

Subject: U of I Transition to Canvas
From: CETL
Sent: Wednesday, September 15, 2021 10:25 AM

The University of Idaho will change its Learning Management System (LMS) from BbLearn to Canvas with the start of the Spring '22 semester. Accordingly, all courses will be offered exclusively in Canvas. To assist in this transition, the Center for Excellence in Teaching and Learning (CETL) has designed a program of trainings, consultations, and course-building support for all faculty.

1. Accessing Canvas

All faculty have access to Canvas. You can access Canvas by logging in with your U of I credentials at <https://canvas.uidaho.edu>.

2. Course Content Transfer

3,400 BbLearn courses (Spring 2018 through Spring 2021) have already been transferred into Canvas. You will see these courses listed on your Canvas Dashboard once you login. Most of the content transferred correctly; however, you will likely need to do some editing to develop the look, feel, and instructional presence you desire. We're here to help!

Summer and Fall 2021 course content will be transferred over in late December 2021. You may elect to Transfer Courses from BbLearn to Canvas yourself if you need to work on them prior to the automatic transfer or if you wish to transfer courses from years prior to 2018. Again, we're here to help. That leads us to...

3. Learning to Use Canvas: Three Tiers of Support

Each faculty member at U of I has diverse preferences and needs when it comes to learning a new application. Some like to explore on their own, others like a little bit of support when they run into complications, and some prefer one-on-one guidance. To address these varying needs, CETL will provide three (3) tiers of support as we begin our transition to Canvas during the Fall 2021 semester: a) self-directed, b) Wired Wednesday presentations and workshops, and c) virtual drop-in sessions and individual consultations

- a. **Self-Directed:** All teaching faculty now have access to a course titled "**Growing with Canvas**". For those of you who enjoy exploring on your own, this course provides extensive guidance and videos so you can become familiar with Canvas at your own pace.
- b. **Wired Wednesdays:** Starting September 22, Wired Wednesday Workshops will feature demonstration of specific Canvas components and tools. Instructors may attend in person or view the workshop recordings on demand. Recordings will be posted to the CETL web page, [Transition to Canvas](#), soon after the workshop ends. These short, recorded videos will support faculty who prefer to watch a presentation on a specific topic on their own time. *See dates, topics, and Zoom link below*
- c. **Virtual Drop-in Help Sessions:** CETL will provide one-hour help sessions on Mondays from 3:30-4:30 p.m. and on Tuesdays from 12:30-1:30 p.m. where you can drop in to get help on specific elements of Canvas. Sessions will be conducted via Zoom so you can attend, share screens, and come away from the workshop with a tangible change to your Canvas course space(s). *See dates, topics and Zoom link below*

4. Canvas Help

CETL has created a [Transition to Canvas](#) web page. This is the central node for information on the Canvas pilot, training, and support. This is a dynamic web page and will adjust as events warrant.

- a. **24/7 Support.** Canvas offers excellent support to teachers and students including Tier 1 support (24/7/365 support).
- b. **Canvas Help.** Click on **Help** at the bottom left of the Canvas Navigation menu to view Help options.

5. Individual and Unit-Level Consultations

Our instructional design team is available for 1:1 consultations and customized sessions for academic units and programs. Please contact [Doug Habib](#), [Carolyn Raynor](#), or [Sean Quallen](#) to learn more.



Douglas Habib, Ph.D., History
Academic Consultant



Carolyn Raynor, Ph.D., Education
Sr. Online Specialist and
Lead Instructional Designer



Sean Quallen, Ph.D., Engineering
Instructional Designer
STEM Specialist

Wired Wednesday Canvas Sessions

Wednesdays 12:30-1:00pm

<https://uidaho.zoom.us/j/89911115392>

- Sep 22 Intro to **Canvas**: Dashboard, Navigation & Settings
- Sep 29 **Canvas** Course Organization and Cleanup
- Oct 6 **Canvas** Course Home Page
- Oct 13 Improve Communication by using the **Canvas** Announcements Tool
- Oct 20 Delivering the Syllabus and Course Calendar using **Canvas**
- Oct 27 Organizing your Course Content into Modules in **Canvas**
- Nov 3 Creating Meaningful Assignments in **Canvas**
- Nov 10 Using Discussions Successfully in your **Canvas** Courses
- Nov 17 Setting up Quizzes in **Canvas**
- Dec 1 Working with Grades in **Canvas**

Virtual Drop-in Canvas Help Sessions

Mondays 3:30-4:30 and Tuesdays 12:30-1:30

<https://uidaho.zoom.us/j/84434577055>

- Sep 27 & 28 **Canvas** Dashboard, Navigation & Settings
- Oct 4 & 5 **Canvas** Course Organization and Cleanup
- Oct 11 & 12 **Canvas** Home Page
- Oct 18 & 19 **Canvas** Announcements and Communication
- Oct 25 & 26 **Canvas** Syllabus and Course Calendar
- Nov 1 & 2 **Canvas** Modules
- Nov 8 & 9 **Canvas** Assignments/Rubrics
- Nov 15 & 16 **Canvas** Discussions
- Nov 29 & 30 **Canvas** Quizzes
- Dec 6 & 7 **Canvas** Gradebook/SpeedGrader