University of Idaho
2011-2012 FACULTY SENATE AGENDA

Meeting #17

3:30 p.m. - Tuesday, February 7, 2012
BRINK HALL FACULTY LOUNGE – Moscow
IWC Room 390 – Boise
TAB 321 IF4 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2011-12 Faculty Senate Meeting #16, January 31, 2012

III. Chair’s Report.
   • 120 Credit Opt In - Expedited Processing

IV. Provost’s Report.

V. Other Announcements and Communications.
   • Best Practices in Research Policy/Processes (Jack McIver) 3:45 p.m.
   • Reclassification Task Force & HR Reassignment (Ron Smith) 4:15 p.m.

VI. Committee Reports.

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.

X. Adjournment.

Professor Paul Joyce, Chair 2011-2012, Faculty Senate

Attachments: Minutes of 2011-2012 FS Meeting #16
              120 Credit Opt In
Present: Aiken, Baillargeon, Baker, Barlow, Bathurst, Bird, Bowlick, Budwig, Corry, Dakins (Idaho Falls), Eckwright (w/o vote), Garrison, Goddard, Hartzell, Hasko, Hopper, Joyce (Chair), Marshall, Miller, Morra, Ostrom, Pendegraft, Riesenberg, Strawn, Anderson for Safaii-Fabiano (Coeur d’Alene) Absent: Halloran, Padgham-Albrecht, Safaii-Fabiano (Coeur d’Alene), Stark Guests: 5

A quorum being present, Senate Chair Paul Joyce called the meeting to order at 3:32PM.

Minutes: It was moved and seconded (Garrison, Marshall) to approve the minutes of meeting #15. Approved.

Chair’s Report. The Chair reported on the following items:
- Vandal Athletics presented the Chair with a plaque recognizing the “Outstanding and Distinguished Faculty at the University of Idaho for Their Tremendous Effort and Continued Commitment to a ‘Legacy of Leading,’” dated January 28, 2012.
- President Nellis is pressing the legislature to give raises to faculty and staff this year.
- A large contingent of University of Idaho students represented UI at the capital. They filled the 4th floor and met with representatives from their districts. They were excellent ambassadors for pushing the president’s agenda.
- Carl Root, Director of Parking and Transportation Services, will be returning to Senate on February 14 to talk about proposed fee increases and other concerns.
- The Commons Bookstore was closed permanently during the winter recess. Chair Joyce spoke with Provost Doug Baker, Vice President for Finance and Administration Ron Smith and others about the possibility of using the space for a faculty club. This item will be on the agenda for discussion at a future Senate meeting.
- The Chair attended an open forum given by Vice President for Research and Economic Development Jack McIver regarding policy changes in APM 45.22, sub-section D-1 “Administrative Requirements.” This new policy requires PIs to pay themselves a minimum of 2% on all grant funded projects. This change is mainly about compliance. PIs’ summer salary counts toward the 2%. Provost Baker added that McIver will post an FAQ on his website relating to the policy changes in APM 45.22 and that smaller grants, up to $45,000, may be able to waive the 2% requirement.
- Graduate Council meets this week to discuss proposed changes to tuition waivers for out-of-state graduate students supported by grants. Proposed changes will permit a “partial in-state waiver” for these students, resulting in tuition and fees equal to in-state rates plus another $2,000-3,000 per year, totaling approximately $11,000 per year per out-of-state graduate student on grant funding.

Provost’s Report. Provost Baker reported on the following items:
- Legislative recap:
  - President Nellis gave a presentation to the Joint Finance and Appropriations Committee (JFAC) last week that was particularly well-done and well-received.
  - UI also gave presentations on WWAMI, College of Agriculture and Life Sciences (CALS), and the Forest Utilization Research Center – all 3 are line items on the state budget.
  - UI students did a heroic job in talking to legislators from all of the districts and bringing many of them to the capital’s 4th floor for further presentations.
Silver and Gold function celebrating distinguished alumni was held.
UI recruiting event at the Boise Convention Center attracted 500 attendees.
A retirement event was held for Marty Peterson, longtime UI legislative liaison, with presidents Nellis, Hoover and Daley-Laursen in attendance.
Jerry McMurtry, Associate Dean of the College of Graduate Studies, gave a STEM presentation about UI research funded by Micron.
Funding priorities (discussed later by guest speaker);
  • Equity funding: UI’s per student funding from the state is higher than that for Boise State University (BSU) and Idaho State University. BSU is lobbying to make the funding more “equitable” toward their institution, despite UI’s greater outreach and research missions.

**FS-12-023: FSH 3780 Dependent Tuition and Fee Reduction.** This proposed policy comes as a seconded motion from Faculty Affairs Committee (FAC). Staff Affairs Committee also supports this proposed policy. Chair Joyce provided the following background for FSH 3780:
  • FAC had presented a similar policy to Faculty Senate in 2010; the motion failed chiefly due to unanswered questions relating to potential costs for the program.
  • BSU passed a similar policy last year with provisional approval from the State Board of Education (SBOE).
  • Fall 2011 Chair Joyce asked FAC to revive the policy.
  • Chair Joyce developed a cost assessment for the policy and reviewed it with Keith Ickes, Executive Director for Planning and Budget.
  • Cost analysis summary premises:
    o Small enrollment increase (between 20 and 40 students) results in a modest increase in instructional costs estimated at approximately $50,000 by the Office of Planning and Budget.
    o State of Idaho pays $8,064 to UI per resident student up to a specified limit. After that limit is reached, the state pays only $2,200 for each additional undergraduate student and $5,000 for each additional graduate student.
    o In-state students currently generate approximately $14,000/student; with the tuition reduction, the amount generated would be approximately $11,000/student.
    o Conclusion: if approximately 35 additional students enroll at UI and receive tuition reduction through this policy, then the additional tuition revenue from this increase in enrollment will make up for the loss of tuition revenue from the tuition reduction.
    o Caveat: State of Idaho does not consistently use the enrollment adjustment formula to pay for increased enrollment. In the years when UI does not receive the funding for increased enrollment, this policy will result in a net loss for UI. Those costs could be approximately $200,000, and would be paid for through an increase in benefit costs to all UI employees.
  • The waiver does not apply to professional and course fees, non-credit courses, Independent Study courses, those offered through the College of Law, Executive MBA and WWAMI programs, and a few others.

Chair Joyce responded to the following questions from Senators:

**Does BSU also give 50% tuition reduction?** Yes, the BSU policy provides for roughly the same amount.

**What happens when the state does not provide the funding?** If spread across the entire UI payroll, the $200,000 equals approximately 1/10 of one percent per employee.
If a UI employee lives in Pullman would their qualified dependent be eligible for a 50% reduction on in-state tuition and pay the remaining tuition costs at an in-state rate? No, the dependent would receive 50% reduction of an in-state rate of tuition and would pay the remaining amount at an out-of-state tuition rate.

Additional comments:
- After years of no salary increases for UI employees, this benefit creates and promotes community and morale.
- This policy may enable UI to retain faculty and staff who are lured to other institutions by higher salaries.
- Auxiliary Services revenue will increase when we bring in additional students under this policy.
- Administrator costs could be re-channeled to pay for this benefit.
- This benefit will apply to a narrow set of people.
- Provost Baker supported the goals of the policy to provide a benefit to UI employees. However, he also suggested that in addition to financial considerations, FSH 3780 may not be ethical as it asks UI students to subsidize tuition for employees’ dependents.

The question was called and the motion passed by a majority vote with one abstention.

Other Announcements and Communications:

Keith Ickes gave a presentation on the FY12 and FY13 budgets with the following highlights:
- UI spending for FY12 is on track, with no holdbacks in sight at this time.
- President Nellis’ top priority for FY13 is permanent salary increases for faculty and staff.
- Governor’s FY13 budget includes:
  - recommendation for CEC (change in employee compensation) in the form of 2 one-time increases, one in July and another in January 2013, if state funds allow. These increases will not be added to employees’ base salaries.
  - $5 million and permanent funding for the Center for Advanced Energy Studies (CAES) and IGEM (Idaho Global Entrepreneurial Mission).
  - $1.3 million for “Occupancy costs” which are the costs of operating new or remodeled facilities. UI has not received these payments for a number of years.
  - $870,000 for enrollment growth.
  - Tuition increases likely, perhaps at the rate of 6%.
- Mandatory items to be paid from UI funding:
  - Faculty promotion raises;
  - Y-accounts not eligible for state support;
  - $365,000 inflationary costs for the library;
  - $300,000 electrical, gas and utilities increases.

Ickes provided the following information in response to Senators’ questions:
- Out-of-state tuition waivers need to be managed, like all other budgetary items. Grant-funding for graduate students requires balancing between what the grant can provide and what the grant can accomplish.
- As enrollment grows, for every 100 FTE net growth, UI will give $180,000 to units for instructional activity. Revenue for growth does not precede the growth, Revenue always lags. College deans will be working with unit heads to provide job descriptions for all teaching assistant (TA) and research assistant (RA) positions in their units. The information will be used to determine what constitutes a TA or an RA position.
• The University will continue to allow out of state fee waivers for existing TA lines, but will track the fee-waiver costs more closely in order to determine the financial impact of these waivers to the institution.

• Faculty members typically charge in-state tuition to graduate students supported by grants. A new proposal will require faculty to charge out-of-state graduate students an amount between current in-state and out-of-state tuition and which will be comparable to in-state tuition rates at peer institutions. This plan is under review and will be discussed at Graduate Council tomorrow.

Adjournment: It was moved and seconded (Corry, Goddard) to adjourn at 4:57PM. Motion carried.

Respectfully submitted,

Gail Z. Eckwright
Faculty Secretary
To: Departmental Administrators  
CC: College Deans and Associate Deans  
From: University Curriculum Committee (UCC) and the Office of the Registrar  
Date: January 20, 2012  
Subject: Option to opt into the 120 credit minimum for a degree and/or 18 credits for a minor

With the approved changes to Regulation J, colleges and departments are being given the opportunity to opt into the new requirement of 120 credits for degree and 18 credits for a minor effective with the 2012-2013 General Catalog. This change is voluntary and no response from you will indicate that you plan to leave your major(s) and minor(s) as they are in the 2011-2012 General Catalog (plus any changes approved by UCC for the 2012-2013 General Catalog).

Three courses of action are available for departments that want to opt in to the Catalog change:

- **Programs with course requirements at or below 120 credits** (excluding elective options) that would like to opt in to the 120 credit minimum for the 2012-2013 General Catalog can send a memo to your dean’s office to be forwarded from your college Dean’s Office to Charles Tibbals (ctibbals@uidaho.edu) in the Office of the Registrar. All requests should be submitted as a group from your college dean’s office to facilitate a quick update of your requirements in the General Catalog and to best assure that all majors seeking to make this change are included.

- **Programs with required credits within the total of 128 credits that exceed 120** and that you would like to adjust to accommodate the 120 credit requirement will be given a window of opportunity to make this change through UCC for the 2012-2013 General Catalog. If you wish to do this, you will need to submit a change of curriculum form to UCC with a track changes listing of the changes (see UCC website for form) requesting the alterations to your major’s requirements by February 3, 2012. Only minor adjustments to the major’s specific requirements will be accepted at this time (e.g., using current courses and adjusting required and elective choices).

- **Programs with minors that wish to reduce their requirements down to 18 credits** will be given a window of opportunity to make this change through UCC for the 2012-2013 General Catalog. If you wish to do this, you will need to submit a change of curriculum form to UCC with a track changes listing of the changes (see UCC website for the form) requesting the alterations to your minor(s) requirements by February 3, 2012. Only minor adjustments to the minor specific requirements will be accepted at this time (e.g., using current courses and adjusting required and elective choices).

Programs seeking to make change such as: course requirements, new courses, additions to curricula, and new options will require review through the normal curriculum approval channels and will be considered for the 2012-2013 curricular review process.

If you have any questions please contact Charles Tibbals (ctibbals@uidaho.edu) or at (208) 885-9222.