2014-2015
Committee on Committees
Agenda

Meeting #2

11:30 a.m.
Wednesday, January 28, 2015
Brink Hall Faculty-Staff Lounge

Order of Business

Call to Order.

Minutes.

• Approval of the minutes of meeting #1 of 2014-2015, October 2, 2014.

Business.

• Vacancies to fill:
  • Intellectual Property (Alt) (Ding Johnson retired)
  • Committee on Committees (Jack Miller sabbatical)
• Judicial Committees - Dismissal Hearings, Faculty Appeals
• Facilities Scheduling Policy Committee/Classroom Strategic Planning Workgroup
• Clery Act Compliance Committee
• UCGE – Function change and creation of Sub-committee on Assessment

Unfinished Business.

Adjournment.

Professor Randy Teal, Chair 2014-2015

Attachments:
Minutes of 2014-15 ConC Meeting #1
FSH 1640.36; 43
CSPW documents
Clery Act Compliance Committee
UCGE documents
Present: Kenton Bird, Indrajit Charit, Don Crowley (w/o vote), Nate Fisher, Jack Miller, Nancy Sprague, Randy Teal (chair), Ann Thompson (w/o vote) Absent: Chuck Morrison, Sarah Nelson, Jeanne Stevenson Guests: 1

Chair Teal convened the meeting at 9:30 a.m. a quorum present. It was moved and seconded (Bird, Miller) to approve the minutes from the May 2, 2014 meeting of 2013-14 Committee on Committee (ConC) with one minor edit to Academic Petitions Committee section on page 1, Bird would ask the new “associate” dean of CLASS. Motion carried unanimously.

The committee then proceeded with introductions and brief overview of the committee’s function. Chair Teal discussed the timeline on appointing members to senate committees. He then addressed the topic of the committee’s meeting time suggesting a move back to the 2:30 Wednesday time. The overall consensus was it would probably be okay Spring 2015 but this fall would be difficult for several members. The committee then voted on approving the appointments to various committees (Miller/Sprague). Motion carried unanimously.

Filling Vacancies (Summer/early Fall): The topic of filling vacancies that arise over the summer and early fall was brought up as a possible change to policy. Late spring, Faculty Senate typically gives power to the Faculty Secretary to fill vacancies as they arise over the summer, pending confirmation by ConC Senate in the fall. This past spring this approval was missed which created many emails to new ConC members unfamiliar with the appointment process. It was suggested that perhaps policy could reflect the filling of these vacancies by the Faculty Secretary, Chair of Committee on Committees (the Vice Chair of Senate), and Senate Chair, pending ConC and Senate approval. This would allow for quicker placement of members on committees who begin meeting as soon as the semester starts. It was moved and seconded (Miller/Sprague) to approve this change to policy. Approved unanimously.

Committee Preference Form: The 2015-16 preference form was unanimously approved (Miller/Charit).

University Committee for General Education (UCGE): The committee then considered a request that the Director of Academic Advising be added to UCGE as a non-voting member. After a brief discussion and a motion (Fisher/Bird) the committee moved to unanimously approve the request.

University Budget & Finance Committee (UBFC): The committee then heard from Professor Norman Pendegraft, Chair of UBFC. Professor Pendegraft had been invited to discuss the makeup and function of the UBFC and how this committee might be more active and involved with university level budget decisions. He noted that receiving specific charges from senate, through senate leadership, is an area that would greatly improve this committee’s effectiveness. For members to be productive and active on this committee and to adequately understand the budget process takes a serious commitment of time. He suggested that the committee might be better served if Ron Smith, VP of Finance & Administration, and the Provost were invited and attended meetings. It was noted that the Provost is already listed as a non-voting member of the committee.

Adjournment: It was moved and seconded (Nelson, Marshall) to adjourn at 10:31a.m. Motion carried.

Respectfully submitted,
Don Crowley, Faculty Secretary
Judicial Committees: Dismissal & Faculty Appeals: FSH 1640.36 & 43

- review function/structure/process e.g. no alternates, have all as large panel to draw upon
- ensure/add neutral party to provide guidance to chair as ex officio non-voting member who serves the purpose of providing advice to the chair(s) on process of hearings i.e. Ombuds
- ensure chair understands he/she schedules and runs the meetings
- training at Senate Retreat/Chair Workshop -- include Ombuds with General Counsel
- Faculty Secretary will also meet at beginning of year to ensure chair understands their role
- Faculty Secretary will also meet with any chair who seems to be struggling understanding their role
- Don will meet with Ellen to discuss these suggestions for Ombuds involvement

1640.36
DISMISSAL HEARINGS COMMITTEES

[This section was removed from FSH 3910 D-3.b. and placed here in July 2008]

A. FUNCTION. This committee will conduct a hearing at the request of a faculty member who has been terminated to determine whether their termination was properly based on the grounds stated (see FSH 3910 D-3 and 3920 D.)

B. STRUCTURE AND MEMBERSHIP: The DHC is composed of four faculty members and one administrator at the departmental level or above, six faculty members and three administrators as alternates. Committee members, including alternates, are chosen on the basis of their objectivity and competence and the high regard in which they are held in the UI community. In appointing members the Committee on Committees should attempt to reflect the diversity of the UI faculty. Due to the possibility a case may be appealed to the Faculty Appeals Hearing Board care should be taken in appointing members to both Faculty Appeals Hearing Board and Dismissal Hearings Committee. The term of membership is three years. [rev. 1-09, 4-11]

C. SELECTION: The faculty member requesting a hearing has the right to substitute up to two members appointed with two others from the alternate list. The provost also has the right to substitute two members appointed with two others from the alternate list. If as a result of substitutions and conflicts of interest there are an insufficient number of faculty members or administrators on the alternate list, the Committee on Committees will be asked to appoint more members to the alternate list as needed. Once the panel for an individual hearing has been determined, it will meet at the direction of the chair of the Dismissal Hearings Committee and elect its own panel chair. [rev. 1-09]

1640.43
FACULTY APPEALS HEARING BOARD

[This section was removed from FSH 3840 C & D and placed here in July 2008]

A. FUNCTION. This board will conduct a hearing at the request of a faculty member who wishes to appeal an institutional decision under FSH 3840 A. In each case referred to it, the board has the following responsibilities: [ed. 4-12]

A-1. To review all documentary evidence submitted by the parties prior to the hearing and all evidence submitted by the parties at the hearing. The board may require the parties to submit evidence deemed relevant by the board.

A-2. To determine whether there has been any (1) failure to comply with prescribed procedures, (2) application of inappropriate considerations, (3) abuse of discretion, or (4) abuse of the appellant’s academic rights and privileges.

A-3. To make recommendations to the president.

B. STRUCTURE AND MEMBERSHIP: Five faculty members, one of whom is a departmental administrator, are principal members. In addition, five other faculty members, two other departmental administrators, and three off-campus faculty members are appointed as alternate members of the board. In appointing members, including alternates, the Committee on Committees must ensure that the majority of the members are tenured and each of them have been employed at the UI for longer than two years. Since a case for dismissal is appealable to the Faculty Appeals Hearing Board, care should be taken in appointing members to both Faculty Appeals Hearing Board and Dismissal Hearings Committee. The term of membership is three years, with initial terms staggered to form a rotation pattern. The off-campus alternates will serve, in place of principal faculty members chosen by lot, when an appeal by an off-campus
faculty member is to be heard. The other alternate members will serve, as appropriate, when a principal member is deemed to have a conflict of interest. Once the panel for an individual hearing has been determined, it will meet at the direction of the chair of the Faculty Appeals Hearing Board and elect its own panel chair. [rev. 7-99, 1-09, 4-11]

C. SPECIAL CONSIDERATION: Faculty members serving on the Faculty Appeals Hearing Board (FAHB) should take careful note of the following additional considerations and conditions for service: 1) appeals usually occur following tenure, promotion, and salary decisions in the middle of the Spring semester, 2) appeal hearings usually require a 2-4 hour time block which will require meeting on a weekday evening or Saturday to accommodate the schedules of all of the parties involved in a hearing, and 3) the term of office of a member of the FAHB ends when the last active case final report is submitted. Faculty members not willing to abide by these conditions should not apply for service on the Faculty Appeals Hearing Board.
• **Facilities Space Committee/Classroom Facilities Working Group**, suggest to disband FSC; address facilities/space issues where faculty can go to direct/voice concerns. Sent to ConC to form Senate facilities/space use committee, still in works. Stephan Flores agreed, Sharon Stoll while Stephan on sab.

• Sent to ConC to form Senate facilities/space use committee, still in works

• Various more issues have arisen with regard to classroom decisions.

11/3/14: Ann sent various emails to SL for history on various “space” committees.

11/5/14: Senate Leadership discussion on LSS remodel/decisions made, linked to Classroom Strategic Planning Work Group (CSPW) formed in Fall 2013; charter sanctioned by Senate on April 22, 2014. Life expectancy a few years then formalize a permanent committee. Provost Aiken explained the expectation is that we will have one-time money every year and will need the advice this group provides.

• **Charter of CSPW**: In support of the university’s strategic “Teaching & Learning Goal and Critical Resources Plan” (http://www.uidaho.edu/president/leadingidaho), a coordinated and systematic approach for evaluating classroom standards in a changing instructional environment is necessary. The purpose of this group is to review current classroom resources; develop standards and metrics for existing learning spaces; make recommendations guiding decisions for enhancement of existing classrooms; evaluation of current scheduling policy ensuring flexibility in meeting the needs of modern active learning spaces. This group will make recommendations on prioritization of budgeted expenditures for any general or departmental classroom renovation, major maintenance and/or equipment upgrade project.

• **11/5/14 - Issues Discussed by SL**: Ann to set up meeting with SL & Keith Ickes, who is welcome to invite others to discuss classroom renovations. Two issues emerged:
  
  o 1) Concerns over how decisions were made with respect to LSS
  
  o 2) Various committees/workgroups/ad hoc committees exist dealing with space. Need to address and evaluate these committees’ roles/responsibilities/future.

  ▪ APM policy 40.10 [http://www.uidaho.edu/apm/40/10](http://www.uidaho.edu/apm/40/10) refers to Space Governance Group – Brian Johnson in facilities indicates “at the request of various campus executives, the Space Governance Group was disbanded a couple years ago (or at least it went dormant, if not formally disbanded). The group last met on 5 May 2011. Facilities remains the contact for space requests (the form is found on the Facilities webpage). In my mind, the Provost is the chair, with final say on campus space decisions—however, I staffed the committee, establishing agendas and publishing meeting notes.

  ▪ FSH 1640.40 – Facilities Scheduling Policy Committee (FSPC): [http://www.webpages.uidaho.edu/fsh/1640.html#1640.40](http://www.webpages.uidaho.edu/fsh/1640.html#1640.40)

  ▪ Classroom Strategic Planning Workgroup (CSPW).

  o Suggestion:

    ▪ 1) one committee that addresses scheduling classes, etc. e.g. FSPC, and
    ▪ 2) one that addresses renovation issues as noted in charter of CSPW
1640.40
FACILITIES SCHEDULING POLICY COMMITTEE
[Substantially revised in 2007. See also APM 35.35]

A. FUNCTION.

A-1: To develop, implement, and manage scheduling policies and procedures to ensure the impartial and principled use of university facilities, both buildings and grounds, consistent with accreditation standards.

A-2: To advise the president or the president’s designee on the operational use of UI facilities and to advise him/her and the vice president for finance and administration concerning appropriate fees to charge.

A-3: To manage the impact of events, programs, and multiple events on daily University operations.

A-4: To ensure the effective resolution of scheduling conflicts.

A-5: To communicate information to the campus and community concerning facility use, policy, and procedures.

B. STRUCTURE. Registrar (co-chair), assistant vice president for auxiliary services (co-chair), vice provost for academic affairs, dean of students, assistant vice president for facilities, faculty secretary, two faculty members, the chair of the Department of Health, Physical Education, Recreation & Dance, the chair of Lionel Hampton School of Music, the chair of Theatre Arts and Film, the risk management officer, the director of Commons and Union/Campus Recreation, the director of Conference Services, the associate registrar, the manager of KIBBIE/Memorial Gym/Pool Center, the associate director of Athletics, the facilities planner, two ASUI representatives (one from the Student Recreation Center Board and one from the Student Union-Commons Board).

C. CONTEXT: UI Facilities are used by multiple programs, including: academic programs, intercollegiate athletics, campus recreation programs, and by multiple constituencies including students, faculty, staff, retirees, alumni, and visitors. As demand for university facilities increases, there will be increasing potential for scheduling and scheduling policy conflicts. Policies and procedures for ensuring the impartial and principled resolution of those scheduling conflicts will be critical.

D. MAJOR OBJECTIVES:

D-1. To analyze the issues associated with scheduling and resolving facilities scheduling conflicts.

D-2. To develop effective policies and procedures for University facility use that:
    a. support the general educational mission of the University;
    b. maximize opportunity to provide a revenue stream from facilities when such uses do not conflict with the mission of the University;
    c. minimize risk of loss associated with the goals, finances, operations, compliance;
    d. provide for the impartial, principled scheduling of facilities and for resolving scheduling conflicts, while ensuring both efficient use of the facilities and an efficient scheduling process.

D-3. To develop systematic assessment methods and procedures (when needed) which demonstrate the effectiveness and impartiality of the scheduling process.

D-4. To provide those with programs or activities in these facilities with an on-going opportunity for representative participation in the scheduling process.
UNIVERSITY SECURITY COMPLIANCE COMMITTEE - Proposal

Background

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) is the landmark federal law, originally known as the Campus Security Act that requires colleges and universities across the United States to disclose information about crime on and around their campuses. The law is tied to an institution’s participation in federal student financial aid programs and it applies to most institutions of higher education both public and private. The Act is enforced by the United States Department of Education. Possible consequences for an institution’s non-compliance with the Clery Act include:

- A suspension or limiting of the institutions Title IV funding
- The Department of Education may issue a civil fine up to $38,500 per violation
- The institution may suffer reputational loss due to negative media attention
- Failure to comply with the Clery Act can be used in various litigation matters

Justification/Rationale for establishment of the University Security Compliance Committee

In 2014, the University of Idaho, Office of Internal Audit conducted a review of Clery compliance activities and recommended that UI establish a Clery Compliance Committee.¹ This recommendation is consistent with the general recommendation made by the Clery Center for Security on Campus² that institutions formally charter Clery Compliance committees to ensure full compliance with the Clery Act. The formation of such a committee at University of Idaho would both ensure Clery Act compliance and aid the University Office of Public Safety’s commitment to creating and maintaining a safe environment for the UI Community and those who visit. Establishing the Security Compliance Committee would also help broaden awareness of security issues facing the University of Idaho, provide oversight for compliance with future federal or state safety and security regulations, and help enhance policies and programs that support a secure campus environment.

Proposed Charter

The Security Compliance Committee is charged with ensuring University compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), and planning and facilitating activities that support a safe and secure living, learning and working experience. This committee will focus on (but not be limited to) accurate disclosure (reporting of Clery crime statistics) and implementation of best practice safety policies and procedures. At a minimum, the Security Compliance Committee will conduct an annual review of all reportable crimes prior to submitting crime statistics data to the U.S. Department of Education and perform a thorough review of the Annual Security and Fire Safety Report (ASFR) prior to the report being published.

The committee shall meet a minimum of three times each year. Meeting agendas will include, but not be limited to the following:

¹ Currently, Clery Act compliance at the University of Idaho is monitored and administered by the Office of Public Safety & Security
² The Clery Center for Security on Campus a nonprofit dedicated to preventing violence, substance abuse and other crimes on college and university campuses across the United States
• Review updates to the law, review policies and procedures related to security and Clery Act compliance
• Ensure timely collection of Clery Crime statistics from applicable jurisdictions
• Recommend enhancements to security policies
• Identify programming efforts (e.g. Campus Crime Procedures, Crime Prevention, Drug and Alcohol-Abuse education) and recommend improvements.
• Review crime and disciplinary data to avoid duplication of the same incident.
• Conduct a final review of the data elements for the ASFR, make any final policy updates, and confirm revised procedures for distributing of the ASR.

**Proposed Membership**

Office of Public Safety & Security
- Executive Director, Permanent Chair – Voting
- Clery Act Coordinator, Secretary - Voting [CUT?]
Human Resource Services - Voting
Athletic Department - Voting
Staff Affairs - Voting
General Counsel - Voting
Dean of Students Office- Voting
Moscow Police Department- Non-Voting [VOTING?]
Faculty members (X 2) - Voting
Title IX Coordinator - Voting
Admissions- Voting
EHS Fire Safety Specialist - Voting
Women’s Center- Voting
Information Technology Services- Voting
Executive Vice President/Provost’s Office- Voting
Resident Life- Voting
Greek Life – Voting

Office of Human Rights, Access, and Inclusion – Voting
POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)
[3/09]

Faculty/Staff Handbook [FSH] □ Addition □ Revision* □ Deletion* □ Emergency
Minor Amendment □
Chapter & Title: FSH 1640.89 – UCGE

Minor Amendment □
Chapter & Title: ____________________________________________________________

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s):
(Please see FSH 1460 C)
Rodney Frey 4 December 2014
Name Date
Telephone & Email: 885-6268 rfre@uidaho.edu

Policy Sponsor: (If different than originator.)
Rick Fletcher (Chair UCGE) 4 December 2014
Name Date
Telephone & Email: 885-6021 fletcher@uidaho.edu

Reviewed by General Counsel ___ Yes _X__ No  Name & Date: ___________________________________

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.
   1. To acknowledge the additional function that UCGE has in reviewing and approving SBOE “GEM” transfer courses.
   2. To establish the formation of the General Education Assessment Committee, a sub-committee of UCGE. Its function is to work with the Director of General Education and Assistant Director of Institutional Research and Assessment or designee, assisting in the implementation of general education assessment. This sub-committee annually reports assessment findings to UCGE.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?

   No impact anticipated

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: __________________________________________
Track # __________________ Date Rec.: __________________
Posted: t-sheet __________ h/c __________ web __________
Register: ______________[Office Use Only]

Policy Coordinator
Appr. & Date: __________________________
[Office Use Only]

FSH
Appr. __________________
FC ________________
GFM ________________
Pres./Prov. ____________
[Office Use Only]

APM
F&A Appr.: __________________________
[Office Use Only]
A. FUNCTION.

A-1. University Committee for General Education serves as the curriculum body for general education by soliciting and approving proposals and courses to be included in the University's general education and general education courses eligible for transfer to other state institutions (SBOE general education matriculation “GEM” courses). The committee is responsible for sponsoring a sub-committee, the General Education Assessment Committee, which annually reports assessment findings to UCGE. The UCGE committee also engages in program review and makes recommendations for the continuous refinement of general education in conjunction with the Director of General Education and the Assistant Director of Institutional Research and Assessment. Recommendations for change will be forwarded to UCC, Faculty Senate, and the university faculty. [rev. 4-11, rev. 11-12, rev. 12-14].

A-2. The committee reports periodically (at least once a year) to the Faculty Senate on the status of general education. [ed. 7-06, 7-09, ren. 4-11, ren. & rev. 11-12].

A-3. This committee traditionally meets on Thursdays at 3:30 p.m. [add. 7-08, ren. 4-11, 11-12]

[Information on University General Education can be accessed at the general education website: http://www.uidaho.edu/class/general-education] [ed. 11-11, 11-12]

B. STRUCTURE AND MEMBERSHIP. Director of General Education (w/o vote), College of Letters, Arts and Social Sciences Dean, or designee (w/o vote), College of Science Dean, or designee (w/o vote), Registrar, or designee (w/o vote), Assistant Director of Institutional Research and Assessment, or designee (w/o vote), Director of Academic Advising, or designee (w/o vote), and 11 faculty members selected by the Committee on Committees, one of whom serves as chair, and two undergraduate students, appointed by ASUI. The faculty members shall include one member from the Colleges of Agricultural and Life Sciences, Art and Architecture, Business and Economics, Education, Engineering, and Natural Resources and from the Library, and two members from the Colleges of Letters, Arts, and Social Sciences and Science. The student members shall also be chosen to represent two different colleges. [rev. 7-06, 7-08, 7-10, 11-12, 10-14, ed. 8-12]
POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)
[3/09]

<table>
<thead>
<tr>
<th>Faculty/Staff Handbook [FSH]</th>
<th>Addition □ Revision* □ Deletion* □ Emergency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Amendment □</td>
<td></td>
</tr>
<tr>
<td>Chapter &amp; Title:</td>
<td>FSH 1640.XX UCGE Sub-committee</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Amendment □</td>
<td></td>
</tr>
<tr>
<td>Chapter &amp; Title:</td>
<td></td>
</tr>
</tbody>
</table>

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s): Rodney Frey 4 December 2014
(Please see FSH 1460 C)
Telephone & Email: 885-6268 rfrey@uidaho.edu

Policy Sponsor: (If different than originator.) Rick Fletcher (Chair UCGE) 4 December 2014
Telephone & Email: 885-6021 fletcher@uidaho.edu

Reviewed by General Counsel Yes _X_ No Name & Date: _____________________________________

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

1. To establish the formation of the General Education Assessment Committee, a sub-committee of UCGE.
2. Its function is to work with the Director of General Education, assisting in the implementation of the general education assessment strategy, including norming and scoring of assessment artifacts.
3. The GEAC membership is primarily made up of non-UCGE faculty and staff. In addition, the committee includes the Director of General Education, the Assistant Director of Institutional Research and Assessment or designee, and one other UCGE member.
4. This sub-committee annually reports assessment findings to UCGE.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?

No impact anticipated

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: __________________________________________

Track # ____________
Date Rec.: _____________
Posted: t-sheet __________
h/c __________
web __________
Register: ____________
(Office Use Only)

Policy Coordinator Appr. & Date: 
[Office Use Only]

FSH
Appr. ____________
FC ____________
GFM ____________
Pres./Prov. ____________
[Office Use Only]

APM
F&A Appr.: ____________
[Office Use Only]
GENERAL EDUCATION ASSESSMENT COMMITTEE

A. FUNCTION.

A-1. General Education Assessment Committee serves as the curriculum body for general education assessment. Director of General Education and the Assistant Director of Institutional Research and Assessment provide coordination and leadership. Recommendations for general education curriculum change will be forwarded to UCGE, UCC, Faculty Senate, and the university faculty.

A-2. The GEAC periodically (at least once a year) meets with the UCGE on the status of general education assessment, and provides curricular recommendations.

A-3. This GEAC membership meets on an ad hoc basis, once or twice a semester, to norm assessment artifacts, and to review assessment findings and propose curricular recommendations.

[Information on general education assessment can be accessed at the general education website: http://www.uidaho.edu/class/general-education]

B. STRUCTURE AND MEMBERSHIP. Director of General Education, Assistant Director of Institutional Research and Assessment, or designee, a minimum of one UCGE member, and 15 other faculty and staff members selected by the Committee on Committees, one of whom serves as chair, and two undergraduate students, appointed by ASUI. The faculty members shall minimally include one member from the Colleges of Agricultural and Life Sciences, Art and Architecture, Business and Economics, Education, Engineering, and Natural Resources and from the Library, and minimally two members from the Colleges of Letters, Arts, and Social Sciences, and Science. The student members shall also be chosen to represent two different colleges.