University of Idaho
2012-2013 FACULTY SENATE AGENDA

Meeting #14

3:30 p.m. - Tuesday, January 22, 2013
BRINK HALL FACULTY LOUNGE
IWC Room 390 – Boise
213 – Coeur d’Alene
TAB 321B IF4 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2012-13 Faculty Senate Meeting #13, December 4, 2012
   • Minutes of the 2012-13 Faculty Senate Executive Committee Meeting, December 11, 2012

III. Chair’s Report.

IV. Provost’s Report.

V. Other Announcements and Communications.
   • Distance Education, Dual Enrollment, Summer Session, (Christiansen, Jacobsen, Strong-Gollberg)

VI. Committee Reports.

   Information Technology Committee (Stone)
   University Curriculum Committee
   • FS-13-020: Regulation L (Brewick, Christiansen, Pitman)(vote)
   • FS-13-023: Final Exam Schedule (discussion) (Shafii)
   • FS-13-025 (UCC-13-044a): Regulation H (Shafii)
   • FS-13-026 (UCC-13-051): Energy Systems Certificate (Boll)
   • FS-13-027 (UCC-13-052): Sustainability Science Certificate (Boll)
   • FS-13-028 (UCC-13-053): Career and Technical Ed Engineering and Technology Education
     Option expansion (Gathercoal, Mantle-Bromley)
   • FS-13-029: Athletic Training 3+2 Program (Burton)

VII. Special Orders.

VIII. Unfinished Business and General Orders.
   • FS-13-021: CLASS – English Literature degree – additional location (Williams)

IX. New Business.

X. Adjournment.

Professor Kenton Bird, Chair 2012-2013, Faculty Senate

Attachments: Minutes of 2012-2013 FS Meeting #13
FS-13-020; 023; 025; 026; 027; 028; 029
FS-13-021 (distributed previously); Memo from English Department
Present: Baillargeon, (w/o vote), Bathurst, Bird (Chair), Budwig (Boise), Cobb, Eckwright (w/o vote), Flores, Frey, Goddard, Hartzell, Hasko, Hopper, Kennelly, Kitchel, Manic (Idaho Falls), Miller, Pendegraft, Qualls, Safaii, Strawn, Stuntzner (Coeur d’Alene), Teal, Ytreberg Absent: Aiken, Baker, Karsky, Morra, Ostrom, Smith Guests: 5

A quorum being present, Senate Chair Bird called the meeting to order at 3:31pm.

Minutes: It was moved and seconded (Flores, Goddard) to approve the minutes of meeting #12. Approved.

Chair's Report. The Chair reported on the following items:

- Today is the last senate meeting for two members: Senator Pamela Bathurst will be on sabbatical leave next semester; former senator Professor Leonard Garrison will replace her representing the College of Letters, Arts and Social Sciences (CLASS). Graduate and Professional Students Association (GPSA) Senator Kate Cobb will be taking a required class during the senate meeting time next semester; she will be replaced by GPSA representative Megan Dodd, who is among the observers for today’s meeting. Thank you to Pamela and Kate for their service.

- Faculty attendance at the November 27 University Faculty Meeting (UFM) was very poor and we did not achieve a quorum. The problem was due in part to the timing of the meeting, which was Tuesday after Fall Break, and it was also due in part to the lack of controversial agenda items. The failure to achieve a quorum reflects poorly on senators and all University of Idaho faculty and it limits our ability to influence the shared-governance process. The spring UFM is scheduled for Tuesday, April 30, 2013, 3pm, in the Student Union Building (SUB) Ballroom. Chair Bird challenges all faculty senators to bring four others from their college or constituency and a quorum could then easily be achieved.

- Chair Bird pointed to recent changes in the Administrative Procedures Manual (APM) as an example of how senate influences policy decision. The policy had come to senate earlier in the semester and a senator had questioned whether faculty receiving promotions in rank could be excluded from background checks now required by APM 50.16. While APM changes come to senate as FYIs and senate does not vote on them, it is appropriate for senators to raise questions and suggest amendments to changes in the APM.

- Chair Bird and Faculty Secretary Eckwright met with Provost Baker and Brenda Helbling, Executive Assistant to the Provost, last week to review nominations for the university-level promotions committee. The committee is balanced in terms of rank, gender, discipline and location. The Provost's Office is in the process of notifying those faculty who have been selected to serve on the committee. Others who were nominated but not selected will be held in reserve in the event of illnesses or other absences. Committee members will be announced in February before the committee meets. Chair Bird reminded those senators carrying over into next year, including himself, that they need to better coordinate the nominations from their constituencies so that they do not arrive in the Provost’s Office in a piecemeal fashion. All need to pay close attention to the nomination deadline, as well.

- Professor Miranda Anderson, chair of the Teaching and Advising Committee, sent a reminder that nominations for Teaching Excellence Awards are due Friday, December 14. Nominee
submission packets are due January 25, 2013. For more information regarding the process consult the Provost’s website under “Excellence Awards”:
http://www.uidaho.edu/provost/news/excellence-awards-nominations

- Chris Murray, Vice President for University Advancement, has proposed a university-wide awards event that may include some of the teaching, outreach, scholarship and creative activity faculty awards. Chair Bird has invited him to speak to senate on this topic next semester.

- Today is our final meeting in the Brink Hall Faculty Lounge until sometime next spring. The next scheduled senate meeting is January 22, 2013. Most senate meetings during the spring semester will be held in the Horizon room at the Commons. A few senate meetings will be held elsewhere next spring and those locations will be announced at a later date.

- Chair Bird then invited Dr. Rodney Frey, Director of General Education, to speak about the U-Idaho Common Read program. Dr. Frey asked senators to inform the faculty in their units about the current call for nominations for the Common Read 2013-2014. The 2012-2013 Common Read is The Immortal Life of Henrietta Lacks. Lacks’ son, David “Sonny” Lacks Jr. will give a presentation at the SUB Ballroom on January 22, 2013. Other instructors and presenters for follow-up sessions include: Larry Forney, Director of the Institute for Bioinformatics and Evolutionary Studies and professor of biological sciences; Rodney Frey, Director of General Education and professor of ethnography; Heather Gasser, Director of the Women’s Center; Rochelle Smith, professor and research librarian; and Gary Williams, Chair of the English Department and professor of English. Send nominations to commonread@uidaho.edu by January 18, 2013. For more information http://www.uidaho.edu/class/general-education/common-read/the-immortal-life-of-henrietta-lacks

**Provost’s Report.** Provost Baker was attending a holiday concert by the Vandaleers in Spokane and asked Chair Bird to report on a few items in his absence:

- The President’s holiday reception is on Wednesday, December 5, in the SUB Ballroom.
- The annual Alumni Awards for Excellence banquet is on Friday, December 7. This event honors undergraduate and graduate students who are recipients of the excellence awards.
- Midyear commencement is on Saturday, December 8, at the Kibbie Dome. Dr. Lynn Baird, Dean of Library Services, is the mid-year commencement speaker. Honorary doctoral degrees will be awarded to brothers Doug and Skip Oppenheimer, both graduates of the University of Idaho. President Nellis will host a reception on the concourse floor immediately following commencement. All are encouraged to attend.

Chair Bird then introduced Mr. Joseph Stegner, Special Assistant to the President for state and governmental relations, who was attending the meeting via videoconference from the Idaho Water Center, U-Idaho, Boise. Mr. Stegner began by pointing out that he is a lobbyist. He explained that there have been interesting demographic changes in the makeup of this year’s legislature that will likely determine the outcome of the session. Idaho, along with the rest of the nation, went through a redistricting process this year. Redistricting occurs every 10 years, based upon population changes as identified through the most recent decennial census. It was a cumbersome process in Idaho, sometimes fraught with dissension and controversy. There was also a larger number of retirement and resignations than usual. The redistricting and subsequent election resulted in 42% of the House of Representatives members are new and 40% of senators are also new, although some new senators previously served in the House. Party affiliation for the legislature is 80% Republican and 20% Democrat. All of these changes in both chambers will result in substantial changes to committees. The Joint Finance and Administration Committee (JFAC), for example, will have 4-5 new members. Some of the bigger issues for the session include:

- Statewide health insurance exchange.
• Elimination of the personal property tax on business.
• Reexamination of the K-12 educational reform bills recently rejected by voters.
• Expansion of Medicaid.
• Federal fiscal cliff and the possible implementation of sequestration.

Mr. Stegner then reported that the University of Idaho’s priorities for this year are primarily budget items, although U-Idaho is interested in other legislation, as well. U-Idaho will make requests to the State Board of Education (SBOE) and to the Division of Financial Management (DFM), also known as the governor’s budget office. Requests are forwarded from SBOE and DFM to the governor who then determines which items become part of his overall budget proposal. Items on U-Idaho’s list include:

• President Nellis’ top priority is change-in-employee-compensation (CEC). President Nellis is asking for some appropriations from the state to help in adjusting salaries for faculty and staff. If U-Idaho could ask for only one budget item, it would be CEC.
• Occupancy costs for the operation of new buildings.
• Enrollment workload adjustments.

Additional specific program enhancement requests include:

• Increasing the number of seats available in the WWAMI regional medical program by 5. The program has remained at 20 seats since its inception and SBOE has adopted a policy of increasing the number to 40.
• Adding year 2 to the current 3rd year only U-Idaho law program in Boise.
• Funding for the newly created Rangeland Center.
• Restoring $1 million to the Agricultural Research and Extension Services funding that was cut by $5 million during the recession.
• $5 million funding for the Integrated Research and Innovation Center at U-Idaho, Moscow. This is the first new academic building in more than a decade. The anticipated cost is $50 million, with proposed funding as follows: $5 million from the state, $15 million from private donations and $30 million in bonding.

Mr. Stegner responded as follows to senators’ questions:

*Is the state implementing a statewide health insurance exchange?* Medicaid was part of health care reform legislation passed at the national level two years ago. The legislation requires each state to set up an exchange, but the Idaho legislature has not yet set up an exchange. Governor Otter has received recommendations on how to proceed but he has not acted on those recommendations and he may wait until his State of the State address to provide his decision. Idaho receives one of the largest percentages of assistance in Medicaid from the federal government, with the federal government providing $4 for every $1 spent by the state. If Idaho cuts $1 of state Medicaid funding, it will lose $4 in federal funding. The state committee studying the issue has recommended saving money by broadening coverage.

*The parking lot at the local mall has been full recently, and the stores are busy with ringing cash-registers. Is this true elsewhere in the state and, if so, would increasing sales’ tax revenue on this order be helpful for the state budget picture going into the next legislative session?*

Idaho uses a complicated system of projections that go through a convoluted system based on:

• what we think the future will be;
• divide those expectations into months based on past history and what we think will happen next year;
• then compare actual revenues to the projections.
State revenues are currently showing a bit of growth beyond projections and while the trend is positive, Idaho has not recovered to 2008 levels. The state no longer continues to decline in total revenues and is growing in both sales and income tax, although contained and small. Projections are built into the current budget and into the reserve carry forward for current FY and will be a starting point for planning next FY budget. Holiday sales’ tax revenue is already considered in the mix. In a fiscally conservative state it is possible that the governor and/or legislature may take precautions against losing federal funding by building a larger reserve into the next budget. Building larger reserves into the next budget likely would be done at the expense of new programs and possibly even existing programs.

Committee on Committees. Senate Vice-chair Trish Hartzell briefly explained the Committee on Committees (ConC) work with the annual committee preference form, used to populate university-level committees for the next FY. The form was sent via email to all U-Idaho faculty but the response rate has not been good. Some colleges are disproportionately underrepresented. Committee service on most university-level committees is open to faculty throughout the state via videoconferencing. Many current committee members are senior faculty and fewer young faculty are participating in committee service. While it is understandable that some untenured faculty feel they are unable to commit time to committee service, there are many tenured faculty who also are not serving on university-level committees. Some committees have a heavier work load and are best avoided by untenured faculty. Senators suggested making university-level committee service required for promotion or, at a minimum, as a part of every faculty member’s position description under “university service and leadership.” Staff appointments to university-level committees are handled through the Staff Affairs Committee and typically happen later in the process. If you have not already done so, be sure to complete the committee preference form which is available on the Faculty Senate website at http://www.webs.uidaho.edu/facultycouncil/committees.htm

For more information contact the Faculty Secretary’s Office facsec@uidaho.edu or Ann Thompson anna@uidaho.edu

Employee Dependent Tuition Reduction ad hoc task force. Vice-chair Hartzell recently worked with Senator Mark Miller; Dan Davenport, Director of Student Financial Aid, and Keith Ickes, Executive Director of Planning and Budget, to reexamine the implementation of FSH 3780 - Dependent Educational Tuition and Fee Reduction. This policy was approved spring 2012 and was implemented in fall 2012 in a way contrary to senate’s intentions. The task force has clarified the policy by putting together a template for estimating the tuition and fee costs for dependent students after applying various institutional awards and dependent waivers. Students using the waiver in fall 2012 were required to choose between institutional scholarships and the dependent tuition reduction. This requirement has been removed and qualifying students now are eligible for both scholarships and dependent tuition reduction. Mandatory fees, such as professional fees, may not be waived; but a combination of scholarships and dependent tuition reduction may be applied to result in a zero balance for tuition. There are still questions about which awards are considered “in-house” and which awards are not “in-house.” For example, college awards are not considered in-house awards. Another problem area is National Merit awards – some are given through external sources, others come from U-Idaho. Senators offered various suggestions for additional ways to clarify the template. Senators are encouraged to send suggestions for improving the template to Vice-chair Hartzell hartzell@uidaho.edu or Senator Miller millerml@uidaho.edu, who will work with Davenport and Ickes to amend the template. They will report back to senate next semester on the status of the possible changes. If approved these change will become effective in fall 2013. Chair Bird noted that he is optimistic that President Nellis will approve these changes.
The template is available at this website: http://www.webs.uidaho.edu/facultycouncil/2012-13FS/Documents/tuition%20waiver%20plan%20with%20notes.pdf

**Brink Hall Advisory Committee.** As a member of the committee, Chair Bird reported that design concerns raised by senators have been addressed and the furnishing configuration has been worked out with pleasing results. Facilities is working on the final budget and construction schedule and that information will be appended to the minutes from today’s meeting.

**FS-13-020. Regulation L.** Chair Bird asked senate’s permission to delay discussion on Regulation L and the final exam schedule because representatives are not present to speak to them. There were no objections to removing these items from the agenda. Proposed changes to catalog Regulation L require automatic disqualification of a student if the student is on academic probation after the first semester. A student who is automatically disqualified under this regulation would need to petition to be reinstated if he/she wishes to continue the following semester. This is a significant change from the current policy which allows for probation and first and second disqualifications. Dr. Bruce Pitman, Dean of Students, and Dr. Jeanne Christiansen, Vice-provost for Academic Affairs, will speak to the rationale for and implications of this change at a senate meeting next semester. A senator pointed out that strikeouts (indicating removed language) in the policy changes in the packet are also underlined (indicating added language). Chair Bird assured senate that the Registrar’s Office would be notified of the error.

**FS-13-023. Final Exam Schedule.** The University Curriculum Committee (UCC) has declined to pursue suggestions made by Senate Chair Bird regarding the final examination schedule. Senate will discuss this matter further next semester including the possibility of making changes to the current final exam schedule without UCC action. This item will be discussed at senate when Dr. Bahman Shafii, UCC chair, is able to attend.

**FS-13-022. CLASS – English Literature expansion.** Chair Bird introduced Dr. Gary Williams, chair of the English Department, to speak to this item which comes as a seconded motion from UCC. Dr. Williams reported that this is not an “expansion” but rather an “offering at a different location” and that the requirements for the degree remain exactly the same. There are many place-bound people in the Coeur d’Alene (CDA) area who would like to complete humanities and arts degrees from U-Idaho and a recent Idaho Department of Labor report indicates there is a burgeoning demand for English majors in the job market. It is unknown whether offering these courses in CDA will reduce the number of North Idaho College (NIC) students who come to U-Idaho, Moscow, to complete their degrees. NIC faculty have asked U-Idaho to offer a English degree there rather than requiring students to come to Moscow to complete this degree. NIC and U-Idaho faculty will teach the courses and they will collaborate on syllabi and planning. Some NIC faculty have PhDs and those teaching in this program will be required to go through an application process. The program will need to offer four upper-level classes per semester in order for students to complete a four-year-degree in four years. Budgeting is based on assumptions that courses will eventually enroll 22 students. Chair Bird noted that this proposed offering is a good example of responsiveness to the requests made at senate some weeks ago by the center associate vice-presidents for faculty to provide additional courses and degrees at the centers. Dr. Williams provided the following information in response to senators’ questions and comments:

*Will these courses be taught on an overload basis?* Yes, NIC faculty will teach the courses as overload.

*If a course is taught through compressed video, will U-Idaho, Moscow, students be able to register for the course, too? How much capacity do our faculty have to expand courses or offer joint-listed courses*
with NIC faculty? If U-Idaho faculty go to CDA to teach a course, then are they not offering the course in Moscow? Capacity for classes varies depending upon enrollment and space and whether faculty are interested in expanding the courses. It is unlikely that we will be overrun in the first years, but it is hard to predict until we see what the demand is for these classes.

The English department faculty have not had sufficient opportunity to discuss this proposal. Dr. Williams and NIC faculty began the discussions last spring and there was a preliminary sharing of information in October. Other constituencies may have had conversations about it but it has not been widely or broadly shared nor have there been formal meetings to sort through the ramifications of this proposal. This did not go through the department or college curriculum committees, it went directly to UCC. It could be that there are few concerns about the overall proposal, but I have concerns about the process. It is true that English department faculty have not voted up or down on this issue, but the nine-person departmental executive committee did approve the discussion and the process. Mary Stout in the Provost’s Office suggested that this form was one we needed to complete in order for this proposal to go to the State Board of Education’s Academic Affairs Council in January. At that point I took it to the executive committee and it did not go through the conventional curriculum committee process because it is not a new curricular offering; rather, it is offering a current degree at a different location. I will take it back to the department if senate and the UCC feel that is appropriate, but I feel quite certain the department will approve it.

It is disturbing that this proposal has not gone through the usual process. Would Dr. Williams be willing to withdraw this proposal until the concerns about process are addressed? [Chair Bird responded to this question] It is a senate agenda item that has come to us as a seconded motion from UCC. Senate has three options: vote on the motion; postpone indefinitely; or postpone to a specific date to allow additional information to be collected for further discussion. Senators agreed to postpone the vote on this item until the first senate meeting in January to give Dr. Williams the opportunity to poll the English department faculty. Guest Brenda Helbling, executive assistant to the provost, noted that this item will need to be on the State Board of Education (SBOE) January agenda in order for the SBOE to approve it in a timely fashion for implementing the new location for the degree. Secretary Eckwright asked if the item could be run concurrently through both senate and SBOE processes and removed from the SBOE agenda if it fails to pass at senate? Ms. Helbling replied affirmatively. Senators agreed to recommend the processes be run concurrently and will reconsider the proposal at the January 22, 2013, senate meeting.

FS-13-022: Science-Mathematics Biology option. This seconded motion from UCC is a College of Science proposal to offer a B.S. with an applied mathematics-biology option. Vice-chair Hartzell reported that the biological sciences curriculum committee had previously reviewed this proposal and found the budget reasonable although revenues may be optimistic. Classes for this option already exist in mathematics, statistics and biology. This is a new area for growth and it is important to have a major in this option. A senator questioned the tabular data found on page 3 of the proposal and it was suggested that the mathematics department may want to recalculate the arithmetic found there. Chair Bird asked the secretary to contact those who are in a position to correct the tabular data. Motion carried.

FS-13-011rev: FSH 1565 H-2-b – Research Assistant. This handbook section provides a definition for research assistants and all graduate student appointees. Questions had arisen during senate’s previous discussion of this item and there was reluctance to wordsmith the section during the meeting. Senators Baillargeon, Flores, Budwig and secretary Eckwright worked on the section which now more clearly expresses the role of graduate assistants as well as clarifying expectations for research assistants. Vice-chair Hartzell recalled that a second area of concern is the phrase “paper-grading and other nonteaching duties” found in H-2-c which suggests that paper-grading is a nonteaching responsibility. Ann Thompson,
assistant to the faculty secretary, reported that Jerry McMurtry, associate dean of the College of Graduate Studies, is currently working on H-2 and he will address these and other concerns in his proposed changes. Vice-chair Hartzell agreed to wait with further edits to this phrase until after Dr. McMurtry completes his work with this section. A senator pointed out a possible sentence fragment beginning with the word “performing” in H-2-b, but it was determined that multiple underlining and strikethroughs aside, this is indeed a complete sentence. It was moved and seconded (Cobb, Bathurst) to adopt the amendments as presented in agenda packet. Approved unanimously.

Adjournment: It was moved and seconded (Baillargeon, Bathurst) to adjourn at 5:14pm. Motion carried.

Respectfully submitted,

Gail Z. Eckwright
Faculty Secretary and Secretary to Faculty Senate
A quorum being present, Senate Chair Bird called the senate executive committee meeting to order at 3:30pm.

Chair Bird began by noting that senate is currently recessed until January 22, 2013, and that a senate executive committee is empowered to conduct business for senate when senate is not in session for more than two weeks. Senate executive committee meetings require only 7 senators be present for a quorum.

Chair's Report. Chair Bird thanked all senators for their service this semester. There will be an informal and unofficial senate meeting on January 15, 2013, at 4pm in the back room of One World Café. This will be an opportunity to socialize, review the fall semester and look ahead to the spring semester. There will be no agenda and no business will be conducted. The first regular senate meeting of the spring semester will be on January 22, 2013, 3:30pm in the Horizon Room of the Idaho Commons.

New business: Chair Bird then turned his attention to the single item of business for the executive committee: approval of the Summer 2012 and Fall 2012 list of U-Idaho graduates. The Chair introduced Mr. David Putensen, Assistant Registrar. Mr. Putensen apologized for not getting the report to senate before the final meeting of the fall semester. He then explained that the list of graduates is generated in Banner and it is reviewed by advisors and colleges. The list includes those who graduated in summer but does not include “walk-throughs” who participate in the fall graduation ceremony but will not complete their degrees until spring.

Each graduate’s record is reviewed to ensure compliance with academic and State Board of Education requirements. The formatting of the list is similar to the commencement program as the list and the program originate from a single source. The registrar’s office sends a letter to any that fail to meet graduation requirements, encouraging them to review their degree audit for shortcomings and follow-up with their college. The registrar’s office continues to receive applications for graduation through finals week and those students’ names are not on this list.

Mr. Putensen has been considering the possibility of moving up the hard deadline for graduation applications in order to address this matter. Also, the registrar’s office is reviewing all graduation application procedures and may be implementing an electronic approval process combined with electronic application process to eliminate the need for distributing paper copies. The graduation list could then be generated from the electronic signatures.

Mr. Putensen responded as follows to senators’ questions and comments:

- What happens if senate does not approve the list? I don’t know.
• **Is it too late for us to withhold approval for summer graduates?** It is next-to-impossible to “un-award” a degree.

• **It might be wise to have the review of summer graduates within the first 6 weeks of the semester before diplomas are mailed, so that any problems could be identified. Would it be possible to bring the list of summer graduates to senate for approval in late August or early September?** That has not been the practice in the past.

• **Should we consider eliminating the need for Faculty Senate to approve the list?** [Chair Bird responded to this question] We would need to change the Faculty-Staff Handbook as it stipulates that senators approve the list of graduates on behalf of all faculty members. This requirement does give some measure of control in extraordinary circumstances and may be viewed as a last safeguard.

• **Perhaps we need to have the list provided in advance to allow time for senators to peruse it.** [Chair Bird responded to this comment] Mr. Putensen is considering implementing an earlier graduation application deadline for the physical application vs. the online application.

It was moved and seconded (Miller, Baillargeon) to accept the list of summer and fall graduates, as presented. Approved unanimously.

**Adjournment:** It was moved and seconded (Qualls, Cobb) to adjourn at 3:43pm. Motion carried.

Respectfully submitted,

Gail Z. Eckwright
Faculty Secretary and Secretary to Faculty Senate
POSSIBLE PROJECT SCHEDULE

BRINK LOUNGE REMODEL
University of Idaho
Moscow, Idaho
Architect’s Project No. 12058
Updated: January 10, 2013

*NOTE: Dates selected & days of the week noted are for illustration only. Possible schedule to be coordinated with project participants and updated as required.

Oct 15-Jan 10  PRE-DESIGN / SCOPING PERIOD

Oct 15-25  Contract / Initial Scope Finalization
Oct 25-Nov 1  As-Built / Field Verification
  • As-Built Input into ACAD (11x17):
    o Floor Plan
    o Partial Exterior Elevations
  • Code Search Exiting

Nov 2-Jan 10  Finalize Project Scope & Budget

Jan 14-Feb 22  CONTRACT DOCUMENT PERIOD

Jan 14-Feb 15  Finalize Design Development
  • Design Development (11x17):
    o Floor Plan
    o Interior Elevations
    o Partial Exterior Elevation
    o Identify Alternates Based on Budget
    o Update Cost Model
    o Hazmat Verification

Feb 4  CONSTRUCTION DOCUMENTS COMPLETE

Feb 4-15  Construction Documents Review – 2 weeks
  • Owner (UI)
  • DBS Review?

Feb 6  Project Design Meeting
  • Review Design Development Drawings & Cost Model

Feb 18-22  CKA Pick-ups of Owner (UI) Plan Review Comments – 1 week

Feb 25-Mar 26  BIDDING / CONTRACT PERIOD

Feb 25  Project Out to Bid (Informal)
  • 2-week bid period anticipated – 3 GC’s – invitation only
  • Contractors to visit site on own accord

Mar 7  Addendum No 1 issued
Mar 11-15    UI Hazmat Removal (if required)

Mar 12 (Tues)    PROJECT BID

Mar 13-26    Award Bid & Contract Period
    • 14-day allowance

Mar 27-June 24    **CONSTRUCTION PERIOD – 75-Consecutive Calendar Days**

Mar 27    NTP is Issued and Pre-Construction Conference Scheduled
    • Major subcontractors (if any) to attend

CONSTRUCTION BEGINS: Contractor proceeds with work
    • 75-day construction period assumed
    • Issues with equipment delivery / long lead items to be determined

June 10    TENTATIVE PROJECT SUBSTANTIALLY COMPLETE: **75-days.**
    • Warranty period begins date of Substantial Completion.
    • CKA trip scheduled for punch list inspection.

June 10-24    Construction Contingency Period
    • Only two week contingency provided (short time period)

June 24-July 24    Tentative Punch list completion (**approximately 30 days typical**)

    **END OF POSSIBLE PROJECT SCHEDULE**
MOOCs

Acronym - MOOC stands for Massive Open Online Course

Design - Currently most MOOCs offer a traditional content delivery model of recorded lectures with automated quizzes and tests.

Access – An advantage of MOOCs is their accessibility to underserved populations.

Effectiveness - Only a small percentage of students complete MOOCs and an even a smaller subset (5%) pass.

Business Model – No standard model and MOOCs have yet to return a profit.

MOOC Platforms*

- *Coursera:* A Stanford spinoff focusing on elite institutions and faculty. Major university partners include University of Virginia, Duke University, University of Pennsylvania, and University of Illinois.
- *edX:* The Harvard, MIT, and Berkeley collaboration to offer the best of all three institutions free online.
- *Udacity:* Disseminates select MOOCs in partnership with individual professors. Founded by ex-Stanford professor Sebastian Thrun after his MOOC went viral.
- *Udemy:* Allows anyone to create and offer a course, whether free or for a fee.

*Any CMS can be used for a MOOC but these are the current big players.*

Adaptive Learning Platforms

- While not MOOCs, *Knewton* and *Khan Academy* offer massively online material. As students work, these platforms track and correlate data generated—from time of day to clicks and response patterns—to personalize instruction. Ultimately all platforms may use data to adapt instruction to the learner.

Open Courses, Credits, and Degrees

As new models for access, learning, and certification become more common, institutions will face decisions about course credits and degrees. Students already have access to courses from many providers, but not all are accepted for credit or count towards a degree. MOOCs are catalyzing exploration of alternative credentialing systems, including certifying prior knowledge. How MOOCs fit in an institution’s degree program is still being determined.
L - Academic Standing, Probation, Disqualification, and Reinstatement

L-1. Academic Standing for Undergraduate Students. Students are considered to be in good academic standing when they have a semester and a UI cumulative grade-point average of 2.00 or higher.

   L-2-a. At the end of a semester, undergraduate students who do not attain a UI cumulative grade-point average of 2.00 are placed on academic probation for the next semester of enrollment and are referred to the appropriate academic dean for advising. The effect of this probationary status is to serve notice that if a student's cumulative record at the end of the next semester in residence is unsatisfactory he or she will be disqualified and ineligible to continue at UI. First-year students (see Admissions Status) who achieve less than a 1.0 or below grade point average at the end of the semester will be placed on first academic disqualification rather than probation (see L-4-a).
   L-2-b. Students on academic probation who attain a UI cumulative grade-point average of 2.00 or higher are automatically removed from probation.
   L-2-c. Students on academic probation who attain a semester grade-point average of 2.00 or higher during the next or subsequent semester after being placed on probation, but whose cumulative grade-point average is still below 2.00 remain on academic probation.
   L-2-d. Because final grades for a probationary term may not be available until after a student has registered for an ensuing term, such registration must be considered tentative until the student's academic standing may be determined. If the student is disqualified at the end of the probationary term, the registration for the ensuing term is invalid and will be cancelled unless the student is reinstated (see L-4).

L-3. Academic Disqualification for Undergraduates.
   L-3-a. Students in their first semester of college First-year students (see Admissions Status) who achieve less than a 1.0 or below grade point average at the end of the semester will be placed on first academic disqualification.
   L-3-ab. Students on academic probation with less than 33 cumulative net credits will be disqualified if their semester grade-point average falls below a 2.00 and their UI cumulative grade-point average falls below a 1.80. Students in this group with a semester grade-point average below a 2.00 and a UI cumulative GPA between 1.80 and 1.99 will remain on probation.
   L-3-bc. Students on academic probation with 33 or more cumulative net credits will be disqualified at the end of a probationary semester if both their UI cumulative grade-point average and their semester grade-point average are below 2.00.
   L-3-dc. To reregister after being academically disqualified, students must be reinstated. (Students must contact their respective college, prior to the beginning of the semester, for the deadline to petition for reinstatement.)
   L-3-ed. Because final grades for a probationary term may not be available until after a student has registered for an ensuing term, such registration must be considered tentative until the student's academic standing may be determined. If the student is disqualified at the end of the probationary term, the registration for the ensuing term is invalid and will be cancelled unless the student is reinstated (see L-4).

   L-4-a. After a first academic disqualification, students may be reinstated (i.e., have their eligibility to continue restored) by petition to and favorable action by the college in which they
are enrolled OR by remaining out of UI for at least one semester. Summer does not qualify for as a one semester lay-out period absence.

L-4-b. After a second academic disqualification, students may be reinstated at any time only by petition to and favorable action by the college in which they are enrolled.

L-4-c. Students academically disqualified for a third time may be academically reinstated only after successful petition to the college in which they are enrolled and the Academic Petitions Committee.

L-4-d. Students who have been reinstated may continue to register on probation so long as they attain a 2.00 or better grade-point average for each semester following an academic disqualification.

L-4-e. Students who are academically disqualified and academically reinstated are reinstated on academic probation.

L-5. Academic Warning for Undergraduates. Students not on probation who attain a grade-point average below 2.00 during a given semester without dropping below a UI cumulative grade-point average of 2.00 receive an academic warning. Although this does not affect their academic standing or their eligibility to register, the students are referred to the appropriate academic dean for advising.

L-6. Summer Session. Academic Disqualification at the end of a spring semester does not affect a student’s eligibility to continue in the immediately ensuing summer, but to register in any subsequent term the student must be reinstated. Students on academic disqualification must take a one semester absence, or complete the reinstatement procedure in their academic college, regardless of their summer academic performance. Academic standing is not computed at the end of summer session.

L-7. Fresh Start. Qualified undergraduate students who wish to reenter the university in a specific degree program after a period of absence will be allowed a "Fresh Start" as described below.

L-7-a. To qualify for a Fresh Start, students (1) must not have been enrolled in any college or university as a full-time matriculated student for at least the five years immediately before applying for the program, (2) must have a UI cumulative GPA of less than 2.00, and (3) must be approved for the program by the college dean that administers the academic program they wish to pursue.

L-7-b. Once the student has completed an additional 24 credits of course work with a Fresh Start cumulative GPA of at least 2.00 and has been in the program at least two semesters, the cumulative GPA will be reset to 0.00 as of the time of admission to the Fresh Start Program.

L-7-c. Students in the Fresh Start Program will be allowed a maximum of six credits of "W" during the first two semesters after admission to the program. If the Fresh Start is successfully completed, the count for the 20-credit limit on withdrawals (see C-2) will be reset to 0 as of the time of admission to the Fresh Start Program.

L-7-d. University probation and disqualification regulations apply throughout the Fresh Start process.

L-7-e. To graduate with honors, a student in the Fresh Start Program must have at least 56 credits in UI courses after the Fresh Start (see K-1). Fresh Start Program participants are eligible for the dean's list (see K-2) on a semester-by-semester basis.

L-7-f. Application forms and explanatory materials are available at the Registrar’s Office.

L-8. Regulation L does not apply to graduate or law students. See the College of Graduate Studies section for information on probation, disqualification, and reinstatement of graduate students. See the College of Law Announcement for information for law students.
FS-13-007: Final Exam Schedule: Mr. Hubbard again spoke to this item coming from UCC and distributed a corrected version of page two. He explained that the process used for this schedule is a rotation of dates each semester, each year. A senator noted that he and colleagues have had students with exam conflicts for rescheduled exam conflicts and suggested it would be helpful to include language within this document on how this might be addressed. Chair Bird, having long been concerned about the effectiveness of our current final exam schedule, took the floor. He asked that UCC explore, perhaps through a survey, the following:

- determine the number of classes actually using the final exam week for finals (seems more and more final projects are due during dead week to avoid a final exam)
- failure to hold a class session if a final exam is not scheduled as the instructions direct, should this be removed if we have no means of enforcing, or perhaps amend or delete this language
- explore the possibility of shortening the final exam week looking at how other universities handle finals, especially since so few faculty seem to be using it for the traditional final exams.

Provost Baker asked Mr. Hubbard to explain when grades are due and the importance of this date. Grades are due 72 hours (includes the weekend) following the last day of finals, typically noon on Tuesday. See the online Academic Calendar for details: [http://www.uidaho.edu/registrar/calendar](http://www.uidaho.edu/registrar/calendar)

The sooner grades are turned in the sooner the below can be processed for students’ benefits:

- final transcripts to graduate
- employment opportunities
- student’s financial aid eligibility
- admission to graduate program or law school

FS-13-007, Final Exam Schedule passed, with one abstention (Kenton Bird).
I am asking you, as a representative of your respective college or student body, to review the following two action items and to communicate the same with your colleagues. A discussion and vote will be held at UCC on November 26th.

1. That UCC may consider revisiting the structure of the final exam week. Would it be feasible/appropriate to reduce the number of days in the final exam week or to start the final exam week earlier?

2. That UCC may reevaluate the “Conflict” period which is scheduled on the Friday of Final Exam Schedule during the 3:00 to 5:00, as students that need to take a conflicting exam during the specified period may also have a final exam already scheduled during the same time period, resulting in another conflict. Are there more appropriate dates/times for such students to take the conflicting final exam?
UCC-13-043 Faculty Senate Action Items. Committee chair Shafii asked for all the colleges’ opinions on the two proposed action items. Wells: Engineering feels it isn’t feasible to reduce the finals week or to have it start earlier; and Engineering has no issue with the current conflict period policy. Coleman: Natural Resources had a low response rate, but the responders had concern for reducing the finals week; and they had no issue with the conflict period policy. Haagensen: she feels that the status quo is just fine. Miller: Business & Economics had a low response rate, but those that responded felt that shortening the finals week would create problems. The CBE faculty questioned why this matter was importance at this time. Blake: he polled other ASUI staff and they saw no reason to change the conflict period policy. Blake highlighted the student’s concern for exams and tests bleeding into Dead Week. Johnson: Science has concerns about compressing the finals week and saw no reason to change the conflict period policy. Monks: the Library has no opinion on the matter since they have no real involvement in Finals Week. Folwell: no survey of the CLASS faculty conducted. Folwell asked what the impetus for the change is. Foltz: CALS faculty’s comments mirror what others have already said. Monte Boisen offered that Math gives final exams to over 4,000 students and relatively few conflict issues arise despite the large number of students involved. Shafii provided Kenton Bird’s comments from an email conversation. Shafii noted that the committee appeared ready to vote on the matter. It was motioned and seconded to affirm that the current finals weeks schedule was acceptable and does not need to be changed; additionally that the conflict period policy was acceptable and does not need to be changed. The motion passed with 9 votes in favor and 1 abstention (Library).

UCC-13-044 Calendars and Finals Week Meeting Discussion. Committee member Eckwright began the discussion by noting that the catalog was very clear about the requirement to meet during Final’s week, but the Faculty-Staff Handbook was less so. Committee member Krogh noted that the real question is do instructors have to meet during final’s week to consider it an instructional week. Committee member Wells noted that even without meeting during final’s week our calendar is in compliance with the Idaho SBOE and NWCCU’s recommendations. Eckwright noted that the Faculty-Staff Handbook can be more stringent than SBOE policy. Committee member Coleman shared CNR’s comments that meeting during finals week was unimportant. Committee member Miller indicated that CBE felt that regulation H-1-b was unessential and should be removed. Committee member Blake said he would rather see the committee focus its efforts on keeping exams out of dead week. Committee member Johnson said that Science feels that H-1-b was unnecessary. Committee member Folwell feels that H-1-b is unobserved and unenforceable. John Foltz noted that CALS’s opinions mirror others on the committee. The committee discussed what future action to take regarding H-1-b. Committee member Krogh suggested the committee should be looking at the more broad issues before making any changes to the regulations. Shafii indicated that he would like a proposal to strike H-1-b to come to the committee at the next meeting.
TO: University Curriculum Committee Members

FROM: Bahman Shafii, Chair, University Curriculum Committee

RE: Regulation H

DATE: November 29, 2012

---

2012-2013 University of Idaho General Catalog

H - Final Examinations

H-1. The last five days of each semester are scheduled as a final exam week (two-hour exams) in all divisions except the College of Law. The following provisions apply:

- **H-1-a.** No quizzes or exams may be given in lecture-recitation periods during the week before finals week. Exams in lab periods and in physical education activity classes, final in-class essays in English composition classes, and final oral presentations in speech classes are permitted.

- **H-1-b.** Instructors must meet their classes during the exam period for which they are scheduled in the finals week, either for an exam or for a final class session.

- **H-1-c.** Final exams or final class sessions are to be held in accordance with the schedule approved by the Faculty Council. Instructors may deviate from the schedule only on the recommendation of the college dean and prior approval by the provost or provost's designee.

- **H-1-d.** The final exam time will be scheduled based on the lecture portion of a course. The final exam time is based on the meeting schedule of the course section, as it exists in the class schedule for that semester. If a class meets Monday, Wednesday, and Friday, for example, the final exam time will be based on the time the class is scheduled to meet on these days. If the meeting day(s) and/or time of the lecture portion of a course change during the semester the final exam time will be scheduled based on the first meeting time.

- **H-1-e.** Where exams common to more than one course or section are required, they must be scheduled through the Registrar's Office and are regularly held in the evening.

- **H-1-f.** Students with more than two finals in one day are permitted, at their option, to have the excess final(s) rescheduled to the conflict period or at a time arranged with the instructor of the course.

- **H-1-g.** Final grades for each course must be filed with the registrar within 72 hours after its scheduled exam period.

- **H-1-h.** Athletic contests are not to be scheduled during finals week; further, if a change in the calendar causes a scheduled athletic contest to fall within finals week, every reasonable effort must be made to reschedule the athletic contest.

H-2. Students who miss final exams without valid reason receive Fs in the exams. Students who are unavoidably absent from final exams are required to present evidence in writing to the instructor to prove that the absence was unavoidable.

H-3. Instructors, with the concurrence of their departments, may excuse individual students from final exams when such students have a grade average in the course that will not be affected by the outcome of the final exam. In such instances, the grade earned before the final exam is to be assigned as the final grade.

H-4. Early final exams are permitted for students, on an individual basis, who clearly demonstrate in writing that the reasons for early final exams are compelling (such requests require approval by the instructor and by the administrator of the department and the dean of the college in which the course is offered).
To: Faculty Senate  
From: University Curriculum Committee, Secretary  
Date: 12/10/12  
Subject: Athletic Training 3+2 Program

Objective: The objective of the Athletic Training 3+2 program is to allow students to earn both a Bachelor of Science in Physical Education with a major in Exercise Science & Health (BSPE – Exercise Science & Health) and a Master of Science in Athletic Training with a major in Athletic Training (MSAT) in 5 total years. To accomplish this, the College of Education is proposing that a specific list of 30 credits of Athletic Training courses be allowed to “double count” between the BSPE – Exercise Science & Health and the MSAT. The specific Athletic Training courses are:

- AT 506 Clinical Anatomy I (3 cr)
- AT 507 Care and Prevention of Injuries and Illnesses (3 cr)
- AT 508 Evaluation and Diagnosis of Injuries and Illnesses I (4 cr)
- AT 509 Principles of Rehabilitation (3 cr)
- AT 510 Therapeutic Modalities (2 cr)
- AT 511 Ethics and Administration in Athletic Trainers (3 cr)
- AT 512 Research Methods & Statistics I (3 cr)
- AT 520 Clinical Education I (2 cr)
- AT 521 Clinical Experience I (4 cr)
- AT 587 Prevention and Health Promotion in Athletic Training (3 cr)

Graduate Council and UCC both support this proposal and recommend the inclusion of the following two pieces of language in the 2013-2014 General Catalog:

To be added to the BSPE – Exercise Science & Health in the Department of Movement Sciences section of the catalog:

*Note: Students in the Pre-Athletic Training Track who are admitted into the MSAT program after their junior year may transfer up to 30 credits from their first two terms of graduate level course work in the Master of Science in Athletic Training towards their Bachelor of Science Degree in Exercise Science with an Athletic Training Track. For more information on the MSAT see the Graduate Degree Programs section for this department.

To be added to the MSAT in the College of Graduate Studies section of the catalog:

**Master of Science in Athletic Training.** The MSAT is a non-thesis degree with a minimum of 88 credits at the 500-level required. Students may be admitted to the program through two methods: either by admission after completion of a bachelor’s degree from a regionally accredited institution or by early admission after the completion of the junior year in the University of Idaho Athletic Training option in Exercise Science and Health (BSPE) or by completion of the junior year in an approved program at an institution with articulated agreement with the University. Students offered early admission to the graduate program must meet all admissions and prerequisite coursework requirements for the Master of Science in Athletic Training degree, as well as all undergraduate requirements excluding the first 30 credits of the graduate program. Upon successful completion of the first 30 graduate credits, students may use these credits in transfer towards their undergraduate degree requirements. There is a professional fee for the MSAT program; please consult the program coordinator for details.

The College of Education now seeks the Faculty Senate’s approval of this proposal so recruiting initiatives can begin in the Spring of 2013.
To: Kenton Bird, Chair, Faculty Senate
From: Gary Williams, Chair, English
Date: 16 January 2013
Subj: English department proposal for 4-year degree in Coeur d'Alene

Kenton, after the Faculty Senate meeting of December 4, 2012, I invited the English faculty to contribute comments after reviewing the proposal to offer a 4-year English degree in collaboration with NIC faculty in Coeur d'Alene. Sixteen faculty members posted comments, which are reflected in the summary below. When the Senate reconvenes on January 22 and resumes discussion of this issue, I hope you will assure the Senators that the proposal has the strong approval of the English department.

Best wishes,
Gary

Summary of discussion:

Almost everyone who weighed in on the question of whether the English department should proceed with the plan to offer a 4-year English option in Coeur d'Alene (88%) supports the idea enthusiastically. Representative comments: “I very much hope this partnership is approved without further difficulties. It looks to me to benefit both U Idaho and NIC”; “Wow, this seems like such a great idea. I know so many students who have traveled from Coeur d'Alene to attend classes on the Moscow campus in order to fulfill English degree requirements, and it is really a hardship for many of them”; “I loved the idea of this when Gary brought it forward at our department meeting and support it still!”; “I’ve had a number of UI students living in CdA who find it difficult to drive to Moscow during the winter, and I think they’ll be well served by this - as would students who are currently attending NIC. It also benefits NIC faculty, and UI working with other colleges to improve access to four-year college degrees will look good to the SBOE.”

Two faculty members raised issues that we do need to address as the proposal moves forward. Quality control is central among them, and if the proposal is endorsed by the Provosts’ Council and the State Board, we will be in an excellent position to establish the conditions and standards under which our coursework is offered. We expect these will become models for other units considering similar alliances. Representative comments: “Does this proposal set or follow a precedent/model of essentially outsourcing much/most of the degree to NIC faculty?”; “Is the UI to continue to pursue offering a variety of degrees at other locations taught primarily by local, typically community college faculty whose teaching loads as well as--to some extent--expertise, arguably does not 'match' what we offer to students on the Moscow campus?”; “Why should NIC faculty have to teach UI courses as an overload?”

The particulars of how we will deliver the degree, supposing it’s approved, are still under discussion, and the faculty will certainly continue to address the concerns raised by Senator Flores and others. (It perhaps needs to be reiterated that we do not intend to outsource all the instruction. In planning for fall 2013, for example, we have already established a 400-level course that will be offered by a UI faculty member in Moscow and via video in Coeur d’Alene.) Further planning is scheduled during a departmental retreat on January 26.