Teaching and Advising Committee

MEETING AGENDA
10/18/12 – 3:30 to 5:00 PM
Art & Architecture 206 conference room

Miranda Anderson, Andrew Brewick, Jeanne Christiansen (w/out vote), Shannon Gill, Karen Gillespie, Michael Kyte, Chris Lighty (w/out vote), Jodie Nicotra, Steve Saladin, Kelli Schrand, Bernhard Stumpf, Shenghan Xu

1. Welcome

2. Meeting Minutes
   a. Review and Approval of Oct. 8th, 2012 meeting minutes (as recorded by Andrew Brewick – thank you, Andrew!)

3. Teaching and Advising Committee 2012-2013 Topics
   a. Introduce guest, Tom Bitterwolf
   b. Discuss summer advising from the Administrative Hearing Board’s perspective

4. Teaching and Advising Awards
   a. Review the revised 2013 Hoffman Teaching Award nomination letter and rating sheet based on feedback from last meeting (Teaching Excellence Award letter and rating sheet would be the same)
   b. Other recommended revisions before the Call for Nominations is distributed?

5. Student evaluations review – report to Faculty Senate on Tuesday, Oct. 23rd
   a. What is the process for review that this committee would like to take for this issue?
   b. Who are the primary constituents to involve throughout the various stages of this process?
   c. How will the input from these groups be woven into the review process?
   d. Other suggestions/important considerations for this review process?

6. Reports
   a. Teaching events
   b. Classroom improvement initiative report

7. New Business

Attached documents:

- Oct. 8, 2012 meeting minutes (3 pages)
- 2013 Hoffman Teaching Award nominee letter draft (1 page!)
- 2013 Hoffman Teaching Award rating sheet (2 pages)