University of Idaho – Threat Assessment & Management Team

**Introduction:** As part of a larger and institution-wide commitment to a safe campus and workplace environment, the University has a Threat Assessment and Management Team. The team includes representatives from the Moscow Police Department, Academic Affairs, Student Affairs, Media Relations, Human Resources and a licensed psychologist from the University’s Counseling Center. UI General Counsel serves as an advisor. The team is chaired by the Executive Director of Public Safety & Security.

**Charter of Threat Assessment & Management Team:** The team is charged with developing fact-based assessments of students, employees, or other individuals whose conduct raises a concern about a potential threat to the UI community and is empowered to take timely and appropriate action, consistent with university policy and applicable law. The team collaborates with the campus community in the development of preventative measures, including implementing plans and protocols for responding to credible threats and acts of violence and reviewing, and developing threat assessment and response policies and procedures.

**Reporting or Referring Behavior of Concern to the Threat Assessment & Management Team:** Violent or threatening behavior is behavior that would cause a reasonable person to fear for his or her safety, or the safety of others. Examples include, but are not limited to, physical acts that intend to or cause harm to an individual; harassing or threatening oral or written statements, telephone calls, e-mail messages, or gestures; frequent or prolonged shouting; or behaviors such as stalking.

All members of the University community benefit by helping to maintain a safe working, living, and learning environment. Retaliation against individuals who report incidents of violent or threatening behavior is strictly prohibited. The following procedures are outlined in APM 95.33, Reporting Incidents of Violent or Threatening Behavior and should be followed when reporting incidents of violent or threatening behavior at the University of Idaho:

**Emergency or Life-Threatening Incidents**

All individuals at the Moscow or Coeur d’Alene campuses call 911 at any time during the day or night for immediate assistance. Individuals at the Boise campus should dial 9-911, while individuals at the Idaho Falls campus should dial 8-911 for immediate assistance.

After reporting the incident to the police, the incident should be reported to the appropriate university official as outlined below.

**All Other Incidents**

*Employees* should contact their immediate supervisor first; if supervisor is not available, contact the next level administrator; or contact the center dean or manager; or If none of the above are available, contact the Executive Director of Public Safety & Security, (208) 885-7209.

*University Students* should report the incident to the Dean of Students, (208) 885-6757.

*All other individuals* should contact the Executive Director of Public Safety & Security, (208) 885-2254.