Call to Order.

Minutes.

- Approval of the minutes of meeting #10 of 2016-2017, April 5, 2017.

Business.

- GEAC
- UBFC
- Appointment updates
- Finalize Chair selections

Unfinished Business.

Adjournment.

Professor Patrick Hrdlicka, Chair 2016-2017

Attachments:
- Minutes of 2016-17 ConC Meeting #10
Chair Hrdlicka convened the meeting at 2:00 p.m. A motion (Morrison/Nelson) to approve the minutes of the last meeting was unanimously approved. The chair then began the task of selecting number 1 and 2 chair choices for members to contact.

**Academic Hearing Board – CM**
1. Kelly Quinnett
2. Kacy Pula

**Academic Petitions – SN**
1. Martha Kitzrow
2. Ramirose Attebury

**Administrative Hearing Board – BS**
1. Sharon Fritz
2. Evan Williamson

**Admissions Committee – DC**
1. Ralph Neuhaus
2. Linnea Marshall

**Campus Planning Advisory Committee – PH**
1. Anne Marshall
2. Dean Panttaja

**Commencement Committee – IC**
1. Sanjay Sisodiya
2. Clarissa Richardson

**Dismissal Hearings Committee – JS**
1. Mark Schwarzlaender
2. Benjamin Barton

**Faculty Affairs Committee – JF**
1. Liz Brandt
2. Marty Ytreberg
3. Sally Machlis

**Faculty Appeals Hearing Board – SR**
1. Francesca Sammarruca
2. Torrey Lawrence

**Arts Committee – CM**
1. Jovanni-Rey de Pedero
2. Diana Mitchell

**Honors Program Committee – SN**
1. David Pfeiffer
2. Mark Roll

**Information Technology Committee – BS**
1. Devin Becker
2. Barbara Kirchmeier

**Intellectual Property Committee – JS**
1. Brian Dyre
2. Steve Beyerlein

**Library Affairs Committee – IC**
1. S.J. Jung
2. Janis Johnson

**Officer Education – DC**
1. Bill Smith
2. Mark Kimsey

**Sabbatical Leave – JF**
1. Erin James
2. Joseph DeAngelis

**Student Financial Aid – SR**
1. Dev Shrestha
2. Lori Celaya

**Teaching & Advising Committee – CM**
1. Karen Launchbaugh
2. Stephan Flores
3. Allan Caplan

**University Budget & Finance – SN**
1. Darryl Woolley
2. Allan Caplan
3. Kerri Vierling

**Univ. Comm. for General Education – BS**
1. Sean Quinlan
2. Cassidy Hall
3. Kodjose Afatchao

**University Curriculum Committee – JS**
1. Joe Law
2. Jerrold Long

**Student Appeals Committee – PH**
1. Steve Saladin
2. John Rumel

**Student Disciplinary Review Board – IC**
1. Steve Shook
2. Michele Lizotte
3. Kristin Henrich

**Scientific Misconduct Committee – DC**
1. Sanforde Eigenbrode
2. Zonglie Hong
Parking Committee – JF
  1. Laura Holyoke
  2. Clinton Jeffery

**Adjournment:** A motion (?) to adjourn was unanimously approved at 3:03 p.m.

Respectfully submitted,
Don Crowley, Faculty Secretary
POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)

Faculty/Staff Handbook [FSH] □ Addition x Revision* □ Deletion * □ Emergency
Minor Amendment □
Chapter & Title: FSH 1640.90 GEAC

Minor Amendment □
Chapter & Title: 

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s): Kenton Bird, Dir. Gen. Ed April 7, 2017
(Please see FSH 1460 C)
Telephone & Email: 885-4947, kbird@uidaho.edu
Policy Sponsor: (If different than originator.)
Telephone & Email: 

Reviewed by General Counsel  ___Yes _X__No Name & Date: 

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.
These changes would modify the functions of the General Education Assessment Committee to better reflect the committee’s duties and responsibilities. In addition, GEAC would be expected to report periodically to its parent committee, UCGE. Finally, the ex-officio membership of the Director of Institutional Effectiveness and Accreditation is amended to reflect the new title of the Office of Institutional Research.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?
No impact anticipated

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.
If not a minor amendment forward to: 

Policy Coordinator Appr. & Date: 
[Office Use Only]

FSH
Appr. FSH
FC 
GFM 
Pres./Prov. 
[Office Use Only]

APM
F&A Appr.: 
[Office Use Only]

Track # 
Date Rec.: 
Posted: t-sheet 
h/c 
web 
Register: 
(Office Use Only)
A. FUNCTION.

A-1. General Education Assessment Committee (GEAC) serves as the body for oversight of general education assessment. The Director of General Education and the Assistant Director of Institutional Research and Assessment Effectiveness and Accreditation, or designee, will provide coordination and leadership.

A-2. The GEAC is charged with coordinating assessment of General Education.

A-2-a. GEAC will have primary responsibility for assessing the Integrative Studies segment of the General Education curriculum: ISEM 101, ISEM 301 and the Senior Experience through direct, indirect and face-to-face measures.

A-2-b. Working with University of Idaho members of the State Board of Education’s General Education Task Force, GEAC will annually assess a representative sample of General Education Matriculation (GEM) courses.

A-2-c. The committee will review assessment findings, report regularly to UCGE, and make recommendations based on its findings to UCGE as well as to instructors who teach General Education courses.

[Information on general education assessment can be accessed at the general education website: http://www.uidaho.edu/class/general-education]

B. STRUCTURE AND MEMBERSHIP. The committee is composed of ten members as follows: Director of General Education as Chair, Director of Institutional Research and Assessment Effectiveness and Accreditation, or designee, one UCGE member, two undergraduate students, and five members (faculty/staff, the majority of the members must be faculty) to include one with interdisciplinary experience and the remaining four selected to ensure a broad representation across the eight colleges that offer baccalaureate programs. All members, except students, serve on three-year staggered terms. In consultation with the chair of UCGE, the Director of General Education is responsible for the selection of committee members. [rev. 7-16]
Faculty/Staff Handbook [FSH] □ Addition □ Revision* □ Deletion* □ Emergency
Minor Amendment □
Chapter & Title:  
FSH 1640.20 – University Budget and Finance Committee

Minor Amendment □
Chapter & Title:  

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s):  
(If different than original.)
Name Date
Telephone & Email:  
Darryl Woolley, Chair, UBFC, 4/10/2017
208-885-7300 dwoolley@uidaho.edu

Policy Sponsor: (If different than originator.)
Name Date
Telephone & Email:  
Patrick Hrdlicka, Chair, Committee on Committees, 4/10/2017
208-885-0108, hrdlicka@uidaho.edu

Reviewed by General Counsel  ___Yes ___X_No Name & Date:  

I. Policy/Procedure Statement:  Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

A revision to the committee structure of the UBFC is proposed. The proposed changes seek to increase the number of voting members and ensure broader representation of colleges and vice presidential areas.

II. Fiscal Impact:  What fiscal impact, if any, will this addition, revision, or deletion have?

None

III. Related Policies/Procedures:  Describe other policies or procedures existing that are related or similar to this proposed change.

N/A

IV. Effective Date:  This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to:  

Policy Coordinator  
Appr. & Date:  
[Office Use Only]

FSH  
Appr.  
FC  
GFM  
Pres./Prov.  
[Office Use Only]

Track #  
Date Rec.:  
Posted: t-sheet  
h/c  
web  
Register:  
(Office Use Only)

APM  
F&A Appr.:  
[Office Use Only]
A. FUNCTION. The function of the University Budget and Finance Committee is

A-1. To advise the president, provost and the vice president for finance on matters pertaining to operating and capital budgets. The Committee will periodically review policy matters regarding the use of state appropriated funds, university expenditures (e.g., salaries, benefits, operating costs, capital outlays, etc.), operating and strategic reserves, long and short term capital plans, and deferred maintenance plans. [ed. 7-06, rev. 2-11, 7-15]

A-2. To be involved strategically in the university budget process. The Committee may help define the budget process and goals, and participate in university budget hearings and meetings. [rev. 7-15]

A-3. To initiate and/or respond to the study of budget and financial policies and issues. [rev. & ren. 7-15]

A-4. To provide periodic reports to Faculty Senate and Staff Affairs on matters pertaining to university finances and budgets. [ed. 7-09, ren. 7-15]

B. AGENDA. The agenda of each meeting will be set by the Chair of the committee in collaboration with the vice president for finance and/or the provost. The vice president for finance is the point of contact for the committee and is responsible for notifying the committee of relevant meetings dealing with university finances and budgets. The Senator in the second year, or designee, on the Budget and Finance Committee is responsible for reporting to the senate activities of the committee. [ed. 7-06, rev. 2-11, 7-15]

C. STRUCTURE AND MEMBERSHIP. The committee is composed of 193 voting members, plus 43 nonvoting members. The voting members will consist of seven-eleven faculty, four ten selected by Committee on Committees (preferably, one faculty member from each academic college and one representative from faculty-at-large), and three one Senators elected from the Faculty Senate; three-five staff (not associated with the university financial or budget offices one from each vice presidential area elected by Staff Council); and three students (selected by the Committee on Committees from nominations provided by the Associated Students of the University of Idaho, Graduate & Professional Student Association and the Student Bar Association). Ex Officio (w/o vote) membership includes: Provost and Executive Vice President, Vice President for Finance, and Budget Director Office representative, Director of Institutional Research and Assessment. [rev. 2-11, 7-15, 7-16]

The committee’s chair will be selected by the Committee on Committees from one of the seven-eleven faculty members. A broad representation of faculty, staff and students across the various colleges of the university is expected. [ed. 7-09, rev. 2-11, 7-16]