University of Idaho
2013-2014 FACULTY SENATE AGENDA

Meeting #13

3:30 p.m. - Tuesday, December 3, 2013
HORIZON, Commons
IWC Room 390 – Boise
213 – Coeur d’Alene
TAB 321B IF4 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2013-14 Faculty Senate Meeting #12, November 19, 2013 (vote)

III. Chair’s Report.

IV. Provost’s Report.

V. Other Announcements and Communications.
   • Focus for the Future (Aiken)

VI. Committee Reports.

   Campus Planning (Hartzell)
   Committee on Committees: (Ytreberg)
   • FS-14-022: FSH 1640.93 – University Judicial Council (vote)
   FSH 1640.58 – Ubuntu (vote)

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.

X. Adjournment.

Professor Trish Hartzell, Chair 2013-2014, Faculty Senate

Attachments: Minutes of 2013-2014 FS Meeting #12
FS-14-022
Present: Aiken (w/o vote), Awwad-Rafferty, Baillargeon, Becker, Bird, Brandt, Cobb, Couture (Boise), Davis, Eckwright (w/o vote), Flores, Frey, Hartzell (chair), Karsky, Kennelly, Manic (Idaho Falls), Miller, Morra, Murphy, Pendegrift, Perret, Pregitzer, Smith, Stoll, Wolf, Ytreberg Absent: Ostrom, Qualls, Safaii, Stuntzner  Guests: 8

A quorum being present, Senate Chair Hartzell called the meeting to order at 3:30pm.

Minutes: It was moved and seconded (Stoll, Baillargeon) to approve the minutes of meeting #11. Motion carried.

Chair’s Report. The Chair reported on the following items:

• State Board of Education (SBOE) has appointed Dr. Charles Staben as the new University of Idaho president. Dr. Staben also will become a member of the biological sciences department. Additional information is available via this link: http://www.uidaho.edu/newsevents/presidential-announcement

• Senate accomplishments this fall based upon issues brought forward at the senate retreat:
  o Senate leadership has discussed ongoing concerns about university-wide communication with President Burnett and Provost Aiken. We have invited Dan Ewart, information technology services executive director/CIO, to come to senate in spring to discuss some of the new directions and opportunities. Microsoft Lync is now available to faculty, staff and students for instant messaging and video chat.
  o Any change to UI’s 2% contributions to PERSI on behalf of non-PERSI (ORP) employees requires a legislative vote. We will continue to remind our state legislators about this situation.
  o Greg Walters, executive director of human resources, and Ron Smith, vice-president for finance and administration, recently were guests at senate to discuss concerns about the staff classification process. We may invite them back after HR has completed recalibration of the new system. This continues to be a high priority item for senate and it reflects senate’s inclusivity and support for UI staff.
  o Senate has discussed and voted on two important components, amnesty and jurisdiction, of the proposed revisions to the Student Code of Conduct (SCC). Senate leadership has kept the Dean of Students informed throughout the process and has invited his participation as the policies were revised.
  o Smoke-free campus. Former UI President Nellis made the decision last year to let this be a student-led initiative and the matter was referred to ASUI at that time. ASUI now is asking faculty senate to come up with a no smoking policy. Brian Mahoney, chair of Staff Affairs, has said there are negative financial implications if UI does not implement a smoking ban on campus. Chair Hartzell will meet with Brian Mahoney and others this week to discuss a smoking ban.

• The Great American Smokeout is Thursday, November 21. Tobacco cessation workshops will be held at the Commons Aurora Room on the Moscow campus, Wednesday, November 20. For additional tobacco cessation resources: http://www.uidaho.edu/studentaffairs/health-education/tobacco-dependence

• Last week a senate guest mentioned VIVO, a database of faculty research and scholarship interests. The UI Library is implementing a VIVO “instance” at UI and Devin Becker, UI library assistant professor, has been invited to visit senate in spring to explain more about VIVO before the university-wide launch. For more information: http://www.lib.uidaho.edu/digital/vivoatui/

• Chair Hartzell followed up with Ellen Schreiber, UI ombuds, after last week’s senate meeting in order to gain a bit more understanding about the data in the ombuds’ annual report. Chair Hartzell learned
the following: the distribution across the university of cases handled by the ombuds is fairly uniform: approximately 3.5% of staff and 4.5% of faculty seek ombuds’ assistance.

- Jeanne Stevenson, vice-provost for academic affairs, and her office are offering a series of technology workshops for helping faculty with learning and using technology. Amanda Haruch will lead the workshops which will be held in the newly remodeled TLC 23 (Moscow campus). The workshops begin at 12:30 and last about an hour. Workshop schedule:
  - Thursday, December 5: Tools.
  - Monday, December 9: Video Editing.
  - Thursday, December 12: Developing an Online Resume/Site/Portfolio.

To schedule a one-on-one session, contact Amanda Haruch: aharuch@uidaho.edu

- Next week is Thanksgiving Break and there will be no senate meeting.

Provost’s Report. Provost Aiken reported on the following item:

- We continue to work on recalibration of the classification system. We had a productive session this morning – we made progress and tomorrow we will be communicating about where we are at in the process. It has been a very difficult and complex process on a number of levels, but people are working hard at it and we are getting there.

Community Partnerships. Chair Hartzell then introduced guests Priscilla Salant and Darin Saul, director and co-director of the office of community partnerships, respectively. Ms. Salant and Mr. Saul explained that their office was created in April 2011 and a few months later they merged with the UI sustainability center. They report to the provost and their function is to support university-community partnerships that advance student learning and scholarship through outreach and engagement. The office works closely with UI extension with the goal of building bridges between extension and academic faculty projects that are important to the state and communities. Since 2010-11 the office has submitted 29 grant proposals with 89% funded during 2010-11 and 67% funded so far this year. Twenty-four faculty members have been involved in these grant proposals and the aim is to include students in curricular and co-curricular activities, too. Current initiatives focus on stimulating proposals for more external funding and one area of focus is “health.” The goal of these initiatives is to create teams that come together to work on these proposals over the long-term and not just one proposal at a time. Faculty who are interested in working on STEM (science, technology, engineering, mathematics) initiatives may contact Dr. Melinda Hamilton mhamilton@uidaho.edu and those interested in any other areas may contact Mr. Salant psalant@uidaho.edu, Mr. Saul dsaul@uidaho.edu or Debbie Gray dgray@uidaho.edu.

FS-14-020: FSH 1620 B-10 – University Level Committees. Vice-chair Ytreberg explained that this change is needed to make B-10 conform with language in 1640.93 C – University Judicial Council, Quorum. This item comes as a seconded motion from the Committee on Committees. Motion carried unanimously.

FS-14-021: FSH 1640.18 and 1640.76, Borah Foundation Committee and Safety & Loss Control Committee, respectively. These items come to senate as informational only. These minor edits make the committee structure conform to current practice on the Borah committee and recognize a change of title in the Office of Public Safety and Security for the Safety & Loss Control Committee.

Information Technology Committee. Chair Hartzell then invited Jeremy Kenyon, chair of the Information Technology Committee (ITC), to report on the committee’s review of the all-faculty email list. The committee studied the issue and unanimously endorses ITS (Information Technology Services) handling of all concerns related to use of the all-faculty email list. Also, University Communications and Marketing launched an email subscription website in October 2013 that allows faculty, staff and students to set their individual email preferences, available here: http://www.uidaho.edu/newsevents/email-preferences
FS-14-017: UCC-14-033. Regulation J-3. Chair Hartzell next introduced Diane Prorak, chair of the University General Education Committee (UCGE), and Senator Rodney Frey, director of general education, to talk about proposed changes to Regulation J-3. These changes are for clarification purposes to the descriptions of the general education program and are not changes to the requirements of general education. These changes originated with the director of general education and were approved by UCGE and the University Curriculum Committee (UCC).

Senator Frey responded to senators’ questions and comments as follows:

- **What is distinctive about the UI general education program and how might this be a selling point for prospective students?** The State Board of Education transfer core is fundamentally replicated in catalog regulations J-3a through J-3d – four categories communications, mathematics, science, humanities/social sciences – and these are statewide general education components. UI’s core is distinctive in that it requires American diversity/international elements. The other distinctive part of UI’s general education program is integrated studies component which is a cumulative thing. No other institution has this 4-year experience in general education, no other institution has this integrated core. It is a huge selling point.
- **By going from four to six categories [adding American diversity and integrated studies] will UI students be at risk for not satisfying any parts of our core?** This is fully articulated with the state’s transfer core and it is being worked on additionally at the state level so that these credits will transfer easily.
- **The last paragraph of J-3 states that “students must complete a total of 18 credits, with courses from at least four different disciplines.” That is different from the six categories.** The required “senior experience,” which is typically in a student’s major area of study, counts as one discipline. The other three disciplines would be consistent with what we have had for the past ten years, with at least two in the social sciences or humanities – so that students have a broad experience in the social sciences/humanities.

This item comes as a seconded motion from UCC. Motion carried unanimously.

FS-14-018: UCC-14-036. COGS 3+2. Chair Hartzell then invited Jie Chen, dean of the College of Graduate Studies (COGS), and Jerry McMurtry, associate dean of COGS, to talk about proposed additions to COGS 3+2 catalog language. These changes will allow for students to be admitted to UI who have completed three years of undergraduate study in an international accredited institution which has a memorandum of understanding in place with UI for a 3+2 program leading to a graduate degree. Students entering this program will need to meet minimum TOEFL language proficiency standards as well as a minimum 3.0 GPA. Additional background information:

- On a national level, international enrollment in graduate programs has increased by 8-10% per year, while domestic enrollment is flat or has decreased.
- Many graduate programs have moved toward the international market.
- 3+2 model will enable UI to better recruit international students and this model has been tested at other institutions.
- COGS has spent 1-2 years working on this model and consulting with internal and external groups, including the International Programs Office.
- Graduate Council and University Curriculum Committee have voted to support these proposed changes.

Dean Chen and Associate Dean McMurtry responded as follows to senators’ questions and comments:

- **Deferred admission is mentioned on page 3. Why are these students not eligible for deferred admission?** Only those students who have not met language proficiency requirements are eligible for
deferred admission. The 3+2 program requires that international students meet minimum TOEFL language proficiency standards.

- **We typically support our graduate students with funding. How will this work if these students technically will be undergraduates in their first year?** These students will not be eligible for funding. They will be fully-funded students coming from a foreign institution and they will not be eligible for stipends, research or teaching for two years.

- **Graduate & Professional Student Association (GPSA) opposes this change to the 3+2 program. GPSA has concerns about this program that have not been fully addressed regarding the potential effects on current and domestic students if more emphasis is placed on international students.** There are concerns about funding for this program in the future. Students in this program pay their own way. They will be fully funded by a foreign university. The program provides a quicker path to a graduate degree without requiring a great deal of faculty resources since these are non-thesis graduate degrees.

- **As a follow-up to the GPSA question, one potential consequence of this change could be that if fewer students are admitted to a particular program the students in the 3+2 program might be preferred over other students? As a land-grant institution we have a state-wide mission to fulfill, too. There should be a balance.** Departments and colleges will make the decision on how much to internationalize their programs. These changes will create an opportunity but we do not want to overwhelm.

- **Is the University of Idaho the first institution in Idaho to set up this program?** As far as we know, yes.

- **Do departments still have control over admitting students to this program?** Yes, absolutely, 100%. Departments should be involved from the start.

- **At this time this is for international students only but do you foresee opening this program to a broader domestic student base later on?** Yes, the same principle could be applied to a domestic program but as the language is written it applies only to international students at this time.

- **Does this apply to any program at UI or do programs need to opt into this? Will this program be “forced” on units?** Each program would have to work out an agreement with a partner institution. No one will force a unit to participate in the 3+2 program.

- **Is Washington State University, for example, an “international accredited institution”?** Perhaps the wording should be “foreign” rather than “international.”

- **What is the reason for this program at this time?** There is a challenge with bringing junior-level students in and having them go back for a bachelor’s degree and double-count credits.

- **Under current UI regulations there is nothing that precludes a department from creating such an MOU?** No, there is not.

This item comes as a seconded motion from the University Curriculum Committee. Motion carried with 16 in favor, 4 opposed and one abstention by Senator Davis.

**FS-14-019:** UCC-14-037. MMBB/drop seamless degree program. There was no discussion on this seconded item from UCC. Motion carried unanimously.

**Special Orders. Fall 2013 graduates.** It was moved and seconded (Wolf, Cobb) to approve the list of fall graduates. Motion carried with abstentions by Senators Kennelly and Davis.

**Adjournment:** It was moved and seconded (Flores, Frey) to adjourn at 4:45pm. Motion carried.

Respectfully submitted,

Gail Z. Eckwright, Secretary to Faculty Senate and Faculty Secretary
POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy) [3/09]

Faculty/Staff Handbook [FSH] ☑ Addition ☐ Revision* ☐ Deletion* ☐ Emergency
Minors Amendment ☐

Chapter & Title: 1640.93 University Judicial Council & 1640.58 - Ubuntu

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s):
(Please see FSH 1460 C)  
Name: Gail Z. Eckwright  
Date: December 2, 2013

Policy Sponsor: (If different than originator.)  
Name: Committee on Committees  
Date: Marty Ytreberg Chair

Telephone & Email: ytreberg@uidaho.edu

Reviewed by General Counsel  
Name: G Costa  
Date: 12/2/13

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

- University Judicial Council hearings must be held in a timely manner for a variety of reasons, including federal laws, etc. Faculty interested in serving on the UJC need to know that hearings may be held on short notice and all UJC committee members are expected to be able to arrange their schedules accordingly. UJC has approved the additional wording.

- Ubuntu -- add Coordinator of Disability Support Services. Committee on Committees has approved this addition.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have? None.

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change. None.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: ___________________________________________
Track #: ___________
Date Rec.: ________
Posted: t-sheet ___
h/c ______
web _________
Register: __________________ (Office Use Only)
PREAMBLE: This section contains statements of the function and structure of each university-level standing committee. The names of persons appointed to serve on each such committee are published at the beginning of each academic year by the Committee on Committees, and copies of this publication are available from the Office of the Faculty Secretary (208-885-6151). This section, dating to the 1979 edition of the Handbook, has been frequently revised as necessitated by the changing mission or membership of existing committees or the deletion of obsolete committees or the addition of new ones.

1640.93 UNIVERSITY JUDICIAL COUNCIL (UJC)
[This section was removed from FSH 2400 and placed here in July 2008]

A. FUNCTION. UI's student judicial system is established and maintained for the prosecution and handling of disciplinary matters concerning UI students (as "student" is defined in the preamble to the Statement of Student Rights [2200]). Any and all matters consistent with the Student Code of Conduct [2300] and the Statement of Student Rights are handled by the system under the rules and regulations set out in FSH 2400.

B. STRUCTURE AND MEMBERSHIP. This committee is broadly representative of the academic community. The council consists of eleven members (five faculty members, five undergraduate students and one graduate student). The faculty members are selected by the Committee on Committees. The five student members are appointed by the ASUI president with the advice and consent of the ASUI Senate and the graduate student is appointed by GPSA. To allow members to gather a greater history of and confidence in the administrative process, a two year term is recommended.

C. QUORUM. Five members, at least two of which must be students, constitute a quorum and a majority of those present shall decide a case. In case UJC is unable to convene a quorum as defined above, the ASUI president or the chair of the Faculty Senate may appoint persons to fill the designated student or faculty positions on a temporary basis. [ed. 7-09]

D. SPECIAL CONSIDERATION. Members serving on the University Judicial Council (UJC) should be aware that federal regulations governing the handling of disciplinary matters recommend a specific hearing time schedule. Therefore, committee members may need to be available for approximately two to four hours within as little as five days of a student being charged with a violation of the Student Code of Conduct.

1640.58 UBUNTU
[Affirmative Action and Disability Affairs & Juntura were combined in 2012 to form Ubuntu]

A. CONTEXT. Ubuntu, as explained by Desmond Tutu, is essential to the interconnectedness of being human and living in interdependent communities. Ubuntu is affirming and inclusive of others because we all belong to a larger whole which is diminished when any members are humiliated, disrespected or oppressed. People with Ubuntu enrich themselves but do so in ways that enable the community and all its members to also improve. In this spirit the Ubuntu committee is established to advance these ideals.

B. FUNCTION.

B-1. Ubuntu will promote the values of respect, understanding, and fairness within our diverse university experience; review university policies and programs affecting under-represented and/or under-served students, staff, and faculty in consultation with appropriate representatives as necessary across campus; recommend changes and additions in university policies and programs that enhance student/staff/faculty success and advancement. [See also 4340.]

B-2. Ubuntu will monitor and advance the university’s affirmative action and equal opportunity programs [see FSH 3060] being a strong and active voice ensuring that the university’s programs, activities and services are accessible to persons with learning, sensory, physical and other disabilities. The committee will also work closely with the
Americans with Disabilities Act Advisory Committee (ADA) to identify relevant rules and regulations pertaining to specific affirmative action and equal opportunity problems at the university. Ubuntu also recommends policies and procedures to address specific disabled access challenges at the university, consistent with requirements of applicable regulations and regents’ policy ensuring that the ‘spirit of the law’ is followed.

**B-3.** This committee will advise the president on matters of equal opportunity, ensuring that UI’s programs, activities and services are available to persons with learning, sensory, physical and other disabilities, and identify avenues for ensuring the campus community creates a fair and inclusive environment for all.

**B-4.** This committee will also discharge such other functions as may be assigned by the Faculty Senate or by the president or the president’s designee. It will also submit periodic reports on its activities to the Faculty Senate including recommendations for appropriate program or policy changes (see FSH 1460).

**C. STRUCTURE.** Four faculty, one of whom serves as chair; two staff members (one from Staff Affairs); two students (one undergraduate (ASUI) and one graduate (GPSA or SBA), one of whom belongs to an under-represented and/or under-served student population and the following *ex officio* members without vote or their designees: the ASUI Director of Diversity Affairs, Coordinator of Student Support Services, the Director of Multicultural Affairs, the Director of the Women’s Center, a representative from Human Resources, the Director of Human Rights, Access and Inclusion, the Director of Diversity and Community, the Coordinator for Disability Support Services, the Director of International Programs, the LGBTQA Coordinator, and the Director of the Native American Student Center or the Native American Tribal Liaison.