Corporate and Foundation Relations
Proposal Development & Management Services

University of Idaho
Corporate and Foundation Relations
University Advancement Annex
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Providing support & resources in finding, applying and receiving funding from corporations and private foundations

(208) 885-7060
uidaho.edu/cfr

Other Helpful Resources
CFR can help you access information commonly requested by funders, such as:

Narrative Language—history, overview, and mission of the University.

Eligibility Documentation—UI Foundation 501 (c)(3) letter, University 510(c)(3) letter.


Demographics—student ethnicities served, gender percentages, student income level data.

University Profile—number and type of degrees offered, student to faculty ratio.

For this and other useful information, email cfrelations@uidaho.edu
Applying for Funding
Proposal Development
Corporate and Foundation Relations offers customized proposal development and management services for grant applications to foundations and corporations—especially those that meet the following guidelines:

- Proposals to Keck, Murdock, Avista, Micron, Gates, Paul Allen and other foundations and corporations stewarded by CFR. An up-to-date comprehensive list can be found at uidaho.edu/cfr.
- Proposals requesting $100,000 or more or proposals consistent with key strategic University initiatives.

Services
CFR will work with the lead project director/principal investigator (PD/PI) to assist in the development of qualified proposals from start to submission. Based on the scope and details of the project, support can include:

Finding Funding Opportunities
Identifying Funders—offer guidance as to the corporations and foundations that best align with your project goals and coordinate communication with these organizations.

Good Fit Review—careful reading and re-reading of the Request for Proposals (RFP) or Request for Applications (RFA) to help ensure the project is a good match.

Research Database Training—CFR is also available to come to your office for one-on-one training in the use of Pivot—a comprehensive funding database with $33 billion in searchable government and private grant opportunities.

Applying for Funding
Proposal Editing— for responsiveness, clarity, strict technical compliance to submission guidelines, fidelity to RFP program description, and convincing address of review criteria.

*Project Classification—serve as liaison between University offices to ensure projects are properly classified as gifts or sponsored projects.

Application Package and Submission—assistance with printing, packaging, and shipping of hard copy proposals or help submitting electronic proposals via the Electronic Internal Proposal Routing System (EIPRS).

After the Funding is Received
Stewarding the Relationship—thanking the funder for the support and helping to coordinate good communication with the funder (which could include invitations to special events, promoting the impact of the gift, and managing the reporting timeline).

* All proposals to corporations or private foundations must go through this process.

To request support or training, contact CFR at (208) 885-7060, cfrelations@uidaho.edu.