COMMENCEMENT COMMITTEE
Wednesday, May 2 2018, 12:30 pm
Wellspring Room, Commons

Minutes

Members in Attendance: Heather Chermak (Registrar), Beth Hendrix (Faculty), Pedram Rezamand (Faculty), Clarissa Richardson (Faculty, via phone), Annie Roe (Faculty), and Sanjay Sisodiya (chair). Guests: Joana Espinoza

Topic discussed:
- Two honorary degree nominations were reviewed
- Each submission was discussed separately
  - The strengths and weaknesses of each submission were discussed with respect to FSH 4930
  - The chair summarized the strengths and weaknesses prior to each packet being voted on.
- Other topics
  - Consider providing guidance on the length of a packet (maximum and minimum length)
  - Increasing faculty participation in commencement. Suggestion was to recommend faculty to rotate attendance at commencement ceremonies. Chair agreed to communicate to all deans and seek support for encouraging faculty to participate in the upcoming commencement.

Action items
- Summary letter to be submitted to the President’s Office for each nomination
- Communication to deans