POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)

Faculty/Staff Handbook [FSH] x Addition □ Revision* □ Deletion* □ Emergency
Minor Amendment □
Chapter & Title: FSH1640.20 – Univ. Budget & Finance Committee

Minor Amendment □
Chapter & Title: _____________________________

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s): Liz Brandt, Chair Committee on Committees & Chair of UBFC
(Please see FSH 1460 C) Name Date
   Telephone & Email: ebrandt@uidaho.edu

Policy Sponsor: (If different than originator.)
   Name Date
   Telephone & Email: _____________________________

Reviewed by General Counsel ___Yes _X__No Name & Date: _____________________________

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.
The revision adds two additional members to the University Budget and Finance Committee. More members will aid the committee in reviewing and prioritizing budget requests as part of the UI budget’ process

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have? none
None.

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.
None.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: _____________________________

Policy Coordinator
Appr. & Date: _____________________________ [Office Use Only]

FSH
Appr. ____________
FS ____________
GFM ____________
Pres./Prov. ____________

(APM
F&A Appr.: ________ [Office Use Only] [Office Use Only]

Track # ____________
Date Rec.: ____________
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Register: ____________ (Office Use Only)