2015-2016
Committee on Committees
Agenda

Meeting #4

2:00 p.m.
February 4, 2016
Brink Hall Faculty-Staff Lounge

Order of Business

Call to Order.

Minutes.
- Approval of the minutes of meeting #3 of 2015-2016, January 28, 2016.

Business.
- Vacancies (filled):
  - Administrative Hearing Board – Shaakirrah Sanders
  - Faculty Affairs – Sydney Freeman
  - Student Disciplinary Board – Beth Canzoneri
  - UMCC – Jean Mattimoe
- Begin Appointment Process - Top 11

Unfinished Business.

Adjournment.

Professor Liz Brandt, Chair 2015-2016

Attachments:
- Minutes of 2015-16 CoC Meeting #3
Present: Liz Brandt (Chair), Don Crowley (w/o vote), Indrajit Charit, Chuck Morrison, Bahman Shafii, Ingrid Spence, Nancy Sprague, Jeanne Stevenson, Ann Thompson (w/o vote) Absent: Max Cowan, Sarah Nelson.

Chair Brandt convened the meeting at 2:00 p.m. It was moved and seconded (Shafii/Sprague) to approve the minutes of the 2015-16 ConC meeting of October 7, 2015. Motion carried unanimously.

Vacancies: Chair Brandt updated the committee on the vacancies filled by email as noted on the list in the packet and address those remaining.

Vacancies:
- **Administrative Hearing Board**: ConC members are to reach out to colleagues for someone to fill the vacancy for the 2017 term vacated by Ellen Kittel. Members are to forward all names to Ann.
- **Faculty Affairs**: Ken Hart, Sabbatical Spring 2016. Ask if faculty who requested to serve on this committee are willing to start early in order as noted: Laura Holyoke, Devin Becker, Sydney Freeman.
- **SDRB**: Jodie Nicotra Spring 2016 has other commitments and is unable to continue. Ask faculty to come on early who requested to serve on this committee: Beth Canzoneri.
- **UMCC**: Chris Rogers requested to be replaced 2018 term. With approaching University Faculty meeting on February 9th, concern was expressed current member might be unavailable. Chair Brandt will ask Jean Mattimoe if she is interested to be the ‘scroller’ at the UFM. The committee also discussed the reasonableness of having a faculty member who sits behind a screen and scrolls through the policies at the meeting. This will be discussed further.

**Student Appeal Committee – FSH 1640.83**: Chair Brandt explained the reasons for the proposed changes in relation to a current discussions with Dean of Students to remove the Senate Leadership’s role from the process. A panel will be formed by this committee upon receipt of an appeal for cases where sanctions involve suspension, expulsion, or withholding/revoking a degree. The intent is to streamline the process and avoid duplication of effort. After a brief discussion it was noted that the current language specifically excludes staff, yet on a recent panel formed from senate a staff member served. The committee briefly discussed whether this was the intent. It was agreed that the Faculty Secretary’s Office would check with Staff Leadership to get their perspective. The importance of this committee, required training, and the heavy commitment of time on short notice typically over the holiday, will be relayed. If they wish to add staff, a revision will be brought back to the committee, otherwise the changes as presented were fine.

**Sabbatical Leave**: Chair Brandt presented to the members a Senator’s concern expressed about the structure of this committee which he felt inequitable across disciplines. Upon a brief discussion the ConC unanimously agreed they felt there was broad enough representation and there was no need to make any changes to the structure.

**Process of Populating Committees**: Ann Thompson briefly explained the variety of documents distributed earlier, indicating that they will change as more preference forms arrive. She indicated that it would become much clearer as we began the process. There are several seasoned members on this committee who will be able to assist the newbies. In response to a member’s question on whether faculty can serve a second term, she explained that typically we attempt to put new faculty on committees. We want to honor those who fill out preference forms and ensure that more faculty are given the chance to serve on committees they desire. However, there are situations where we have no choice e.g. a specific college representative is needed and no others from that college are interested.

**Adjournment**: A motion to adjourn (Morrison/Shafii) was unanimously approved at 3:02 p.m. Motion carried.

Respectfully submitted,
Don Crowley, Faculty Secretary
Top 11 Key Committees to Fill

Academic Hearing Board
Academic Petitions
Borah Foundation
Committee on Committees
Faculty Affairs
Faculty Appeals Hearing Board
Honors Program Advisory
Sabbatical Leave Evaluation
University Budget & Finance Committee
University Committee on General Education (UCGE)
University Curriculum Committee