University of Idaho
2012-2013 FACULTY SENATE AGENDA

Meeting #23

3:30 p.m. - Tuesday, April 2, 2013
Brink Hall Faculty Lounge
IWC Room 390 – Boise
213 – Coeur d’Alene
TAB 321B IF4 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2012-13 Faculty Senate Meeting #22, March 26, 2013

III. Chair’s Report.

IV. Provost’s Report.

V. Committee Reports.

VI. Other Announcements and Communications.
   • Student Behavior & Safety (Pitman)
   • Enrollment and Recruitment (Neiheisel)

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.

X. Adjournment.

Professor Kenton Bird, Chair 2012-2013, Faculty Senate

Attachments: Minutes of 2012-2013 FS Meeting #22
A quorum being present, Senate Chair Bird called the meeting to order at 3:31pm.

Minutes: It was moved and seconded (Goddard, Strawn) to approve the minutes of meeting #21. Motion carried with one abstention.

Chair’s Report. Chair Bird reported on the following items:

- The Board of Regents will hold a special meeting on Wednesday, March 27, in the Administration Auditorium. The agenda consists of two items: athletic conference affiliation and designation of an interim president at the University of Idaho. The meeting is open to the public.

- Last week’s agenda included the introduction of changes to the Faculty-Staff Handbook dealing with instructors and senior instructors. In response to senators’ questions, Chair Bird referred this item to the Faculty Affairs Committee (FAC). FAC chair Robert Perret responded by email to these questions but he did not fully address all concerns. We will handle this matter by forming a senate sub-committee to look more closely at the proposed language changes. Senators Norman Pendegraft, Leonard Garrison and Alistair Smith volunteered to work with the Faculty Secretary’s Office to review this matter.

- Senators have asked about an item in the university’s news summary last week about a bill that has to do with agencies of the State Board of Education (SBOE). The news item seemed to indicate that this bill would affect U-Idaho’s constitutional status. Joe Stegner, Special Assistant to the President, provided the following clarification: “The bill does not change anything for the University of Idaho or change in any way the relationship between the University of Idaho and the Regents of the University of Idaho or the State Board of Education.” [Provost Baker added that the bill died today and did not go forward due to concerns expressed by the attorney general’s office.]

- Sapatq’ayn, the annual Native American Film Festival at U-Idaho, takes place each night this week at the Kenworthy Theatre in Moscow. Sapatq’ayn is a Nez Perce word meaning “to display” or “a motion picture.” This film festival was established in 2003 and screens films written, directed and acted by Native Americans, with a focus on contemporary Native experience. Sapatq’ayn Cinema is sponsored by the University of Idaho American Indian Studies Program. For more information: http://www.webpages.uidaho.edu/SapatqaynCinema/

- Tutxinmepu Nez Perce Powwow will be held on March 30 and 31 at the Moscow Middle School. Tutxinmepu is a Nez Perce word meaning “the place where the deer loses its spots.” Dancers and drummers come from across the Northwest and Canada to participate in the Pow Wow. Provost Baker added that this powwow is one of the hidden gems at U-Idaho and he encouraged all to participate in this very powerful experience. For more information: http://www.uidaho.edu/nativeamericancenter/tutxinmepupowwow

- In addition to the constituencies named at last week’s senate meeting, the Faculty-at-Large (counseling center and library) must also elect a new senator this year. The deadline for completing the elections is April 15.

- Correction to the Addenda to last week’s chair report: the word “fraternize” should be “fraternities.”
• General Policy Report #56 was sent to faculty recently and if no petition asking for further consideration of any items contained in the report is received by April 1, 2013, the report will be submitted to President Nellis for approval.

• Next week at senate we will hear reports from Dean of Students Bruce Pitman and Assistant Vice President for enrollment Management Steve Neiheisel. Mr. Neiheisel has cautioned us in advance that it is still too early to provide Fall 2013 enrollment numbers because continuing students register in April and we will have a second Vandal Friday in April.

• The College of Letters, Arts and Social Sciences (CLASS) will host the March faculty interdisciplinary reception on Friday, March 29, in the Commons Whitewater/Clearwater rooms.

• University Faculty Meeting will be held on Tuesday, April 30, at 3pm in the SUB Ballroom.

Provo’s Report. Provost Baker reported on the following items:

• Nearly 800 students attended the recent Vandal Friday and we are anticipating another good turnout for the April 5 Vandal Friday. We also hosted a parent reception in the Lighthouse of the Kibbie Dome for Vandal Friday and it was very popular. We will be holding another parent reception at the April 5 Vandal Friday and we encourage you to attend if you are able to do so. Well over 1,000 people attended this reception, including students and parents.

• Idaho legislative term may end this week.

• Confucius Institute. Some years ago President Nellis asked Dean Katherine Aiken to look into establishing a Confucius Institute at U-Idaho. Confucius institutes are language and culture institutes in partnership with Chinese universities. These institutes are supported by the Chinese government and Idaho had been one of the few states without such an institute. After several years of work by President Nellis and others we will now have a Confucius Institute here at the University of Idaho. Dean Aiken added that there will be a gala opening ceremony on April 15 with more specifics to follow later. In response to a senator’s question, Dean Aiken said that as part of the agreement, U-Idaho will offer Chinese language classes beginning in fall 2013. It is anticipated that this institute will help foster cultural exchanges and the College of Engineering and the Lionel Hampton School of Music already have established some relationships in China. University of Idaho’s partner in China is South China University of Technology. This group is very interested in promoting and funding faculty exchanges and opportunities for faculty and students to travel to China.

Commencement Committee. Chair Bird then invited Professor Sanjay Sisodiya, chair of the Commencement Committee, to provide a brief report on the committee’s activities. Professor Sisodiya reported that the primary task of the committee is to provide an advisory role for the selection of honorary degree recipients and commencement speakers with the final decision made by the President’s Office. The chair of faculty senate’s Commencement Committee also serves on the Administrative Commencement Committee. Spring commencement in Moscow will be held on May 11, 2013. The following correction was offered to the handout: Brita Meyer is a student not a faculty member. In response to a senator’s question, Professor Sisodiya reported that the commencement speaker typically is an alumnus but that is not a requirement. Honorary degree nominations for the December 2013 commencement are due April 15 and may be sent to the Commencement Committee c/o the Faculty Secretary’s Office, campus zip 1106 or to annat@uidaho.edu.

Campus Planning Advisory Committee. Chair Bird invited Campus Planning Advisory Committee (CPAC) member Senator John Hasko to provide a follow-up to his February report to senate and to provide new information. Senator Hasko had sent the questions that had arisen at the February senate meeting to Brian Johnson, Assistant Vice President, Facilities, and Ray Pankopf, Director of Architecture & Engineering Services, Facilities. Mr. Johnson wrote detailed responses to the questions (included in senate packet for today) and they were discussed briefly at last week’s CPAC meeting. Senators are
invited to send any additional questions to Senator Hasko at jhasko@uidaho.edu and he will forward them to Mr. Johnson and Mr. Pankopf for further comments. Senator Hasko reported on the following new items:

- **Brink Lounge renovation work will begin this summer and it is expected to be completed by the end of summer. The original estimate excluding furniture was $38,000 and now the estimate is at $50,000-55,000. The colleges and library are contributing $101,000 to cover the renovation and to buy furniture estimated at $40,000. There was some confusion about the inclusion of technology upgrades in the renovation. Chair Bird has co-chaired the Brink Lounge renovation committee and he said that as construction costs escalated, amenities diminished in order to stay within budget. Existing videoconferencing that allows for communication with sites outside of Moscow is retained but at this time there is no money for additional enhancements. Chair Bird added that at this point the budget is still about $16,000 short of what is needed and that the committee is waiting for Jack McIver, Vice President for Research and Economic Development, to provide some funds to meet budget needs.**

- **CPAC discussed the status of the new Integrated Research Innovation Center (IRIC) that will be constructed at the site of the former Naval ROTC building. The total cost is expected to be approximately $50 million. The state has given $2.5 million this year and is expected to provide another $2.5 million next year. Additional IRIC funding will come from bond sales. The design project should be approved in summer 2014 and then it will take about two years to build IRIC.**

- **Idaho House Bill 313 deals with appropriations to the Permanent Building Fund. It provides $36 million for various buildings around the state with $12.5 million to be used for renovations at the three universities and Lewis-Clark State College (LCSC). The University of Idaho, BSU and ISU will receive $3.75 million each and LCSC will receive $1.25 million. The bill is moving through the house and senate with little opposition. The $3.75 million is very welcome but the University of Idaho has approximately $200 million in deferred maintenance.**

- **Education 102 classroom will be redesigned to house the latest teaching technologies. U-Idaho has received a grant of $3 million from the Albertson Foundation to create this teaching and research laboratory. The grant also provides a faculty line for conducting outcomes-based research. The remodeling work is being done by the university and probably will be completed in October or November. An invitation may go out asking for volunteers to come into the classroom and check out the new technology. The work being done in Education 102 is similar to technology upgrades being done in a Teaching and Learning Center classroom. A senator added that the entire Education Building needs to be gutted for an asbestos mitigation project. There is no scheduled timeframe for the asbestos removal project.**

- **Chair Bird expressed puzzlement about the fuzzy lines of authority regarding who is making decisions about project priorities – is it Facilities or upper administration (based upon the minutes from the February 2013 meeting)? From senate’s point of view it would be helpful to know who is making these decisions. Senator Hasko responded that there was no clarification on this either during discussions or in Mr. Johnson’s written response to senators’ questions. Senator Hasko suggested it might be a good idea to bring in people from Facilities to talk about it. A senator suggested that Mr. Johnson works with “clients” and, for example, his client on the Brink Lounge remodeling project is Senate Chair Kenton Bird or in the case of IRIC, the client is Mr. McIver. Chair Bird then echoed comments from the February meeting and said he sees no compelling argument for the proposed expenditures for the entrance improvement project. Senator Hasko replied that some donors want to give money for specific projects, such as these entrance improvements. Senate Vice-chair Hartzell, also a member of CPAC, stated that many faculty and staff are unhappy with the decision to make entrance improvement a priority when there are classrooms that need a great deal of work and that it is unclear where the money will come from for making these improvements. Another senator asked if it would be possible to package some of these projects so that both entrance improvements and, for example, ADA
Chair Bird said that Chris Murray, Vice-president for University Advancement, will be a senate guest in four weeks and that we may want to ask him questions about this, since facilities is a cornerstone of the Inspiring Futures capital campaign.

**Safety & Loss Control Committee.** Chair Bird invited Senator Alistair Smith, chair of the Safety & Loss Control Committee (SLCC), to provide an update on the committee’s activities. Senator Smith introduced guests Kelvin Daniels, Occupational Safety Specialist, and Fred Hutchison, Director of Environmental Health and Safety, who serve *ex officio* on the committee. Senator Smith then explained that the committee promotes safety awareness through a variety of venues such as with online training course, within colleges by working with deans to encourage faculty and staff to take the safety courses and by looking into developing safety policies for off-campus activities including field trips. After discussions at the committee level, the Office of Risk Management decided to include safety information as part of the online waiver process for off-campus trips. There is an ongoing discussion about dismount zones at 6th and Deakin Streets. Faculty Senate Leadership asked the SLCC to look into the possibility of U-Idaho becoming tobacco-free. The committee has discussed the matter at length and recently received results from a survey of approximately 1000 individuals, mostly students. The results show a 50-50 split on the question of banning all tobacco, but survey responses showed that 62% favor a ban on smoking. The Safety & Loss Control Committee subsequently voted on the matter and narrowly voted in favor of banning smoking mainly because smoking does represent a public health issue. Senator Smith also noted that other universities around the state and region have adopted a similar ban on smoking. Senate Chair Kenton Bird and a representative from the Wellness Center have been invited to attend the committee’s next meeting.

Mr. Hutchison said that the goal of Environmental Health and Safety is to encourage units to establish good safety programs and to provide units with the tools to do so. The natural outcome of good unit safety programs will be a reduction in the numbers of injuries. He then highlighted the following information:

- Workers’ Compensation Claims and Costs have steadily declined most years during 2007-2012.
- Workers’ Compensation Claims for 2008-2012 graph shows that U-Idaho has 15-18 injuries every year that account for 75-80% of the costs. The more we pay, the more seriously someone has been injured. Their office is focusing on reducing serious injuries at U-Idaho.
- Environmental Health and Safety office instituted a unit safety program several years ago that incorporates the use of an assessment tool with nine elements. If a unit makes good progress toward addressing these elements, the unit will also be making good progress toward reducing injuries. Numerical scores from 0-5 are compiled for each of nine elements. These numerical scores are derived from safety checklists that are sent to and completed by units. This assessment tool is for units to use to help them identify areas where they need to put more resources. In response to senators’ questions Mr. Hutchison said that blanks on the graph in the “overall averaged score” or other columns indicate that a unit did not complete an assessment in that year.
- On the institutional level U-Idaho scores lowest in the category of “Job Hazard” identification and there are steps being taken to improve on this in the next year.
- Senators inquired about work done by Facilities, especially during the winter, to keep sidewalks clear of snow, ice and slush, as well as questioning the removal of handrails in treacherous areas. Mr. Hutchison responded that Facilities works to keep sidewalks clear but that this question is about balancing needs with available resources. His office also works at promoting an awareness of treacherous conditions and the use of proper footwear and traction devices in the winter months. He added that we expect the university to do its part but faculty, staff and
students need to do their part, too. Mr. Hutchison said that his office could look into why the
decision was made to remove a handrail near Student Health Services.

Faculty Affairs. FS-13-045: Student Bar Association Membership on Senate, FSH 1520 – University
Constitution and FSH 1580 – Bylaws of Faculty Senate. Chair Bird explained that these items come from
Faculty Affairs Committee (FAC) without a recommendation. FAC declined to make a recommendation
on these items because they feel the composition of senate should be determined by senate itself. The
sponsor for this policy change is Senator John Hasko and the originator is Ivar Gunderson, a
representative of the Student Bar Association (SBA). Mr. Gunderson first spoke to the proposed change
to FSH 1520, University Constitution. He said that SBA proposes to change the constitution to allow SBA
to elect a representative to serve on senate because College of Law students currently have no
representation. Mr. Gunderson has attended senate as a guest during this year and he has observed
that senate discusses issues affecting all members of the university, such as student email system,
campus safety, parking, video technology in the classroom and so on. Students from the College of Law
would like to be able to participate in this process.

Mr. Gunderson responded as follows to senators’ questions and comments:

- **The current constitution calls for a graduate student representative on senate. Are law students
considered a type of graduate student under the current constitution?** We have separate student
associations and different application processes. The University Budget and Finance Committee
recognizes the two associations as separate entities.

- **This passed at senate last year, too, and it failed at the University Faculty Meeting (UFM). The
law students are a small constituency, about 300 students, as compared to 9,000 undergraduate
students and about 1,000 graduate students. Also, a simple majority favored this change at the
UFM but because it is a constitutional change, it required a 2/3 majority vote and it failed.

- **Currently all professional organizations, with the exception of SBA, are represented by Graduate
and Professional Student Association. GPSA and SBA were firmly divorced years ago. GPSA
supports adding an SBA representative to senate because GPSA does not adequately represent
SBA’s interests. Senator Dodd suggested that she could take the suggestion for GPSA to
represent SBA back to GPSA but that GPSA has been opposed to this in the past. Also, if GPSA
votes to represent SBA, changes would not happen until next year as this year’s constitutional
amendments were completed just a few weeks ago.

- **How would GPSA feel about splitting the organization into two groups, graduate students and
professional students?** This has not been discussed but it may not be necessary because other
student organizations seem happy with the way things are working. [The response to this
question was provided by Senator Dodd.]

- **Was it the case that law students were at one time part of GPSA then later separated themselves
out and opted out of GPSA?** We were told last year that law students were a part of GPSA at one
time but then there was a “falling out.” There is no reason why GPSA cannot adequately address
the interests of SBA. The two associations should negotiate with one another to make that
happen; otherwise we may end up with a situation where every graduate student organization
wants its own representative on senate. [The response to this question was provided by a
senator.]

- **We have three professional student organizations in our college and I agree with the concerns
expressed by another senator – that students in these organizations may all want to have their
own representation on senate, too. Giving SBA their own senate representative may open up the
doors to other constituencies asking for their own representatives, too.

- **It is a mistake to characterize the differences between GPSA and SBA as a “rift.” This is not a rift;
these are two groups with distinct interests.**
• In the distant past GPSA did not have a seat on senate either and this inequality was addressed relatively recently.

• Perhaps SBA should join with WWAMI and have one representative between the two groups? If SBA gets representation then WWAMI may want representation, as well. Maybe we should create a professional student association for some groups?

• Faculty-at-large is a relatively small constituency representing the library faculty, counseling and testing, USGS and ROTC. This may serve as a good example for the suggestion to have a professional student association with representation or to have a number of organizations represented by one senator.

• Another approach to giving SBA more representation may be to give them more seats on university-level committees which would then give them voice in university governance matters.

• Why would we want to limit the number of seats on senate? The more representation there is the more open this process will be. Senate was not asked to suggest whether SBA should join with GPSA. These are separate groups and they want to be governed separately and we should give them that opportunity.

• In Mr. Gunderson’s presentation I did not hear anything specific to law that was not being represented at senate and I do not understand why the two organizations, SBA and GPSA, do not work together.

• Both ASUI and GPSA favor giving SBA representation on senate which seems to be a powerful argument.

It was moved and seconded to accept the Student Bar Association as a recognized member of senate (Strawn, Frey) and to amend the university constitution to allow for this change. Motion carried, 15 in favor, 3 opposed, with Senator Teal abstaining.

It was moved and seconded (Goddard, Kennelly) to change the bylaws of faculty senate to reflect a similar change on how the SBA member would be elected. Motion carried, 14 in favor, 4 opposed, with Senator Teal and one other senator abstaining.

Chair Bird reminded senators that this policy needs strong advocacy not just from SBA but from other constituencies represented at senate, as well. In the past we have included FAQs regarding policy changes in the packet for the University Faculty Meeting and perhaps that information could be included in the packet for the April 30th UFM.

Adjournment: It was moved and seconded (Garrison, Smith) to adjourn at 4:59pm. Approved unanimously.

Respectfully submitted,

Gail Z. Eckwright
Faculty Secretary and Secretary to Faculty Senate
University of Idaho -- Faculty Senate
Enrollment Update (as of March 15th)
March 26, 2013

Spring 2013 enrollment – SBOE Census date (PSR-1 report)

See press release

Fall 2013

• New students admission
  o Undergraduate
    ▪ Currently very positive numbers for applications, admissions and Vandal Friday.
      • New freshmen
        o Applications = 7392 → up 558 (+8%)
        o Admits = 4691 → up 272 (+6%)
      • New transfers
        o Applications =832 → up 11 (+1%)
        o Admits = 493 → down 13 (-3%)
    ▪ Vandal Friday reservations = 1274 → up 123 (11%)
      o includes both freshmen and transfers
      o Initial registrations will be at Vandal Fridays on March 22nd and April 5th.
      o New undergraduates not attending Vandal Friday may begin registration April 15th.
    ▪ Emphasis going forward is on increasing completion rate and yield/enrollment rate.
  o Graduate
    ▪ National trends with declining graduate level enrollments
    ▪ Concerns in several academic departments regarding the impact of sequestration and research funding affecting Fall 2013 admissions
      • Applications = 1401 → up 1 (+0%)
      • Admits = 242 → down 24 (-9%)
  o Law
    ▪ National trends showing significant decline in applications this year (over 20% nationwide and in the Mountain West)
      • Applications = 565 → +9 (+2%)
      • Offers = 273 → +13 (+5%)
      • Deposits = 19 → +6

Combinations of above factors indicate an overall increase in new students for Fall 2013. The size of the increase will be determined by the results of efforts related to completion and yield based on positive applicant pools at all levels.
• **Continuing students** -- key factors for monitoring and estimating Fall continuing enrollment include:
  
  o **Retention**
    
    ▪ Mixed signals at this stage based on monitoring new freshmen cohort
      
      • Spring to fall retention declined for second year in a row in fall 2012
      • Fall to spring retention for Spring 2013 increased
    
    ▪ Initial indicator for Fall 2013 will be based on priority registration which begins April 15\(^{th}\) -- first continuing student Fall 2013 enrollment report scheduled April 22\(^{nd}\).
  
  o **Graduation rates**
    
    ▪ Increased graduation rates and number of graduates expected based on change to 120 credit hour graduation requirement for some programs
    
    ▪ Accelerating graduation rates/numbers for non-residents over past 2 years.
    
    ▪ Initial indicator for number of graduates will be number of graduate applications and tracking of eligible students -- will be reviewed and available in late April.
  
  o **Spring enrollment**
    
    ▪ Students eligible to continue from Spring 2013 to Fall 2013 (not graduating and not suspended) represents a smaller pool than the previous year based on several factors
      
      • Smaller freshmen classes for Fall 2011 and Fall 2012
      • Declining retention rates for past two years for new freshmen cohorts
      • Increased graduations for non-residents

**Combinations of above factors indicate a decline in number of continuing students for Fall 2013. The size of the decline will be determined by the efforts to stabilize and/or improve retention at all levels.**

**Overall enrollment is simply the combination of new and continuing -- the next best indicators of the size of the above shifts will be in late April.**
U-Idaho Announces Spring Enrollment Numbers

MOSCOW, Idaho – The University of Idaho’s snapshot of enrollment stands at 11,551 students under the new March 15 ‘census’ date and reporting guidelines enacted this academic year by the Idaho State Board of Education.

The new SBOE guidelines replace the traditional 10th day of the spring semester reporting date with March 15.

Enrollment on the Moscow campus is 10,499 for spring semester 2013. A total of 8,078 students are in-state residents.

With 1,454 of Fall’s full-time new freshmen returning for the spring semester, the University of Idaho’s freshman retention rate from fall to spring is 92 percent. Of these, 30 percent are first generation students, defined as neither of their parents earned a bachelor’s degree.

“Our focus has been on consistent and sustainable enrollment growth and seeking students who have an affinity for an interdisciplinary and engaging approach to education, which includes not only recruitment, but retention as well,” said Steve Neiheisel, assistant vice president for enrollment management.

Diversity and international enrollments continue to be important factors at U-Idaho with 551 international students on campus that reflects students from 70 countries.

A total of 1,504 students, or more than 13 percent of the student body, self identify as a member of an ethnic or racially diverse background. A breakdown of these students include: 802 Hispanic or Latino, 104 American Indian or Alaska Native, 176 Asian, 100 Black or African American, 29 Native Hawaiian or other Pacific Islander, and 293 mixed race.

The university is currently ramping up its enrollment and recruiting efforts for freshman and transfer students in anticipation of the fall semester. The University of Idaho will host two Vandal Fridays offering students the chance to ‘test drive’ the college experience, and include an overnight stay in university housing, a comprehensive introduction to the student-life, a student activities fair, attending selected college classes, and the chance to meet other admitted students. Vandal Friday participants also get the jump on fall semester by registering for classes.

Admitted students have two Vandal Friday dates to choose from: March 22 or April 5. The registration deadline for Vandal Friday is one week prior to the event.

“Even as we report on spring enrollment and move toward the conclusion of this academic year, we’re excited about the energy, enthusiasm and the quality that the newest Vandals will bring to the university next Fall,” said Neiheisel.
For consistent reporting purposes, most universities use fall enrollment numbers as the official totals for the current academic year.

# # #

**About the University of Idaho**
The University of Idaho inspires students to succeed and become leaders. Its land-grant mission furthers innovative scholarly and creative research to grow Idaho’s economy and serve a statewide community. From its main campus in Moscow, Idaho, to 70 research and academic locations statewide, U-Idaho emphasizes real-world application as part of its student experience. U-Idaho combines the strength of a large university with the intimacy of small learning communities. It is home to the Vandals, and competes in the Western Athletic Conference. Through the university’s $225 million Inspiring Futures capital campaign, private giving will enhance student learning, faculty research and innovation, and a spirit of enterprise. Learn more: [www.uidaho.edu](http://www.uidaho.edu).
Communications Plan
Admitted, but not registered – freshmen and transfer
Fall 2013

**Goals**
1) Get confirmation from students who have been admitted, but have not registered.
2) Get recruiter connected to student. And, get student connected to advisor.
3) Ask if they have any questions about financial aid, emphasizing the great value of their award offer.

April 15
Registration open
email – link to Admit site

April 29
Email #1
Confirm Interest - choice within email to inform CRM

No answer

MAY 6 – PRINT
Confirm interest
Reply Card & Invite Promo*

May 16 - EMAIL #2
Confirmation

May 28 - EMAIL #3
Confirmation

* If at any time the student registers for classes, they are placed into the Fall 2013 Enrolled Campaign