Sponsor/Exhibitor Packet

58th Annual Idaho Asphalt Conference October 24-25, 2018

University Inn
Moscow, Idaho

For more than 57 years, the Idaho Asphalt Conference has provided an exceptional opportunity for design and construction professionals to share their knowledge in the practice of designing and building Idaho’s highways. Sponsors and exhibitors participate in the conference by providing participants an opportunity to obtain detailed technical information on a variety of products and services that are directly related to design, construction, rehabilitation, and preservation of roads, streets, highways, and related facilities.

In 2018, we are excited to offer our sponsors and exhibitors the opportunity to interact with conference attendees throughout the day-long technical conference. We will kick-off the conference the evening prior, on October 24th with an Icebreaker event. The following paragraphs describe the format and the various sponsor and exhibitor levels offered.

Exhibitor and Sponsor Opportunities for the Idaho Asphalt Conference

Wednesday, October 24, 2018

We will kick off the 58th Idaho Asphalt Conference with an Icebreaker social event in the Exhibit Hall. Conference participants will be invited to stop by from 5pm to 7pm to meet and unwind in a relaxed social setting.

4pm – 7pm        Registration Open
5pm – 7pm        Icebreaker in the Exhibit Hall

Thursday, October 25, 2018

On Thursday, October 25, 2018, we will hold our annual technical conference with opportunities throughout the day for exhibitors and participants to interact and exchange information.

7am – 8am        Registration Open          (continental breakfast/coffee in Exhibit Hall)
8am – 12pm       Technical Conference—Morning Sessions          (mid-morning refreshment break in Exhibit Hall)
12pm – 1:30pm    Lunch in the Exhibit Hall.

**Vendor’s Presentations:** Lunch will be followed by brief presentations by the Expo participants to present their products and services in the Exhibit Hall. Depending on how many are participating, the presentations may range from 5 to 20 minutes.

1:30pm – 5pm    Technical Conference—Afternoon Sessions          (mid-afternoon refreshment break in Exhibit Hall)
Note—due to the size of our exhibitor space, we can only offer a limited number of exhibitor opportunities. We expect the demand to be high and encourage you to register early!

REGISTRATION

We invite you to register online at www.uidaho.edu/idahoasphalt

If you have any questions about registering as a sponsor or exhibitor for the 2018 Idaho Asphalt Conference, please contact Ms. Kristy Mayer (208) 885-4152

The following opportunities are provided to exhibit or sponsor at our event. Each sponsorship level entitles you to valuable benefits as a valuable member of our conference. Please read carefully.

Whether you are a sponsor or an exhibitor, you will receive the following:

• 8’ wide booth space with table where you can interact with numerous potential or past clients
• One conference registration
• Friendly and professional support from Idaho Asphalt Conference Committee and the University Inn Catering Staff
• Based on your level of support, the following additional benefits

Sponsor Levels:

Icebreaker Event Sponsor $1,000
• Highest Priority booth selection, ensuring access to prime booth locations immediately upon registration.
• Pre conference recognition in outreach materials and media releases
• Name and/or organization logo in largest font on conference program and website.
• Verbal acknowledgement as the premier sponsor by conference emcee

Platinum Sponsor $800
• Highest Priority booth selection, ensuring access to prime booth locations immediately upon registration.
• Pre conference recognition in outreach materials and media releases
• Name and/or organization logo in largest font on conference program and website.
• Verbal acknowledgement by conference emcee

Gold Sponsor $600
• Priority booth selection, with access to remaining booth locations on September 11, 2018.
• Name and/or organization logo in second largest font on conference program.

Exhibitor $400
• Booth selection available on September 24, 2018.

Available for 2018—Outdoor Exhibit Space

We are excited to offer outdoor exhibit space for those sponsors/exhibitors who wish to display a vehicle or piece of equipment that would be too large for the indoor booth space. The outdoor exhibit space will be immediately adjacent to the indoor exhibits on the west side of the University Inn in a special reserved section of the hotel parking lot for the exclusive use of the Idaho Asphalt Conference. Please contact us to reserve space today!

Exhibit Space

Each exhibitor will have an 8’ draped booth, which includes a skirted display table plus a chair. We make every effort to assure that each space receives high foot traffic.
Frequently Asked Questions

Where will our Exhibits be located?
All exhibits will be located in the University and Empire rooms at the University Inn (this room is used for our refreshment breaks and lunch and exhibitors will be set up around the perimeter of the room). Note: Please bring your own hand truck or ask the bell desk for assistance loading and unloading your exhibit. The outdoor displays will be in the parking lot (cordoned off and reserved exclusively for Idaho Asphalt Conference use) on the west side of the hotel.

When can I set up?
The exhibit hall and outdoor area will be open for you to set up between 2:00 pm - 5:00 pm, Wednesday, October 24, 2018 and again from 5:30 am – 7:00 am on the morning of October 25, 2018. Registration is open at 7:00 am on Thursday, October 25, 2018, and all exhibitors must be set up at this time.

Will the room be locked at night?
Yes, the Exhibit Hall will be locked at night. We do this in order to reduce potential thefts and allow you to safely leave your exhibit materials. While, the Exhibit Hall is considered a semi-secure area, we do not advise leaving items of high value in the room.

When can I expect attendees to visit my booth?
Visitors will have first views of the booths on Wednesday, October 24, 2018 during the “Icebreaker Event.” On Thursday, October 25, 2018, we will have a continental breakfast and coffee available from 7:00 am to 8:00 am prior to the conference. We have scheduled morning and afternoon breaks on Thursday to be held in the Exhibit Hall. Lunch on Thursday will be held in the Exhibit Hall. Break and lunch times are noted in the conference agenda.

When do I need to have my exhibit fully removed?
Booths may begin to be removed after the afternoon refreshment break and no later than 6:00 pm on Thursday, October 25, 2018.

Will there be power available?
Power will be available to every other booth. Please bring a long extension cord if you plan to use power.

What can I bring?
Bring tools, a hand truck, small equipment, displays, samples, and literature.

Questions?
Please contact:
Dr. Fouad Bayomy, PE (208) 885-6784, email: bayomy@uidaho.edu

To register as a sponsor or exhibitor:
Please contact Ms. Kristy Mayer for additional information at (208) 885-4152.

We look forward to your participation at the 58th Annual Idaho Asphalt Conference!