Teaching and Advising Committee
MINUTES
09/20/2012: 3:30 – 5 pm
Art & Architecture 206 - Dean’s Conference Room

Present: Miranda Anderson, Andrew Brewick, Jeanne Christiansen, Shannon Gill, Karen Gillespie, Michael Kyte, Jodie Nicotra, Steve Saladin, Kelli Schrand, Bernhard Stumpf
Absent: Chris Lighty, Shenghan Xu

The meeting commenced with committee member introductions and discussion of committee mission.

Minutes from the April 26, 2012 meeting were reviewed and approved. It was discussed that an alternating minute recorder was preferred over a permanent one. Miranda will distribute assignments as a starting point.

Discussion of planning topics for 2012-2013 AY:

1. Review of teaching award processes
   • May include a review of the U.S. Professor of the Year process as well to see if opportunities for alignment exist. Miranda will contact Joy Passanante who has been involved with the UI’s process for this award for input and guidance on this effort.
   • In the meantime, committee members will be asked to review last year’s award criteria and discuss any suggested revisions during the next TEAC meeting.

2. Teaching Excellence Brown Bag series discussion
   • A TEBB working group may need to be identified again this year to coordinate these events.
   • Andrew noted that Barbara Williams, one of last year’s Teaching Excellence award winners, is not on campus this semester/year. This could change the approach to her potential for a TEBB Talk.
   • Additional possible topics for TEBB Talks were discussed including a possible partnership with Distance and Extended Education (DEE) to share recommended standards and “Best Practices” for on-line class delivery, etc. A presentation might also include a panel of past cohorts to provide insights on their own experiences. Miranda will contact Jayme Jacobson to find out if this is something that DEE would be interested in.

3. Additional possible planning topics
   • Classroom management resources for instructors (either provided on website, through workshop/event, or both), possibly including a “Best Practices” portfolio, videos, etc.
   • Discuss/identify other potentially helpful electronic resources for effective teaching that could be provided on-line.
• Michael brought to the committee’s attention that there is a new Classroom Improvement Initiative effort on campus that might be of interest to our committee. Michael and Miranda will be attending these working group meetings in October and report back to the committee on any updates.

• Miranda will be meeting with Kenton Bird next week to find out what other topics/issues addressed at this year’s Senate meeting may pertain to this committee’s work. This information will be provided at the next meeting.

• Jodie suggested that another important area of concern/misunderstanding is regarding the process and standards for treatment of temporary faculty. She will follow up with some additional sources on this topic.

Meeting was adjourned.

(Minutes submitted by Miranda Anderson)