DATE: October 13, 2014

TO: Dr. Katherine G. Aiken
    Interim Provost and Executive Vice President

FROM: Larry Makus
      Associate Dean – Academic Programs, College of Agricultural and Life Sciences

SUBJECT: Minor Change Notification Request

The University of Idaho will write to notify the Idaho State Board of Education per Board Policy Section III.G.3.c.ii of the change which we believe is minor upon all approvals at the University of Idaho.

- Separation of Agricultural Education and 4-H Youth Development Department

The following information is being provided to ensure the change is in line with our institutional responsibilities and accreditation.

Mission and Core Themes:
President Chuck Staben's call for the University of Idaho to find ways to be better at what we do is at the heart of our current refocusing of the Department of Agricultural Education and 4-H Youth Development. Our goal in the College of Agricultural and Life Sciences is to provide the best quality positive youth development experiences and opportunities in communities across Idaho. The current department will be separated into two entities: 4-H Youth Development and the Department of Agricultural and Extension Education.

Authorization to inform SBOE:
The change was approved through the department and college curriculum process, University Curriculum Committee, Faculty Senate, and by the University Faculty during the 2014-2015 academic year. The University of Idaho is providing notification OSBE as required by the policy. The change will be completed by summer 2015.

Educational Offerings:
University of Idaho Extension 4-H Youth Development will focus its attention on the college’s outreach mission through community engagement. Through increased efforts to recruit volunteer leaders, expand club membership, promote the community youth development philosophy, and enrich STEM and school-related programs, UI Extension 4-H Youth Development will fulfill its outreach mission of providing communities with practice, research-based programs across the state.

The Department of Agricultural and Extension Education, within the College of Agricultural and Life Sciences, will continue to successfully fulfill its mission of improving the economic well-being and quality of life for individuals, families and communities by educating teachers and professionals to serve Idaho and beyond. By using creative solutions and methods to deliver quality programs, the Department of Agricultural and Extension Education will prepare students, clientele and communities for the challenges of this century.
Planning:
To aid in the above-stated outreach and educational efforts, 4-H Youth Development will be housed administratively within the UI Extension structure. The Department of Agricultural and Extension Education will continue to operate as an academic unit of the College of Agricultural and Life Sciences. Physical locations for the separated groups will remain unchanged.

This change results from recognizing that efficiency gains from the combined units were limited, and an External Program Review Committee that evaluated the combined programs felt strongly that the two units should separate and each focus on different core missions.

Budget:
There is no expected change in revenue or expenditure as a direct result of the change.

Student Services:
All services that the current Department of Agricultural Education and 4-H Youth Development will continue to be provided by the two separate departments, with each department able to increase their specialized offerings. The new AEE Department will continue to serve the UI students in the two academic programs (Agricultural Education and Agricultural Science, Communication, and Leadership) with the same number of faculty and staff resources as in the past.

Physical Facilities:
There will be no need for additional facilities with both programs being housed as separate units. Currently, the combined group was housed in two separate locations, and that will continue to be the case.

Library and Information Resources:
No additional library of informational resources will be required.

Faculty:
Faculty and staff for the two units will remain unchanged. There was sufficient educational and technical expertise to operate as a combined unit, and those resources remain in place.