The items listed below will be considered to have the necessary faculty approval unless a petition requesting further consideration of these items is signed by five faculty members and submitted to the chair of the Faculty Council within 14 calendar days after the April 22, 2005, date of circulation. As a rule, if no petition is received within 14 days or by May 6, 2005, the report will be submitted to the president for approval and transmittal to the regents, if regents' action is required. If a petition is received, the report will be referred to the Faculty Council. On items referred to it, the council may: (1) affirm the action and report it to a meeting of the university faculty, (2) amend the action and report it to a meeting of the university faculty, or (3) rescind the action.

The following items are presented in the policy report that begins immediately below:

1. **FC-05-038**: NOI: Discontinue Doctoral Emphasis in Adult and Organizational Learning at Idaho Falls
Proposed Catalog Changes
March 29, 2005

IDAHO STATE BOARD OF EDUCATION
ACADEMIC/PROFESSIONAL-TECHNICAL EDUCATION
NOTICE OF INTENT
To initiate a
New, Expanded, Cooperative, Discontinued, program component or Off-Campus Instructional
Program or Instructional/Research Unit

Institution Submitting Proposal: UNIVERSITY OF IDAHO
Name of College, School, or Division: College of Education
Name of Department(s) or Area(s): Division of Adult, Counselor, and Technology Education

Indicate if this Notice of Intent (NOI) is for an Academic or Professional – Technical Program

Academic X Professional - Technical

A New, Expanded, Cooperative, Contract, or Off-Campus Instructional Program or
Administrative/Research Unit (circle one) leading to:
Discontinuance of doctoral emphasis in Adult and Organizational Learning at
Idaho Falls location (degree or certificate)

Proposed Starting Date:
For New Programs: For Other Activity:

Program (i.e., degree) Title & CIP 2000

Program Component (major/minor/option/emphasis)

X Off-Campus Activity/Resident Center

Instructional/Research Unit

Addition/Expansion

Discontinuance/consolidation

Contract Program

Other

College Dean (Institution) Date VP Research & Graduate Studies Date
Dean’s Signature on file
Chief Fiscal Officer (Institution) Date State Administrator, SDPTE Date
Chief Academic Officer (Institution) Date Chief Academic Officer, OSBE Date
President Date SBOE/OSBE Approval Date
Before completing this form, refer to the "Board Policy Section III.G. Program Approval and Discontinuance.

1. Briefly describe the nature of the request e.g., is this a new program (degree, program, or certificate) or program component (e.g., new, discontinued, modified, addition to an existing program or option).

   The College of Education offers graduate degree programs in Adult and Organizational Learning (AdOL) in four locations -- Boise, Coeur d’Alene, Idaho Falls and Moscow (master’s degree in Coeur d’Alene [as outreach from Moscow]; master’s degree and doctoral emphasis in Boise and Moscow; doctoral emphasis in Idaho Falls). The college is seeking to discontinue the delivery of the program at the Idaho Falls location.

2. Provide a statement of need for program or a program modification. Include student and state need, demand, and employment potential. Attach a Scope and Sequence, SDPTE Form Attachment B, for professional-technical education requests. (Use additional sheets if necessary.).

   The request for phasing out the delivery of the doctoral emphasis in Adult and Organizational Learning program at the Idaho Falls location is based on the ability of the college to sustain a quality program with the resource base allocated to the program. One faculty member was located on Idaho Falls beginning fall 2001. Program enrollment grew quickly between 2001 and 2003; the transition of Ricks College to Brigham Young University – Idaho contributed to the growth. A second faculty member was hired on a temporary basis to assist with program delivery: instruction, advising, and serving on doctoral committees. During this period, several factors influenced the sustainability of the program: 1) doctoral programs typically have a minimum of about five full-time faculty members to support the work of the students; 2) enrollment workload adjustment was not funded in the state, 3) the internal allocations at the University of Idaho did not support full staffing for program growth, 4) a number of students enrolled in doctoral programs at the University of Idaho are eligible for the state rate of $20 registration fee and $5 per credit, and 5) university budget reductions. The college experienced growth in this program at Moscow and Boise as well during this same period of time. A significant difference between the Moscow and Boise locations and the Idaho Falls location is the presence of multiple faculty in residence to provide course work and to serve on doctoral committees. The affiliate and adjunct faculty who have supported the program have provided quality service; however, this is not a long-term solution to the delivery of a sustainable doctoral program.

   The program enrollment provides evidence of an interest in and need for doctoral preparation in southeast Idaho. Idaho State University provides the Ed.D. in Educational Leadership with an emphasis in higher education and the Doctor of Arts degree in Biological Sciences, English, Mathematics and Political Science. Both programs are available to provide doctoral preparation in southeast Idaho. Additionally, the university has served a number of faculty from Brigham Young University – Idaho; administrators at the college support the program and, at the same time, acknowledge the need for their faculty to be prepared at multiple universities to enhance the breadth and depth within their faculty.

3. Briefly describe how the institution will ensure the quality of the program (e.g., accreditation, professional societies, licensing boards, etc.).

   A three-year teach out has been designed to provide all matriculated students with one more complete cycle of required courses for the doctoral emphasis in Adult and Organizational Learning offered at Idaho Falls. The sequence includes courses in the major, selected elective courses related to the major, and doctoral research courses. A schedule of advising has been established to support course selection and degree completion. Faculty have been identified to serve as major professors and mentor students through the dissertation. Two faculty have been hired. One faculty member has been hired in a three-year term appointment and is located at Idaho Falls. Another faculty member has been hired in a tenure line position and is located in Boise with a primary responsibility for supporting the teach out of the doctoral emphasis at Idaho Falls. Faculty from Boise, Coeur d’Alene, and Moscow and affiliate and adjunct faculty have been identified to provide some course work and to serve as major professors for and as members of the doctoral committees for the students. The faculty and staff are committed to quality program delivery and service through the teach out of the program.
4. Identify similar programs offered within the state of Idaho or in the region by other colleges/universities. If the proposed request is similar to another program, provide a rationale for the duplication.

The phasing out of this program would eliminate a potential duplication of programs in southeast Idaho. Idaho State University offers the Ed.D. in Educational Leadership with an emphasis in higher education and the Doctor of Arts degree in selected areas. Additionally, Idaho State University includes a doctoral degree in Adult Education in their 8-year plan.

5. Describe how this request is consistent with the State Board of Education's policy or role and mission of the institution. (i.e., centrality).

Doctoral education and research is central to the role and mission of the University of Idaho. The College of Education offers the Ph.D. and the Ed.D. in Education with several areas of emphasis. This request affects the delivery of one area of emphasis in one location. The college continues to provide the degrees in Boise and Moscow.

6. Is the proposed program in the 8-year Plan? Indicate below.

   Yes   X   No   

The program is listed under Ph.D./Ed.D. delivery at Idaho Falls. The 8-year plan was under development at the time this decision process was occurring. The 8-year plan shows the proposed addition of a similar program emphasis, Adult Education, at Idaho State University in fall 2007, the semester after final phase out of the University of Idaho program in Adult and Organizational Learning.

If not, provide a justification for adding the program.

7. Resources--Faculty/Staff/Space Needs/Capital Outlay. (Use additional sheets if necessary):

<table>
<thead>
<tr>
<th>Estimated Fiscal Impact</th>
<th>FY 05</th>
<th>FY 06</th>
<th>FY 07</th>
<th>Total</th>
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<tbody>
<tr>
<td>A. Source of Funds</td>
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<tr>
<td>1. Appropriated-reallocation</td>
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<tr>
<td>2. Appropriated – New</td>
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<td>3. Federal</td>
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<td>4. Other:</td>
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<td>TOTAL:</td>
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</tbody>
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| B. Nature of Funds     |       |       |       |       |
| 1. Recurring *         | $39,377.00 | $40,535.00*** | $41,739.00*** | $121,651.00 |
| 2. Non-recurring **    | $96,987.00 | $100,715.00 | $104,591.00 | $302,294.00 |
| TOTAL:                 |       |       |       |       |

* Recurring is defined as ongoing operating budget for the program, which will become of the base.
** Non-recurring is defined as one-time funding in a fiscal year and not part of the base.
** Reflects projected increases in salary and benefit costs