UNIVERSITY CURRICULUM COMMITTEE
2015-16 Meeting #2, September 28, 2015

Present: Matthew Brehm, Heather Chermak, Don Crowley, Janine Darragh, Dan Eveleth (Chair), Brianna Larson, Joe Law, Mark Nielsen, Tim Prather, Rick Stoddart, Todd Thorsteinson, Kerri Vierling
Absent: Kenton Bird, Austin Blacker, Ankah Guria, Patricia Hart, Jeanne Stevenson
Others Present: Rebecca Frost, Grace Miller

Call to order: A quorum being present, the chair called the meeting to order at 3:30 p.m. in the SUB Cataldo room. The minutes of the September 14, 2015 meeting were approved.

Other Business:

The committee reviewed the updates that were made to the UCC forms based on the discussion at the previous committee meeting. The committee discussed the revised language tied to the assessment and rationale areas of both forms. The committee unanimously approved that any forms that do not have an assessment or rationale should be returned to college curriculum committee. The committee discussed the process of a program transition from less than to greater than 50% of its requirements being available via distance. There was some confusion regarding if the 50% is based on the credits required of the major or degree. The Registrar’s Office will follow up with the Office of the Provost to clarify.

Old Business:

New Business:

UCC-16-005 Office of the Registrar
It was motioned and seconded to approve the proposed course articulations from New Saint Andrewes College. Dwaine Hubbard provided the committee with the history of the processes for reviewing and updating these course articulations. The committee briefly discussed the proposed course articulations. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

UCC-16-006a and UCC-16-006b Office of the Registrar
It was motioned and seconded to approve the proposed dormant courses. It was noted by the committee that the communications sent to the academic departments regarding dormant courses stipulated that these courses would be coming to UCC in October. The committee unanimously approved to table these items until the first UCC meeting in October.

UCC-16-007a and UCC-16-007b Office of the Registrar
It was motioned and seconded to approve the proposed final examination schedules. Dwaine Hubbard reviewed the final examination schedules. Dwaine noted the changes that were made to the schedules in an attempt to reduce the odds that a student would have more than two final examinations in a day. The committee discussed the rotation process for final examinations in future years. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

UCC-16-008 College of Letters, Arts and Social Sciences Psychology: It was motioned and seconded to approve the proposed changes to Psychology. Todd Thorsteinson reviewed the proposed changes. The committee briefly discussed the proposed curriculum changes. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

The next UCC meeting will be October 12, 2015. This meeting was adjourned at 4:10 pm.

Dwaine Hubbard, UCC Secretary