POLICY COVER SHEET

(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)


Chapter & Title: APM 35.91 Bomb Threat Procedures

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.
*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s): Matt Dorschel, Mary George 8/30/17
(See FSH 1460 C)

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Policy Sponsor: (If different than originator.) Dan Ewart 8/30/17

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Reviewed by General Counsel _Yes _X_No Name & Date:
(Mary spoke briefly about this deletion w/ Kent Nelson on 8/23/17, who indicated that he agreed with us that bomb-threat procedures should not be in the APM, but Kent has not reviewed this specific policy section or vetted this request for this APM section deletion.)

This request has been vetted by Matt Dorschel, Executive Director Public Safety and Security and Dan Ewart, Vice President for Infrastructure.

At the January 30th Faculty Senate meeting, it was requested that APM 35.91 not be removed from the APM entirely, but to link to the appropriate website where Bomb Threat information is located.

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

APM 35.91 describes bomb threat procedures in the case of an incident. There is no “policy” language in this section. The procedures are covered on Public Safety’s website, which come up when the term “bomb threat” is entered into the university’s search engine. We believe these should not be in the APM.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?

There is no fiscal impact apparent with this change.

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.

We could find no other policies related to this one. When the term “bomb threat” is entered into the university’s search engine, the following web site comes up: “In Case of Emergency” https://www.uidaho.edu/infrastructure/pss/emergency-management/in-case-of-emergency. We feel this is a more appropriate place to keep emergency procedure information.

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: