POLICY COVER SHEET
(See Faculty Staff Handbook 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)

Faculty/Staff Handbook [FSH]  □ Addition □ X Revision* □ Deletion* □ Emergency
Minor Amendment □

Chapter & Title:  4700 GENERAL RESPONSIBILITIES OF INSTRUCTORS

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

Originator(s): Torrey Lawrence  April 10, 2019
(Please see FSH 1460 C)

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Policy Sponsor: (If different than originator.)

Telephone & Email:  

Reviewed by General Counsel  ___Yes ___X__No  Name & Date:  ___NA___________________________

I.  Policy/Procedure Statement:  Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

NWCCU stipulates “The institution identifies and publishes expected course, program, and degree learning outcomes. Expected student learning outcomes for courses, wherever offered and however delivered, are provided in written form to enrolled students.” (Regulation 2-C-2) This requirement was previously addressed through similar text in the annual position description form. The text was removed during recent revisions to that form. It must return to policy for accreditation reasons. This is a more appropriate location than the PD form.

II.  Fiscal Impact:  What fiscal impact, if any, will this addition, revision, or deletion have?

None.

III.  Related Policies/Procedures:  Describe other policies or procedures existing that are related or similar to this proposed change.

None.

IV.  Effective Date:  This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: ___________________________________________

Track # ____________  Date Rec.: _____________  Posted: t-sheet ____________  h/c ____________  web ____________  Register:  ______________

FSH  Appr. ____________  FC ____________  GFM ____________  Pres./Prov. ____________

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APM  F&A Appr.: ____________

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