Meeting Minutes:

Attendance:
Allan Caplan, John Wienciek, Paul Amador, Mary George, Trina Mahoney, Elizabeth Brandt, Darryl Whoolley, Leonard Garrison, Dale Pietrzak, Max Cowan, Sacha Jackson, SeAnne Safaii

Approval of Minutes: November 6, 2015
Minutes approved.

UI Budget Process Working Session:

Discussion of the rubric template and how the evaluative process will proceed. Committee members weighed the value of the current rubric’s numerical base and how to utilize it as a ranking tool. Minor adjustments made to rubric.

Determination was made to use the rubric as a starting place to determine which proposals are of higher or lower priorities on an individual case by case basis that would enable the committee to narrow down the proposals to those that closely align with President’s goals and/or have strategic merit.

Committee member agreed that due to shortened time table on this year’s proposal process there may be more value in running through the process and seeing what issues and concerns arise and making adjustments for next year based on experience rather than attempting to find all potential issues.

Future Meeting Schedule:

No need for further meetings until the Spring Semester.