UNIVERSITY CURRICULUM COMMITTEE
2015-16 Meeting #1, September 14, 2015

Present: Matthew Brehm, Heather Chermak, Don Crowley, Janine Darragh, Dan Eveleth (Chair), Pat Hart, Brianna Larson, Joe Law, Mark Nielsen, Tim Prather, Rick Stoddart, Jeanne Stevenson, Todd Thorsteinson, Kerri Vierling
Absent: Kenton Bird, Austin Blacker, Ankah Guria
Others Present: Rebecca Frost, Phillip Scruggs

Call to order: A quorum being present, the chair called the meeting to order at 3:32 p.m. in the SUB Cataldo room. The minutes of the April 13, 2015 meeting were approved.

Other Business:

- Dan Eveleth reviewed the role of the committee in the curriculum review process. He noted the importance of including faculty in the curriculum review process. And felt last year the committee was able to encourage conversations and collaboration among several academic units.

- Several concerns have been raised recently about some of the formatting and language in the new UCC forms. The committee discussed changes to reformat the forms, remove duplicative information, and clarify language within several sections of the forms including the title of one. The committee also suggested working with the Office of the Provost to provide a direct link from the UCC forms page to the Program Component form needed for any changes in category B. The committee also discussed the possibility of creating an electronic workflow process for submitting curricular changes. Dwaine Hubbard noted that part of the new catalog software updates that are currently being implemented include the potential for an electronic workflow process.

Old Business:

New Business:

UCC-16-001a College of Education
Movement Sciences: It was motioned and seconded to approve the proposed changes to Movement Sciences. The committee reviewed the proposed changes. Hearing no questions the motion to approve the proposed changes passed unanimously.

UCC-16-001b College of Education
Curriculum and Instruction: It was motioned and seconded to approve the proposed changes to Curriculum and Instruction. Dan Eveleth and Jeanne Stevenson reviewed the original proposal to designate a number of degrees as online that was approved by this committee in April 2014 and this degree’s omission from that list. The committee also discussed if a degree should be considered online because the courses required of the degree could be completed via distance, or because that was the intent of the faculty when creating the curriculum. Hearing no additional questions the motion to approve the proposed change passed unanimously.

UCC-16-001c College of Education
Movement Sciences: It was motioned and seconded to approve the proposed changes to Movement Sciences. Phillip Scruggs introduced the proposed changes, noting that UCC approved changes to the minors on November 12, 2012 (UCC-13-003) that included removal of most CSS courses from the minors; leaving the College of Natural Resources with little responsibility for delivering the minors. This proposal was to make it clear in the catalog that the two minors are now offered by the College of Education only. The committee discussed the faculty involvement in the review of this proposed change. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

UCC-16-003 Army ROTC
Military Science: It was motioned and seconded to approve the proposed changes to Military Science. The committee reviewed the proposed changes. Hearing no questions the motion to approve the proposed changes passed unanimously.

UCC-16-004 Office of the Registrar
It was motioned and seconded to approve the proposed petition for transfer credit from a non-regionally accredited institution. The committee reviewed the petition request. The committee discussed the course review and evaluation process, concluding that it would be helpful in the future for UCC members to have some information from the recommending department upon which to evaluate similar proposals. The committee agreed that this process should be reviewed at a future meeting. Hearing no additional questions the motion to approve the proposed course articulation passed unanimously.

The next UCC meeting will be September 28, 2015. This meeting was adjourned at 4:20 pm.

Dwaine Hubbard, UCC Secretary