UNIVERSITY CURRICULUM COMMITTEE  
2014-15 Meeting #15, April 13, 2015

Present: Janine Darragh, Dan Eveleth (Chair), Rodney Frey, Pat Hart, Tim Johnson, Joe Law, Tim Prather, Jeanne Stevenson, Todd Thorsteinson, Kerri Vierling. 
Absent: Pilar Alfaro, Heather Chermak, Don Crowley, Rachel Fujita, Isaiah Gyan, Rick Stoddart, Sarah Vetsmany. 
Others Present: Lynn Baird, Paul Gathercoal, Dwaine Hubbard, Jerry McMurtry, Ann Thompson, Charles Tibbals

Call to order: A quorum being present, the chair called the meeting to order at 3:33 p.m. in the SUB Cataldo room. The minutes of the March 2, 2015 meeting were approved.

Other Business:

• At the request of Faculty Senate the committee discussed the add and drop deadlines for courses offered at nonstandard meeting times and patterns during a semester. Specific examples included workshops and unique one-shot offerings for speakers, etc. Dwaine Hubbard said that there has been some confusion regarding the three standard parts-of-term (Full Semester, First 8 weeks, & Second 8 Weeks) and courses that do not fit easily into those parts-of-term. Dwaine explained that the online registration system has three sets of add and drop deadlines based on those three parts-of-term. Dwaine went on to explain that a student can add a course or drop a course that falls outside of those parts-of-term by using a physical Change of Registration Form and submitting it to the Office of the Registrar. It was also noted that the withdraw deadline for an accelerated course would be prorated accordingly; if the course is extremely short, the window to withdraw from the course with likewise be extremely short.

• Ann Thompson presented a concern from the Office of the Faculty Secretary regarding Final Exams. There have been some examples of students who have three or more finals on the same day. Dwaine Hubbard explained that the Office of the Registrar is aware of this issue and plans to review and alter the final exam schedule to try to alleviate the issue from occurring if at all possible.

Old Business:

New Business:

UCC-15-078 College of Education 
Curriculum and Instruction: It was motioned and seconded to approve the proposed changes to Curriculum and Instruction. Lynn Baird introduced the proposed changes. Committee member Prather inquired about the change in credits for some of the courses. Committee member Hart asked how often the courses are offered. Committee chair Eveleth noted the total number of credits for the teaching minor added up to 27 rather than 24. The proposal was changed to reflect that error. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

1. Change the following courses:

   LibS C419/C413 Computer Applications in Libraries (3 cr)  
   Theory and practice of current models of library automation, focusing on choosing, evaluating, and implementing technological tools and services for school and public libraries. Trends and developments in library automation; practical applications of microcomputers to library work and administration. Note: This is an academic course intended to teach fundamental terms and concepts. It is not a course on automating a library.  
   Prereq: LibS J410/J510  
   Coreq: LibS 414 and LibS 418

   LibS C420/C520/C418/C518 Classification and Cataloging (4.3 cr)  
   Organization of library materials, principles of cataloging, subject analysis, classification, bibliographic methods, Dewey decimal system. Research project and paper required for graduate credit.  
   Prereq for 418: LibS J410/J510  
   Prereq for LibS 521518: Instructor Permission  
   Coreq: LibS 413 and LibS 414

   LibS C421/C521/C410/C510 Acquisitions and Collection Development in Libraries 
   Libraries and their Collection: Materials Selection (3 cr)  
   Introduction to library science theory and practice with emphasis on material selection and evaluation. Research project and paper required for graduate credit. Evaluation and selection of books and other materials for libraries; analysis of community library needs and interests. Research project and paper required for graduate credit.  
   Prereq for LibS 521510: Instructor Permission
2. Change the curricular requirements of Library Science (Teaching Minor):

LibS C423-C414/C-J514 Introduction to Reference Work

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<th>Introduction to theory and practice of reference and information services, with emphasis on material selection, evaluation, and evaluation for school and public libraries as well as professional standards and rubrics. Research project and paper required for graduate credit. Reference books in school and public libraries; selecting reference collections. Research project and paper required for graduate credit.</th>
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<td>Prereq: LibS J410/J510</td>
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<td>Prereq for LibS 514: Instructor Permission</td>
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<td>Coreq: LibS 413 and LibS 418</td>
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Recommended Short Course Title: Reference

LibS C-J425/C-J525 Organization and Management of Small Libraries

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<th>School Library Administration, Leadership, and Management (4-3 cr)</th>
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<td>This course explores the organization of school libraries with an emphasis on effective management and leadership. Research project and paper required for graduate credit.</td>
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<td>Organization and management of school libraries. Research project and paper required for graduate credit.</td>
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<tr>
<td>Prereq or Coreq: LibS 433</td>
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<td>Prereq for LibS 525: Instructor Permission</td>
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Recommended Short Course Title: School Library Administration

LibS C426-C433 Information Literacy for the Library Specialist

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<th>Teacher Librarian (3 cr)</th>
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<td>Explores the role of the Teacher Librarian in providing information literacy instruction. Defines information literacy, as well as places it in a national, state and local framework. The research process as it correlat</td>
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</table>
The teaching minor in library science must total 27 credits in the areas of collection development/materials selection; literature for children and/or young adults; organization of information (cataloging and classification); school library administration/management; library information technologies; information literacy; and reference and information services. This teaching minor will qualify the student for the Idaho K-12 Teacher Librarian Endorsement. Because library science is not a teaching field, the teacher librarian must also qualify for a standard Idaho elementary or secondary teacher’s certificate.

- LibS 410 or LibS 510 (Libraries and their Collection: Materials Selection (3 cr)
- LibS 413 (Computer Applications in Libraries (3 cr)
- LibS 414 or LibS 514 (Reference and Information Services (3 cr)
- LibS 418 or LibS 518 (Classification and Cataloging (3 cr)
- LibS 425 or LibS 525 (School Library Administration, Leadership, and Management (3 cr)
- LibS 427 (Teacher Librarian Practicum (3 cr)
- LibS 430 (Children’s Literature for Teacher Librarians (3 cr)
- LibS 431 (Adolescent Literature for Teacher Librarians (3 cr)
- LibS 433 (Information Literacy for the Teacher Librarian (3 cr)

The teaching minor in library science must total 24 credits. At least 12 of these must be in the areas of selection, organization, and administration of library materials. This teaching minor will qualify the student for the Idaho K-12 Education Media Generalist endorsement. Because library science is not a teaching field, the teacher-librarian must also qualify for a standard Idaho elementary or secondary teacher’s certificate.

Note: Departmental approval and approval of site are required for the practicum; it is approved after the majority of the required coursework has been completed.

- LibS 420 (Classification and Cataloging (4 cr)
- LibS 421 (Acquisitions and Collection Development in Libraries (3 cr)
- LibS 422 (Use of School Library and/or C423 Intro to Reference Work (3-5 cr)
- LibS 425 (Organization and Management of Small Libraries (4 cr)
- LibS 427 (Library and Media Center Practicum (1-3 cr)
- Audiovisual aids and computer electives (minimum) (2 cr)

Note: The above selections must total at least 18 credits

Courses selected from the following to total 24 cr for this teaching minor:
- Engl 445 (Literature for Adolescents (3 cr)
- Communication/graphic arts (6 cr)

UCC-15-079 Office of the Registrar
It was motioned and seconded to approve the proposed petition for transfer credit from a non-regionally accredited institution. The committee reviewed the petition. Hearing no questions the motion to approve the proposed changes passed unanimously.

UCC-15-080 College of Graduate Studies
It was motioned and seconded to approve the proposed change to the requirements for undergraduate students reserving graduate coursework for their graduate transcript. Jerry McMurtry introduced the proposal and explained that many students had displayed several creative ways to game the current system of moving graduate credit from the undergraduate transcript to the graduate transcript. Hearing no questions the motion to approve the proposed changes passed unanimously.

UCC-15-081 Regulation O-10
It was motioned and seconded to approve the proposed regulation O-10. This proposed change to the regulation was approved by Graduate Council. Committee chair Eveleth asked some questions about enrolling only in certificate programs. Eveleth asked where the requirements for the undergraduate certificate resided in the catalog. Committee member Johnson asked if using the terminology of “courses” rather than “coursework” would be clearer to the reader. Committee member Prather suggested adding language that graduate certificates be only composed of 400+ level courses. The committee discussed the appropriateness of allowing 300-level coursework in a graduate level certificate. McMurtry noted that in some circumstances a 300-level course is allowed in a graduate program. Hearing no further questions the motion to approve the proposed changes passed unanimously.
The next UCC meeting will be in the determined at a later time. This meeting was adjourned at 4:17pm.

Charles Tibbals, UCC Secretary