2015-2016
Committee on Committees
Agenda

Meeting #3
2:00 p.m.
January 28, 2016
Brink Hall Faculty-Staff Lounge
Order of Business

Call to Order.

Minutes.
• Approval of the minutes of meeting #2 of 2015-2016, October 7, 2015.

Business.
• Vacancies
  • Admissions
  • Administrative Hearing Board
  • Committee on Committees
  • Faculty Affairs
  • Honors
  • Safety
  • University Budget & Finance
• Student Appeals Review Board - FSH 1640.83 (recent developments)
• Sabbatical Leave Membership - FSH 1640.74 (Clinton Jeffery comment)
• Space Committees – update
  o Campus Planning (no change) 1640.22
  o Facilities (to be reviewed – Registrar/IT) 1640.40
  o Classroom workgroup (VP of Infrastructure sponsored committee, will not formalize)
• Process to Populate Committees

Unfinished Business.

Adjournment.

Professor Liz Brandt, Chair 2015-2016

Attachments:
Minutes of 2015-16 CoC Meeting #2
Vacancy list
Student Appeals Committee
Sabbatical Leave
ConC Timeline plus database documents
Present: Kenton Bird, Liz Brandt (Chair), Don Crowley (w/o vote), Bahman Shafii, Nancy Sprague, Jeanne Stevenson, Ann Thompson (w/o vote) Absent: Indrajit Charit, Max Cowan, Chuck Morrison, Sarah Nelson.

Chair Brandt convened the meeting at 11:30 a.m. It was moved and seconded (Shafii/Brandt) to approve the minutes of the 2015-16 ConC meeting of September 23, 2015 with one amendment to adjournment time of 1:40 pm. Motion carried unanimously.

General Education Assessment Committee: The committee reviewed the structure of this committee unanimously approving (Bird/Shafii) the below edits as noted:

FSH 1640.90 B. STRUCTURE AND MEMBERSHIP. The committee is composed of nine members as follows: Director of General Education as Chair, Assistant Director of Institutional Research and Assessment, or designee, one UCGE member, two undergraduate students, and four five members (faculty/staff, the majority of the members must be faculty) to include one with interdisciplinary experience and the remaining three selected to ensure a broad representation across the eight colleges that offer baccalaureate programs. All members, except students, serve on three year staggered terms. The Director of General Education is responsible for the selection of committee members.

Vacancies:
- Scientific Misconduct: Sanford Eigenbrode (Jakob Magolan declined) submitted by Research Office. Motion (Brandt/Bird) to approve was unanimous.
- GEAC: A motion (Shafii/Brandt) to provisionally approve the members below upon Senate’s approval of the above structure and membership changes.
  - Dir. Of General Education – Kenton Bird
  - Dir. Inst. Res. & Assessment, or designee w/o vote – Dale Pietrzak
  - UCGE Member – Diane Prorak (2016)
  - Faculty/Staff – Helen Joyner (2018)
  - Faculty/Staff – Beth Price (2016)
  - Faculty/Staff – Katie Schiffelbein (2018)
  - Faculty/Staff (w/interdisciplinary exp.) – Dean Panttaja (2017)
  - Additional Faculty/Staff – Daniel Campbell (2017)

FSH 3720 – Sabbatical Leave – reports upon return: The committee discussed the intent of the report that is to be filed six weeks upon a faculty member returning from sabbatical. Motion (Shafii/Brandt) to approve the below changes passed unanimously.

G. RETURN. The faculty member is expected either to return to the active service of UI for at least one academic year after completion of the leave or to repay the money received from UI while on leave, unless the president approves a waiver of this requirement. Within six weeks after returning, the faculty member must submit to the provost’s office and to the faculty member’s dean and unit administrator, SLEC chair a complete report in PDF format of his or her activities while on leave. This report will be available to is distributed by the SLEC chair to members of the SLEC, the provost, the faculty secretary, and the faculty member’s dean and unit administrator.

Adjournment: A motion to adjourn (Sprague/Shafii) was unanimously approved at 12:02 p.m. Motion carried.

Respectfully submitted, Don Crowley, Faculty Secretary
## Spring 2016 Committee Appointment Changes

Changes to Senate Committees since those approved at 3/31/15 senate meeting.

<table>
<thead>
<tr>
<th>Committee/reason</th>
<th>Vacancy/appointment</th>
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<tr>
<td>Admissions</td>
<td>Denise Bennett (Alt) sabb. Sp. 2016 (Sarah Nelson)</td>
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<td>Craig McGowan (2017) replaced with (Steve Beyerlein)</td>
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<tr>
<td>Administrative Hearing Board</td>
<td>Ellen Kittel (2017) stepped down (?)</td>
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<td>Committee on Committees</td>
<td>Kenton Bird (2016) stepped down Spring 2016 other commitments (Ingrid Spence)</td>
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<tr>
<td>Faculty Affairs</td>
<td>Marty Ytreberg sabb. Sp. 2016 (JoEllen Force)</td>
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<td>Ken Hart sabb. Sp. 2016 -</td>
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<tr>
<td>Honors</td>
<td>Stacy Camp (2016) stepped down (Nishiki Sugawara-Beda)</td>
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<td>Safety &amp; Loss: Natural Resources</td>
<td>James May replaces Ken Pekie (2016)</td>
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<tr>
<td>Student Disciplinary Board</td>
<td>Jodie Nicotra (2016) conflicts Sp16 -</td>
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<tr>
<td>University Budget &amp; Finance</td>
<td>Leonard Garrison (2017) step down next year</td>
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As some of you may know students may appeal from the Student Disciplinary Review Board to a three person faculty committee comprised of faculty senate members. Generally Faculty Senate members are appointed to these committees based on availability. After reviewing a number of these appeals from last year, Senate Leadership has suggested that we consider the formation of a review panel similar to the Faculty Appeals Panel that could receive some Title IX training and have the opportunity to become familiar with the appeals process and possibly be composed of a broader group of faculty than those on the Senate. Committee on Committee has discussed and approved the function/structure of this new committee which comes to senate as a seconded motion.

**Student Appeals Committee – FSH 1640.83**

**A. Function.** To conduct a review at the request of a student who wishes to appeal a decision of the Student Disciplinary Review Board for cases that involve a possible sanction of suspension, expulsion or withholding or revoking a degree. Faculty Senate Leadership will make a determination as to whether the student’s appeal meets the qualifications as stated in The review shall follow the process described in FSH 2400 C-6 c. and if so, will form a review panel (see B-1 below) from the committee will be formed (see B-1 below).

**B. Structure and Membership.** The committee shall be composed of nine members to include six faculty (at least two will be from the current year’s Faculty Senate) and three students (at least one undergraduate and one graduate student) who will be eligible to serve on a review panel (see B-1 below). The term of membership is three years, with initial terms staggered to form a rotation pattern. Each committee member will be required to participate in Title IX training.

**B-1. Review Panel:** For each appeal, the chair Faculty Senate Leadership shall, within 10 days from receipt of the request, will select a three person review panel from the above committee. Persons appointed must have no interest in or involvement with the parties to or the subject matter of the situation under review. If possible, each panel will consist of two faculty (one of whom serves as chair designated by the panel) and one student.
FSH 1640.74 – Sabbatical. Having to re-read the language of 1640.74 for today's meeting, I am compelled to note the injustice of the representation on the SLEC. CLASS is guaranteed two positions, Science is guaranteed one. The rest of the colleges get no guaranteed representation, and this might affect the outcomes of sabbatical applications. Can the Faculty Senate please discuss changing the language:

B. STRUCTURE. Five faculty members (with at least one representative each from the humanities, natural sciences, and social sciences) and vice provost of academic affairs, or designee (w/o vote).

to a more equitable structure. Examples of more equitable structure would include:

OPTION #1:
B. STRUCTURE. Five faculty members and the vice provost of academic affairs, or designee (w/o vote).

OPTION #2:
B. STRUCTURE. Five faculty members selected from five different colleges, and the vice provost of academic affairs, or designee (w/o vote). College representation to rotate, giving each college representation approximately every other year on the SLEC.

OPTION #3:
B. STRUCTURE. One faculty member from each college and the vice provost of academic affairs, or designee (w/o vote).

OPTION #4:
B. STRUCTURE. One member for every 100 faculty members from each college, rounded to the nearest 100, and the vice provost of academic affairs, or designee (w/o vote).
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<tr>
<th>Time Frame</th>
<th>Description</th>
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<tr>
<td>September-October</td>
<td>ConC meets for introductions, address items/vacancies that arose over the summer, discuss future agenda items.</td>
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<td>October</td>
<td>ConC may meet during this time, depends on if there are committee changes. Senate Leadership determines whether to request memo from President in support of committee/university service.</td>
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<td>October</td>
<td>ConC meets to review and approve “Preference memo”</td>
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<td>Early-November</td>
<td>Preference memo sent to all faculty, deadline Dec.15th, extended to mid-late January. ConC usually does not meet until early February.</td>
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<td>Dec.-late January</td>
<td>Preferences are entered into main database by Faculty Secretary’s Office</td>
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<td>February-April</td>
<td>Queries run, forms are printed/saved as pdf to send to ConC members in preparation of assigning faculty to committees in the following order.</td>
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<tr>
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<td>- Current Vacancies</td>
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<td>- Top 11: Academic Hearing Board, Academic Petitions, Borah Foundation, Committee on Committees, Faculty Affairs, Faculty Appeals Hearing Board, Honors Program Advisory, Sabbatical Leave Evaluation, University Budget &amp; Finance Committee, University Committee on General Education (UCGE), University Curriculum Committee (UCC)</td>
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<td>- Remaining Committees</td>
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<td>- Selection of Chairs</td>
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<td>Mid-April</td>
<td>Process near completion, memos are sent out to inform faculty, staff and students of appointment to committees before they leave for semester (appointment terms typically 3 years)</td>
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<td>Summer</td>
<td>Summer vacancies that arise are handled by ConC Chair and Faculty Secretary’s Office.</td>
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<tr>
<td>September-October</td>
<td>Fall memo with updated members sent one final time shortly after semester begins</td>
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<td>Publishing to Web</td>
<td>Ongoing - website database is updated as frequently as possible</td>
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