Information Technology Committee
Minutes
2006-2007 Meeting #2
October 18, 2006, 10:30 – 11:30 a.m. (Pacific Time)

Present: Anderson (Chair), Cronk, Frenzel, Funabiki, Goodwin, Krogh, Pendergraft, Schlater
Absent: Hatch, Hughett

Call to Order: Chair Anderson called the meeting to order at 10:30 a.m. in room 101 of the Ag Biotech Building

Business:
1) Request for input from the Information Technology Advisory Group. Erik Anderson shared information from the initial meetings of the newly formed IT Advisory Group. One of the group’s first objectives was to collect input from the various major IT-related committees on the UI campus. The group has asked each IT-related committee to identify up to five issues that they would like to see addressed by the IT Advisory Group.

The committee spent the first part of the meeting brainstorming issues and identified four key items, listed below, that Chairman Anderson will submit to the IT Advisory Group.

1. Funding. It is essential to have a stable, long-term funding mechanism for information technology in order to support new technologies and connectivity as well as to maintain existing systems and infrastructure.

2. Need for increased opportunities for faculty input into IT decision-making.

3. Standards. Several issues were identified related to standards.
   a. There were concerns raised about the “haves” and “have nots” at the university (e.g., the story of the English Department cutting back on telephones). Should there be baseline IT standards for all faculty at the UI (i.e., for workstation and telephone)?

   b. How will the institution regulate the purchase and implementation of specialized software systems (e.g., student response “clickers,” interactive environments) to help insure that the entire institution can benefit?

4. IT training for faculty and staff. Training programs were cut back during the past several years. Regularly scheduled group workshops are needed for efficient use of both desktop applications (e.g., MS Office) and enterprise systems (e.g., Banner, WebCT).

2) Banner 7 upgrade status. Nancy Krogh briefly discussed the outcome of the upgrade to Banner version 7 that occurred on October 16th. Nancy described this transition as a “major upgrade” and said the upgrade was a success with “a few minor glitches.” She said that some small business processes still needed some minor tweaking. One of the problem areas was related to the ability to send e-mail to an entire class roster. Nancy said that her office was working to correct this problem.

3) Discussion of issues and topics for the committee to address during 2006-2007. Peter Goodwin volunteered to contact some off-campus offices in southern Idaho to seek input for the committee.

Adjournment: The meeting was adjourned at 11:30 a.m. The next meeting will be Wednesday, November 29th at 10:30 a.m.

Respectfully submitted,
Professor Erik T. Anderson, Chair 2006-2007