UNIVERSITY CURRICULUM COMMITTEE  
2015-16 Meeting #3, October 12, 2015

Present: Matthew Brehm, Heather Chermak, Don Crowley, Dan Eveleth (Chair), Patricia Hart, Brianna Larson, Mark Nielsen, Jeannie Stevenson, Todd Thorsteinson, Kerri Vierling
Absent: Kenton Bird, Austin Blacker, Janine Darragh, Ankah Guria, Joe Law, Tim Prather, Rick Stoddart
Others Present: Nancy Deringer, Rebecca Frost, James Gregson, Allen Kitchel, Corinne Mantle-Bromley, Grace Miller, Philip Scruggs

Call to order: A quorum being present, the chair called the meeting to order at 3:40 p.m. in the SUB Cataldo room. The minutes of the September 28, 2015 meeting were approved.

Other Business:

- Dwaine Hubbard reminded the committee that this past spring the faculty approved updated language to the requirements for academic certificates. Dwaine encouraged departments and colleges to review their graduate academic certificates to ensure they meet these new requirements which will take effect with the next catalog. The committee discussed the review process for graduate academic certificates to determine if they meet these new requirements. Dwaine said it would probably be the College of Graduate Studies and the Office of the Registrar that would be reviewing these certificates to ensure they meet these new requirements.

- The committee discussed the request to classify the percentage of a program that could be completed via distance into one of three categories. The committee raised concern regarding the variations of interpretation that could exist between departments when reviewing their program requirements to determine what percentage of the requirements could be completed via distance. The committee also discussed the usefulness of the request if all programs fall into one or two categories. The committee further discussed if the request makes sense as the results could be confusing and misleading for students. Heather Chermak reminded the committee that this information was being requested for reporting purposes to the Idaho State Board of Education and the Northwest Commission on Colleges and Universities; not for dissemination to students. The committee noted the need to update the course and curriculum approval forms to better identify which courses and programs may be completed via distance. Dan Eveleth thanked the committee for the discussion and said he would work on a memorandum summarizing these discussions to send to Faculty Senate.

Old Business:

UCC-16-006a and UCC-16-006b Office of the Registrar
It was motioned and seconded to approve the proposed dormant courses. The committee briefly reviewed the process of identifying courses to become dormant. Since the agenda was published a number of colleges and departments had reached out to the Office of the Registrar asking to have courses removed from these items. Several committee members identified additional courses to be removed from these items. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

New Business:

UCC-16-009a College of Education
Curriculum and Instruction: It was motioned and seconded to approve the proposed changes to Curriculum and Instruction. Allen Kitchel introduced the proposed changes. Hearing no questions the motion to approve the proposed changes passed unanimously.

Leadership and Counseling: It was motioned and seconded to approve the proposed changes to Leadership and Counseling. Dean Mantle-Bromley introduced the proposed changes. Dean Gregson
noted creating a new course subject prefix would make it easier to track students in the higher education specialization for self-sustaining funding. It was noted that the course description for HED 607 Social Justice Leadership in Higher Education was incorrect on the course approval form submitted and that the course description on the syllabus that was included with the course approval form is the correct one. Dan Eveleth noted that the proposed course number for HED 610 Research Internship in Higher Education would need to be changed as that course number was already being used for HED 610 Governance and Public Policy in Higher Education. The committee discussed the proposed course description for HED 623 Contemporary Issues in Higher Education. The committee recommended removing the second paragraph of the course description for HED 623 and suggested including that information in the program’s curriculum. The committee noted a typographical error in the short course title for HED 610 Governance and Public Policy in Higher Education; POLIY should be POLICY. In further reviewing HED 610 Governance and Public Policy in Higher Education the committee recommended removing [Stone, 2002] from the course description. Hearing no additional questions the motion to approve the proposed changes, with the edits noted above, passed unanimously.

Movement Sciences: It was motioned and seconded to approve the proposed changes to Movement Sciences. Philip Scruggs introduced the proposed changes. In reviewing the proposed course and curriculum changes the committee asked about the language being added to the curricular requirements for all Movement Sciences degrees. In discussing the proposed language with Philip Scruggs it was agreed to change the end of the last sentence to read “and offered as electives in the Recreation (B.S.Rec.) degree.”. Hearing no additional questions the motion to approve the proposed changes, with the edits noted above, passed unanimously.

UCC-16-009b College of Education
It was motioned and seconded to approve the proposed change to the Ph.D. in Education. Dean Mantle-Bromley introduced the proposed changes. Dean Mantle-Bromley noted this new specialization is modeling on a self-sustaining budget. Dean Mantle-Bromley further explained that because of this funding, students in the specialization would be limited to the courses in the specialization and students outside of the specialization would not be able to take these courses. The committee discussed the college’s desire to expand this program beyond the BYU-Idaho students interested in the specialization. Kerri Vierling recommended a minor change to the Program Overview section so that the language was consistent with the language in the Background/Discussion section of the document. Hearing no additional questions the motion to approve the proposed change, with the edits noted above, passed unanimously.

UCC-16-010 College of Agricultural and Life Sciences
Agricultural Economics and Rural Sociology: It was motioned and seconded to approve the proposed changes to Agricultural Economics and Rural Sociology. The committee reviewed the proposed changes and briefly discussed the reasoning for removing chemistry as a requirement from the degree. Hearing no additional questions the motion to approve the proposed changes passed unanimously.

Food Science: It was motioned and seconded to approve the proposed changes to Food Science. The committee reviewed the proposed changes. Hearing no questions the motion to approve the proposed changes passed unanimously.

The next UCC meeting will be October 19, 2015. This meeting was adjourned at 4:30 pm.

Dwaine Hubbard, UCC Secretary