University of Idaho
2014-2015 FACULTY SENATE AGENDA

Meeting #8

3:30 p.m. - Tuesday, October 14, 2014
Brink Hall Faculty-Staff Lounge
IWC Room 390 – Boise
213 – Coeur d’Alene
TAB 350a IF1 – Idaho Falls

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2014-15 Faculty Senate Meeting #7, October 7, 2014 (vote)

III. Chair’s Report.

IV. Provost’s Report.

V. Committee Reports.
   University Curriculum Committee:
   • FS-15-012 (UCC-15-006): Discontinue several Teaching Majors/Minors (Mantle-Bromley/Gregson)(vote)
   • FS-15-013 (UCC-15-018a): Teaching minor name change (Mantle-Bromley/Gathercoal)(vote)

VI. Other Announcements and Communications.
   • Staff Career Ladder (Bretthauer/Fizzell/Smith/Walters)

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.

X. Adjournment.

Professor Marty Ytreberg, Chair 2014-2015, Faculty Senate

Attachments: Minutes of 2014-2015 FS Meeting #7
FS-15-012 & 013
The Chair called the meeting to order at 3:33. With no additions to the minutes of meeting #6, September 23, 2014, a motion to approve was made and seconded (Smith/Stoll). The motion passed with no dissents and three abstentions.

**Chair's Report:** The Chair announced that next week we will focus on Career Ladders with Ron Smith, Greg Walters, and Ali Bretthauer. Two weeks from now the new Director of Distance Education Terry Ratcliff will be here to discuss our plans for distance education. The Chair also drew our attention to a new program entitled “Don’t cancel your classes” sponsored by campus suicide prevention. If a faculty member is planning on being away he/she should contact this group which will conduct training with your students. Further information can be found at: www.uidaho.edu/dontcancelyourclass. Finally, Chair Ytreberg reminded everyone that those planning on attending the December graduation will need to get their regalia orders in by November 12th.

**Provost Report:** Jeanne Stevenson encouraged Senators to attend the President’s State of University Address next Monday at 3 pm in the SUB International Ballroom. A Senator asked if the Address will be recorded. It will be livestreamed and recorded for later viewing. The Counseling and Testing Center has a grant to provide mental health first aid. The grant was specifically written to help faculty recognize students in distress. The program will involve faculty attending a training session. Those interested in being involved should contact Sharon Fritz url: http://www.uidaho.edu/CTC/for-faculty-and-staff. She also reminded everyone of the reception for Bruce Pittman October 17th 4:30. It will be held on the Sprint Turf in front of the Kibbie Dome.

**FS-15-010: FSH 1640.89 – University for General Education (UCGE):** Vice Chair Randy Teal introduced the proposed change to UCGE (FS-15-010) coming as seconded motion. The proposal sought to add the Director of Academic Advising as a non-voting member to UCGE. The rationale is that “it is important to have an advising perspective present when any change to the university general education is considered”. A question was raised as to whether UCGE was consulted. Chair Ytreberg acknowledged that this was the normal practice but had not taken place this time. A motion was made (Smith/Folwell) to return the proposal to Committee on Committee’s with the instruction to consult UCGE. The motion passed 16-1-2.

**FS-15-011: FSH 1640.28 – Committee on Committees (ConC):** The seconded motion from Committee on Committee’s dealt with a proposal to allow the Faculty Secretary, Faculty Senate Chair and Vice Chair to fill vacancies as they arise, subject to confirmation by ConC and Faculty Senate. The reason for this proposal was the number of unfilled positions that occur during the summer. With this ability committees can be staffed when the fall semester starts. A question was raised as to whether it was a good idea to include in the FSH the meeting time of Committee on
Committee’s (A-3) The reason for doing this has been to alert prospective members of the usual meeting time. It was argued that the committee should be able to determine its meeting time. A motion (Brandt/Frye) was made to delete A-3 and thus not specify the meeting time of the Committee. The motion passed (17-0-2). The Senate then returned to the main motion as amended. The proposal passed 17-1-1.

Committee on Committee’s also forwarded a list of committee appointments made since last May. This list was approved 18-0-1.

Facilities and Administration (F&A): The Chair invited Vice President of Research and Economic Development, Jack McIver and Executive Director of Planning and Budget Keith Ickes to discuss issues dealing with F&A distribution and research infrastructure. Jack McIver explained the general background of F&A. Essentially it is a negotiation between the University and the Federal Government over what types of fixed costs should be added to grants. These costs can be seen as overhead. There are a lot of things that go into determining what these costs are which includes the costs of compliance with federal law. Last round our administrative costs were 33.5%. The problem is that the federal government has capped administrative costs at 26% so we cannot charge our total administrative costs. Facilities costs vary although this is also a negotiated process and we don’t get everything we request. The facilities costs vary by category depending on who we are dealing with and whether it is on or off campus. For instance, if we are working with the State of Idaho the costs are limited by statute. Also non-profits can receive a waiver of these costs while for profit companies do not. Maintenance costs of doing work on campus, which has more facilities and expensive equipment, differs significantly than off-campus. F&A is basically the cost of doing business. When dealing with the private sector we charge the full cost of doing business which is about 56.3%. There are other groups that have fixed rates like the Department of Education where we are only able to charge 8%. We collected about 9.9 million in direct charges or F&A last year which is an effective rate of 15-18%. Most of our peer institutions come closer to 21%. The new IRIC will add a little to what we can charge for facilities but otherwise what we can charge as F&A will not change very much in coming years.

Keith Ickes took over the discussion to explain how the University deals with F&A distribution once the funds come into the institution. Around 80% of the costs are central costs. The University is returning 31% of F&A funds to college and departmental units. For the next thirty years $2.6 million a year is dedicated to debt service on the IRIC building. It is hoped that new projects going into the IRIC building will lead to increased F&A paying for more of the building. As our total F&A goes up the percentage dedicated to the IRIC building will go down. Currently $4.3 million from F&A is going into the general education budget which helps to balance the budget. While the average of F&A going back to the units is 31%, most units receive 25%. Some receivers of large grants have negotiated a different rate and get closer to 50%. Senators asked the following questions:

- **Will departments that aren’t as likely to make use of the new IRIC building also get charged for it?** The funds come out of the general education budget so everyone is contributing.
- **Might the F&A funds be used to help with staff salary competitiveness?** Funds expended out of the general budget go to whatever priorities have been established. This year a priority was to pay for compliance staff for the research office. We could dedicate part of the pot towards salary competitiveness although that would result in a smaller amount for other priorities.
• **What about using F&A funds to pay for faculty start-up?** Keith Ickes responded that start-up costs are a high priority and a number of targeted hires in the last couple of years came with significant start-up packages. The problem is that the overall general fund is simply not large enough to set aside significant amounts of money for start-up funds. Some departments receiving larger F&A returns have devoted significant amounts of those funds to start-ups.

• **Is there a close accounting of how F&A funds are spent?** Ickes responded that we don’t distinguish the “color of money.” Once the funds go into the general budget there is no way to determine exactly how F&A funds are spent.

• **Are there ways we can strategically reinvest F&A funds into research infrastructure that can potentially lead to more future funding?** One answer was that we are already doing that. The funding for the IRIC building is an example.

**FS-15-009 FSH 1520: Academic Freedom.** The Senate returned to the discussion of the academic freedom language introduced last week. The proposed addition to FSH 1520 Article I-Section 4 would read “Faculty are entitled to speak or write freely on matters pertaining to faculty governance and university programs and policies.” The Chair invited General Counsel Kent Nelson to provide his point of view. Mr. Nelson was very brief—he stated that he had discussed it with his colleagues and the Provost and they had no problem with the proposed language.

The conversation returned to what was discussed last week. Specifically, Senators discussed whether we should adopt the term faculty governance or some other term. The sub-committee generally did not think the term “faculty governance” limited what could be discussed related to governance issues, but also did not think it would make any difference if the word faculty was deleted. A short discussion followed as to whether the language should be changed to “shared governance”, “institutional governance” or “university governance.” Some pointed out that the term “faculty governance” had a long history which has some meaning and it is unclear how the Board of Regents might view a different term. After more discussion a motion was made (Brandt/Folwell) to amend the proposed language to read “Faculty are entitled to speak or write freely on matters pertaining to university governance, programs and policies (see Article IV below and FSH 3160).” The vote was 15-4-0 in favor of adopting the amended language. A question was asked seeking to clarify whether the term “university governance” includes speaking about the policies of constituent units and colleges. The Chair made clear that the term “university” was intended to encompass everything under that umbrella which includes, among other things, colleges and other units. A motion (Frey/Caplan) was made to adopt the proposal as amended. The proposal, as amended, passed 17-0-2.

The motion to adjourn (Foster/Jeffery) passed unanimously and the Senate adjourned at 4:49 p.m.

Don Crowley, Secretary to Faculty Senate
Faculty Secretary/Policy Coordinator
DATE: July 15, 2014
TO: Dr. Katherine G. Aiken
Interim Provost and Executive Vice President
FROM: Dr. Paul Gathercoal
Professor & Chair, Curriculum & Instruction Department
SUBJECT: Minor Change Notification Request

The University of Idaho is writing to the Idaho State Board of Education per Board Policy Section III.G.3.c. of the changes which we believe are minor. Thank you in advance for your action of informing the Professional Standards Commission of the changes upon receipt of this letter.

- 22-Credit Computer Science Teaching Minor, Change (Discontinue)
- 20-Credit Consumer Economics Teaching Minor, Change (Discontinue)
- 21-Credit Dance Teaching Minor, Change (Discontinue)
- 37-Credit Journalism Teaching Major, Change (Discontinue)
- 21-Credit Journalism Teaching Minor, Change (Discontinue)
- 45-Credit Latin Teaching Major, Change (Discontinue)
- 23-Credit Latin Teaching Minor, Change (Discontinue)
- 63-Credit Physical Science-Life Science Composite Teaching Major (Discontinue)
- 30-Credit Psychology Teaching Major, Change (Discontinue)
- 21-Credit Psychology Teaching Minor, Change (Discontinue)
- 20-Credit Sociology/Anthropology Teaching Minor, Change (Discontinue)
- 31-Credit Speech Teaching Major, Change (Discontinue)
- 25-Credit Speech Teaching Minor, Change (Discontinue)
- 45-46 Credit Theatre Arts Teaching Major, Change (Discontinue)
- 25-Credit Theatre Arts Teaching Minor, Change (Discontinue)
- 46-Credit Theatre Arts-Speech Composite Teaching Major, Change (Discontinue)

The following information is being provided to ensure the action(s) requested are minor, non-substantive changes and are in alignment with our institutional responsibilities and accreditation.

Authorization:
The changes were approved through the University Curriculum Committee, Faculty Senate, and by the University Faculty during the 2014-15 academic year. The University of Idaho is providing notification to OSBE and the PSC as required by the policy of each agency prior to making the changes. The changes will be made effective beginning summer 2014.

Educational Offerings:
The University of Idaho is reducing the number of teaching majors and minors to those most needed by the state and those with the strongest student participation. We do so to ensure that our resources are used in the most efficient ways possible.

Planning:
State accreditation changes now require significant assessment of all content standards for each teaching major and minor. The University’s limited resources require that we focus on
those areas most needed by the state and most desired by our students. Thus, we did not request a state review of the majors and minors listed for elimination. As a result, the state review team did not recommend to the Professional Standards Commission a continuance of accreditation in these endorsement areas at the University of Idaho. Students currently majoring or minoring in these endorsement areas will have two years to complete the requirements for an institutional recommendation to the state. No new students will be allowed to select these teaching majors and minors.

Budget:
This change will result in minimal cost savings to the University of Idaho. Savings, in time, will be significant as these rarely selected teaching majors and minors will not need to be assessed for accreditation purposes.

Student Services:
This change will not negatively impact the capacity of student services. This change will enable student services to concentrate their time and attention on teaching majors and minors that met or exceeded state and national accreditation standards in April 2014.

Faculty:
This change will not affect educational and professional experience qualifications of faculty members or their individual teaching assignments. There are no plans to secure qualified faculty and staff.
TO:    University Curriculum Committee
FROM:  College of Education
RE:    Rename ESL Endorsement (Teaching Minor)
DATE:  September 22, 2014

The College of Education requests the name of the English as a Second Language teaching minor be changed to English as a New Language. This proposed name change will coincide with proposed curricular changes to meet state requirements for preparing teachers to instruct and pass assessments required to teach English Language Learners in K-12 settings in the United States in general and Idaho in particular.