

Idaho Saddle Clubs Association (ISCA) Host Club Responsibilities

1. Qualifications
 - A. Club must be a member of the I.S.C.A.
 - B. Club must be incorporated under the laws of the State of Idaho.

2. Preparation

The host club is responsible for all costs associated with putting on the show.

 - A. Date for the show will stand as stated at the Winter meeting.
Exception: May be changed during a scheduled ISCA meeting or at an ISCA Directors' special meeting.
 - B. Host Spring Round-up.
 - C. Games and rules are taken from the NSCA, unless otherwise stated in the ISCA policies and procedures or a granted ground rule for that show.
 - D. Show entries will be post-dated by a date specified on the entry forms with money to accompany, otherwise a post entry fee will be charged.
 - E. Entry fees will be determined at the Winter meeting. Post entries will be double. Twenty-five cents (\$0.25) from each event entered goes to ISCA. A \$1 rider fee will be added for each day to go to ISCA.

3. Awards
 - A. If the host club chooses to deviate from the guidelines below, alternative awards may be voted on at Spring Roundup.
 - B. A minimum of first place awards in each age group.
 - C. A minimum of awards 2nd through 5th place in each age group.
 - D. High point rider award in each age group. More high point placing awards can be given at the discretion of the awards committee, if approved at Spring Roundup.
 - E. Awards to be approved at Spring Round-up.
 - F. High point club award.
 - G. Dutch Krieter traveling trophy (doesn't need purchased).
Keep track of combined points for each rider in the following events: barrels, barrel and stake, flag, key, and poles. Dutch Krieter is awarded to the top rider(s) with highest combined points in the 5 original events.
 - H. Royalty awards to be coordinated with Royalty advisor.
 - I. Points awarded to individual events only.
 - J. Trophy and ribbon sizes
 1. First place trophies will be a minimum of 21" high.
 2. 2nd through 5th place ribbons will be a minimum of 15" long.
 3. Royalty trophies will be a minimum of 21" high. Maximum cost is \$25 to be reimbursed by ISCA.

4. Facilities
 - A. Arena must be long enough to run 165 foot lanes with start and end boxes and wide enough to run at least two lanes.
 - B. Electric timers that read to the thousandths.
 - C. Properties must be available to run all elected events according to NSCA guidelines or ISCA Policies and Procedures or a granted ground rule for the show.
 - D. First-aid equipment or ambulance (if possible).

- E. Watering equipment.
 - F. Tractor or ATV for raking.
5. Personnel
- A. Show secretary - responsible for taking and recording entries, ensuring riders are on ISCA club membership roster provided by ISCA secretary.
 - B. Announcer
 - C. Two people to write times.
 - D. People to assist with adding or dropping riders from events the day of the show.
 - E. In-gate and out-gate people. Walk in gates may be used.
 - F. On-deck caller.
 - G. Lane judges and starting line judge
 - 1. This should be coordinated with ISCA 1st Vice President to ensure adequate coverage for all events.
 - 2. All judges must be at least sixteen (16) year of age.
 - 3. Judges will make a written notation on their forms of the person disqualifying and why.
 - H. Event set-up
 - 1. Designate a club to be responsible for setting up and raking during for each event. Ensure there are enough workers in the arena to make a smooth and quick transition between events.
6. Show Secretary Aides
- A. Entry forms must be mailed out at least 45 days prior to the state show. It is suggested they are e-mailed and put on ISCA webpage.
 - B. Compile entry sheets for books. They need to be provided to the following:
 - 1.. Announcer
 - 2. One copy for both people writing times
 - 3. One copy for each lane judge
 - 4. Line judge
 - 5. On-deck caller
 - 6. One copy to be posted so riders can check to see their riding order
 - 7. A copy is posted after the times and places of the event are official.
 - C. Records in each event and age group must be read prior to the start of the event. If a record is broken, it is not official until after the completion of the next event in case a complaint is filed.
 - D. Coordinate with Royalty adviser for times for competition
 - E. Generate a list for Grand entry both days
 - F. National anthem
 - G. American, State, and Club flags
 - H. A list of team captains is needed from each saddle club to be used in case of complaint.
 - I. Submit results to news media. May contact them before the show for coverage.
 - J. Be sure a three-man rule committee has been named.
7. ISCA Age Groups
- A. 8 & under
 - B. 9 – 11
 - C. 12 – 15
 - D. 16 – 39 Men
 - E. 16 – 24 Women
 - F. 24 – 39 Women

- G. 40 & over Men
- H. 40 & over Women

8. Point System

- A. The point system outlined below is according to ISCA guidelines. If the host club chooses to provide high point awards past 5th place, it can be voted as a ground rule to change the points system at Spring Roundup.
 - 1st Place – 50 points
 - 2nd Place – 40 points
 - 3rd Place – 30 points
 - 4th Place – 20 points
 - 5th Place – 10 points
- B. Points are tabulated for event winners and all-around winners in each age group. Points tabulated for events to decide winner of the traveling Dutch Kreiter award (cloverleaf barrel, pole bending, barrel & stake, flag, and key).
- C. The Dutch Kreiter High Point Award will include the 8 & under age group, providing they ride the same events as the other age groups.
- D. After the State show the show secretary will supply the ISCA State secretary with a list of winners and their times by Sunday at the State meeting after the state show.
- E. All records broken (even 16-24 women and 25 & over age groups) in 1995 stand and will be documented on the record sheet. If someone were to tie the time in the future, because the timers only went to hundredths, let both riders be named the record holders.

9. Entry Fees

- A. The entry fee for each event is \$4.00. Jackpot events will be \$5.00 per rider. Payout 40%, 30%, 20%. Post entries after 6/20/09 double.
- B. A \$1.00 per rider, per day fee will be collected at the State O-Mok-See to go towards the next year State awards. A voluntary collection of the \$1.00 rider fee for each individual club's show can be made and funds collected sent to ISCA Secretary after their show each year. All rider fees collected are deposited into a savings "award" account for the next year's State Show.
- C. Money from the savings of the \$1.00/day/rider fee that state clubs collect at shows and from State O-Mok-See goes into a savings account and then ½ of balance State gives to host club for the State O-Mok-See for awards and such. These monies are dispersed at the Spring Round-up.
- D. The ISCA will waive the \$0.25 per event at the State O-Mok-See for the current ISCA royalty and other clubs can do so at their own discretion.