



University  
of Idaho

# **SUPPORTING SUCCESSFUL SCHOLARSHIP**

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DIRECTOR, RESEARCH AND  
FACULTY DEVELOPMENT**

# OFFICE OF RESEARCH AND FACULTY DEVELOPMENT

- I New office as of Fall 2018
- I Director since the end of April 2018
- I Growing to meet goals in the UI strategic plan – grow research expenditures across all disciplines





# OFFICE OF RESEARCH AND FACULTY DEVELOPMENT

## TYPES OF FACULTY SUPPORT SERVICES

- I** Proposal Development
- I** Research Development
- I** Faculty Development



# PROPOSAL DEVELOPMENT

SUPPORT ACROSS THE SPECTRUM



Finding  
funding  
opportunities



Proposal  
submission

*All services are optional and are granted on a first come, first served basis*

# PROPOSAL DEVELOPMENT

## LEVELS OF SERVICE

**I** Level 1: Funding Opportunity Search

**I** Pivot training is available

**I** Level 2: Developing a Concept Paper and Contacting Program Officers

**I** A **critical step** before applying to a grant program

**I** To evaluate a project's programmatic relevance

# PROPOSAL DEVELOPMENT

## LEVELS OF SERVICE

### I Level 3: Resubmission Strategizing

I Review and discuss comments from panel reviewers on a submitted proposal

### I Level 4: Proposal Narrative Review

I To ensure this section is clearly written, grammatically correct, and responsive to the solicitation

# PROPOSAL DEVELOPMENT

## LEVELS OF SERVICE

### I Level 5: Proposal Package Review

I Review all proposal documents, with the exception of the budget, to ensure these are complete, clearly written, grammatically correct, and responsive to the solicitation

### I Level 6: Support for Large Interdisciplinary Proposals (Budgets >\$1M)

I Coordination of proposal development efforts across units/institutions

# **KEY TO EFFECTIVE PROPOSAL DEVELOPMENT ASSISTANCE**



**Ask early, ask often!**



# RESEARCH DEVELOPMENT

## RELATED TO LEVEL 6

- I Support for Large Interdisciplinary Proposals (Budgets >\$1M)
  - I Coordination of proposal development efforts across units/institutions
    - I Project team assembly, creating workflow calendars, managing the collection of proposal documents from team members, and editing the proposal documents to ensure consistency between author contributions and responsiveness to the solicitation

# RESEARCH DEVELOPMENT

## RELATED TO LEVEL 6

- I** Complex, interdisciplinary proposals
- I** Strategic efforts
  - I** NSF Science and Technology Centers
  - I** NIH Centers of Biomedical Research Excellence (COBRE)
  - I** Department of Energy Frontier Research Centers (EFRCs)

# FACULTY DEVELOPMENT

## DEVELOPING SKILLS



- I Writing a successful proposal requires the acquisition of a new set of skills
  - I *DIFFERENT* from writing a manuscript
- I Workshops, seminars, and events
  - I “Tips for Writing Successful Proposals” Thursday, Sep. 27 2:30 p.m. – 4:00 p.m., IRIC 305
  - I “NSF CAREER All Year” program – *see table at Resource Fair*

# FACULTY DEVELOPMENT

## DEVELOPING SKILLS

I Workshops, seminars, and events

I Taking early-career faculty members to NIH Regional Conferences to learn about NIH, the proposal development process, and to meet Program Officers

I Trips to DC to meet Program Officers

I More to come!





# PORTAL TO OTHER SUPPORT SERVICES

RESIDE WITHIN THE OFFICE OF RESEARCH AND ECONOMIC DEVELOPMENT

**I** Internal funding opportunities

**I** Equipment and Infrastructure Support (EIS) Program

**I** Support for equipment purchases, upgrades, and repairs related to research and creative activity infrastructure

**I** FY2019 program to be announced this fall



# PORTAL TO OTHER SUPPORT SERVICES

RESIDE WITHIN THE OFFICE OF RESEARCH AND ECONOMIC DEVELOPMENT

**I** Internal funding opportunities (cont'd)

**I** Seed grant program

**I** Promote research, outreach, and creative activities across all disciplines that will improve competitiveness for external funding and/or will result in publications, patents, recognition, awards or exhibitions/performances appropriate to the PI's discipline

**I** FY2019 program to be announced this fall



## Internal Research Funding Opportunities

Equipment and  
Infrastructure Support  
Award +


CTR-IN

Idaho EPSCoR Track-1

Seed Grant Program +

Stillinger Trust +

Vandal Ideas Project +

 > [RESEARCH](#) > [FOR FACULTY & STAFF](#) > [FIND FUNDING](#) >  
**INTERNAL FUNDING**

# Internal Research Funding Opportunities

Equipment and  
Infrastructure Support  
Award >

Seed Grant Program >

# **PORTAL TO OTHER SUPPORT SERVICES**

**RESIDE WITHIN THE OFFICE OF RESEARCH AND ECONOMIC DEVELOPMENT**

**I** Office of Sponsored Programs

**I** The only authorized organizational representatives for submission of proposals and award management

**I** Office of Technology Transfer

**I** Commercialization, patents, and licensing of scholarly efforts/products



# PORTAL TO OTHER SUPPORT SERVICES

RESIDE WITHIN THE OFFICE OF RESEARCH AND ECONOMIC DEVELOPMENT

I Office of Research Assurances

I Research involving animals, human subjects, biohazardous materials, international efforts, etc.

I Office of Economic Development

I Connections with local industry



*Check Out  
the Resource  
Fair!*



# FIRST/NEXT STEPS

## HOW TO STAY IN THE LOOP

**I** Sign up for OSPPI listserv

The screenshot shows a web page with a left sidebar and a main content area. The sidebar contains a menu with items like 'News & Features', 'For Business & Industry', 'For Faculty & Staff', 'For Students', 'Entities & Initiatives', 'Integrated Research and Innovation Center', 'About Research', 'Meet Our People', 'Office of Research Assurances', 'Office of Sponsored Programs', 'Administration', and 'Pre-Award Administration'. The main content area has a breadcrumb trail: 'Home > RESEARCH > ABOUT RESEARCH > OFFICE OF SPONSORED PROGRAMS > SUBSCRIBE TO LISTSERV'. Below the breadcrumb is the heading 'Subscribe to Listserv'. There are two numbered steps: '1. Subscribe to our listservs. Intended for University of Idaho faculty. \*' and '2. Name: \*'. Under step 1, there are two listserve options: 'ospipi@uidaho.edu: For principal investigators (PIs). Receive communications from ORED on proposal opportunities, research tips, and policy and electronic system updates.' and 'dga@uidaho.edu: For grant administrators. Stay up to date with the news you need. The UI grant administrators listserv will improve your handling of grants through training opportunities and policy and system updates.' A text input field is provided for step 2.

News & Features +

For Business & Industry +

For Faculty & Staff +

For Students +

Entities & Initiatives +

Integrated Research and Innovation Center

About Research

Meet Our People +

Office of Research Assurances

Office of Sponsored Programs -

Administration

Pre-Award Administration

Home > RESEARCH > ABOUT RESEARCH > OFFICE OF SPONSORED PROGRAMS > SUBSCRIBE TO LISTSERV

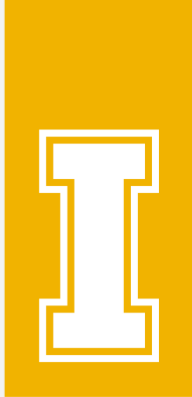
## Subscribe to Listserv

1. Subscribe to our listservs. Intended for University of Idaho faculty. \*

ospipi@uidaho.edu: For principal investigators (PIs). Receive communications from ORED on proposal opportunities, research tips, and policy and electronic system updates.

dga@uidaho.edu: For grant administrators. Stay up to date with the news you need. The UI grant administrators listserv will improve your handling of grants through training opportunities and policy and system updates.

2. Name: \*

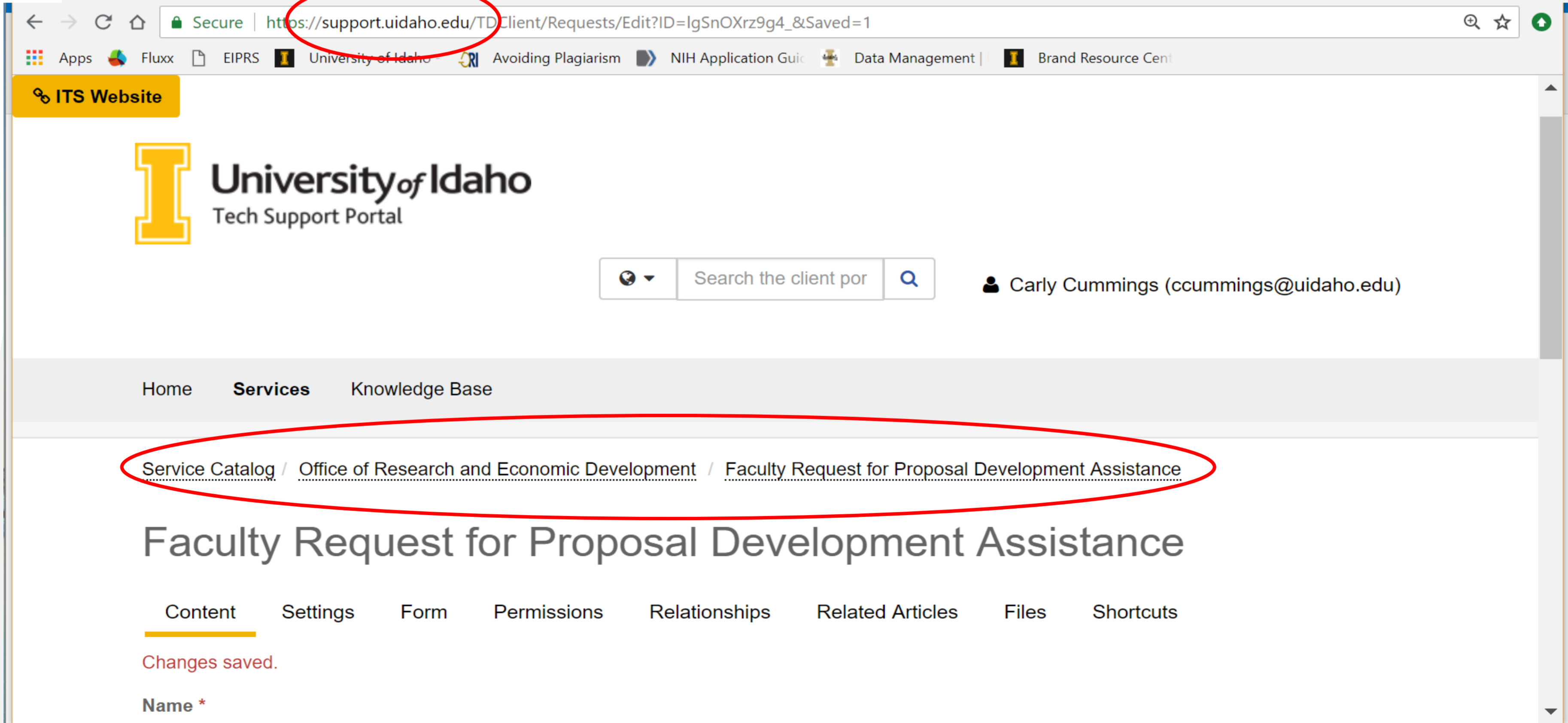


*Link to this form on our website coming soon*

# FIRST/NEXT STEPS

## HOW TO REQUEST SERVICE

**I** Form developed by ITS: support.uidaho.edu



**U of I  
login  
required**

# TAKE HOME MESSAGES

- I The University of Idaho provides multiple sources of support for your success pursuing scholarly and creative activities
- I Contact our office with *any* questions related to research and scholarly efforts
  - [ored-rfdteam@uidaho.edu](mailto:ored-rfdteam@uidaho.edu) (Research & Faculty Development)
  - Meet our team
    - Table at the Resource Fair
    - 103 Morrill Hall





# Office of Research and Faculty Development

## Carly Cummings

Director



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## Wendy Hessler

Proposal Development  
Specialist



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## Nancy Holmes

Proposal Development  
Specialist



208-885-5996

[nholmes@uidaho.edu](mailto:nholmes@uidaho.edu)

- I In the process of hiring a Senior Proposal Development Specialist
- I Web page updates coming soon
  - Templates, proposal development checklists, etc.





Thank  
You!