**2006-07 University Policy Changes**

The below list was created to further open up communication on campus and increase awareness of all new or amended policies. Similar lists will be published in the Register periodically. Policies can be viewed, with edits and approval status, at the University Policies Web site: [http://www.webs.uidaho.edu/uipolicy/track_policies.htm](http://www.webs.uidaho.edu/uipolicy/track_policies.htm).

**PENDING**

*Administrative Procedures Manual (APM)*
- 65.06 Electronic Records Management Guidelines

*Faculty-Staff Handbook (FSH)*
- 1565,3320,3520,3560 Joint Appointment language
- 3080 Classification and Appointment of University Positions – definition updates
- 3320 Annual Evaluation Forms 2A,B&C
- 3170, 6240, 6241, 6242 University Ethics, Conflicts of Interest, Nepotism, Organization and Oaths – Ethical Guidance & Oversight Committee
- 3370 Promotion or Reassignment of Exempt Employees – HRCO compliance
- 3730 Retirement Privileges and Programs Emergency Policy

**APPROVED**

*Administrative Procedures Manual (APM)*
- 10.41: Surplus Property Update hours of public sales
- 30.12-16: Computer Policies Sustain UI network integrity, preserve privacy, ensure reliable access to data
- 35.35: Public Use & Liabilities Protect campus landscape, students and visitors
- 40.31: Tree Memorial Update form
- 45.14: Grant and Contract Prior Approval Processing New policy, clarification/regulatory compliance
- 45.16: Grant & Contract Payment Management New policy, guidance/regulatory compliance
- 50.01-03, 08-11, 14, 15, 20, 21, 35, 36, 51, Update contact information/ terminology
- 53-56: Human Resources
- 50.16: Criminal Background Check Update form
- 55.02: Payroll Cost Transfer Procedural changes
- 55.04: Use of Sight Drafts Procedural changes
- 60.30-35, 37, 38, 40: Accounts Payable Moved to Chapter 75
- 60.40: Payment of Honoraria New policy, clarification/regulatory compliance
- 65.05: Transferring Records to the Records Center Clarification
- 80.38: Temporary ID Cards New policy to address contractors/non-university affiliates
**Faculty-Staff Handbook (FSH)**

Minor changes (housecleaning, federal and state regulations, etc.):

1420 C-1: University Administration: General Counsel
1460: Policy Form
2900: Student Financial Aid
3320: Annual Evaluation Form 1
3480: Compensation for Services in Addition to Regular Duties
3730: Retirement Privileges and Programs (2)
3970: Financial Exigency Policy
4325: Organization of Intercollegiate Athletics
4500: Inquires from Prospective Students
6440: Persons with Acquired Immune Deficiency Syndrome
6925: Law Library

Substantive Changes:

1620 University Level Committees
1640.40 Facilities Scheduling Committee
1800 Staff Affairs Bylaws
3050,3320,3520,3560 Promotion & Tenure, revise forms
3520 G-9 Compassionate Tenure Clock Extension
3810,3290,3840,3860 Whistleblower/retaliation
3840 Procedures for Faculty Appeals
3860 Grievance Procedure for Classified
5100 J: General Research Policy (Indirect Cost)
5300 Copyrights, Maskworks, etc.
5400 Employment Agreement