Order of Business

I. Call to Order.

II. Minutes.
   - Minutes of the 2016-17 Faculty Senate Meeting #5, September 20, 2016 (vote)

III. Chair’s Report.

IV. Provost’s Report.

V. Other Announcements and Communications.
   - Athletics (Spear)

VI. Committee Reports.

   Faculty Affairs
   - FS-17-006 - FSH 3050 – Faculty Position Description Form (Ellison)

VII. Special Orders.

VIII. Unfinished Business and General Orders.

IX. New Business.

X. Adjournment.

Professor Liz Brandt, Chair 2016-2017, Faculty Senate

Attachments: Minutes of 2016-2017 FS Meeting #5
Chair Brandt called meeting #5 to order at 3:31. A motion (Panttaja/Morrison) to approve the minutes for the September 13, 2016 meeting passed unanimously.

The Chair asked the Senate for permission to reorder the agenda to accommodate Vice President Dan Ewart’s need to get to another meeting. A motion (Foster/Chung) to hear Mr. Ewart’s report first, passed unanimously.

**Zoom:** Chair Brandt introduced Vice President of Infrastructure Dan Ewart to discuss the adoption of Zoom. Mr. Ewart thanked the Senate for its flexibility. He noted that unlike last year, he had a positive report to make to the Senate. With the help of some one-time money, they purchased Zoom as a bridging software to replace Scopia. Scopia had not worked for video conferences the way they had hoped. So far, Zoom has been very reliable and stable. The recording function in Zoom has been working very well. They are also establishing a high quality room that can be centrally scheduled for video conferencing. They are outfitting Engineering Physics 202 for video conferencing, which will be scheduled through the Registrar’s Office. Engineering Physics 204 is an identical room being set up for Computer Science courses and outreach to other campus locations. ITS has upgraded their portable units for the Administration Building and the Commons. They are also devoting some resources to provide help with scheduling video conferences. Vice President Ewart thought they had made significant progress with video conferencing.

A Senator noted that there was a Zoom AP on his IPAD. Mr. Ewart commented that Zoom did work with various devices and was fairly easy to set up and connect to a meeting. One would not have to work through ITS to set up a conference. Another Senator stated that Zoom was working well for her course, but wondered about discontinuing the cart. Mr. Ewart stated that he did not have the staff to continue the use of the cart and that is why they are developing Physics 202 for video conference courses. This would allow for a much better experience in these courses. Chair Brandt added that Zoom has been working well in the law school, although she was concerned about the availability of IT help after 5 pm. Mr. Ewart responded that this had been an issue because the person who had been working a swing shift had left. IT is looking to find a person who will work a swing shift. A final question asked how many people could connect to a conference through Zoom. V.P. Ewart stated that was a difference between the practical limitations and the technical limitations. Technically up to 50 people could be connected, but practically that many people would reduce the quality.

**Chair’s Report:** Chair Brandt reported Senate Leadership was working to set up a Faculty Compensation Task Force. The plan is to have a member from every college as well as an at-large member. The task force will be co-chaired by Patrick Hrdlicka and Wes Matthews.

A Senator asked about representation from the institutes. Chair Brandt thought this would make the task force too large and that all faculty were part of a college. She asked Senators to send their nominations to Ann Thompson (annt@uidaho.edu) as soon as possible.

We have received no nominations for the Vice Provost for Academic Initiatives. These nominations do not need to be Senators. Please contact Senate Leadership with possible members for this search committee. The Provost clarified that this initial search is for an internal search for an interim position. There will be a national search to fill the position permanently.

We need a faculty member to serve on BAG (Benefits Advisory Group). This is an administrative committee, not a senate committee. This committee advises HR on benefits. If anyone knows someone who might be interested in this committee, please contact us.
Chair Brandt reminded everyone that this is safety week on campus. Last night there was a presentation on “active shooters” and there are other events planned for the week.

Chair Brandt stated that Senate Leadership was recommending Senator Jody Nicotra (English) and Professor Carolyn Bohach (Food Science) to be on the Institutional Planning and Effectiveness Committee. A motion (Morrison/Brewick) to approve these nominations passed unanimously.

Chair Brandt’s last announcement related to the President’s Athletic Advisory Committee. Since we have received multiple nominations, she requested that those who nominated someone should send a short statement as to why the person should be on this committee. She intends to forward these statements to help the committee determine who would be the best fit.

**Provost’s Report:** Provost Wiencek commented on the discussion held in the Provost Council regarding the pilot annual evaluation form. He had suggested to them that it might be helpful if the new form was used campus-wide, rather than allowing faculty to choose. There was a good conversation on this issue and a recommendation to make this a campus-wide trial passed with one dissenting vote. He expects that a proposal on this will be brought to the Senate in the near future. In response to a question regarding the timeline, Chair Brandt stated that she thought there would probably be a motion before the Senate in the next couple of weeks. If anyone has questions about the status of the annual evaluations, they should contact Senate Leadership who can fill people in on the background.

The Provost expressed his regret that Cezar Mesquita (Admissions) had announced his intention to take a similar position at Western Washington University.

**Center for Teaching & Learning Excellence (Teaching Center).** Chair Brandt invited Vice-Provost Jeanne Stevenson to discuss developments regarding the proposed Teaching Center. V.P. Stevenson said she has looked at what our peer institutions were doing so that we could build on that knowledge. The Teaching and Advising Committee has spent a great deal of effort on developing vision and mission statements for the proposed Teaching Center. They have also tried to develop measures of success. The measures they have developed include:

- Evidence of students improving their grades after receiving early warnings
- Retention and graduation of students
- Retention of Faculty
- Student Evaluation of Teaching
- Nominations for Teaching Awards
- Number of scholarly works in higher education journals

The plan is to have a national search for a director of the teaching center who hopefully will be here by next fall. V.P. Stevenson also commented on some of the groups, or programs, that have played a role in supporting teaching and learning and will be expected to be partners in the development of the Teaching Center.

- Writing Across the Curriculum
- Classroom Technology
- Distance Education
- Doceo Center
- Ted Talks
- Institutional Effectiveness and Accreditation (institutional research)
- Service Learning
- Teaching Courses for Faculty (hasn’t been offered recently)

In the future, we will need to look closer at developing assistance to faculty through peer observations, mentoring and professional development programs.

She hopes to get the Teaching Center running by the end of the academic year.
A Senator suggested that some measures be developed for high achieving students who frequently are neglected. We need to help them achieve their potential. The Provost commented that the parts of our distance education office that relates to instructional design, ISI, summer session and dual credit, will be taken into the Teaching Center. The Doceo Center will provide key additional support to the Teaching Center with respect to technology. We still don not have a robust office dedicated to online teaching. We will need to add some additional resources and he is looking for further advice on the development of the Teaching Center. Those aspects of distance education that relate to the technology and course development should be part of the Teaching Center, while we need a separate office to focus on the marketing of distance education. Another Senator suggested that the Classroom Strategic Planning Work Group should be considered since it is involved in the development of technology in classrooms.

FS-17-001: FSH-1540—Standing Rules of the University Faculty. Faculty Secretary Crowley presented the proposed changes to FSH 1540. This change would drop the requirements for the first fall faculty meeting. He stated that in the last couple of years the provost and president’s offices have expressed concerns about the requirements for the fall faculty meeting. Since the primary purpose seemed to be to welcome new faculty and other events are now accomplishing this, it was no longer necessary to have this meeting. A Senator stated that she thought that the meeting introducing new faculty was useful for networking. Professor Crowley agreed and suggested that we might look for new ways to make those connections. A motion (Folwell/Nicotra) to accept the changes to FSH 1540 passed unanimously.

FS-17-004: FSH 3740-Employee Educational Assistance. Chair Brandt introduced Linda Campos to discuss these changes. Ms. Campos stated that the proposed changes relate to the reference to the Employee Education Assistance and how this waiver is treated under the tax code. The current wording wasn’t allowing employees to obtain the appropriate tax benefit. Thus the proposal was to remove the specific reference to the tax code. It was suggested that instead of saying that the waivers “are excludable from taxable income” it would be safer to say the waivers received “may be excludable”. This was accepted as a friendly amendment. A motion (Brewick/Panttaja) to approve the proposal as amended passed unanimously.

Adjournment: Having reached the end of the agenda the Chair entertained a motion (Foster/Panttaji) to adjourn at 4:30.

Respectfully submitted,

Don Crowley, Faculty Secretary &
Secretary to the Faculty Senate
Department of Athletics
Faculty Senate
September 27, 2016

Conference Realignment – FBS to FCS

1. Issues
   a. NCAA
   b. Scheduling
   c. Booster
   d. Recruiting
   e. Funding

2. Fiscal Impact
   a. Revenue Reduction
      i. $1 Million in Conference Revenue
      ii. $500k in Reduced Game Guarantee Revenue
      iii. $250k Reduction in NCAA Revenue
      iv. $200k in Donor Support
   b. Expenditure Reduction
      i. $400k Savings in Travel
      ii. $375k Scholarship Savings
**FACULTY POSITION DESCRIPTION**

**Enter Calendar Year** for review period: ______

Faculty Name: ____________________________ V Number: ______
Title/Rank: ____________________________ Administrative Title: (if applicable)
Unit(s): ____________________________

| University Service and Leadership | 5 |
| Outreach and Extension | 5 |
| Scholarship and Creative Activities | 30 |
| Teaching and Advising | 60 |

**Overall description of responsibilities and goals by category:**

**Faculty Member:** I agree that this is a reasonable description of my responsibilities to the University of Idaho for the forthcoming calendar year.

______________________________
Signature of Faculty Member     Date

☐ Interdisciplinary/Center Activities: Attach narrative.

**Unit Administrator(s):** I agree that this position description is a reasonable reflection of the stated expectations for progress towards tenure, promotion and/or continued satisfactory performance.

______________________________
Signature of Unit Administrator     Date

______________________________
Signature of Additional Unit Administrator     Date
(e.g. joint appointments [if applicable])

**College Dean:** I agree that this position description is a reasonable reflection of the stated expectations for progress towards tenure, promotion and/or continued satisfactory performance.

______________________________
Signature of Dean     Date

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1 FSH 3050
2 Instructors will provide syllabi to their unit offices at the beginning of each term for courses for which they are responsible. Each syllabus should include expected learning outcomes for the course and should describe an example of how at least one learning outcome is assessed.
3 If the above box is checked, the unit administrator is responsible to solicit comments from, and discuss with, the interdisciplinary/center administrators listed whether the interdisciplinary/center activities as stated are accurate. All solicited comments are to be attached to this form. (FSH 3050 B-2, 3520 E-1, G-3, G-4 c, 3560 C, and E-2d, and 3320 A-1 d).