The chair called the meeting to order at 3:33 p.m., with a quorum of 15 voting members present. Five additional senators arrived after the meeting had begun. A senator inquired about the whereabouts of the faculty secretary, who was in Arizona. (A check of Accuweather showed the temperature in Phoenix to be 84 degrees, compared with 66 degrees in Moscow as the meeting convened). The chair then introduced the secretary pro tempore, Prof. Kenton Bird.

The minutes of Senate meeting #21 (March 3) were adopted unanimously (Brandt/K. Wolf).

Chair’s report (Ytreberg): The chair made the following announcements:

- The Senate will not meet March 17 during the Spring Recess.
- At the March 24 meeting, the Senate will consider proposed changes to the leave policy and hear an update from Jack McIver, vice president for research and economic development.
- Senators in third year of their terms should be in the process of finding someone to succeed them. (Elections for colleges and other constituencies should be completed by April 15.)
- Because there had been no response to the chair’s request at the previous meeting for volunteers for two ad hoc committees (alcohol and risk-related drugs, and professional development), the chair asked senators to renew their quest for prospective members.

Provost’s report (Stevenson): Vice Provost for Academic Affairs Stevenson indicated that she had nothing to report.

FS-15-046: Emeriti and retirement benefits (software licenses). – FSH 1565 E and FSH 3730 C-2: The chair introduced Brant Miller, chair of the Information Technology Committee, and Brian Cox, Director of Customer Technology Support from Information Technology Services. Prof. Miller explained that the policy’s intent is to provide e-mail and software privileges to emeritus faculty and honored staff. He added that the policy will contain a hyperlink to the most updated software maintained by the university.

The chair noted that the cover sheet refers to policy for emeritus faculty but not for honored staff. (Because that policy is currently undergoing other changes, the addition of language for other staff e-mail/software privileges is on hold.) A favorable Senate vote would lead to parallel language in the policy (FSH 3730 C-2) for honored staff retirees, the chair said.

A senator asked about the absence of language indicating the privileges would be available “without charge,” inquiring whether a fee might be charged in the future. Mr. Cox indicated that the decision to remove “without charge” was based on current software licensing. ITS desires to maintain the absence of fees in the future but it might be necessary in the future to assess a fee to departments or colleges, he said. Another senator asked about a possible charge for technical support, which the chair and Mr. Cox indicated would continue to be available without charge to faculty, staff, emeritus faculty and honored staff.
In response to a question about use of university computers and software for non-university business, the chair said this is addressed elsewhere in university policy and does not need to be in this one. APM 30.12: http://www.uidaho.edu/apm/30/12 and available Software http://www.uidaho.edu/its/Software/Microsoft-Products. In response to a question about possible charges for e-mail services to emeriti and honored staff, Mr. Cox said the UI’s current contract with Microsoft allows a sufficient number of users to cover emeriti and honored staff; however, this might not be true under future contracts. The motion to adopt the policy changes carried 16-2.

**FS-15-048: Remove option and change catalog description for B.S., Biological Engineering.** The chair introduced Prof. Jon Van Gerpen, acting head of Biological and Agricultural Engineering. In the absence of questions, the Senate moved quickly to a vote, approving the motion 18-0 with one abstention.

**FS-15-050: Change to Regulation 9: Graduation requirements for graduate students.** The chair introduced Mark Nielsen, associate dean of the College of Science, representing the associate deans group. Without questions, the Senate voted 16-0 with three abstentions to approve the change to the regulation dealing with transfer credits for a minor.

**FS-15-047: Vandal Alert System.** The chair next introduced Matt Dorschel, Executive Director of Safety and Security, describing him as a “frequent visitor to the Senate.” A senator remarked that the changes to the Administrative Procedures Manual contained in the Senate packet answered previous questions about how and when the emergency-notification system is employed.

The chair inquired who would determine when a non-emergency notification issue “may be of significant interest to the university community.” Mr. Dorschel replied that the UI’s Director of Integrated Communication or her/his designee has that authorization. The director also will consult with the recently formed crisis communication committee. The addition of this additional category for notifications was at the president’s request, Mr. Dorschel said.

A senator asked whether Vandal Alerts are sent to UI locations outside of Moscow. Mr. Dorschel said that all university employees are enrolled in the Vandal Alert System, regardless of location. However, if an alert applies only to a specific location, e.g., Idaho Falls or Boise, safety and security staff will coordinate with that unit. He noted that UI faculty and staff members in Idaho Falls also receive notifications from Idaho State University, whose offices are co-located in the Idaho Falls Center.

**Adjournment.** With no other business remaining on the agenda, the chair entertained a motion to adjourn (K. Wolf/Mahoney), which carried unanimously at 4:07 p.m. The chair noted this was the shortest meeting (34 minutes) of the current Senate.

Kenton Bird
Secretary to the Faculty Senate Pro Tempore