BALLOT TO BE USED BY UNIT FACULTY FOR RECOMMENDATION ON PROMOTION IN RANKS

Each reviewing individual enters his/her evaluation and recommendation below. Reviewing faculty members must have a rank higher than the candidate. If there are any considerations that support these recommendations other than those contained in the records presented to the reviewers, a brief statement of those considerations should be appended. [ed. 11-11]

I judge evaluate the candidate’s performance of the duties assigned in his or her position description to be:

_____ exceptional performance
_____ performance above expectations
_____ performance that meets expectations
_____ performance below expectations
_____ unacceptable performance

I _____ recommend promotion
_____ do not recommend promotion
_____ abstain from making a recommendation on the proposed promotion.

(Signature) (Rank) (Unit)

(Recommendations continue on back of form)
Name ___________________________ Unit ___________________________

Considered for promotion to the rank of ________________________________

Has served in the rank of ________________________________ since __________________________

====================================================================

REQUIRED ELEMENTS OF EVALUATION

Having reviewed the candidate’s curriculum vitae, position descriptions and annual evaluations (including all narratives) we concur in their completeness and accuracy. Other documentary material deemed by either of us to be pertinent has been appended to the curriculum vitae.

__________________________________________
(Candidate) Signature

__________________________________________
(Unit Administrator) Signature

Copies of the documents referenced in E-2.a. were made available to the persons or groups called upon to participate in the evaluation of the candidate and to make recommendations on his or her promotion. [ed. 11-11]

__________________________________________
(Unit Administrator) Signature

__________________________________________
(Unit Administrator Signature, (Faculty with joint appointments)

__________________________________________
(Interdisciplinary/Center Administrator Signature (when appropriate)

__________________________________________
(Interdisciplinary/Center Administrator Signature (when appropriate)

(Recommendations continue on next page of form)
FSH 3560 - RECOMMENDATIONS ON PROMOTION IN FACULTY RANK

Each reviewing person or group enters its recommendation below. If there are any considerations that support these recommendations other than those contained in the records presented to the reviewers, a brief statement of those considerations shall be appended.

Evaluations of the candidate and recommendations on the proposed promotion have been submitted by ____ faculty members having a rank higher than the candidate. Of these, ____ judged the candidate’s performance of assigned duties to be exceptional, ____ above expectations, ____ meets expectations, ____ below expectations, and ____ unacceptable. [ed. 7-10, 11-11]

Moreover, ____ recommended promotion, ____ recommended against it, and ____ abstained from making a recommendation.

The unit promotion-recommending committee ____ does ____ does not recommend that promotion be granted: there were ____ votes in favor of and ____ votes against recommending that promotion be granted, and there were ____ abstentions. [add 11-11]

______________________________________________
Unit Committee Chair (or N/A if no committee)

[add 11-11]

There are Evaluations of the candidate and recommendations on the proposed promotion have been submitted by ____ faculty members in the unit having a rank higher than that of the candidate, and ___ of these faculty have submitted evaluations of the candidate and recommendations on the proposed promotion. Of these evaluations, ____ judged-evaluated the candidate’s performance of assigned duties to be exceptional, ____ above expectations, ____ meets expectations, ____ below expectations, and ____ unacceptable. [ed. 7-10, 11-11]

Moreover, ____ faculty members recommended promotion and ___ recommended against it, and ____ abstained from making a recommendation.

_________________________________________________
Unit Administrator Signature (or person responsible for faculty vote)

I ____ do ____ do not recommend that the candidate be promoted. [It is suggested that a narrative statement in support of the recommendation be appended.]

_________________________________________________
(Dean) Signature

The college committee on promotions ____ does ____ does not recommend the proposed promotion. The committee’s vote was: ____ in favor of, and ____ against the promotion, and there were ____ abstentions.

_________________________________________________
(College Committee Chair) Signature

The unit administrators of this college ____ did or ____ did not meet to consider collectively all of the recommendations submitted by the units. The vote of this group was: ____ in favor of, and ____ against the promotion, and there were ____ abstentions.

I ____ do ____ do not recommend that the candidate be promoted. [It is suggested that a narrative statement in support of the recommendation be appended.]

_________________________________________________
(Provost) and Executive Vice President Signature

I ____ do ____ do not recommend that the candidate be promoted.

_________________________________________________
(Provost) and Executive Vice President Signature

I ____ do ____ do not approve the promotion. [ed. 7-10]

_________________________________________________
(President) Signature

Commented [TA1]: This was moved below and edited as noted.

Commented [TA2]: Moved from above.