DEVELOPING A PLAN: TARGETS, GOALS, AND ACTION PLANS

JANUARY 21, 2022
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DEPARTMENT CHAIR AND PROFESSOR OF GERMAN
DER WEG IST DAS ZIEL:
A DISCLAIMER

• Since ~2008, I’ve been experimenting with various techniques to using plan to reduce panicking and increase productivity.

• The ideas I am sharing with you today are gleaned from various sources, i.e. they are not original.

• There is no one-size, fits-all, silver-bullet method for establishing a productive career trajectory, but there are lots of things one can do to ensure success.

• It’s important to have regular conversations with your chair about your research trajectory.
INTRODUCTIONS

• Please introduce yourself in CHAT:
  1. University Identity (Discipline, Department, College)
  2. Include one word that describes how you’re doing today.
ESTABLISHING YOUR MENTORING TEAM: NCFDD MENTORING MAP
DEVELOPING A PLAN:
YOU ARE NOT ALONE ON THIS JOURNEY

• Peek behind the curtain! What can/should senior colleagues can do for junior colleagues? What kind of help can/should you expect from colleagues? Check out . . . .

"The New Hire Needs Your Help" -- Chronicle of Higher Education
USE BACKWARD DESIGN TO IDENTIFY KEY PARTS OF YOUR PLAN

...And start with your department bylaws!
EXAMPLE FROM MLC BYLAWS: EXPECTED SCHOLARSHIP

1. For Third-Year Review: Two to three peer-reviewed/refereed articles, or the equivalent from the primary and secondary lists below. An average of one article per year and/or equivalent progress on a book (i.e. a contract in hand);

2. For Tenure (after Third-Year Review): An average of one peer-reviewed/refereed article per year, or the equivalent from the primary and secondary lists below. One book could replace 5-6 articles.

NOTE regarding collaborative scholarly activity: Each author is given full credit for a co-authored publication, grant proposal, or other scholarly product.
PUTTING A PLAN INTO PLACE:
IDEAS, TOOLS, SUGGESTIONS
PRODUCTIVITY PIPELINES

- My Writing Productivity -- The Chronicle of Higher Education
PRODUCTIVITY PIPELINES: EXAMPLES OF WEEKLY PLANS
Research and Writing Schedule – Spring 2022

Status and Goals:
* Dinge bei Licht: Translation of Chapters 5 and 6 submitted to No Man’s Land on July 17, 2020 (Status: Rejected)

* Literaturbetrieb Anthology Project:
  1. Post-GSA Fall 2021 ZOOM Mtg. with contributors
  2. July 15, 2022: Submission of first chapter drafts
  3. August 15, 2022: Chapter drafts returned for final changes and edits
  4. September 30, 2022: Submission of final manuscripts
  5. October 31, 2022: Final manuscript submitted to Berghahn

* Length: 7000 words, including notes and bibliography.
* Documentation: Chicago Style Manual


  * “Reading Literature in the Digital Age: Connecting Students to Texts Orally and Aurally” (co-authored with CACH; 5000 words, including endnotes)
    1. September 30, 2021: First polished draft due.>DONE

  * “Devil’s Diapers, and Deaths: Poetic Depictions of Care Facilities in Martina Hefter’s Es könnte auch schön werden (Medical Humanities in German Studies – anthology)
    1. Abstract due on 11/15/2021.>DONE (Status: Pending)

* IHC Major Grant “Visiting Writers’ Project”:
  1. Draft due by 12/15/2021.>DONE
  2. Final application due by 1/15/2022.

* Lessons and Legacies Seminar/Contribution on Danzig war es Friedrich (STATUS: Postposed to Fall 2022.)

Week of January 10th: In review. Finished incorporating book analysis from the GSA paper; added information on kookbooks.

Week of January 17th, 2022: Add paragraph on In die Wälder gehen, Hals für ein Bett klopfen draft conclusion.

January 17, 2022: Paragraph on In die Wälder gehen, Hals für ein Bett klopfen
January 18, 2022: Conclusion
January 20, 2022: Conclusion
January 21, 2022: Review entire draft
January 22, 2022: Review entire draft
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<td><em>Bing rays for orchid</em></td>
<td><em>30-Minute Write: Incorporate analysis of book format</em></td>
<td><em>30-Minute Write: Incorporate analysis of book format</em></td>
<td><em>30-Minute Write: Incorporate analysis of book format</em></td>
<td><em>30-Minute Write: Review draft and print copy</em></td>
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<td><em>30-Minute Write: Publishing with booklets – signature format</em></td>
<td><em>STAMP Reports and Senior Exit Survey</em></td>
<td><em>11.00-12.00 Uhr: Administrative Training (Add to PE)</em></td>
<td><em>11.30 Uhr: Deutsch 307</em></td>
<td><em>9.00 Uhr: International Enrollment Workshop</em></td>
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<td><em>French and Spanish faculty – Schedule implementation; MFL Faculty + Hannah and Charles agenda draft</em></td>
<td><em>13.00-15.00 Uhr: Teaching with Sean</em></td>
<td><em>13.30 Uhr: Deutsch 307</em></td>
<td><em>14.45-15.30 Uhr: Deutsche Adelaide</em></td>
<td><em>15.30 Uhr: Deutsch 307</em></td>
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<td><em>Deutsch 307: Watch Galperti</em></td>
<td><em>13.30-14.00 Uhr: Teaching with Cohan and David</em></td>
<td><em>14.00-15.00 Uhr: Social Studies</em></td>
<td><em>16.00-17.00 Uhr: MFLP Review</em></td>
<td><em>15.00-16.00 Uhr: MICRO Tasters</em></td>
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<td><em>Supervisors’ Training</em></td>
<td><em>Deutsch 307: PPTs: upload film rating info to Canvas</em></td>
<td><em>Performance Evaluations</em></td>
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<td><em>Performance Evaluations</em></td>
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<td><em>Update Productivity Pipeline Workshop</em></td>
<td><em>PPTs: Berlin, Munich, review and upload drafts to <a href="mailto:mflp@tu-dresden.de">mflp@tu-dresden.de</a></em></td>
<td><em>Order COVID-19 Tests: <a href="https://www.corona-test.de">https://www.corona-test.de</a></em></td>
<td><em>PPTs</em></td>
<td><em>Deutsch 307: PPTs</em></td>
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<td><em>Review my PE materials, finalize and send to Sean.</em></td>
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*Priorities for the Week: Deutsch 307 – Woche 2: Assessment – STAMP reports + senior exit survey; final draft of MFL Faculty PPs; Productivity Pipeline Workshop; Student Arts Fee Grant Application (?); my PE*
DON’T FORGET TO SHARE YOUR “PRODUCTIVITY PIPELINE” WITH YOUR CHAIR! 😊
ADDITIONAL USEFUL RESOURCES
A BOOK RECOMMENDATION

Writing Your JOURNAL ARTICLE in 12 WEEKS
A Guide to Academic Publishing Success

Wendy Laura Belcher
AND THE WORKSHEETS ARE AVAILABLE ONLINE . . . 😊

• How to Write a Journal Article in Twelve Weeks -- Forms
# Twelve-Week Planning Schedule

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<td>Starting Your Article</td>
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<td>Advancing Your Argument</td>
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<td>Selecting a Journal</td>
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<td>Reviewing the Related Literature</td>
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<td>Strengthening Your Infrastructure</td>
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<td>Presenting Your Evidence</td>
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<td>Opening and Concluding Your Article</td>
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| 9    | Editing, CRITIQUE, and Using Other
Seeking Feedback |      |      |      |      |      |      |      |            |
| 10   | Editing Your Sentences                                 |      |      |      |      |      |      |      |            |
| 11   | Wrapping Up Your Article                              |      |      |      |      |      |      |      |            |
| 12   | Sending Your Article                                  |      |      |      |      |      |      |      |            |
INCREMENTAL WRITING:
DAILY WRITING + USING A TIMER
INCREMENTAL WRITING: USING WORD COUNT TARGETS

- AGT Monthly Writing Challenge
ACADEMIC COACHING: USEFUL WEBSITES

• The Professor Is In
• National Center for Faculty Development and Diversity
WRITING GROUPS

• 1:1 Writing Groups; university writing groups; “Remote Write.”
DON’T FORGET TO TALK TO YOUR CHAIR! 😊
QUESTIONS? COMMENTS?