Students wishing to earn dual credit through IDLA must register through their high school IDLA site coordinator (usually the counselor) and the University of Idaho. After the student has registered with IDLA, follow these steps to complete the enrollment process for dual credit:

1. Find University of Idaho dual credit classes offered on IDLA website (www.idahodigitallearning.org) by selecting the Course Catalog link.

2. Under Search Courses box, enter University of Idaho and click Search button to find classes offered.

3. Click View link to see class information.

4. In the class information window, scroll down in the Course Overview box for course information. Go to Dual Credit website: www.dualcredit.uidaho.edu for registration instructions (see step 5).
5. From the University of Idaho Dual Credit website click the How to Enroll button.

First-time students must apply for Admission online (Step 1) and then complete the Dual Credit Registration form (Step 2).

The high school must also approve Advanced Opportunities funds to pay for the class.

6. The Dual Credit Registration form must be completed entirely.

Students should enter their UI Student ID Number if they have it. If not please leave this field blank. An ID number is generated at the time of admission as a dual credit student and is how the University of Idaho identifies the student.

Ensure the correct Class Information is provided. The CRN is the code for registration, so it is very important that it’s accurate.

Get all three signatures!

Fax or Mail to:
(208) 885-9061
University of Idaho
Office of the Registrar
875 Perimeter Dr MS 4260
Moscow, ID 83844-4260

Summary…
Your roadmap to success!