PROGRAM COMPONENT (Group B) OR NON-SUBSTANTIVE MINOR REQUEST FORM
Short Form

Instructions: Please use one form for each request/action. Clearly mark all changes using Track Change or strikethroughs for deletions and underlines for additions. Following the approval of the appropriate college curriculum committee, a single representative for the college will e-mail the completed form to the Office of the Provost and Executive Vice President, provost@uidaho.edu for approval and then submission to the Academic Publications Editor in the Registrar’s Office for review by the University Curriculum Committee (UCC).

Deadline: This form must be submitted to the Office of the Provost and Executive Vice President by December 15th for inclusion in the next available General Catalog and to be available for scheduling beginning with the next summer semester.

Submission Information
This section must be completed

| College: | College of Letters, Arts & Social Sciences |
| Department/Unit: | Department of Political Science |
| Dept/Unit Approval Date: | October 15, 2015 |
| College Approval Date: | 11.10.15 |
| CIP code (Consult Institutional Research): | |
| Primary Point of Contact (Name and Email): | Brian A. Ellison bellison@uidaho.edu |

Program Component Request
Leave blank if not adding, discontinuing, or modifying a program component which consists of option, emphasis, minor, academic certificate less than 30 credits, or teaching endorsement

Clearly mark all changes to existing program components by using Track Change or strikethroughs for deletions and underlines for additions.

| Create New: | Modify: | Discontinue: X |
| Graduate Level: | Undergraduate Level: X | Law Level: |
| Credit Requirement: | |

Option:

Emphasis:

Minor: Public Administration and Policy Minor

Academic Certificate less than 30 credits:

Teaching Endorsement (Major/Minor):

Overview of Program Component: Provide a brief narrative description

We are changing the orientation of our undergraduate curriculum and this minor will be difficult, if not impossible, to deliver. We are reorganizing the curriculums for the minor programs we intend to keep: political science, and international relations/comparative politics.
Name or Degree Change Only Requests
Leave blank if not making a name and/or degree change. This section can be completed for changes to the name of: degree, major, minor, option, emphasis, certificate, teaching endorsement

Current Name: ____________________________
New Name: _____________________________
Current Degree: __________________________
New Degree: _____________________________
Other Details: ____________________________

Financial Impact
This section must be completed

Greater than $250,000 per FY: ____________________________
Less than $250,000 per FY: ____________________________
Brief Description of financial impact: ____________________________
0$

Rationale and Assessment Information
This section must be completed
Rationale for approval of this request as appropriate; include an explanation of how the department will manage the added workload of the new program component and any relevant assessment information that applies, describe whether the program component, curriculum, and admission requirements remain the same, describe the rationale for a name change or degree designation change: ____________________________
The Department unanimously chooses to have one minor in political science and another minor in international relations/comparative politics. This minor that we propose to eliminate is duplicative, offer no added value beyond a PS and IR/CP minor, nor do we have the faculty to service and deliver it.

**Distance Education Availability**

This section must be completed

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU) the University of Idaho must declare whether 50% or more of the curricular requirements of a program may be completed via distance education. **If the program component is to be offered via distance education, additional or different formwork may be required.** Contact provost@uidaho.edu for assistance.

The U.S. Department of Education defines distance education as follows:

*Distance education means education that uses one or more of the technologies listed below to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously. The technologies may include—*

1. **The internet;**
2. **One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices;**
3. **Audio conferencing; or**
4. **Video cassettes, DVDs, and CD-ROMs, if the cassettes, DVDs, or CD-ROMs are used in a course in conjunction with any of the technologies listed in paragraphs (1) through (3).**

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<tr>
<th>Can 50% or more of the curricular requirements of this program component be completed via distance education?</th>
<th>Yes*</th>
<th>No</th>
<th>X</th>
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</thead>
</table>

*If Yes, can 100% of the curricular requirements of this program component be completed via distance education? | Yes | No |

**Geographical Area Availability**

This section must be completed

Identify the geographical area(s) this program component can be completed in:

- Moscow
- Coeur d’Alene
- Boise*
- Idaho Falls*
- Other**

*Note: Programs offered in regions 3, 4, and/or 5 may require additional formwork from the State Board of Education. Contact the Office of the Provost and Executive Vice President for additional information.

**Note: If Other is selected identify the specific area(s) this program component will be offered.

**Office of the Registrar Information**

Implementation Effective Date:

Date Received by the Office of the Provost and Executive Vice President:

Date Received by UCC Secretary:
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<td><strong>UCC Item Number:</strong></td>
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<td><strong>UCC Approval Date:</strong></td>
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<td>Vote Record:</td>
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<td><strong>Faculty Senate Approval Date:</strong></td>
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<td><strong>General Policy Report Number or Faculty Meeting Date:</strong></td>
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<td><strong>Office of the President Approval Date:</strong></td>
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<td><strong>State Board of Education Approval/Acknowledgement Date:</strong></td>
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