POLICY COVER SHEET

(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)

Faculty/Staff Handbook [FSH] □ Addition □ Revision* □ Deletion* □ Emergency
Minor Amendment □
Chapter & Title: __________________________

Minor Amendment □
Chapter & Title: APM 45.01 – Animal Care and Use

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s):
(Please see FSH 1460 C)
Audrey Harris 01/02/2018
Name Date
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Policy Sponsor: (If different than originator.)
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Name Date
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Reviewed by General Counsel X Yes No Name & Date: ___Casey Inge 01/02/2018___

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

Revisions have been made to clarify how the University defines “personnel”, as well as changes to the occupational health program; additionally, removal of the Caine Center exemption, and inclusion of an exemption for general veterinary care and treatment. These changes have been made to be in accordance with the Public Health Service Policy on the Humane Care and Use of Laboratory Animals, which the University maintains an Assurance with. By following this policy, we are able to attain grant funding from DHHS, NIH, and NSF to work with animals.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?
The revision allows us to maintain our DHHS, NIH, and NSF grant funding for working with animals. The surveillance cost is ~$35/person, and currently there are under 50 people that need surveillance (~$1750). The cost associated with surveillance is born at the departmental level.

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.
N/A

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

We need this policy to be effective no later than 1/31/18, as our PHS Assurance Conditional Approval ends on 1/31/18 and the University needs to address these issues to maintain the Assurance.

If not a minor amendment forward to: ___________________________________________
Track # ____________
Date Rec.: ____________
Posted: t-sheet ____________
h/c ____________
web ____________
Register: ____________
(Office Use Only)

[Office Use Only]