

**University of Idaho**  
**Faculty Senate Meeting Minutes**  
**2017-2018 Meeting #14, Tuesday, December 5, 2017**

**Present:** Anderson (Miranda), Anderson (Mike), Arowojolu, Baird, Brandt (w/o vote), Brown, Caplan, De Angelis, Dezanni for Foster (w/o vote), Ellison, Grieb, Hrdlicka, Jeffrey, Johnson, Kern (Coeur d'Alene), Morgan, Morrison, Nicotra, Panttaja, Seamon, Wiencek, Tenuto for Cannon (w/o Vote) (Boise), Tibbals, Vella. **Absent:** Barbour, Bugingo, Cannon (Boise), Foster, Leonor, Mahoney, Watson, Zhao (Idaho Falls).  
**Guests:** 12

**Call to Order and Minutes:** The chair called the meeting to order at 3:31. A motion (Seamon/Tibbals) to approve the minutes passed with 4 abstentions.

**Consent Agenda.** The following items were approved via the Consent Agenda.

- Fall 2017 Graduates
- Sabbatical 2018-19

**Chair's Report.**

- [Committee preference forms](#) are still being accepted
- Fall Commencement is on December 9
- Fall semester grades due by noon on December 19

A senator asked how many more nominees are needed for committee service. The chair deferred to Anna Thompson, UI Policy Assistant and Faculty Secretary Assistant. She indicated that 108 preference forms had been received. A number of those expressed the desire not to serve on a committee. There are approximately 470 committee appointments. Many assignments have specific qualifications to ensure that the particular committee is representative, or has the expertise necessary, to support its work. [NB: Committee on Committees Chair, Miranda Anderson indicated that approximately 75 committee positions are open this year.]

The chair invited Vice President Dan Ewart to speak to a new task force that will explore a move toward a chosen or preferred name system at the UI. Faculty, staff, and students may use their chosen or preferred name, as opposed to their legal name, for institutional purposes. VP Ewart asked for volunteers saying he estimated the time commitment will likely involve 8-10 meetings over the coming semester. The first meeting is planned for Wednesday, December 13. In response to questions, Ewart explained that the committee would not be addressing gender identification issues at this time. Senator Jodie Nicotra volunteered.

**Provost's Report.**

- The administration is in the final phase of completing the mid-year raise process. Deans will be sharing data with chairs. Faculty can expect to receive information regarding mid-year compensation from their dean, or chair, in the near future. The process of implementing the market compensation model for mid-year compensation has uncovered several issues. First, the system used for determining clinical faculty market compensation has led to results that are not consistent with external market information in some areas. Second, similar issues have arisen for faculty with joint appointments. The Faculty Compensation Task Force will follow up on these issues.
- Institutional Planning and Effectiveness Committee (IPEC) has begun discussion of how cascaded plans will be used as part of the Program Prioritization process. IPEC will be reaching out to various constituencies as it examines how to move forward.
- Changes are taking place in undergraduate admissions. In the past, applicants have completed a specific University of Idaho application. This year, the State Board of Education has moved to a

unified application for all state colleges and universities. This unified application system does not contain the same questions as are included on UI's specific application. In particular, the UI asks applicants to disclose whether they have a criminal record. This question is not included in the unified application. Strategic Enrollment Management (SEM) has decided that it will admit applicants based on the unified application. However, at the time of admission, these applicants will be asked to log into VandalWeb to provide additional information, including whether they have a criminal record. The provost also shared copies of the admission letters that will go out to students. He concluded by noting that the good news is that the number of applications received to date is significantly higher than in past years. He cautioned that we still must be careful about how to interpret these numbers, because we do not have a full understanding of how the new unified application has impacted the application rate. Even so, these larger numbers give the UI an opportunity to make direct contact with a larger group of applicants to convince them to attend UI.

In response to a question from a senator, the Provost indicated that market compensation information should be available very soon.

#### **University Curriculum Committee Report.**

- **FS-18-019 (UCC-18-026a):** Education - Movement Science: Exercise Science & Health to Exercise, Sport, and Health Sciences. This is a proposal to change the name of a degree. Phillip Scruggs, Chair of Movement Science, explained that the Movement Science Department is restructuring its offerings. The proposed name will align more closely with the developing curriculum and with the new name of the college to the College of Health, Human Services and Education. The proposal passed unanimously.
- **FS-18-021 (UCC-18-019a):** Engineering - Mechanical Engineering. Discontinue Manufacturing Engineering minor. Michael Anderson, a senator and faculty member in the Department of Mechanical Engineering explained that the minor was being dropped because no students have completed it in a number of years. A senator pointed out that perhaps lack of interest is found on the College of Engineering's website which indicates that the minor is not accredited. The change passed unanimously
- The senate considered three proposed curriculum changes from Statistical Science and Math departments as a group.
  - **FS-18-022 (UCC-18-030a):** Science - BS Statistics
  - **FS-18-023 (UCC-18-030b):** Science - Discontinue Applied-Actuarial Science & Financial option in Math
  - **FS-18-024 (UCC-18-030c):** Science - Discontinue Applied-Statistics option in Mathematics Professor Chris Williams, Chair of the Department of Statistical Science and Department of Mathematics explained that the Statistical Science Department is creating a completely new major and in doing so the Math Department will be eliminating two options that will be folded into the new major in Statistics. The courses comprising the options will be absorbed in the new statistics major. This change will facilitate better advising and mentoring for students interested in statistics. The Statistical Science Department is also seeking a small amount of funding to support the creation of a capstone course for the Statistics major.

A senator asked what steps had been taken by the Statistical Science Department to obtain funding for the capstone course. Professor Williams stated that they have just begun exploring the possibilities for funding. The funding is not necessary to move ahead with the major.

A senator asked whether the department would be providing additional support for students wishing to take the actuary qualifying examinations. Williams responded that they haven't addressed that at this point in time. He added that the new major has been constructed to make it an attractive second major for students. The proposal passed unanimously.

**Multi-factor Authentication (MFA):** Dan Ewart, Vice President for Infrastructure, and Mitch Parks, Chief Information Security Officer, answered questions regarding the new multi-factor authentication (MFA) system being implemented by the University. The Faculty Senate webpage contains a [powerpoint](#) with useful information about the MFA system. Officer Parks addressed the shortage of hardware tokens stating that the experience of other universities has been that less than 10% of the users have opted for the hardware key. In response to the unexpected demand here, Information Technology Services (ITS) has identified a cost-effective hardware key that will be made available free to faculty and staff starting in mid-December. VP Ewart added that individuals who already purchased a key will be entitled to a refund of the purchase price. ITS will be offering drop-in sessions for assistance with enrolling in MFA for faculty, staff, and students in January. [NB: Flyers advertising these sessions are posted on the Faculty Senate webpage.]

A senator asked about the available backup methods for employees to ensure they have access. Ewart responded that users may install the 'Duo App' on multiple devices (phones, tablets, home computers, etc.), they may use a hardware key, or they may generate a software key using the 'Duo App' even if not connected to the internet. A senator commented that faculty and staff who enrolled in MFA early experienced a number of "bugs." She wanted to know whether these have been worked out. Parks commented that most of the problems were related to the use of older email and calendar software. ITS has worked to resolve these issues. Employees using older email software should choose the "legacy email" option when enrolling. The senator described several other issues. Parks indicated he would follow up on these after the meeting.

In response to a question, Parks indicated that computer support technicians have participated in additional training on implementation of MFA. In addition, ITS is working to foster fast communication and collaboration by the support staff. They also have provided techs with support documents.

A senator asked what will happen on January 31 if students have not enrolled? Parks responded that students would see a prompt requiring them to enroll in 'Duo' when they seek to access the UI network. ITS anticipates that the "go live" date will be the most demanding day for the support staff. They are preparing for this increased demand. Lynn Baird, Dean of the Library, who is also a faculty senator, offered to sponsor drop in support at the Library on the 31<sup>st</sup>.

**UI Brand Refresh.** Stefany Bales, Executive Director of Communications and Marketing (UCM), updated senate on a refresh of the UI Brand. The refresh was undertaken in response to a statewide poll regarding how well Idahoans perceive the University of Idaho. Bales underscored that the core identity of the university would not change. The logo will be changing and additional color options, descriptive terminology and visual effects will be added to the brand. The refreshed brand will focus on an explorer archetype. The objective is to bolster the prominence of the institution. Information on the new brand is available on the [UCM website](#).

A number of senators were pleased with the refresh. A senator asked about whether UCM had considered that the university is experiencing "brand fatigue" and also whether there was room for individual departments and units to personalize their message. Others commented on the need for flexibility to highlight the individuality of each program. Bales stated that it is important for the UI to portray a consistent message. She offered to work with units who may have needs to personalize the brand for their

unit message. A senator also suggested that, consistent with the “explorer” prototype, the university should establish a series of talks by well-known explorers and schedule these talks across the state. Another senator stated that the brand refresh seems to be focused very tightly on Idaho and on undergraduate education. Bales responded that this is just a first step in establishing our refreshed brand. It will be expanded from this initial rollout.

Having completed the meeting’s business, a motion to adjourn (Morrison/Baird) was made and the meeting was adjourned at 5:12.

Respectfully Submitted,

Liz Brandt, Faculty Secretary &  
Secretary to the Faculty Senate