University of Idaho
2011-2012 FACULTY SENATE AGENDA

Meeting #18

3:30 p.m. - Tuesday, February 14, 2012
BRINK HALL FACULTY LOUNGE – Moscow
IWC Room 390 – Boise
TAB 321 IF4 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2011-12 Faculty Senate Meeting #17, February 7, 2012

III. Chair’s Report.

IV. Provost’s Report.

V. Other Announcements and Communications.
   • Parking and Transportation (Carl Root)

VI. Committee Reports.

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.
   • FS-12-022rev: FSH 1565 E – minor edits (FYI)

X. Adjournment.

Professor Paul Joyce, Chair 2011-2012, Faculty Senate

Attachments: Minutes of 2011-2012 FS Meeting #17
             Revised parking proposal
             FS-12-022rev
University of Idaho  
Faculty Senate Meeting Minutes  
2011-2012 Meeting #17, Tuesday, February 7, 2012

Present: Aiken, Baillargeon, Baker (w/o vote), Barlow, Bathurst, Bird, Bowlick, Budwig (Boise), Dakins (Idaho Falls), Eckwright (w/o vote), Garrison, Goddard, Halloran, Hartzell, Hopper, Joyce (Chair), Marshall, Miller, Morra, Ostrom, Padgham-Albrecht, Pendegraft, Riesenberg, Safaii-Fabiano (Coeur d’Alene), Stark, Strawn Absent: Corry, Hasko Guests: 3

A quorum being present, Senate Chair Joyce called the meeting to order at 3:30PM.

Minutes: It was moved and seconded (Garrison, Pendegraft) to approve the minutes of meeting #16. It was moved and seconded to amend the minutes to reflect abstentions on the question of extending fee waivers to faculty and staff who are dependents currently enrolled at UI. Motion carried. Minutes approved as amended.

The Chair noted that abstentions are not typically recorded in the minutes, unless a senator officially goes on record requesting the abstention be recorded in the minutes, which had been the case at the previous meeting.

Chair’s Report. The Chair reported on the following items:

- A January 20, 2012, memo from the Office of the Registrar informed departmental administrators and college deans of courses of action available for departments choosing the 120-credit-degree option. The chair outlined the possible courses of action. Jeanne Christiansen, Vice-Provost for Academic Affairs, added that these were “one-time offers” to expedite the process for those units wanting to make changes for next year. In the future units will need to use the usual curricular process to switch to the 120-credit-degree.
- Colleges must elect senate representatives by April 15. Ann Thompson, Assistant to the Faculty Secretary, will be sending a FAQ regarding elections to all senators.
- Senators need to keep their colleagues informed about issues discussed in senate. Senator Trish Hartzell, for example, does an excellent job of keeping her constituents informed via regular email communications. One way to inform your constituents is by sending them the link to senate agendas and minutes:
- Graduate Council met last week to discuss a new proposal that will impact support for grant-funded students. The proposal has the greatest effect on tuition waivers for out-of-state graduate student research assistants (RA). The proposal increases the tuition rate for out-of-state RAs funded by grants to $11,000/year, which is less than current out-of-state tuition rates but greater than current in-state tuition rates. Grants will have to absorb the costs of decreased tuition waivers. The proposal will also implement a tracking system for out-of-state teaching assistants (TA), but not affect the current fee waiver for TAs. New TA positions will not automatically be awarded tuition waivers.
- Governor C.L. “Butch” Otter was in Moscow for an Idaho Global Entrepreneurial Mission (IGEM) presentation yesterday.

Provost’s Report. Provost Baker reported on the following items:

- Governor Otter’s IGEM proposal includes $2 million for the Center for Advanced Energy Studies (CAES) which has been funded through one-time money. The majority of CAES’s faculty salaries are paid from grants with only a small portion from state funds; this increase in state funding will enable CAES to increase the capacity to hire faculty, and to support scholarship and
graduate education. The state has been giving CAES $1.6 million per year and after 3 years, CAES has been awarded $45 million in grants.

- The governor’s proposed budget also includes $2 million in recurring funds for research at UI, BSU and ISU. These funds may be awarded competitively or may be distributed equally between the institutions.
- Another $1 million is proposed for the Idaho Department of Commerce to support startup businesses and technology-transfer.

Other Announcements and Communications. Jack McIver, Vice President for Research and Economic Development, gave a brief overview of best practices in research policy and processes, including the following highlights:

- Some UI policies are not consistent with federal guidelines and some policies are followed inconsistently within UI; he works on highest risk issues first as determined by auditors.
- McIver uses a number of groups or individuals to get input on research policies:
  - UI Research Council: Faculty Staff Handbook (FSH) 1640.72 gives responsibility for implementation of policy to this group. McIver views this role as also including policy-making. McIver chairs this group but does not have vote.
  - UI Deans’ Council;
  - Polly Knutson, Director of Sponsored Programs;
  - Office of General Counsel;
  - Research administrators, who are typically college and/or department institute directors.
- Changes may go to the Administrative Procedures Manual (APM) or the FSH, depending upon whether changes are procedural (APM) or policy changes (FSH). Some policies may take a year of discussion before implementation, others are fast-tracked due to compliance concerns.
- Research Council representatives need to give more feedback to their departments and colleges.

McIver responded to the following questions from senators:

Companies occasionally offer to underwrite some classroom instructional projects. Is this an intellectual property issue? If it is part of a scheduled class then we can say we don’t expect any intellectual property to result from this project and then it is not an intellectual property issue. But if a class takes on a project and also commits to developing a product in conjunction with the project, that does have potential intellectual property implications.

How does this apply to products resulting from senior design courses? Senior design courses do not guarantee that any resulting product will be a working product for the company; and the company understands that because it is a student project. This is very different from a contract with a company in which we state that we will develop a product for them.

Will there be a policy forthcoming on this topic? The policy addressing this matter may be available by the end of February. The research office plans to make available a simple basic contract which allows for a description of what a class plans to do, states that there are no guarantees about final outcomes and that there are no expectations for intellectual property as a result of the project. We will address any unexpected intellectual property issues when/if they arise.

The APM is supposed to be a manual of procedures, but some of what appears in it seems to be more policy-related. If it is policy, Senate should be acting on it. What is your view on what you put into the APM? We put into the APM those procedures that do not change the basic policies of the university. For example, when the Office of Management and Budget (OMB) publishes a new circular and stating that all PIs must show a certain amount of effort on grants, then we are required to follow that directive. The research office viewed this as a procedural change and put information into the APM
stating that all PIs must have at least 2% effort written into their grants. The 2% goes back to the college, department or unit.

Why was the small travel grant program discontinued? Will it be replaced? The Research Office doesn’t have enough money to do all it needs to do, so the decision was made to keep the seed grant program and cut the small travel grant program.

Is it possible to make the Research Council more visible on the Research Office website? Could the office publish a newsletter? The Research Office could possibly post agendas along with non-sensitive minutes on the website, as well as producing a monthly newsletter. Those are good suggestions worthy of further investigation.

[N.B. Research Council and Graduate Council memberships may be found via links from the Faculty Senate/University Committees webpage:  
http://www.webs.uidaho.edu/facultycouncil/Committee2011-12/committeetemplate1112.asp ]

Senators further discussed the relative merits of UI offices (e.g., Research and Economic Development Office) publishing weekly or monthly newsletters on their websites. Some senators felt this would be desirable, others felt faculty already suffer from an excess of information. While senators did not reach any conclusions, there was general agreement that communication at UI is an ongoing concern that requires additional attention.

Suzette Yaezenko, Manager of Human Resources and Employment Services, presented an overview of the Classification/Compensation Task Force, with the following highlights:

• Primary purpose of the task force is to provide strategic directions and development for a new classification and compensation system.
• Only 1-2% of the job titles in the UI system coincide with state job titles; the remaining job titles are “UI unique,” resulting in an unmanageable and inequitable system.
• Human Resources (HR) has put together a task force to look at every classification used for UI staff and NFE. Task force members: Ana Burton, Melissa DiNoto, John Foltz, Hoey Graham, Kimi Lucas, Lodi Price and Robert Smith.
• Goals of this review include creating a sensible, efficient system that recognizes market factors, while creating a manageable classification system.
• Recommendations made by the task force will be reviewed by a Leadership Review Group with the assistance of an outside consultant. Group members: Archie George, Brenda Helbling, Keith Ickes, Polly Knutson and Carmen Suarez.
• “No risk, no harm” – no pay cuts for current employees will result from this process.
• Hay point system will also be reviewed as part of this process.
• There will be transparency throughout the review process and all steps in the process will be outlined on HR’s website, with Yaezenko as the conduit.
• The review has a one-year roll-out goal.

Ron Smith, Vice President for Finance and Administration, spoke briefly about the recently created Center for Strategic Initiatives and Process Improvement. He explained that UI needs to address internal processes for accreditation purposes, as well as to move the institution forward in reaching our strategic goals of 16,000 students and $150 million in research. For those reasons Smith reassigned the Assistant Vice President for Human Resources, Mychal Coleman, to provide leadership for this new center. Matt Dorschel has assumed responsibility for HR and this position has been downgraded from Assistant Vice President to Interim Executive Director. Provost Baker added that during strategic innovation conversations two years ago, there was a general consensus that there were many problems relating to university processes and that there is a need for process improvement.
Senators engaged in a wide-ranging discussion relating to the new center. Smith provided the following responses to senators’ questions and comments:

*What is “process improvement”? There does seem to be some legitimacy for it.* For example: we need to make it easier for people to travel in their jobs; we need to process job applications more quickly; we need to review whether it’s necessary for us to get permission to take a guest speaker to lunch. We need to look at and possibly change some of these outdated policies and processes. An advisory group comprised of Scott Metlen, Larry Stauffer and Ron Smith will review recommended changes to policies.

*The salary line is $150,000 for the head of this new center. What is the overall cost?* The new position is being funded for 18 months through one-time funds from my budget. Future costs for this position will be funded by cost-savings generated from process improvement.

*Creating a new position in this way does more damage to morale than not having a raise in 4 years. Faculty feel very upset by new hires done in this manner.* We need to have someone focused on changing processes and making them more efficient.

*Are you hiring anyone new as a result of this?* In the end, no. One person currently has two assignments, emergency response and HR, but this is not doable long-term. I will need to hire one additional person for HR or emergency response, but by the time I’ve completed the reorganization, we will have the same number of positions as we have now. We hope to complete this reorganization by January 1, 2013.

*When you reassign someone who is already here to a new position, do you go through a standard position authorization that is approved by the Executive Vice President, and then the President? Do you conduct a search to find the best possible candidate?* We did go through the President and the Office of Human Rights, Access and Inclusion, and it was approved to go forward. A search waiver was granted and there will be no search to fill the position at this time.

*Would it be possible for you to share the position description and the justification for the search waiver with senators?* Sure.

*Staff agree it’s always good to look at efficiencies and effectiveness, but staff are also concerned that this will result in the loss of more staff positions.* There will not be a wholesale loss of staff, the costs for this center will come from savings in all areas.

In response to a senator’s question, Provost Baker spoke briefly on the status of an incident involving the use of a firearm on the UI-Moscow campus earlier in the week. A single shot was fired into Targhee Hall late Sunday evening and a .45 caliber slug was found in the wall. A casing was found on Blake Street and it’s assumed that the casing is from this shot. UI is satisfied with the response of police and security who were immediately summoned to investigate. Student Affairs immediately sent a team to Targhee Hall. There currently are no leads in the incident.

**Adjournment:** It was moved and seconded (Marshall, Garrison) to adjourn at 5PM. Approved unanimously.

Respectfully submitted,

Gail Z. Eckwright, Faculty Secretary


**Recommended Changes to the Parking System for 2012-13**

During the months of November, December and January of this year Parking and Transportation Services put forth two sets of proposed changes to the parking system for 2012-13. Public meetings were held and public input was solicited for each of the proposals. Remaining consistent with the long-range plans developed since 2008 to generate increased revenues, PTS proposes increasing Red and Residential permits 3% and 8% respectively. In addition to the permit fee increases part of the original proposal was to change lot 60 from a Blue lot to Red in anticipation of the new Intermodal Transit Center building and transit terminal functions.

With consideration of the input received in opposition of the proposal to convert Blue lot 60 to a Red lot, and with recognition of the input regarding raising Blue relatively aggressively from $64 to $80, Parking and Transportation Services has developed final recommendations for changes to the parking system for 2012-13.

The final recommendations differ from the original proposals in the following ways:

- The Blue permit price is recommended to increase more modestly from $64 to $71 for 2012-13, with a long-range goal of reaching $100 by 2016
- Blue lot 60 is proposed to remain Blue, but to be restricted to no overnight parking
- The north portion only of Red lot 6, and Red lot 112 are proposed to convert to Purple

Elements of the original proposal that remain in the recommendations are as follows:

- The Red permit price is recommended to increase from $172 to $177, with a long-range goal of reaching $200 by 2018
- The Residential permits (Purple, Silver, Green) are recommended to increase from $126 to $136, with a long-range goal of reaching $200 by 2018

**Recommended Lot Changes**

- Lot 60 restricted to no overnight parking
  - The Intermodal Transit Center (ITC) will be located on corner of Sweet Ave. and Railroad St., construction to begin summer 2012; the functions in this building create a need for daily turnover, visitor parking and improved snow removal

- Increase Purple inventory to accommodate Greek on-campus parkers who currently park overnight in Blue lot 60:
  - Convert north portion only of Red lot 6 to Purple (14 spaces)
  - Convert Red lot 112 to Purple
  - Convert underutilized portions of Green lot 111A (northwest Family Housing Green lot) to Purple

**Recommended Permit Fees for 2012-13:**

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<th>Permit Type</th>
<th>09/10 Price</th>
<th>10/11 Price</th>
<th>11/12 Price</th>
<th>Recommended 12/13</th>
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<td>$136</td>
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POLICY COVER SHEET

(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy) [3/09]

Faculty/Staff Handbook [FSH]  □ Addition X Revision* □ Deletion* □ Emergency Minor Amendment □

Chapter & Title:  1565 Academic Ranks and Responsibilities

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s):  
(Please see FSH 1460 C)

Faculty Senate
Name Date

Policy Sponsor:  (If different than originator.)

Gail Z. Eckwright  February 10, 2012
Name Date

Policy Sponsor:  (If different than originator.)

Telephone & Email:  __885-6151_ gze@uidaho.edu

Reviewed by General Counsel  __Yes ___No   Name & Date: ______________________

I.  Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

1.  1565 E: Update language in E-4.

II.  Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?

III.  Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.

IV.  Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy. Upon approval.

If not a minor amendment forward to: __________________________________________

Policy Coordinator Appr.  & Date: ______________________

FSH
Appr. ______________
FC ______________
GFM ______________

Track # ______________
Date Rec.: ______________
Posted: t-sheet ______________

h/c ______________

APM
F&A Appr.: ______
ACADEMIC RANKS AND RESPONSIBILITIES

PREAMBLE: This section defines the various academic ranks, both faculty and non-faculty (e.g. graduate student appointees and postdoctoral fellows), and their responsibilities. Subsections A, C, D, E, F, and I should be read in conjunction with the policy and procedures concerning granting of tenure and promotions in rank which are contained in 3520 and 3560 (subsection I only in conjunction with 3560). Most of the material assembled in this section was a part of the original 1979 Handbook. The material in section I was added July, 1987. The definitions of ‘postdoctoral fellow’ (J-5), ‘graduate assistant’ (K-3) and ‘research fellow’ (K-4) were revised in July 1996. Section J-1, voting rights for lecturers, was changed in July 2001. Section A was substantially revised in July 1994, so as to underline better the importance of both teaching and scholarship. At that time the so-called “Voxman Amendment” (the addition of ‘in the classroom and laboratory’ to the list of possible venues wherein the evaluation of scholarship might take place) made its first appearance. Section A underwent additional substantial revision in July 1998 and July 2006, always with the hope of creating greater clarity in a complex subject. Extensive revisions along those same lines were made to B (entirely new and in 2008 B was moved to 3570), C, D, and E, in July 1998. Further, less extensive revisions were made to C-1, D-1, and E-1 in July 2000. In July 2008, this section was reorganized to better reflect classifications as stated in FSH 1520 Article II, no substantive changes were made to policy. In 2009 changes to the faculty position description and evaluation forms integrating faculty interdisciplinary activities into the evaluation processes were incorporated into this policy as of January 2010. Ranks for Associated Faculty in F were removed because the promotion process as detailed in 3560 for faculty ranks was deemed excessive for associated faculty. Those currently holding a specific rank in adjunct or affiliate will retain that privilege. In July 2010 the affiliate and adjunct terms were switched to conform to national norms and rank of Distinguished Professor was added. In July 2011 voting for associated faculty was clarified and Clinical Faculty now fall under University Faculty. Further information may be obtained from the Provost’s Office (208-885-6448). [rev. 7-98, 7-00, 7-01, 7-06, 1-08, 7-08, 1-10, 7-10, 7-11]

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C. Responsibility Areas
D. University Faculty
E. Emeriti
F. Associated Faculty
G. Temporary Faculty
H. Non-Faculty
I. Qualification of Non-faculty Members for Teaching UI Courses

A. INTRODUCTION. [rev. 7-98]

A-1. The principal functions of a university are the preservation, advancement, synthesis, application, and transmission of knowledge. Its chief instrument for performing these functions is its faculty, and its success in doing so depends largely on the quality of its faculty. The University of Idaho, therefore, strives to recruit and retain distinguished faculty members with outstanding qualifications.

In order to carry out its functions and to serve most effectively its students and the public, the university supports the diversification of faculty roles. Such diversification ensures an optimal use of the university’s faculty talents and resources. [rev. 7-06]
D-2. FACULTY:

a. **Assistant Professor.** Appointment to this rank normally requires the doctorate or appropriate terminal degree. In some situations, however, persons in the final stages of completing doctoral dissertations or with outstanding talents or experience may be appointed to this rank. Evidence of potential effective teaching and potential scholarship in teaching and learning, artistic creativity, discovery, and outreach/application/engagement is a prerequisite to appointment to the rank of assistant professor. Appointees in this rank have charge of instruction in assigned classes or laboratories and independent or shared responsibility in the determination of course objectives, methods of teaching, and the subject matter to be covered. Assistant professors are expected to demonstrate an ability for conducting and directing scholarly activities, and in providing intramural and extramural professional service. [1565 C] [rev. 7-98, 7-00, I-10, ed. I-12]

b. **Associate Professor.** Appointment or promotion to this rank normally requires the doctorate or appropriate terminal degree. In some situations, however, persons with outstanding talents or experience may be appointed or promoted to this rank. Associate professors must have demonstrated maturity and conclusive evidence of having fulfilled the requirements and expectations of the position description. An appointee to this rank will have demonstrated effective teaching or the potential for effective teaching, the ability to conduct and direct scholarly activities in his or her special field, and provide service to the university and/or his or her profession. Evidence of this ability includes quality publications or manuscripts of publishable merit; and/or unusually productive scholarship in teaching and learning; and/or significant artistic creativity; and/or major contributions to the scholarship of outreach/application/engagement. Associate professors generally have the same responsibilities as those of assistant professors, except that they are expected to play more significant roles in initiating, conducting, and directing scholarly activities, and in providing intramural and extramural professional service. [1565 C] [rev. 7-98, 1-10, rev. and ren. 7-00]

c. **Professor.** Appointment or promotion to this rank normally requires the doctorate or appropriate terminal degree. A professor should have intellectual and academic maturity, demonstrated effective teaching or the potential for effective teaching and the ability to organize, carry out, and direct significant scholarship in his or her major field. A professor will have made major scholarly contributions to his or her field as evidenced by several quality publications and/or highly productive scholarship in one or more of the areas of teaching and learning, discovery, artistic creativity, and outreach/application/engagement. Professors have charge of courses and supervise research, and are expected to play a major role of leadership in the development of academic policy, and in providing intramural and extramural professional service. [1565 C] [rev. 7-98, 1-10, rev. and ren. 7-00]

D-3. RESEARCH FACULTY:

a. **Assistant, Associate and Professor.** Appointment to these ranks requires qualifications, except for teaching effectiveness, that correspond to their respective ranks as for faculty in D-2 above. [ed. I-12]

D-4. through D-7 – no changes so are not provided.

D-8. **UNIVERSITY DISTINGUISHED PROFESSOR:** The acknowledgment of outstanding academic contributions to the university is appropriate and desirable. The rank of University Distinguished Professor is will be bestowed upon University of Idaho faculty in recognition of sustained

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1 As a result of Development Fund efforts, endowment support eventually may be obtained for many University
excellence in teaching, scholarship\(^2\), outreach, and service. The rank will be held for the remainder of the recipient’s active service at the University of Idaho; if the recipient leaves while still employed by the University of Idaho, and is eligible for emeritus status, the title rank will change to University Distinguished Professor Emeritus will be conferred upon retirement. The rank is meant to be highly honorific and therefore will be conferred on no more than three faculty members university-wide in any given academic year. Selection of University Distinguished Professors will reflect the diversity of scholarly fields at the University of Idaho. University Distinguished Faculty will receive a stipend of at least $5,000 per year for five years to be used to enhance salary or support professional activities (e.g., professional travel, student support, equipment, materials and supplies, etc.). [add. 7-10, rev. 1-12]

a. Selection Criteria: In general, University Distinguished Professors will have received national and usually international recognition. They will have brought distinction to the University of Idaho via through their activities work. [ed. 1-12]

Specifically, a University Distinguished Professors will have achieved a superior record, as judged by peers, in the following areas: scholarly, creative, and artistic achievement; breadth and depth of teaching in their discipline; and University service and service involving the application of scholarship, creative, or artistic activities to addressing the needs of one or more external publics. [rev. 1-12]

University Distinguished Professorships will be conferred on members of the University of Idaho Faculty who have attained the rank of Professor and have completed a minimum of seven years of service at the University, typically at the rank of Professor a minimum of seven years. [rev. 1-12]

b. Selection Process: University Distinguished Professorships will be awarded by the President upon recommendation of the University Distinguished Professorship Advisory Committee a standing committee composed of four faculty members and three deans. The composition of the committee members should reflect all dimensions of diversity in the university community. They committee will be appointed by the Provost to and will serve three-year terms on a staggered basis. Nominations for committee members will be made by Faculty Senate and the Academic Deans, in consultation with faculty and administrators of units. Committee members must be tenured professors who themselves have outstanding records of teaching, research and/or outreach. [rev. 1-12]

1. Each year the Provost will determine the maximum number of conferrals of the rank University Distinguished Professor permitted for that year and then request nominations from faculty, deans, directors and unit administrators annually. [rev. 1-12]
2. Written nominations will be submitted to the Provost and will must include: [ed. 1-12]
   a. A cover nominating letter making the nomination and providing with a brief summary of the candidate’s achievements; [rev. 1-12]
   b. The candidate’s curriculum vitae, including a list of any significant previous awards;
   c. Letters of endorsement from the appropriate deans and unit administrators or director(s). The candidate also may also include a maximum of three additional letters of support, as appropriate, from students, or from colleagues at the University of Idaho, and/or other institutions. Letters should describe the impact of the nominee on her/his field, evidence of external recognition, and the context of her/his work over the course of her/his employment. [rev. 1-12]
3. The University Distinguished Professorship Advisory Committee is a standing committee composed of four faculty members and three deans who will reviews the nominations and makes recommendations to the Provost for transmittal to the President. [rev. 1-12]

Distinguished Fellowships, in which case a donor’s name may be added to the title. [ed. 1-12]

\(^2\) Scholarship in this context includes scholarship of discovery, scholarship of pedagogy, scholarship of application and integration, and artistic creativity.
4. Because the rank of University Distinguished Professorship is intended to be highly honorific, it is possible that in a given year no suitable candidates will be selected. [ed. 1-12]

5. The applications of nominees who are not selected in the first year of nomination will remain active for a total of three years. Nominators will have the opportunity to update their nomination during subsequent years in which their candidate is under consideration.

D-9. CLINICAL FACULTY: No changes.

E. EMERITI. (FSH 1520 II-2)

E-1. ELIGIBILITY. A board appointed, benefit-eligible member of the university faculty who holds one of the ranks described in 1565 D and who leaves the university and has met the criteria of a minimum of 55 years in age, and age plus years of service is at least 65 (rule of 65)retires, having met the criteria either for university retirement or for state retirement [3730 C], is designated as “professor emeritus/emerita,” “research professor emeritus/emerita,” or “extension professor emeritus/emerita,” as applicable. A faculty member without such rank has the designation “emeritus” or “emerita,” as applicable, added to the administrative or service title held at the time of retirement. [ed. 7-00, 7-02, 1-08, rev. 1-12]

In exceptional circumstances the provost, with the concurrence of Senate Chair, Vice Chair and Faculty Secretary, may suspend the above eligibility rules and award or deny emeritus status to a faculty member. [add. 1-12]

E-2. RIGHTS, PRIVILEGES, AND RESPONSIBILITIES. Emeriti are faculty members in every respect, except for the change in salary and in certain fringe benefits, the obligation to perform duties, and the right to vote in faculty meetings. They may hold a part-time position after retirement, but not a full-time one (when it is in UL’s interest, this limitation may be waived by the regents on recommendation of the president). They continue to have access to research, library, and other UI facilities. Emeriti may take an active role in the service and committee functions of their department, college, and the university. UI encourages the voluntary continued participation of emeriti in the activities of the academic community.

E-3. EMPLOYMENT OPPORTUNITIES. [add. 1-12]

a. Emeritus faculty may hold a part-time position after retirement, but not a full-time one. When it is in the university’s interest, exceptions may be made and the full-time employment limitation may be waived by the president.

b. Units wanting to employ emeritus faculty without a search must request, in writing, a search waiver from the Director of Human Rights, Access & Inclusion. Search waivers granted to emeritus faculty remain in effect for three full years. Units need only notify Human Resources if they want to continue to employ an emeritus faculty member while the search waiver is in effect. However, a unit is not obligated to employ the emeritus faculty member during this three year period.

E-4. SPECIFIC PROVISIONS FOR EMERITUS PARTICIPATION. [ren. 1-12]

a. Departmental mail boxes continue to be available to emeriti who reside locally.

b. A list of emeriti and their mailing addresses is maintained at each level--department, college, and university (Human Resources). [ed. 7-06, 1-08]

c. The director of human resources is responsible for supplying information about emeriti for the Campus Directory.
d. Emeriti who have campus mail boxes receive the University of Idaho Register and similar publications by campus mail or upon request by e-mail; otherwise, upon individual request, they receive these publications by U.S. mail.

e. Emeriti who have departmental mail boxes receive full distribution of notices; otherwise, special requests may be made to the departmental administrator.

f. Ordinary office materials and supplies are available under the same issuing procedures applicable to other members of the department.

g. Departmental postage may be used for professional mail.

h. Offices for emeriti are provided on a space-available basis.

i. One, free non-transferable gold parking permit each year. [rev. 1-08]

j. Any discounts available to other members of the faculty and staff through various UI agencies are available to emeriti.

k. Emeriti are included in appropriate university, college, and departmental faculty-staff functions.

l. In the appointment of committees, administrators at all levels and the Committee on Committees consider the availability and desire for significant service of emeriti.

m. There are many areas of activity, professional and other, such as service to the community and special groups within the community and university, in which emeriti may have the time and the inclination to make continuing contributions (e.g., guest lectures, research design, and consultation). In connection with such services, emeriti are not excluded from the travel budget, though they may generally have a lower priority.

n. E-mail accounts are available to emeriti without charge within the local dialing area. [add. 7-99, ren.1-08]

E-54. LISTING OF EMERITI IN THE COMMENCEMENT PROGRAM. Names of faculty members who retire after meeting the eligibility requirements stated in E-1 are listed in the program of the commencement exercises held during the fiscal year in which their UI duties end; also, those whose service obligations are to end on or before August 31 following a given commencement will be listed in the program for that commencement. [ed. 1-10, ren. 1-12]

E-65. MAINTENANCE OF TIES WITH EMERITI. The Faculty Senate has urged UI units periodically to review their contacts with emeriti and to take steps to ensure that the provisions of this section--particularly b and c, above--are being carried out; moreover, the senate has urged all members of the UI community to seek additional ways of maintaining ties with emeriti and to provide opportunities and the means for them to continue to be a part of, and of service to, the university. [ed. 1-08, 7-09, ren. 1-12]