepare to register to ensure that they are correctly and systematically fulfilling their degree requirements. It is the responsibility of advisors, major professors, and deans to assist students in understanding and complying with these requirements and procedures. The registrar assists by checking students' records for compliance with the regulations in this section of the catalog. Requests to waive curricular requirements, academic provisions, or academic standards should be presented to the appropriate department and/or college.

A - Matriculation

Applicants for enrollment in any course offered by UI for college credit, except correspondence study, submit personal data and credentials covering all previous academic work. (See "Undergraduate Admission to the University" or "Graduate Admission to the University") After UI has received these credentials and approved the application, registration access is given to the applicant and the applicant's first registration at UI concludes the matriculation process.

B - Registration

B-1. Registration Access. Registration access is given to new students as described above. It is also given to students who were previously enrolled within two years of the term in which they wish to register. Former students who have not been enrolled at UI within those two years must be re-admitted by the Undergraduate or Graduate Admissions Office at least one month prior to the term in which they wish to register. Such students will be required to submit transcripts from any institutions attended since their last registration at UI, and they may also be required to complete a residence questionnaire. Failure to meet the deadline may cause a delay in registration. Undergraduate students are required to meet with their academic advisor prior to registration.

B-2. Admission to Classes. Instructors do not admit anyone to class whose name does not appear on the class roster. UI instructors are given the authority to grant or deny access to classes by visitors.

B-3. Auditing Classes. Auditing a course consists of attendance without participation or credit. Audited courses will be recorded on a student's permanent record. The permission of the instructor is required before a student may audit a course. Seating preference in a course will be given to students who are completing the course for credit. (See C-2 and C-3 for deadlines).

B-4. Independent Study Courses. A student enrolled in the regular program is permitted to carry independent study courses for college credit only with the prior written approval of his or her academic dean. Credit for correspondence-study courses will not be accepted without such approval.

B-5. Registration for Courses Without Completion of Prerequisites. Students who have not completed the prerequisites to a course for which they are otherwise eligible may register for the course with the instructor's approval.

B-6. Registration of Lower-Division Students in Upper-Division Courses. All academic programs give priority in the first two years to meeting the general requirements for the appropriate degree and acquiring the foundation for advanced study; therefore, freshman students may not take upper-division courses. Exceptions may be made for students who have fulfilled the prerequisites and who are well prepared in their field of study. In such cases, the instructor may, with the concurrence of the student's advisor, authorize the exception.

B-7. Registration of Undergraduate and Non-degree Students in Graduate Courses. Undergraduate and non-degree students may register in graduate courses under the conditions outlined in the College of Graduate Studies section with the prior written approval of the instructor of the course, the student's advisor, and the Dean of the College of Graduate Studies.

B-8. Registration of Students with Baccalaureate Degrees as Undergraduates. To register as undergraduates, students with baccalaureate degrees must secure the permission of the dean of his or her undergraduate college and file a statement with the registrar indicating that they understand that the work will not be classified as graduate work and cannot be used toward a graduate degree at a later date. (See J-7-b and c.)

B-9. Registration for Full Semester Courses. Students may register for full semester courses through the sixth day of the semester. A student may register for a course with instructor approval through the tenth day of the semester.

B-10. Registration for Accelerated and Other Short Courses. Students may register for accelerated and other short courses at any time up to and including the starting date of the course without petition.

B-11. Pass-Fail Option.

B-11-a. Undergraduate Students.

1. After consultation with their advisors, undergraduates who have a cumulative grade-point average of 2.00 or higher are permitted to enroll in one course a semester under this P/F option. (The grade-point requirement is not applicable to students who are taking university-level courses for the first time.) This procedure is separate from taking courses that are regularly graded P/F. Within the limitations specified above, an undergraduate may enroll under the pass-fail option in any course EXCEPT: (a) courses listed by number and title in the student's major curriculum as printed in the individual department section; (b) courses taken to meet the distributional requirements of the college or curriculum, unless allowed for P/F enrollment by the college in which the student is majoring; (c) courses used to satisfy the general education requirements; (d) courses in the major subject field; and (e) courses in closely related fields that are excluded from this option by the student's department. (See B-11-d for "Reporting of Grades.")
2. Students in officer education programs (OEP) may enroll under this regulation in courses required because of their affiliation with the OEP ONLY with the permission of the administrator of the OEP department concerned.
3. A maximum of 12 credits earned in courses under this regulation may be counted toward a baccalaureate degree.

B-11-b. Graduate Students.

1. With the approval of the major professor concerned (or advisor in the case of an unclassified student) and the dean of the College of Graduate Studies, graduate students may enroll in a limited number of courses under this P/F option. This procedure is separate from taking courses that are regularly graded P/F.
2. Courses that may be taken by graduate students under this regulation are: (a) any course not in the student's designated major and (b) any course required to remove a deficiency or to provide background for the student's program, unless the major department stipulates that such deficiency courses must be taken on a regular-grade basis and completed with an A or B.
3. Of the minimum number of credits required for a degree, no more than three credits in a master's or specialist program or nine in a doctoral program may be taken under this P/F option.
4. To have P recorded for courses taken under this regulation, a graduate student must earn a C or above. A grade of D will be converted to an F on the student's records.
5. An unclassified student may enroll for courses under this option with the approval of his or her advisor (if assigned) and the dean of the College of Graduate Studies. If, however, at a later date an unclassified student is admitted to a degree program, the above regulations apply and no changes to regular letter grades will be permitted.

B-11-c. Adds, Drops, and Changes. Students may add or drop a P/F option course in the same manner as a regular course, and they may change from P/F to regular-grade classification, or vice versa, if they do so no later than the deadlines stated in regulation C and the academic calendar. Students may make these changes by securing the signatures of the advisor or major professor and dean concerned.

B-11-d. Reporting of Grades. Instructors are not notified as to which students are enrolled in courses under this P/F option. Grades are reported in the same manner as grades in courses taken on a regular-grade basis. The registrar is responsible for converting Cs or above to Ps on students' records and, for graduates, Ds to Fs. Grades of D reported for undergraduates are recorded on students' records and are not converted.

B-12. Registration in Joint-Listed Courses. A student who enrolls in a joint-listed course may only earn credit at the level the student initially completes the course. A student who enrolls in the same joint-listed course at a different level will not receive credit on his or her transcript.

C - Changes in Registration

C-1. Adding a Course. A student may add a full semester course online through the sixth day of the semester. A student may add a course with instructor approval through the tenth day of the semester. These periods are prorated for accelerated or short courses.

C-2. Dropping a Course. A student may drop a full semester course through the tenth day of the semester without a grade of W. This period is prorated for accelerated or short courses. Students may not drop a course by simply staying out of class.

C-3. Withdrawing from a Course. Beginning with the eleventh day of the semester and ending with the tenth week of the semester a student may withdraw from a course. During this period a grade of W will be recorded on the student's record and will count against their 21 credit withdrawal limit (see regulation C-4). This period is prorated for accelerated or short courses.

C-4. Credit Withdrawal Limitation. The number of credits that a student may withdraw from during his or her undergraduate career at UI is limited to 21 credits. If a student attempts to drop a course(s) that would bring the total credits he or she will have withdrawn from above 21, the student will not be allowed to do so. When a student withdraws from the university the credits in the courses for the semester do not count against the withdrawal credit limitation (see regulation G).

D - Credit and Continuing Education Unit

D-1. Unit of Credit Defined. A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities, including laboratory work, internships, practica, studio work, short courses, workshops and other academic work leading to the award of credit hours.

D-2. Credit-Load Limitations. (Also see J-5.)

D-2-a. Fall and Spring Semesters, and Summer Session.

1. During the Fall and Spring, an undergraduate student may register for no more than 20 credits in a semester. This number may be increased to 22 with specific written approval by his or her academic dean. Registration for more than 22 credits (except for students enrolled in the WWAMI Medical Education Program) is permitted only on approval of a petition to the Academic Petitions Committee (petition forms are available in deans' offices). During the Summer Session, an undergraduate student may register for no more than 18 credits. A law student may register for no more than 18 credits in a semester without approval of the Associate Dean in the College of Law. See the College of Graduate Studies section for the credit limitation for a graduate student.
2. Registration for courses with conflicting or overlapping meeting times is allowed only with the approval of the instructor of each affected course.

D-2-b. Full-Time Employees. A full-time UI employee may register for no more than six credits in a semester or three credits during the Summer Session. Written approval by the employee's departmental administrator and dean or director must accompany the registration form.

D-2-c. Non-degree Students. A non-degree students may register for no more than 7 credits each semester and may complete a maxi-

mum of 32 semester credits. Students on official UI exchange programs are not limited to 7 credits each semester. International exchange students must take 12 or more credits. Upon completion of 32 semester credits, the student must either be admitted as a degree-seeking student at UI or submit a letter of appeal to continue as a non-degree student.

D-2-d. Under Idaho State law, eligible high school students are given the opportunity to enroll in University of Idaho undergraduate courses and receive both college credit and credit towards high school graduation while still enrolled in high school. The number of credits for which a dual credit student may register in a given semester is determined by the high school counselor who must sign the enrollment form. However, the credit load limitations that apply to undergraduate students also apply to dual credit students.

D-3. Transfer Credit. Credit is accepted for work completed in accredited institutions of higher education as provided in the regulations covering the admission of transfer students. (See "Transfer Admission Requirements"; also see E-4 and J-5.)

D-4. Review and Prerequisite Courses. Students will not receive credit for courses taken in review or for courses that are prerequisites of courses they have already completed in the same subject area. Exceptions: 1) As stated in I-1, 2) Students who transfer in a course for which the UI requires Biol 115 or Biol 116 as a prerequisite (but who have not yet taken Biol 115 or Biol 116), may take Biol 115 and Biol 116 for credit.

D-5. Continuing Education Unit. Short learning activities may also be evaluated by a system of uniform continuing education units. Such units are granted in accordance with the following guidelines, which are set forth by the (national) Task Force on the Continuing Unit: A continuing education unit is expected to require 10 contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instructors. Continuing education, as used in this definition, includes all instructional and organizational learning experiences in organized formats that impart noncredit education to post-secondary-level learners. These properties of continuing education may be applied equally under the system regardless of the teaching-learning format, program duration, source of sponsorship, subject matter, level, audience, or purpose. The number of units to be awarded is determined by considering the number of contact hours of instruction, or the equivalent, included in the educational activity. Reasonable allowance may be made for activities such as required reports, lab assignments, field trips, and supervised study. A student may not receive academic credit and continuing education units for the same learning activity.

E - Grades

E-1. Grading System.

E-1-a. For purposes of reporting and record, academic work is graded as follows: A-superior; B-above average; C-average; D-below average; F-failure; I-incomplete work of passing quality (see regulation F); W-withdrawal; WA-withdrawal to audit; WU-withdrawal from the university; P-pass (see below); IP-in progress (see E-2); N-unsatisfactory and must be repeated (used only in Engl 090, Engl 101, and Engl 102 and Chem 050); S-satisfactory (used only in CEU courses); CR-Credit, and NC-No Credit (may be used only in professional development courses).

E-1-b. Grades of P may be reported at the option of the department on a course-by-course basis in noncompetitive courses such as practicum, internship, seminar, and directed study. Grades of P are also reported in courses carrying the statement, "Graded P/F," in the course description. In courses in which Ps are to be used, the method of grading will be made known to the students at the beginning of the semester, and the grading system will be uniform for all students in the courses. Grades under the pass-fail option are not affected by this regulation because the conversion of the regular letter grade is made by the registrar after instructors turn in the class rosters.

E-1-c. Midsemester grades in undergraduate courses must also conform to the above regulations. It is permissible to report Ps at mid-semester ONLY in courses that have been approved for grading on this basis.

E-2. In-Progress (IP) Grades.

E-2-a. Grades in Undergraduate Senior Thesis or Senior Project. The grade of IP (in progress) may be used to indicate at least minimally satisfactory progress in undergraduate courses such as senior thesis or senior project that have the statement "May be graded IP" in the

course description. When the thesis or project is accepted, the IP grades are to be removed (see E-2-c). Grades of IP in undergraduate courses are considered to represent grades of at least C or P. If, in any given semester, the instructor considers the student's progress unsatisfactory, an appropriate letter grade (D or F) should be assigned for that semester.

E-2-b. Grades in Graduate Research Courses. The grade of IP (in progress) may be used in courses 500 (Master's Research and Thesis), 599 (Non-thesis Master's Research), and 600 (Doctoral Research and Dissertation). When the thesis, dissertation, or other research document is accepted, or when a student ceases to work under the faculty member who is supervising his or her research, the IP grades are to be removed (see below). Grades of IP in graduate courses are considered to represent at least grades of B or P. If, in any given semester, the faculty member supervising the student's research considers the student's progress unsatisfactory, a regular letter grade (C, D, or F) should be assigned.

E-2-c. Removal of IP Grades. Departments may use on a department-wide basis either the P/F grading system, or regular letter grades, as well as P, when removing the previously assigned IP grades (e.g., a student who enrolled for six credits in course 500 one semester, four credits another semester, and five credits an additional semester could have 15 credits of IP grades removed with different grades for each of the blocks of credit registered for each semester, such as six credits of A, four credits of B, and five credits of P).

E-3. Grades in Law Courses. For additional provisions applicable to grades in law courses, see the College of Law section.

E-4. Computing Grade-Point Averages. Grades are converted by assigning the following number of points per credit for each grade: A-4, B-3, C-2, D-1, F-0. In computing the grade-point average, neither credits attempted nor grade points earned are considered for the following: courses graded I, IP, P, S, W, WU, N, CR, NC, correspondence courses, continuing education units, credits earned under regulation I, or courses taken at another institution. Credit earned at non-U.S. institutions is recorded as pass (P) or fail (F), except for some courses taken through an approved study abroad program.

[The UI considers only the *Institutional* grade-point average official. Although both institutional and overall grade-point averages are printed on transcripts, the overall grade-point average (which includes transfer courses) is informational only. To calculate a grade-point average divide the *Quality Points* (course credits times the points assigned for the grade earned) by the *GPA Hours* (course credits attempted *not* including grades of I, IP, P, W, WU, or N). *Earned Hours* indicate the total number of semester credits successfully completed (course grades of A, B, C, D, or P earned). Grades of P are included in *Earned Hours* but do not earn any quality points; grades of F are included in *GPA Hours*, but not in *Earned Hours*.]

E-5. Replacing Grades.

E-5-a. Some courses are listed in this catalog as "repeatable" (i.e., the credits listed for the courses show a maximum number of credits that may be earned or show "cr arr" or "max arr" indicating that the courses may be repeated for credit without restriction as to maximum). Other courses show one credit entry for the course (e.g., "1 cr," "2 cr," etc.) and may be taken only once for credit (see procedure for repeating to replace a grade below). [See the section entitled "Credit Designations" for more information.]

E-5-b. Replacing a Grade by Repeating a Course. A student who has received a D or F in a course at UI may repeat the course at the UI provided credit has not been earned in a more advanced vertically related course in the same subject area. Although all grades remain on the record, the first repeat will replace the grade and credit earned initially in the course. The second and subsequent repeats of the same course will be averaged in the student's institutional GPA. See the College of Law section for the exception to this regulation applicable to students in that college.

E-6. Reports of Grades and Grade Corrections. Grades are reported to the registrar for all courses at the end of each academic session and at mid semester for undergraduate courses (see deadlines in the academic calendar). The assignment of grades and corrections of grades are the sole prerogative of the instructor and are reported by the instructor directly to the Registrar's Office via the UI Faculty Web. All grades except I and IP (see regulation F and E-2) are considered final when assigned by an instructor at the end of a term. An instructor may request a grade correction when a computational or procedural error occurred in the

original assignment of a grade. No final grade may be revised as a result of re-examination or the submission of additional work after the close of the semester. Grade corrections must be processed within one year of the end of the term for which the original grade was assigned. In the event the instructor leaves the university, the departmental administrator may assign the final grade.

F - Grades of Incomplete

F-1. A grade of "Incomplete" is assigned only when the student has been in attendance and has done passing work up to a time within three weeks of the close of the semester, or within one week of the close of the summer session. It may be assigned only upon agreement of the student and course instructor when extenuating circumstances make it impossible for the student to complete course requirements on time (Extenuating circumstances include serious illness, car accidents, death of a family member, etc. It does not include lateness due to procrastination, the student's desire to do extra work to raise his/her grade, allowing a student to retake the course, etc.). Graduate students on probation, see College of Graduate Studies section on Probation, Disqualification, and Reinstatement. If a grade of "Incomplete" is submitted, the instructor will assign a reversion grade in the event the missing work is not completed. The instructor must also specify conditions and requirements for completing the deficient work, as well as any deadline shorter than the maximum time period allowed in F-2. At the end of each semester, the Registrar's Office will send an Incomplete Grade Report (IGR) to departmental administrators detailing every I grade submitted by their faculty that semester and the conditions for student completion.

F-2. Completion of "Incomplete" Grades. Final grades for incompletes received in the Fall semester or Intersession, must be assigned by the last day of the following Summer semester. Final grades for incompletes received in the Spring semester or Summer Session, must be assigned by the last day of the following Fall semester. When a student has completed the deficient work, the instructor will assign a final grade. An incomplete that is not completed within the time limit specified above would automatically be changed to the reversion grade assigned by the instructor at the time the incomplete was submitted. Instructors may assign a final grade anytime within the time period specified above. In the event the instructor leaves the university, the departmental administrator may assign the final grade. An incomplete remains on the student's permanent record and is accompanied by the final grade (i.e. I/A, I/B, I/C).

F-3. "Incomplete" Grades on Record at End of Final Term. A student cannot graduate with a grade of "Incomplete" on his or her record. At the end of the term in which the student will graduate, a grade of "Incomplete" in any UI course on that degree level (undergraduate, graduate, law, etc.) reverts to the grade that the instructor had specified on the online grade roster (see F-1). Reverted grades are included in the computation of the student's cumulative grade-point average at graduation. Nonetheless, a student who has graduated may make up the incomplete work within the usual time limit in an effort to raise the grade on the permanent record.

G - Withdrawal Procedures.

G-1. Standard Withdrawal Procedures.

G-1-a. A student who wishes to withdraw from UI before the end of the second week following midterms may begin the process of withdrawal by contacting the Registrar's Office. Withdrawal forms can be picked up at the college dean's office or the Registrar's Office. The request is not official until it is processed in the Registrar's Office. See regulation G-1-b for withdrawal from the university after the end of the second week following midterms.

G-1-b. A student is permitted to withdraw from UI after the end of the second week following midterms for compelling reasons only and after approval by the Academic Petitions Committee or after completing a medical withdrawal as explained in G-2. Examples of compelling reasons are: serious illness or injury of the student or death or serious illness or injury in the student's immediate family. Petitions for permission to withdraw after the end of the second week following midterms are forwarded *via the student's academic dean* to the Academic Petitions Committee on forms available in department and college offices. If the student's petition is approved, the Academic Petitions Committee will determine the effective date of the withdrawal. (See "Refund of Fees")

G-2. Medical Withdrawal Procedures.

G-2-a. The medical director of the Student Health Service, University

Psychiatrist or the director of the Counseling and Testing Center is authorized to grant or require a student's withdrawal from UI for medical reasons.

G-2-b. Voluntary Medical Withdrawal. Students desiring to withdraw from UI for medical reasons will consult the medical director of the Student Health Service, University Psychiatrist, or the director of the Counseling and Testing Center who will evaluate the request. If granted, the dean of students will be notified in writing to process the medical withdrawal.

G-2-c. Emergency Transfer to Institutional Care. The medical director of the Student Health Service or University Psychiatrist is authorized to act as the representative of the president in emergencies that, under Idaho laws, require the transfer of a student to a community or state health facility. The student may be granted a medical withdrawal from UI at the discretion of either director.

G-2-d. Mandatory Medical Withdrawal. It is the responsibility of the dean of students to order a medical examination of a student if the dean has reason to believe that the student has a serious medical or psychiatric condition that substantially threatens or interferes with the welfare of the student, other members of the university community, or the educational processes of the university. The dean notifies the student and the director of the Student Health Service that such an evaluation is to be conducted. This process may be started by the director of the Student Health Service, University Psychiatrist or the director of the Counseling and Testing Center for patients under care or counseling by notifying the student and the dean of students in writing.

1. **Request for Evaluation.** On notification from the dean of students, the medical director of the Student Health Service requests the student to undergo immediate professional evaluation by the medical director or the medical director's designee, or, at the student's request and expense, by a private physician or psychiatrist deemed appropriate by the medical director. A report of this evaluation is presented to the medical director with a specific recommendation as to whether a medical withdrawal is warranted.
2. **Evaluation Conference.** The medical director of the Student Health Service provides the student written notice of a time and place at which the medical director and student will confer on the final determination as to mandatory withdrawal. The student may have the assistance of a representative at this conference. The medical director refers to reports, recommendations, and evaluations pertinent to the case and is empowered to request additional relevant medical or psychiatric examinations of the student.
3. **Determination of Director.** Based on the evaluation and the conference, the medical director of the Student Health Service may determine: (a) that mandatory withdrawal is warranted by the student's medical or psychiatric condition; (b) that mandatory withdrawal is **not** warranted by the student's medical or psychiatric condition; or (c) that the student may remain enrolled subject to conditions specified by the medical director. The medical director transmits this decision in writing to the student and the dean of students. If withdrawal is ordered, the dean will process it.
4. **Finality of Determination.** Decisions made by the medical director of the Student Health Service pursuant to these procedures are final.
5. **Refusal of Evaluation.** If, after a request by the medical director of the Student Health Service, the student refuses to consult with a physician or psychiatrist, the director will, if practicable, seek the help of the student's family in persuading the student to seek appropriate professional assistance. Should these efforts not result in the student taking the desired action, the director summarizes the steps taken to secure needed information and the reasons for the withdrawal and instruct the dean of students to process the withdrawal. A copy of this order for withdrawal is sent to the student. The dean will process the withdrawal as mandatory, but involuntary.
6. **Appeal.** A student may appeal to the Vice Provost for Academic and Student Affairs either (a) to revoke the order of the dean of students for a medical examination or (b) in case a procedural error is alleged, to order the determination of the medical director of the Student Health Service reopened.

G-2-e. Any student placed on medical withdrawal may, if appropriate, be informed, in writing, by the medical director of the Student Health Ser-

vice, University Psychiatrist or the director of the Counseling and Testing Center that he or she is eligible to return to UI at a later date on the favorable recommendation of one of the above. When applying for readmission, the student is responsible for providing one of the above with evidence of satisfactory treatment of the condition that necessitated medical withdrawal. Medical withdrawals are subject to the same refund rules and procedures as other withdrawals (see "Refund of Fees").

G-3. Grades for Students Who Withdraw. Grades for a student who withdraws are recorded as provided in regulations C and F-1. A student who withdraws from, or leaves, UI without official approval will receive Fs in all courses in which he or she is registered and for which the grade has not already been assigned.

H - Final Examinations

H-1. The last five days of each semester are scheduled as a final exam week (two-hour exams) in all divisions except the College of Law. The following provisions apply:

H-1-a. No quizzes or exams may be given in lecture-recitation periods during the week before finals week. Exams in lab periods and in physical education activity classes, final in-class essays in English composition classes, and final oral presentations in speech classes are permitted.

H-1-b. Final exams or final class sessions are to be held in accordance with the schedule approved by the Faculty Council. Instructors may deviate from the schedule only on the recommendation of the college dean and prior approval by the provost or provost's designee.

H-1-c. The final exam time will be scheduled based on the lecture portion of a course. The final exam time is based on the meeting schedule of the course section, as it exists in the class schedule for that semester. If a class meets Monday, Wednesday, and Friday, for example, the final exam time will be based on the time the class is scheduled to meet on these days. If the meeting day(s) and/or time of the lecture portion of a course change during the semester the final exam time will be scheduled based on the first meeting time.

H-1-d. Where exams common to more than one course or section are required, they must be scheduled through the Registrar's Office and are regularly held in the evening.

H-1-e. Students with more than two finals in one day may have the excess final(s) rescheduled. A student must make arrangements with the department and the instructor of the course to schedule the final exam in one of the conflict exam periods.

H-1-f. Athletic contests are not to be scheduled during finals week.

H-2. Students who miss final exams without valid reason receive Fs in the exams. Students who are unavoidably absent from final exams are required to present evidence in writing to the instructor to prove that the absence is/was unavoidable.

H-3. Instructors, with the concurrence of their departments, may excuse individual students from final exams when such students have a grade average in the course that will not be affected by the outcome of the final exam. In such instances, the grade earned before the final exam is to be assigned as the final grade.

H-4. Early final exams are permitted for students, on an individual basis, who clearly demonstrate in writing that the reasons for early final exams are compelling. Such requests require approval by the department and instructor of the course.

I - Other Credit Opportunities

I-1. Credit opportunities for exams/high school courses taken prior to becoming a degree-seeking undergraduate student at UI. (See regulation J-5-b for credit limitations.)

I-1-a. College Board Advanced Placement Exams (AP). Credit is granted for advanced-placement courses completed in high school in which a rating of 5, 4, or 3 is attained in College Board advanced-placement tests. For details, see Registrar's website, www.uidaho.edu/registrar.

I-1-b. College Level Examination Program (CLEP). UI grants credit for the successful completion of tests under the College Level Examination Program, as approved for specific courses by UI departments. For minimum scores needed to earn credit, see Registrar's website, www.uidaho.edu/registrar.

I-1-c. Other Exams. UI grants credit for students who achieve specific scores on the ACT, SAT, and COMPASS exams. Credit from these

exams for Engl 101 will be granted after the successful completion of Engl 102. For the minimum scores needed to earn credit, see Registrar's website, www.uidaho.edu/registrar.

I-2. Credit opportunities while a degree-seeking student at UI. (See regulation J-5-b for credit limitations.)

I-2-a. Challenged Courses (Credit by Examination). Degree-seeking students may challenge UI lecture and associated laboratory courses (earn credit by examination) as follows:

1. Students must receive permission from the course instructor, from the administrator of the department in which the course is offered, and from his/her academic dean to challenge a course. Applications to challenge a course are available on the Registrar's Website. The application must be signed and the application fee paid to the Student Accounts/Cashiers Office (see Special Fees for extramural credits). The form is then returned to the Registrar's Office. The registrar checks the student's record to confirm if the student is eligible to challenge the course and notifies the instructor or student accordingly.
2. Undergraduates must score C or higher to pass and obtain credit. Graduate students must score A or B to pass and obtain credit. A passing grade is entered as P and is not included in grade-point computations. The student's account will be charged the appropriate per-credit fee at the time the credits are recorded on the student's transcript (see Special Fees for extramural credits). If a student does not meet these standards, no entry is made on their record and no per-credit fee is charged to their account.
3. Results of the challenged courses must be forwarded to the registrar no later than the beginning of the last week of the semester.
4. No examinations under this regulation may be conducted during the last two weeks of any academic session.
5. Students are not permitted to challenge a prerequisite course after having completed the advanced course.
6. Credit in courses offered by the College of Law may not be obtained by this procedure.

I-2-b. Experiential Learning Credit. With the approval of an ad hoc committee consisting of representatives from the colleges and departments involved (convened by the registrar) and payment of the applicable fees (see Special Fees for extramural credits), an undergraduate may be awarded lower-division and/or upper-division (100-499 series) credit in recognition of university-level knowledge or competence gained in work and life situations outside of UI's jurisdiction, mass media, and independent reading and study. Examples of work and life situations outside UI's jurisdiction include knowledge or competence gained in business, industry, government, or community agencies; or through travel or private study; or while studying at a proprietary or non-accredited institution. Petitions for such credit must be approved by the student's departmental administrator and academic dean, and must be supported by such evidence as is needed to provide a sound basis for evaluating the student's achievements. Credits granted under this regulation are recorded as experiential learning and a grade of P is assigned. The department through which the degree is to be granted will determine the applicability of credits earned through experiential learning toward the satisfaction of specific degree requirements. (See J-5.) Petition forms for experiential learning credit are available on the Registrar's website, www.uidaho.edu/registrar.

I-2-c. Technical Competency Credit. Technical competency credits may be gained from experience in areas of concentration related to bachelors degrees in professional-technical education or industrial technology. Grades of P for the successful completion of CTE 470, are normally recorded on a student's transcript during their last semester or upon completion of all degree requirements. A maximum of 32 credits may be earned in a combination of CTE 470. Applications and instructions for technical competency credits are available at the Department of Curriculum and Instruction. See Special Fees for extramural credits.

I-2-d. Vertically Related Course Credit. Undergraduate degree-seeking students may bypass an elementary course and enroll in a higher vertically related course. Student with a C or better in the advanced course are eligible to receive credit and a grade of P for the lower vertically related courses in the same subject matter. Vertically related courses are listed at the beginning of each subject in the course descriptions section. Applications to receive credit for vertically related courses are available on the Registrar's website, www.uidaho.edu/registrar. See Special Fees for extramural credits.

Advisors should make sure that students are aware of this opportunity for obtaining credit.

I-3. Students who have completed courses at other institutions after bypassing lower vertically related courses, but have not been awarded credit for those bypassed courses, will be granted such credit on completion of a yet higher vertically related course at UI.

J - General Requirements for Baccalaureate Degrees

Candidates for baccalaureate degrees must fulfill the following requirements. (See the College of Graduate Studies section for the requirements for graduate degrees. See the College of Law section for the requirements for the degree of Juris Doctor.)

J-1. Credit Requirements.

J-1-a. Students must have earned a minimum of 120 credits to be granted a baccalaureate degree from the University of Idaho. Some programs require a higher minimum. For the minimum number of credits required in each degree program, see the major curricula of the various degree-granting units in the individual departmental section.

J-1-b. A minimum of 36 credits in upper-division courses (numbered 300 or above) is required for a baccalaureate degree.

J-2. Residency Requirements. A student must earn a minimum of 30 upper-division credits in UI courses. No credits awarded for independent study, bypassed courses, credit by examination, College Level Examination Program (CLEP), or experiential learning can be counted among these 30 UI credits. Study abroad and student exchange credits may be counted toward this requirement with prior approval by the student's academic department and dean.

J-3. Subject Requirements (General Education Curriculum). First-year students (see Admissions Status) are to complete the University of Idaho general education curriculum. A university education is a preparation both for living and for making a living. It offers an opportunity not only to lay the foundations of a career, but also to develop the mind to its highest potential, to cultivate the imagination as well as the power to reason, and to gain the intellectual curiosity that makes education a life-long enterprise. A central component of this preparation is the requirement that a student working toward a baccalaureate degree must complete the necessary course work in the six categories described below (J-3-a through J-3-f). This requirement is to be satisfied by earning the minimum number of credits specified for each category. Within the J-3-d, J-3-e, J-3-f categories, students must complete a total of 18 credits, with courses from at least four different disciplines. The ISem courses may not be counted towards the four discipline requirement. (Transfer students have two options for fulfilling this requirement; these are described under "General Education Requirements for Transfer Students" in the Undergraduate Admission section of this catalog). Courses that fulfill requirements in each category are reviewed each year and the list is updated in the Spring. Students and advisors are encouraged to check the list when it is published in the Spring to be aware of any additional courses that have been added to meet specific requirements. Courses that are approved to satisfy a general education requirement can be used to satisfy those requirements even if the course is completed prior to being approved as a general education course.

Note: Remedial courses may not be used to satisfy any of this requirement. Degree-seeking students must be enrolled in Engl 090, Engl 101, or Engl 102 in their first semester in residence and in each subsequent semester until they have passed Engl 102. They must also be enrolled in Math 108 or in a course that meets the general education requirement in mathematics, statistics, or computer science in their first year in residence and in each subsequent semester until the general education requirement in mathematics, statistics, or computer science has been satisfied.

J-3-a. Communication (5-7 cr). The purpose of this requirement is to develop the ability to organize one's thoughts, to express them simply and clearly, to observe the standards and conventions of language usage, and to suit tone to audience. The requirement is proficiency in written English equal to that needed for the completion of UI course Engl 102 and the completion of one additional course in this category.

Public Speaking. Students who receive a passing grade in Comm 101, Fundamentals of Public Speaking, are expected to develop and demonstrate the ability to make oral presentations in one-on-one settings, small groups, and large groups. Students should be able to

demonstrate basic competency in (1) organization and preparation, (2) oral language use and presentation, and (3) addressing audience needs and interests.

Written English. Students who receive a passing grade in any of the six English classes included in the general education are expected to develop and demonstrate competencies in their writing in (1) organization and development, (2) sentence variety and word choice, and (3) language usage conventions.

The following specific provisions apply to the English composition component:

1. Students who attain a satisfactory score on the College Board English Achievement or Scholastic Aptitude (Verbal) Test or the American College Testing (ACT) English Test will be awarded credit and grades of P for Engl 101 and Engl 102. Also, students who attain a score of 4 on the Advanced Placement Test in English will be awarded credit and a grade of P for Engl 101 and students who attain a score of 5 on the Advanced Placement Test in English will be awarded credit and grades of P for Engl 101 and Engl 102.
2. Students who do not meet the conditions stated in paragraph (1) will be tentatively placed, on the basis of their scores on the tests cited above, in either Engl 101 or Engl 102.
3. UI accepts credits earned in comparable writing courses taken at other accredited institutions. (See credit limitation in J-5-d.)

Comm 101 Fundamentals of Public Speaking (2 cr)

Engl 207 Persuasive Writing (3 cr)

Engl 208 Personal and Exploratory Writing (3 cr)

Engl 313 Business Writing (3 cr)

Engl 316 Environmental Writing (3 cr)

Engl 317 Technical Writing (3 cr)

Phil 102 Reason and Rhetoric (2 cr)

J-3-b. Natural and Applied Science (8 cr which include two accompanying labs OR 7 cr which includes a Core Science (CORS) course and one course with lab). The purpose of this requirement is to develop a better understanding of the physical and biological world by learning some of the principles that explain the natural phenomena of the universe, the experimental method used to derive those principles, and their applications.

Study in this area is undertaken as part of the general education requirements in order to promote scientific literacy, that is, the ability to read and understand the science issues being debated in society. Scientific literacy is essential if citizens are to make informed judgments on the wide range of issues that affect their everyday lives. Students receiving passing grades in the natural and applied science courses of the general education curriculum will demonstrate competency in the following areas: (1) knowledge of scientific principles; (2) the ability to write clearly and concisely using the style appropriate to the sciences; (3) the ability to interpret scientific data; (4) the ability to analyze experimental design critically; and (5) the development of laboratory skills.

Biol 102, 102L Biology and Society and Lab(4 cr)

Biol 115 Cells and the Evolution of Life (4 cr)

Biol 116 Organisms & Environments (4 cr)

Chem 101 Introduction to Chemistry I (4 cr) OR Chem 111 Principles of Chemistry I (4 cr)

Chem 112 Principles of Chemistry II (5 cr)

CORS 205-297 Integrated Science (3 or 4 cr)

EnvS 101 Introduction to Environmental Science, and EnvS 102

Field Activities in Environmental Sciences (4 cr)*

Geog 100, 100L Physical Geography and Lab (4 cr)

Geol 101, 101L Physical Geology and Lab (4 cr)

Geol 102, 102L Historical Geology (4 cr)

MMBB 154 and MMBB 155/Biol 155 Introductory Microbiology and Lab (4 cr)*

Biol 250 and MMBB 255/Biol 255 General Microbiology and Lab (5 cr)*

Phys 100, 100L Fundamentals of Physics and Lab(4 cr)

Phys 103, 104 General Astronomy and Lab (4 cr)*

Phys 111, 111L General Physics I and Lab (4 cr)

Phys 112, 112L General Physics II and Lab (4 cr)

Phys 211, 211L Engineering Physics I and Lab (4 cr)

Phys 212, 212L Engineering Physics II and Lab (4 cr)

Soil 205, 206 The Soil Ecosystem and Lab (4 cr)*

*To be counted toward satisfaction of this requirement, the full four or five credits (that is, both the lecture course and the accompanying labor-

atory course) must be completed.

J-3-c. Mathematics, Statistics, or Computer Science (3 cr). These courses develop analytical, quantitative, and problem solving skills by involving students in doing mathematics, statistics, or computer science and by focusing on understanding the concepts of these disciplines.

Students receiving passing grades in mathematics, statistics, or computer science will have the ability to recognize, analyze, and solve problems.

CS 101 Introduction to Computer Science (3 cr)

CS 112 Introduction to Problem Solving and Programming (3 cr)

Math 123 Mathematics Applied to the Modern World (3 cr)

Math 130 Finite Mathematics (3 cr)

Math 137 Algebra with Applications (3 cr)

Math 143 Pre-calculus Algebra and Analytic Geometry (3 cr)

Math 160 Survey of Calculus (4 cr)

Math 170 Analytic Geometry and Calculus I (4 cr)

Math 175 Analytic Geometry and Calculus II (4 cr)

Math 275 Analytic Geometry and Calculus III (3 cr)

Stat 150 Introduction to Statistics (3 cr)

Stat 251 Statistical Methods (3 cr)

J-3-d. Humanities (6 cr) and Social Sciences (6 cr). The purpose of these liberal arts courses is to provide students with critical tools for understanding the human experience and providing the means for students to respond to the world around them.

Humanities courses enable students to reflect upon their lives and ask fundamental questions of value, purpose, and meaning in a rigorous and systematic interpretative manner, with the goal of fostering understanding of culture and inspiring a citizenry that is more literate, respectful of diverse viewpoints, and intellectually inquisitive.

Social science courses enable students to apply rigorous analytic skills for the purpose of explaining the dynamic interaction among history, institutions, society and ideas that shape the behaviors of individuals, communities and societies. With these skills students can critically address the social issues of our contemporary world.

Courses on the humanities and social science lists that are also listed as satisfying the American diversity or international requirement are indicated by a D or I designation.

Approved Humanities Courses:

AmSt 301 Studies in American Culture (3 cr) D

Art 100 World Art and Culture (3 cr) I

Art 205 Visual Culture (3 cr)

Art 213 History and Theory of Modern Design I (3 cr) I

Art 302 Modern Art and Theory (3 cr)

Art 382 History of Photography (3 cr) I

Art 407 New Media (3 cr)

Dan 100 Dance in Society (3 cr)

Engl 175 Introduction to Literary Genres (3 cr)

Engl 221 History of World Cinema I (3 cr) I

Engl 222 History of World Cinema II (3 cr) I

Engl 257 Literature of Western Civilization (3 cr)

Engl 258 Literature of Western Civilization (3 cr)

Engl 341 Survey of British Literature (3 cr)

Engl 342 Survey of British Literature (3 cr)

Engl 343 Survey of American Literature (3 cr)

Engl 344 Survey of American Literature (3 cr)

Engl 345 Shakespeare (3 cr)

Engl 375 The Bible as Literature (3 cr)

FLEN 210 Introduction to Classical Mythology (3 cr)

FLEN 313 Modern French Literature in Translation (3 cr) I

FLEN 324 German Literature in Translation (3 cr) I

FLEN 331 Japanese Anime (3 cr) I

FLEN 391 Hispanic Film (3 cr) I

FLEN 393 Spanish Literature in Translation (3 cr)

FLEN 394 Latin American Literature in Translation (3 cr) I

Hist 350 European Cultural History, 1600-1800 (3 cr)

Hist 357 Women in Pre-Modern European History (3 cr)

Hist 366 Intellectual and Cultural History of Modern Europe (3 cr) I

Hist 442 The Medieval Church: Europe in the Early and High Middle Ages (3 cr)

Hist 443 or ReIS 443 The Medieval State: Europe in the High and Late Middle Ages (3 cr)

Hist 447 or ReIS 447 The Renaissance (3 cr)

Hist 448 or ReIS 448 The Reformation (3 cr)

IS 370 African Community, Culture, and Music (1-3 cr) I

MusH 101 Survey of Music (3 cr)

MusH 111 Introduction to Music Literature (3 cr)
 MusH 201 History of Rock and Roll (3 cr)
 Phil 103 Ethics (3 cr)
 Phil 201 Critical Thinking (3 cr)
 Phil 240 Belief and Reality (3 cr)
 Phil 351 Philosophy of Science (3 cr)
 Phil 361 Professional Ethics (3 cr)
 The 101 Introduction to the Theatre (3 cr)
 The 468 Theatre History I (3 cr) I
 The 469 Theatre History II (3 cr) I
 WmSt 201 Introduction to Women's Studies (3 cr) D

Approved Social Science Courses:

Anth 100 Introduction to Anthropology (3 cr)
 Anth 220 Peoples of the World (3 cr) I
 Anth 261 Language and Culture (3 cr) I
 Anth 329 North American Indians (3 cr) D
 Anth 350 or Soc 350 Food, Culture, and Society (3 cr) D
 Anth 462 Human Issues in International Development (3 cr)
 Comm 233 Interpersonal Communication (3 cr)
 Comm 335 Intercultural Communication (3 cr) I
 Comm 410 Conflict Management (3 cr)
 CSS 235 or For 235 Society and Natural Resources (3 cr)
 Econ 201 Principles of Macroeconomics (3 cr)
 Econ 202 Principles of Microeconomics (3 cr)
 Econ 272 Foundations of Economic Analysis (4 cr)
 EDCI 301 Learning, Development, and Assessment (3 cr)
 FLEN 270 or Hist 270 Introduction to Greek and Roman Civilization (3 cr)
 FLEN 307 The European Union (3 cr) I
 FLEN 308 European Immigration and Integration (3 cr) I
 Geog 165 Human Geography (3 cr) I
 Geog 200 World Regional Geography (3 cr) I
 Geog 365 Political Geography (3 cr) I
 Hist 101 History of Civilization (3 cr) I
 Hist 102 History of Civilization (3 cr) I
 Hist 111 Introduction to U.S. History (3 cr) D
 Hist 112 Introduction to U.S. History (3 cr) D
 Hist 380 Disease and Culture: History of Western Medicine (3 cr)
 IS 325 The Contemporary Muslim World (3 cr) I
 IS 326 Africa Today (3 cr) I
 IS 350 Sport and International Affairs (3 cr) I
 PolS 101 Introduction to Political Science and American Government (3 cr) D
 PolS 205 Introduction to Comparative Politics (3 cr) I
 PolS 237 International Politics (3 cr) I
 PolS 275 American State and Local Government (3 cr)
 PolS 331 American Political Parties and Elections (3 cr)
 PolS 332 American Congress (3 cr)
 PolS 333 American Political Culture (3 cr) D
 PolS 338 American Foreign Policy (3 cr) I
 PolS 360 Law and Society (3 cr) D
 PolS 381 Western European Politics (3 cr) I
 Psyc 101 Introduction to Psychology (3 cr)
 Soc 101 Introduction to Sociology (3 cr) D
 Soc 230 Social Problems (3 cr) D
 Soc 250 Social Conflict (3 cr) D
 Soc 301 or Anth 301 Introduction to Diversity and Stratification (3 cr) D
 Soc 323 Political Economy (3 cr) I
 Soc 336 Comparative Criminal Justice Systems (3 cr) I
 Soc 340 Social Change & Globalization (3 cr) I
 Soc 343 Political Sociology (3 cr) I
 Soc 422 or ReIS 423 Religion, Culture & Society (3 cr) D
 Soc 423 Social Class & Stratification (3 cr) D
 Soc 424 Sociology of Gender (3 cr) D
 Soc 427 or Anth 427 Racial and Ethnic Relations (3 cr) D
 Soc 431 Personal and Social Issues in Aging (3 cr) D
 Soc 439 Inequalities in the Justice System (3 cr) D
 Soc 440 Post-Colonialism (3 cr) I
 Soc 450 Dynamics of Social Protest (3 cr) D

J-3-e. American Diversity (One course) and International (One course or an approved study abroad experience). As we live in an increasingly diverse and multicultural world, the purpose of these courses is to prepare students to understand, communicate and collaborate with those from diverse communities within the United States and throughout the world.

The American diversity courses seek to increase awareness of con-

temporary and historical issues surrounding the social and cultural diversity in the U.S. Students engage in critical thinking and inquiry into the issues, complexities, and implications of diversity, and how social, economic, and/or political forces have shaped American communities. Diversity includes such characteristics as ability, age, ethnicity, gender, race, religion, sexual orientation, and socioeconomic status

*One course chosen from the approved American diversity courses listed below. If a student takes a Great Issues Seminar (ISem 301), Humanities, or Social Science course that also appears on the list of approved American diversity courses, then this requirement is considered to be completed.

The international courses seek to develop an understanding of international values, belief systems and social issues that have contributed to current balances of power and cultural relations. Students develop an understanding of the roles that the United States and other countries have played in global relations and the ways cultures have interacted and influenced each other.

*One course chosen from the approved international courses listed below. If a student takes a Great Issues Seminar (ISem 301), Humanities, or Social Science course that also appears on the list of approved international courses, then this requirement is considered to be completed. The international requirement may be waived if a student successfully completes an approved Summer, Fall, or Spring term abroad through the International Programs Office.

Approved American Diversity Courses:

AIST 320 The Celluloid Indian: American Indians in Popular Film (3 cr)
 AIST 401 Contemporary American Indian Issues (3 cr)
 AIST 420 Native American Law (3 cr)
 AIST 422, Anth 422, or ReIS 422 Plateau Indians (3 cr)
 AIST 478 Tribal Nation Economics and Law (3 cr)
 AIST 484 or Engl 484 American Indian Literature (3 cr)
 AmSt 301 Studies in American Culture (3 cr)
 Anth 329 North American Indians (3 cr)
 Anth 350 or Soc 350 Food, Culture, and Society (3 cr)
 Arch 411 or AIST 411 Native American Architecture (3 cr)
 Comm 432 Gender and Communication (3 cr)
 Comm 491 Communication and Aging (3 cr)
 EDCI 302 Teaching Culturally Diverse Learners (4 cr)
 Engl 380 Introduction to U.S. Ethnic Literatures (3 cr)
 FCS 414 Idaho's Journey Toward Diversity and Human Rights (1 cr, max 3)
 Hist 111 Introduction to U.S. History (3 cr)
 Hist 112 Introduction to U.S. History (3 cr)
 Hist 315 or LAS 315 Comparative African-American Cultures (3 cr)
 Hist 411 Colonial North America, 1492-1763 (3 cr)
 Hist 415 Civil War and Reconstruction, 1828-1877 (3 cr)
 Hist 417 United States, 1919-1960 (3 cr)
 Hist 418 Recent America, 1960-Present (3 cr)
 Hist 420 History of Women in American Society (3 cr)
 Hist 423 Idaho and the Pacific Northwest (3 cr)
 Hist 425 Immigration and Ethnicity in the United States (3 cr)
 Hist 426 or AIST 426 Red Earth White Lies: American Indian History 1840-Present (3 cr)
 Hist 428 History of the American West (3 cr)
 Hist 431 Stolen Continents, The Indian Story: Indian History to 1840 (3 cr)
 ID 443 Universal Design (3 cr)
 JAMM 340 Cultural Diversity and the Media (3 cr)
 JAMM 445 History of Mass Media (3 cr)
 MusH 410 Studies in Jazz History (3 cr)
 PolS 101 Introduction to Political Science and American Government (3 cr)
 PolS 333 American Political Culture (3 cr)
 PolS 335 American Interest Groups & Social Movements (3 cr)
 PolS 360 Law and Society (3 cr)
 PolS 468 Civil Liberties (3 cr)
 Psyc 315 Psychology of Women (3 cr)
 Psyc 419 Adult Development and Aging (3 cr)
 Soc 101 Introduction to Sociology (3 cr)
 Soc 230 Social Problems (3 cr)
 Soc 250 Social Conflict (3 cr)
 Soc 301 or Anth 301 Introduction to Diversity and Stratification (3 cr)
 Soc 431 Personal and Social Issues in Aging (3 cr)
 Soc 422 Religion, Culture & Society (3 cr)

Soc 423 Social Class & Stratification (3 cr)
 Soc 424 Sociology of Gender (3 cr)
 Soc 427 or Anth 427 Racial and Ethnic Relations (3 cr)
 Soc 439 Inequalities in the Justice System (3 cr)
 Soc 450 Dynamics of Social Protest (3 cr)
 Span 306 or LAS 306 Culture and Institutions of Latin America (3 cr)
 Span 411 Chicano and Latino Literature (3 cr)
 Span 413 Spanish American Short Fiction (3 cr)
 WmSt 201 Introduction to Women's Studies (3 cr)

Approved International Courses:
 AgEc 481 Agricultural Markets in a Global Economy (3 cr)
 AgEd 406 Exploring International Agriculture (3 cr)
 Anth 220 Peoples of the World (3 cr)
 Anth 261 Language and Culture (3 cr)
 Anth 462 Human Issues in International Development (3 cr)
 Arbc 101 Elementary Modern Standard Arabic I (4 cr)
 Arbc 102 Elementary Modern Standard Arabic II (4 cr)
 Art 100 World Art and Culture (3 cr)
 Art 208 Italian Renaissance Art and Culture (3 cr)
 Art 213 History and Theory of Modern Design I (3 cr)
 Art 302 Modern Art and Theory (3 cr)
 Art 303 Contemporary Art and Theory (3 cr)
 Art 313 History and Theory of Modern Design II (3 cr)
 Comm 335 Intercultural Communication (3 cr)
 CSS 493 International Land Preservation and Conservation Systems (3 cr)
 Econ 446 International Economics (3 cr)
 Econ 447 Economics of Developing Countries (3 cr)
 Engl 221 History of World Cinema I (3 cr)
 Engl 222 History of World Cinema II (3 cr)
 EnvS 225 International Environmental Issues Seminar (3 cr)
 FCS 411 Global Nutrition (2 cr)
 FCS 419 Dress and Culture (3 cr)
 FLEN 307 The European Union (3 cr)
 FLEN 308 European Immigration and Integration (3 cr)
 FLEN 313 French/Francophone Literature in Translation (3 cr)
 FLEN 324 German Literature in Translation (3 cr)
 FLEN 331 Japanese Anime (3 cr)
 FLEN 391 Hispanic Film (3 cr)
 FLEN 393 Spanish Literature in Translation (3 cr)
 FLEN 394 Latin American Literature in Translation (3 cr)
 Fren 101 Elementary French I (4 cr)
 Fren 102 Elementary French II (4 cr)
 Fren 201 Intermediate French I (4 cr)
 Fren 202 Intermediate French II (4 cr)
 Fren 301 Advanced French Grammar (3 cr)
 Fren 302 Advanced French Writing Skills (3 cr)
 Fren 304 Connecting French Language and Culture (4 cr)
 Fren 307 French Phonetics (4 cr)
 Fren 308 Advanced French Conversation (3 cr)
 Fren 407 French & Francophone Literatures (3 cr, max 9)
 Fren 408 French and Francophone Culture and Institutions (3 cr, max 9)
 Fren 410 French and Francophone Arts (3 cr)
 Geog 165 Human Geography (3 cr)
 Geog 200 World Regional Geography (3 cr)
 Geog 350 Geography of Development (3-4 cr)
 Geog 360 Population Dynamics and Distribution (3-4 cr)
 Geog 365 Political Geography (3 cr)
 Germ 101 Elementary German I (4 cr)
 Germ 102 Elementary German II (4 cr)
 Germ 201 Intermediate German I (4 cr)
 Germ 202 Intermediate German II (4 cr)
 Germ 301 Advanced German Grammar (3 cr)
 Germ 302 Advanced German Speaking and Writing (3 cr)
 Germ 306 Introduction to German Literature (3 cr)
 Germ 420 Topics in German Culture and Literature - Themes (3 cr, max 6)
 Germ 440 German Media through the Internet (3 cr)
 Hist 101 History of Civilization (3 cr)
 Hist 102 History of Civilization (3 cr)
 Hist 180 Introduction to East Asian History (3 cr)
 Hist 315 or LAS 315 Comparative African-American Cultures (3 cr)
 Hist 366 Modern European Cultural and Intellectual History, 1880-1980 (3 cr)
 Hist 372 History of England (3 cr)
 Hist 414 History and Film (3 cr, max 6)
 Hist 421 Pirates of the Caribbean and Beyond (3 cr)

Hist 438 or LAS 438 Modern Mexico and the Americas (3 cr)
 Hist 439 or LAS 439 Modern Latin America (3 cr)
 Hist 440 or LAS 440 Social Revolution in Latin America (3 cr)
 Hist 441 or LAS 441 Slavery and Freedom in the Americas (3 cr)
 Hist 455 Modern Europe (3 cr)
 Hist 456 Anti-Semitism and the Holocaust (3 cr)
 Hist 457 History of the Middle East (3 cr)
 Hist 466 Eastern Europe Since 1774 (3 cr)
 Hist 467 Russia to 1894 (3 cr)
 Hist 468 Russia and Soviet Union Since 1894 (3 cr)
 Hist 481 America's Wars in Asia (3 cr)
 Hist 482 Japan, 1600 to Present (3 cr)
 Hist 484 Modern China, 1840s to Present (3 cr)
 Hist 485 Chinese Social and Cultural History (3 cr)
 IS 325 The Contemporary Muslim World (3 cr)
 IS 326 Africa Today (3 cr)
 IS 350 Sport and International Affairs (3 cr)
 IS 370 African Community, Culture, and Music (1-3 cr)
 JAMM 490 Global Media (3 cr)
 Japn 101 Elementary Japanese I (4 cr)
 Japn 102 Elementary Japanese II (4 cr)
 Japn 201 Intermediate Japanese I (4 cr)
 Japn 202 Intermediate Japanese II (4 cr)
 Japn 301 Japanese Reading (3 cr)
 Japn 302 Japanese Writing (3 cr)
 Japn 303 Japanese Speaking (3 cr)
 LArc 390 Italian Hill Towns and Urban Centers (3 cr)
 MusH 420 Studies in World Music (3 cr)
 PoIS 205 Introduction to Comparative Politics (3 cr)
 PoIS 237 International Politics (3 cr)
 PoIS 338 American Foreign Policy (3 cr)
 PoIS 381 European Politics (3 cr)
 PoIS 420 Introduction to Asian Politics (3 cr)
 PoIS 449 World Politics and War (3 cr)
 PoIS 480 Politics of Development (3 cr)
 PoIS 487 Political Violence and Revolution (3 cr)
 Soc 323 Political Economy (3 cr)
 Soc 336 Comparative Criminal Justice Systems (3 cr)
 Soc 340 Social Change & Globalization (3 cr)
 Soc 343 Political Sociology (3 cr)
 Soc 367 or Phil 367 Global Justice (3 cr, max arr)
 Soc 440 Post-Colonialism (3 cr)
 Span 101 Elementary Spanish I (4 cr)
 Span 102 Elementary Spanish II (4 cr)
 Span 104 Elementary Spanish Transition (4 cr)
 Span 201 Intermediate Spanish I (4 cr)
 Span 202 Intermediate Spanish II (4 cr)
 Span 301 Advanced Grammar (3 cr)
 Span 302 Advanced Composition (3 cr)
 Span 303 Spanish Conversation (3 cr)
 Span 305 Culture and Institutions of Spain (3 cr)
 Span 306 or LAS 306 Culture and Institutions of Latin America (3 cr)
 Span 308 Proficiency in Reading (3 cr)
 Span 310 Spanish for Professions (3 cr)
 Span 401 or LAS 401 Readings: Spanish Literature (3 cr)
 Span 402 or LAS 402 Readings: Spanish American Literature (3 cr)
 Span 411 Chicano and Latino Literature (3 cr)
 Span 412 Spanish Short Fiction (3 cr)
 Span 413 Spanish American Short Fiction (3 cr)
 Span 419 Latin America Theatre Through Literature (3 cr)
 Span 420 Modern Spanish Theatre Through Literature (3 cr)
 The 468 Theatre History I (3 cr)
 The 469 Theatre History II (3 cr)

J-3-f. Integrated Studies - ISem 101 Integrative Seminar (3 cr), ISem 301 Great Issues (1 cr), and Senior Experience. The purpose of these courses is to provide students with the tools of integrative thinking, which are critical for problem solving, creativity and innovation, and communication and collaboration. Integrated learning is the competency to attain, use, and develop knowledge from a variety of disciplines and perspectives, such as the arts, humanities, sciences, and social sciences, with disciplinary specialization (to think divergently, distinguishing different perspectives), and to incorporate information across disciplines and perspectives (to think convergently, re-connecting diverse perspectives in novel ways). It is a cumulative learning competency, initiated as a first-year student and culminating as reflected in a graduating senior.

One course from ISem 101 (open to first-year students only). One credit of ISem 301. One course chosen from the approved Senior Experience courses listed below.*

Approved Senior Experience Courses:

AgEc 478 Advanced Agribusiness Management (3 cr)
 Art 490 BFA Art/Design Studio (6 cr, max 12)
 Art 491 Information Design (3 cr, max 9)
 Art 495 BFA Senior Thesis (2 cr, max 4)
 BAE 478 Engineering Design I (3 cr)
 BAE 479 Engineering Design II (3 cr)
 Biol 405 Practicum in Anatomy Laboratory Teaching (2-4 cr, Max 8)
 Biol 407 Practicum in Biology Laboratory Teaching (2-6 cr, max 12)
 Biol 408 Practicum in Human Physiology Laboratory Teaching (2-4 cr, max 8)
 Biol 411 Senior Capstone (2 cr)
 Biol 495 Research in Molec/Cell/Dev Biology (cr arr)
 Biol 496 Research in Ecology and Evolution (cr arr)
 Biol 497 Research in Anatomy and Physiology (cr arr)
 Bus 490 Strategic Management (3 cr)
 CE 494 Senior Design Project (3 cr)
 ChE 452 Environmental Management and Design (3 cr, max arr)
 ChE 454 or MSE 454 Process Analysis and Design II (3 cr)
 CS 481 CS Senior Capstone Design II (3 cr)
 CSS 475 Conservation Management and Planning II (4 cr)
 ECE 481 EE Senior Design II (3 cr)
 ECE 483 Computer Engineering Senior Design II (3 cr)
 Econ 490 Economic Theory and Policy (3 cr)
 Engl 440 Reading, Writing, and Rhetoric (3 cr)
 Engl 490 Senior Seminar (3 cr)
 EDCI 401 Internship Seminar (1 cr)
 EnvS 497 Senior Research (3 cr)
 FCS 486 Nutrition in the Life Cycle (3 cr)
 Fish 418 Fisheries Management (4 cr)
 Fish 495 Seminar (1 cr)
 For 424 Forest Dynamics and Management (4 cr)
 For 427 Prescribed Burning Lab (3 cr)
 FS 489 Food Product Development (3 cr)
 Geog 493 Senior Capstone in Geography (3 cr)
 Geol 490 Field Geology II (3 cr)
 Hist 401 Seminar (cr arr)
 Intr 401 Career and Leadership Development (2 cr)
 IS 495 International Studies Senior Seminar (3 cr)
 LArc 480 The Emerging Landscape (3 cr)
 ME 424 Mechanical Systems Design I (3 cr)
 ME 426 Mechanical Systems Design II (3 cr)
 MMBB 401 Undergraduate Research (1-4 cr, max 8)
 MMBB 497 Practicum in Teaching (2 cr)
 MvSc 486 Marketing, Implementation and Evaluation for Healthy, Active Lifestyles (1 cr)
 REM 456 Integrated Rangeland Management (3 cr)
 RMat 495 Product and Process Development and Commercialization (3 cr)
 The 483 Senior Capstone Project (1 cr)
 WLF 492 Wildlife Management (4 cr)

**Within the J-3-d, J-3-e, J-3-f categories, students must complete a total of 18 credits, with courses from at least four different disciplines. The ISem courses may not be counted towards the four discipline requirement.*

J-4. Grade Requirements. To qualify for the baccalaureate degree, a candidate must have a UI grade-point average of 2.00 or better. See exceptions under E-4 and E-5.

J-5. Credit Limitations. A candidate may count toward a baccalaureate degree no more than:

J-5-a. Seventy credits earned at junior or community colleges, or one-half of the total credits required for a student's intended baccalaureate degree, whichever is the higher number.

J-5-b. Forty-eight credits in any combination of credits granted for the following types of courses: credit based on test scores (for CLEP, College Board advanced-placement tests, ACT, SAT, COMPASS), credit by examination (challenge), experiential learning, independent study, technical competence, vertically-related course credit, and vocational-technical or military school courses. This 48-credit limitation may be exceeded for good cause with the approval of the Academic Petitions Committee (file petition through dean's office). Note: credits earned through any combination of external study and technical competence cannot exceed a maximum of 32 of the allowable 48 credits.

J-5-c. Twelve credits earned under the pass-fail option (see B-11).

J-5-d. Six credits in remedial-level courses; to be counted, these

credits must have been earned before the fall semester 1983; no such credits earned after summer session 1983 may be counted.

J-6. Assignment of Curricular Requirements (Catalog Issue). In addition to fulfilling the general university requirements for degrees, candidates for baccalaureate degrees must satisfy the particular requirements specified for their curricula. The pertinent requirements are those contained in the most recent UI catalog issue that was in effect at the time of, or subsequent to, the candidate's initial enrollment as a degree-seeking student at UI. The earliest catalog issue available to students re-admitted as a degree-seeking student at the UI, is the most recent catalog at the time of re-enrollment. A catalog issue is valid for a maximum of seven years from its effective date. The effective date of a catalog issue is the first Monday following spring graduation.

J-7. Second Baccalaureate Degree.

J-7-a. Students may concurrently pursue two different majors leading to two different baccalaureate degrees (e.g., B.A. and B.S.Ed.) from UI by working to fulfill the general university requirements for one degree and the departmental and college subject-matter requirements for each. For exceptions to this regulation, see notes with the curricula in general studies and agricultural science and technology in Parts 4 and 5, respectively. Students who plan to pursue two degrees concurrently should develop a schedule of studies that combines the degree requirements and present it to the dean(s) of the college(s) concerned as early as possible, preferably before the end of the junior year.

J-7-b. Students who have earned a baccalaureate degree at UI and who wish to complete the requirements for a different major and receive a second baccalaureate degree must earn at least 16 credits as an undergraduate student in UI courses other than those offered by independent study after the receipt of the first degree and fulfill the departmental and college subject-matter requirements for the second degree. (See B-9.) Students may return to UI and earn a second degree carrying the same name as one previously granted by UI so long as the requirements for a different major are satisfied and the students earn at least 16 credits as an undergraduate student in UI courses other than those offered by independent study after the receipt of the first degree. For exceptions to this regulation, see notes with the curricula in general studies and agricultural science and technology in parts 4 and 5, respectively. This regulation does not apply to students who were concurrently pursuing two different degrees under regulation J-7-a or to students who were concurrently pursuing two different majors under regulation J-8.

J-7-c. Students who have a baccalaureate degree from another recognized institution and who wish to earn another baccalaureate degree at UI, must earn a minimum of 32 credits as an undergraduate student in upper-division UI courses other than those offered by independent study after the receipt of the first degree and fulfill the departmental and college subject-matter requirements for the degree.

J-8. Degree with Double Major. Students may complete two different majors (curricula) offered under a particular baccalaureate degree and have both majors shown on their academic records and diplomas, e.g., Bachelor of Arts with majors in history and political science. Each of the majors must lead to the same degree. When majors leading to different degrees are involved, see the requirements applicable to the awarding of a second baccalaureate degree (J-7).

J-9. Academic Minors.

J-9-a. An academic minor is a prescribed course of study consisting of 18 or more credits which supplements an undergraduate major at the University of Idaho. For descriptions of minor curricula, see the programs of the degree-granting units in the individual departmental section. In the following paragraphs of J-9, "minor" denotes "academic minor," which is to be distinguished from "teaching minor"; for information on the latter, see the Department of Curriculum and Instruction section.

J-9-b. A student may pursue one or more minors in addition to a major by filing with the registrar a declaration of intention to do so. Completion of a minor is required only if specified by the degree-granting unit, but any minor completed is recorded on the student's academic record.

J-9-c. Transfer credits may be applied to a minor with the approval of the department offering the minor; however, the last nine credits applied to completion of the minor must be earned in UI courses, through study abroad, or through student exchange programs, and may not include credits earned through correspondence study.

J-9-d. A student may complete an undergraduate minor even though he or she has already earned a baccalaureate degree at the University of Idaho. If the sole objective is to complete an undergraduate minor, the student should declare a "Minor-Only" curriculum in the department offering the minor. Students who declare a minor-only curriculum are not eligible for financial aid funds (see the Student Financial Aid Services section).

K - Academic Honors

K-1. Graduation with Honors. Candidates for baccalaureate degrees are graduated with honors if they satisfy ONE of the following conditions. Note: Graduation with honors is determined at the point in time when the degree is posted to the student's academic record based upon the student's grade point average at that time. Grade corrections subsequent to the posting of the degree will be processed by the Registrar's Office but will not impact the honors designation for the student.

1. Their cumulative UI grade-point averages are as specified in K-1-a, K-1-b, or K-1-c and they have earned at least 56 credits in UI courses OR
2. Both their cumulative UI grade-point averages AND their grade-point average from all sources (the overall GPA on Banner) are as specified in K-1-a, K-1-b, or K-1-c, and they have earned at least 32 credits in UI courses.

No credits earned through correspondence study, bypassed courses, credit by examination, College Level Examination Program, experiential learning, or technical competence may be counted among these 56 or 32 credits. Candidates for the degree of Juris Doctor are graduated with honors under the same conditions, except the grade-point average considered is based exclusively on the student's record in the College of Law. Honors are not awarded with degrees earned through the College of Graduate Studies.

K-1-a. Candidates whose grade-point averages would place them within the top 3 percent of graduates from their respective colleges over the preceding five years are graduated **summa cum laude** (with highest distinction).

K-1-b. Candidates whose grade-point averages would place them within the top 6 percent (but below the top 3 percent) of graduates from their respective colleges over the preceding five years are graduated **magna cum laude** (with great distinction).

K-1-c. Candidates whose grade-point averages would place them within the top 10 percent (but below the top 6 percent) of graduates from their respective colleges over the preceding five years are graduated **cum laude** (with distinction).

K-2. Dean's List. Undergraduate students who are registered for at least 12 credits (10 in the College of Law) and attain a grade-point average of 3.50 (3.00 in the College of Law) for a given semester are placed on lists prepared for the college deans. [Note: The 3.50 GPA is based on 12 graded credit hours (GPA hours) and does not include courses graded pass/fail.] These lists are publicized within UI and are distributed to news agencies.

L - Academic Standing, Probation, Disqualification, and Reinstatement

L-1. Academic Standing for Undergraduate Students. Students are considered to be in good academic standing when they have a semester and a UI cumulative grade-point average of 2.00 or higher.

L-2. Academic Probation for Undergraduates.

L-2-a. At the end of a semester, undergraduate students who do not attain a UI cumulative grade-point average of 2.00 are placed on academic probation for the next semester of enrollment and are referred to the appropriate academic dean for advising. The effect of this probationary status is to serve notice that if a student's cumulative record at the end of the next semester in residence is unsatisfactory he or she will be disqualified and ineligible to continue at UI. Students in their first semester of college who achieve less than a 1.0 grade point average at the end of the semester will be placed on first academic disqualification rather than probation (see L-4-a).

L-2-b. Students on academic probation who attain a UI cumulative grade-point average of 2.00 or higher are automatically removed from probation.

L-2-c. Students on academic probation who attain a semester grade-point average of 2.00 or higher during the next or subsequent se-

mester after being placed on probation, but whose cumulative grade-point average is still below 2.00 remain on academic probation.

L-2-d. Because final grades for a probationary term may not be available until after a student has registered for an ensuing term, such registration must be considered tentative until the student's academic standing may be determined. If the student is disqualified at the end of the probationary term, the registration for the ensuing term is invalid and will be cancelled unless the student is reinstated (see L-4).

L-3. Academic Disqualification for Undergraduates.

L-3-a. Students in their first semester of college who achieve less than a 1.0 grade point average at the end of the semester will be placed on first academic disqualification.

L-3-b. Students on academic probation with less than 33 cumulative net credits will be disqualified if their semester grade-point average falls below a 2.00 and their UI cumulative grade-point average falls below a 1.80. Students in this group with a semester grade-point average below a 2.00 and a UI cumulative GPA between 1.80 and 1.99 will remain on probation.

L-3-c. Students on academic probation with 33 or more cumulative net credits will be disqualified at the end of a probationary semester if both their UI cumulative grade-point average and their semester grade-point average are below 2.00.

L-3-d. To reregister after being academically disqualified, students must be reinstated. (Students must contact their respective college, prior to the beginning of the semester, for the deadline to petition for reinstatement.)

L-3-e. Because final grades for a probationary term may not be available until after a student has registered for an ensuing term, such registration must be considered tentative until the student's academic standing may be determined. If the student is disqualified at the end of the probationary term, the registration for the ensuing term is invalid and will be cancelled unless the student is reinstated (see L-4).

L-4. Academic Reinstatement for Undergraduates.

L-4-a. After a first academic disqualification, students may be reinstated (i.e., have their eligibility to continue restored) by petition to and favorable action by the college in which they are enrolled OR by remaining out of UI for at least one semester. Summer does not qualify as a one semester absence.

L-4-b. After a second academic disqualification, students may be reinstated at any time only by petition to and favorable action by the college in which they are enrolled.

L-4-c. Students academically disqualified for a third time may be reinstated only after successful petition to the college in which they are enrolled and the Academic Petitions Committee.

L-4-d. Students who have been reinstated may continue to register on probation so long as they attain a 2.00 or better grade-point average for each semester following a disqualification.

L-4-e. Students who are academically disqualified and reinstated are reinstated on academic probation.

L-5. Academic Warning for Undergraduates. Students not on probation who attain a grade-point average below 2.00 during a given semester without dropping below a UI cumulative grade-point average of 2.00 receive an academic warning. Although this does not affect their academic standing or their eligibility to register, the students are referred to the appropriate academic dean for advising.

L-6. Summer Session. Academic disqualification at the end of a spring semester does not affect a student's eligibility to continue in the immediately ensuing summer, but to register in any subsequent term the student must be reinstated. Academic standing is not computed at the end of summer session.

L-7. Fresh Start. Qualified undergraduate students who wish to reenter the university in a specific degree program after a period of absence will be allowed a "Fresh Start" as described below.

L-7-a. To qualify for a Fresh Start, students (1) must not have been enrolled in any college or university as a full-time matriculated student for at least the five years immediately before applying for the program, (2) must have a UI cumulative GPA of less than 2.00, and (3) must be approved for the program by the college dean that administers the academic program they wish to pursue.

L-7-b. Once the student has completed an additional 24 credits of

course work with a Fresh Start cumulative GPA of at least 2.00 and has been in the program at least two semesters, the cumulative GPA will be reset to 0.00 as of the time of admission to the Fresh Start Program.

L-7-c. Students in the Fresh Start Program will be allowed a maximum of six credits of "W" during the first two semesters after admission to the program. If the Fresh Start is successfully completed, the count for the 20-credit limit on withdrawals (see C-2) will be reset to 0 as of the time of admission to the Fresh Start Program.

L-7-d. University probation and disqualification regulations apply throughout the Fresh Start process.

L-7-e. To graduate with honors, a student in the Fresh Start Program must have at least 56 credits in UI courses after the Fresh Start (see K-1). Fresh Start Program participants are eligible for the dean's list (see K-2) on a semester-by-semester basis.

L-7-f. Application forms and explanatory materials are available at the Registrar's Office.

L-8. Academic Standing for Graduate Students. Graduate students are considered to be in good standing when they have a semester and cumulative grade-point average of 3.00 or higher.

L-9. Academic Probation for Graduate Students.

L-9-a. A graduate student is placed on academic probation after any semester or summer session in which a GPA of less than 3.00 is earned in courses placed on the graduate transcript, regardless of the student's cumulative GPA.

L-9-b. Graduate students on academic probation who attain a semester and cumulative grade-point average of 3.0 or higher are automatically removed from academic probation.

L-9-c. Graduate students on academic probation who attain a semester GPA of 3.00 or higher during the next or subsequent semester or summer session after being placed on probation, but whose cumulative GPA is still below a 3.00, will remain on academic probation.

L-10. Academic Disqualification for Graduate Students. A graduate student will be disqualified if a semester GPA of less than 3.00 (regardless of cumulative GPA) is earned on courses placed on the graduate transcript during the second, consecutive semester or summer session

L-11. Academic Reinstatement for Graduate Students.

L-11-a. A graduate student may be reinstated after disqualification under the following conditions: the student may not enroll as a graduate student for at least one semester (fall or spring), must get the positive recommendation of his or her program's administrator, and must gain approval from the College of Graduate Studies.

L-11-b. Reinstatement is granted for a specific semester only and the student must enroll in that semester.

L-11-c. The student must receive a term GPA of at least 3.0 the first semester back in the College of Graduate Studies.

L-11-d. A reinstated student will be placed on probation if their cumulative GPA is below a 3.00.

L-11-e. A reinstated student will be disqualified after the second consecutive term where a 3.0 GPA was not achieved (see L-10).

L-12. Regulation L does not apply to law students. See the College of Law Announcement for information for law students.

M - Attendance, Field Trips, and Official Student Travel

M-1. Attendance. Instructors will make clear at the beginning of each course the extent to which grades are dependent on attendance and in-class participation. Students are responsible for class attendance. Students are accountable for communicating with the instructor and making up missed work in the event of any absence. Instructors shall provide reasonable opportunity for students to make up work when the student's absence from class resulted from: (a) participation in official university activities and programs, (b) personal illness, (c) family illness and care, or (d) other compelling circumstances.

M-2. Field Trips and Official Student Travel. "Field trip" is defined as any required, course-related student travel that exceeds 25 air miles from the campus or conflicts with other classes that the students involved are taking. (A trip taken within 25 air miles during the class scheduled for the

particular class or at a time that does not conflict with other classes the students involved are taking is a "local trip," not a "field trip.")

M-2-a. Missed Class Work. Students participating in field trips, as defined above, or other official UI activities are responsible for conferring in advance with the instructors of any classes that will be missed in order to be eligible for making up missed class work. (See M-1.)

M-2-b. Approval of Course-Related Field Trips. Administrative approval for course-related field trips will be obtained by the person in charge of the trip as follows:

1. Each field trip as identified in the catalog course description requires prior approval by the department in accordance with divisional procedures (application for approval should be made at least one week before the expected departure).
2. Each field trip NOT identified in the catalog course description requires prior approval by the departmental administrator, and the dean of the college (application for approval should be made at least two weeks before the expected departure).

M-2-c. Approval of Other Official Student Travel. Administrative approval for official student travel that is NOT course related is obtained from the vice president for student affairs (application for approval should be made at least two weeks before the expected departure).

M-2-d. Costs. When a college can cover all or part of the cost of a course-related field trip from allocated funds, the college should do so. If the college cannot cover the cost, or a portion thereof, the cost (or remaining portion) must be borne in proportionate share by the students in the course. Students missing required field trips identified in the catalog course description must pay their proportionate shares.

M-2-e. Field-Trip Completion Deadline. All field trips and other UI-approved student travel must be completed before 7:30 a.m. on the fifth day of classes before the start of final examinations. Part3 Pg. 4 of 6

M-2-f. Vehicle Information. Information concerning privately owned vehicles (registration, insurance, driver's license, etc.) to be used for field trips or other official student travel must be filed in the Risk Management Office (Rm. 209, Admin. Bldg.). Administrators of departments and divisions are responsible for ensuring that the required information is filed before the initial use of each privately owned vehicle in a given academic year.

M-3. Accommodation of Religious Observances in the Administration of Examinations. When tests or examinations fall on days objectionable to a student because of religious beliefs, the student should contact the instructor as soon as possible. The instructor may require the student to submit a concise, written statement of the reasons for the request. If the request appears to be made in good faith, the instructor should make alternative arrangements for the administration of the examination or test. If the instructor believes the request not to be in good faith, or if the instructor and the student are unable to agree on arrangements, the student or the instructor should seek the assistance of the departmental administrator, dean, or provost, in that order.

M-4. Drop for Non-attendance. Students are responsible for notifying their instructors through the Registrar when extenuating circumstances not covered as an official absence as defined in M-1 prevent their attendance during the first week of the semester. Instructors may notify the Registrar to drop students who have not attended class or laboratory meetings nor notified the instructor through the Registrar by the end of the sixth business day following the start of the class. Valid reasons for missing classes do not relieve the student of making up the work missed.

N - Class Rating

Class ratings of undergraduates are determined as follows: Sophomore-26 credits, Junior-58 credits, and Senior-90 credits.

O - Miscellaneous

O-1. Credit Requirements for Full-Time Students.

O-1-a. For purposes other than fees, UI students in all divisions except the College of Graduate Studies and the College of Law must carry 12 credits each semester or summer session to be classified as full time.

O-1-b. For fee and tuition purposes only, students carrying eight or more credits (or equivalent in audits and zero-credit registrations) and all teaching/research assistants on full appointment, regardless

of the number of credits they register for, are classified as full-time students.

O-1-c. Students in the College of Graduate Studies are considered full time: (1) when registered for nine credits (or equivalent) of course and/or thesis work; or (2) when on full-time appointments as teaching assistants or research assistants.

O-1-d. Veterans and war orphans attending UI on the G.I. Bill must carry certain minimum credit loads to be considered by the Veterans' Administration for benefits as indicated in the table accompanying this regulation. (Audits do not count; repeats and reviews may be included when the student's advisor certifies that the course is required in the student's curriculum or is needed to remove a deficiency or to provide essential background for the student's program; file a copy of the program with the veterans' clerk at the Office of Dean of Students.)

Minimum Credit Loads for Veterans' Benefits

Benefits	Academic Year Undergraduate	Academic Year Graduate	Summer Session Undergrad & Grad
Full	12 or more	9 or more	Must be Arranged
Three-fourths	9-11	6-8	
Half	6-8	3-5	
Fees and tuition only	Fewer than 6	Fewer than 3	

O-1-e. Students in the College of Law are considered full time when registered for 10 credits (or equivalent) of course work.

O-1-f. The president, vice president, and senators of the Associated Students University of Idaho are considered full time when carrying at least the following credit loads: president, three credits; vice president and senators, six credits. The editor and associate editor of the *Argonaut* are considered full time when paying full-time student fees and carrying at least the following credit loads: editor, three credits; associate editor, six credits.

O-2. Academic Performance. Instructors and students are responsible for maintaining academic standards and integrity in their classes. Consequences for academic dishonesty may be imposed by the course instructor. Such academic consequences may include but cannot exceed a grade of "F" in the course. If the student deems the grade unfair, he or she may appeal through the appropriate departmental administrator and college dean, and finally to the Academic Hearing Board.

In addition to the academic consequences, disciplinary penalties for academic dishonesty may include suspension or expulsion and must be handled by the Student Judicial System, which is described in the Student Code of Conduct section of the "Policies & Information of Interest to Students" booklet and the *Faculty-Staff Handbook*.

O-3. Application for Degrees. In the semester prior to the completion of degree requirements, candidates for degrees must pay the graduation fee (graduate students may also need to pay a binding and microfilming fee) and file an application with the dean of the college through which the degree is offered. If two degrees are to be received concurrently, separate applications must be filed with the dean(s) of the college(s) concerned. The application must be filed with the dean after the graduation, binding, and microfilming fees have been paid at the Student Accounts/Cashiers Office. (See "Fees and Expenses" .) The deadline for filing applications for degree without a late service charge, is the final day of the Fall semester for degrees to be awarded in May, and the final day of the Spring semester for degrees to be awarded in August or December.

O-4. Commencement. Formal commencement exercises are held at the close of the fall and spring semesters; however, diplomas are also issued at the close of the summer session to such candidates as have completed their graduation requirements at that time. All students who graduate in the summer, fall, or spring are entitled to participate in the commencement exercises. Students must indicate on their application for degree whether they intend to participate in the formal commencement exercises so that appropriate arrangements can be made. Reservations for caps, gowns, and hoods must be made by the date specified by the registrar. Diplomas are ready about six weeks after the end of the academic session in which graduation requirements are completed.

O-5. Limitations on Class Size.

O-5-a. Limitations on class size must have prior approval by the dean

of the college in which the course is offered. If it becomes necessary to limit the size of a class on a continuing basis (more than two semesters), the limitations must be approved through faculty channels—University Curriculum Committee and university faculty—and be made part of the catalog description of the course.

O-5-b. Preference for enrollment in courses with limitations on class size is given to students enrolling in them for the first time. At the option of the department, students repeating courses for any reason may be placed on standby status. Students in that status are allowed to register for the course, if there is available space, by permission of the department offering the course. In no case may a student be held in standby status for any one course for more than two consecutive semesters.

O-5-c. Any student denied admission to a class may appeal in writing to the provost for a review of the circumstances involved.

O-6. Students' Right to Change Course Sections. Students have the right to change from one section of a course for which they are qualified to another section of the same course during the first two weeks of classes so long as the section into which they wish to transfer has not reached the maximum number of students that may be accommodated. (See appeal procedure in O-5.)

O-7. Availability of Instructors' Names. As a matter of principle, students and their academic advisors and deans have the right to know the names of the instructors who will teach course sections to be offered during the immediately ensuing semester or summer session. Departments are required to submit the names of instructors for all course sections for publication in the Class Schedule. Where it is impossible to determine the teaching assignments of individual members of the instructional staff before the deadline for the Class Schedule, departments are responsible for making information concerning adjustments in teaching assignments generally available to students, advisors, and deans at such time as they occur.

O-8. Confidentiality of Academic and Counseling Records. See the student records policy in the booklet entitled "Policies and Information of Interest to Students," available from the Office of the Dean of Students (UCC 241), the Office of the Vice President for Student Affairs (Student Union Building), and other locations around the campus.

O-9. Deviations from Established Class Schedules.

O-9-a. The provost periodically reminds deans and departmental administrators of their responsibility to ensure that classes meet in conformity with the course descriptions and *Class Schedule*. (It is the responsibility of the University Curriculum Committee to see that the time requirements stated in new or revised course descriptions satisfy general regulation D-1, "Credit Defined"; it is the responsibility of the registrar to see that listings in the Class Schedule conform to the respective course descriptions.)

O-9-b. The cancellation of a particular class session or sessions on an occasional basis, normally due to unusual circumstances affecting the instructor or of the students in the class, is a matter for the instructor's discretion. Nonetheless, instructors should keep such cancellations to a minimum, be satisfied that the grounds for cancellation are defensible, give as much advance notice of the cancellation as is possible, and, if time permits, obtain the concurrence of the departmental administrator in advance. Frequent failure of an instructor to meet classes, except for reasons clearly recognizable as adequate, may be grounds for disciplinary action.

O-9-c. The scheduling of required class meetings at times other than those specified in the Class Schedule or authorized in the course descriptions (e.g., field trips) requires approval by the provost. In addition to securing the provost's approval, the instructor must give the students at least two weeks' notice, provide alternative means of completing class requirements for students who have irreconcilable conflicts with the irregular meetings, and, normally, cancel regularly scheduled class meetings equivalent to the irregular meetings. (If it is proposed that such irregular meetings be made a continuing practice, they are to be incorporated in the course description and the revised description submitted to the University Curriculum Committee for routine faculty approval.)

O-9-d. Authorized class meetings at times other than those shown in the Class Schedule is one of the topics that instructors are to discuss at the first or second class session.

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