

# Engineering Design EXPO 2024

**Timeline for Capstone Student presenters:**

Location

By Wednesday, April 17, 2024

**End of day - Deadline for submitting posters and sending posters to print shop.**

- 1) You NEED to use one of the Poster templates (Dark background or Light background)
- 2) File Naming convention:
  - a. *Capstone\_Project\_Title.pdf*
  - b. Example: [Stem\\_Cell\\_Tendon\\_Bioreactor.pdf](#)
- 3) Submit completed poster (**.pdf file**) in both places:
  - a. Submission portal: [https://uidaho.co1.qualtrics.com/jfe/form/SV\\_80sZMhzHkgccx82](https://uidaho.co1.qualtrics.com/jfe/form/SV_80sZMhzHkgccx82)
  - b. U of I Copy Center: [www.printonline.uidaho.edu](http://www.printonline.uidaho.edu)
    - i. Provide Payment Method (funded projects use Departmental index number & activity code)
    - ii. Project or event name: **EXPO 2024**
    - iii. Format: **Large (larger than 12" x 18")**
    - iv. Turnaround time: **Standard**
    - v. Print color: **Color**
    - vi. Poster size: **30x40 (EXPO)**
    - vii. Paper: **Photo Satin (semi-gloss)**
    - viii. Trim: **None**
    - ix. Lamination and mounting: **White foam core, Satin**

Tuesday, April 23, 2024

**3:30 – 3:45 pm**      **Each student (or team) picks up their EXPO badges**    **JEB 104**

Thursday, April 25, 2024

<b>2:00 – 6:00 pm</b>	<b>Technical Presentations</b>	<b>Zoom links</b>
<b>3:00 – 5:00 pm</b>	<b>Early Booth/Project setup (optional)</b>	<b>ICCU Arena</b>

Friday, April 26, 2024

<b>6:30 – 8:30 am</b>	<b>Student Project Setup</b> (including outside displays)	<b>ICCU Arena</b>
8:30 am	Exhibit Hall closes (everyone move outside)	ICCU Arena
<b>8:45 am</b>	<b>Opening Ceremonies (outside)</b>	<b>ICCU Arena entrance</b>
9:00 am	Exhibit Hall Opens for <b>Booth Presentations</b>	ICCU Arena
12:00 – 12:30 pm	Pick up boxed lunch, move to East bleachers	ICCU Arena
<b>12:30 – 1:15 pm</b>	<b>Keynote Speaker</b> (Attendance is required)	<b>ICCU Arena</b>
<b>2:00 – 5:00 pm</b>	<b>Technical Presentations</b>	<b>Zoom links</b>
1:30 – 3:00 pm	Student Project Breakdown (need to be out of ICCU Arena by 3:00 pm)	