TEACHING AND ADVISING COMMITTEE
Minutes
2006-2007 Meeting #1
September 7, 2006

Present: Gordon Thomas (chair), Matthew Brehm, Chris Berven, Kathy Dean, Kris Roby, Linda Morris, Molly Steiner, and Nick Sanyal

Absent: Wes Chun, Kathe Gabel, and Kerri Vierling

Call to Order: Gordon Thomas called the meeting to order at 8:00 a.m. in the Wellspring Room of the Commons.

Business and Activities:

1) Committee members introduced themselves to each other.

2) The committee discussed the best time to meet. It was decided that 9:30 to 10:30 on alternating Thursdays might be the best arrangement.

3) The chair briefly reviewed the year’s activities, noting that the bulk of the committee work usually took place in the spring when the committee considered the awards for the teaching and advising awards. He also mentioned that publicizing these awards was the committee’s responsibility (with the help of the vice provost’s office), and reviewing the announcements and the timing would be important to do during the fall.

4) The chair asked committee members for any issues that they thought the committee should consider this year.

   Linda Morris brought four issues to the attention of committee members:
   
   a) The committee is charged with reviewing the questions on the on-line evaluation form every three years. This had not been done last year, so it was important the committee do it this year. Perhaps it might be possible for committee members to re-vamp the questions in light of the five learning outcomes (which you can see at http://www.uihome.uidaho.edu/default.aspx?pid=92901).
   
   b) The committee needs to think of some method to formal assess advising. This is the Number One issue for ASUI this year, and the Number Three issue for Faculty Council, so it should be pretty important for this committee as well.
   
   c) The committee could perhaps look into the designations used by the Registrar’s Office to distinguish between pure on-line courses, hybrid courses, web-assisted courses, and face-to-face courses.
   
   d) The committee should work to develop criteria for awarding a new teaching award from the estate of Jesse Mabel Hoffman. This would give the university a chance to recognize distinguished teaching on the part of junior faculty members.
   
   e) Finally, the committee might consider dividing up the advising awards, so that there was an award for undergraduate advising, for graduate advising, and for professional advising.

   After some discussion, the committee decided that Issues b and c above were perhaps the same issue and that it might be possible to consider some kind of general overall of the on-line evaluation to take into account the type of course that was being evaluated.

   Kathy Dean volunteered to send all committee members some links that would allow them all to look at the questions that currently exist on the on-line student evaluations. The committee discussed several possibilities without coming to any conclusion. This discussion will continue at the next meeting.

Adjournment: The meeting was adjourned at 9:05 a.m. The next meeting will be Thursday, September 21.

Respectfully submitted,

Gordon Thomas, Chair 2006-2007