University of Idaho
2018-2019 FACULTY SENATE AGENDA

Meeting #22
3:30-5:00 p.m. - Tuesday, March 19, 2019
Paul Joyce Faculty-Staff Lounge & Zoom

Order of Business

I. Call to Order.

II. Minutes.
   • Minutes of the 2018-19 Faculty Senate Meeting #21, March 5, 2019 (vote)

III. Consent Agenda.

IV. Chair’s Report.

V. Provost’s Report.

VI. Special Orders.
   • FS-19-071: FSH 1570 – Secretary of the Faculty

VII. Committee Reports.

   University Curriculum Committee
   • FS-19-069 (UCC-19-053): Joint JD/MS Applied Economics (Michael Parrella/Jerrold Long) (vote)

VIII. Other Announcements and Communications.
   • FS-19-067: FSH 1566 – Appointment to Faculty Status (Liz Brandt) (FYI)
   • FS-19-068: FSH 1520 – Constitution of the University Faculty (Liz Brandt) (FYI)

IX. Unfinished Business and General Orders

X. New Business.

XI. Adjournment.

Professor Aaron Johnson, Chair 2018-2019, Faculty Senate

Attachments: Minutes of 2018-2019 FS Meeting #21
FS-19-067 through FS-19-071
Present: Brandt (w/o vote), Benedum, Bridges, Cannon (Boise), Caplan, Chopin, Dezzani, DeAngelis, Ellison, Grieb (Vice Chair), Jeffery, Johnson (Chair), Keim, Kern (Coeur d’Alene), King, Kirchmeier, Laggis, Lawrence (for Wiencek w/o vote), Lee, Lee-Painter, Luckhart, McKellar (Idaho Falls), Morgan, Raja, Seamon, Tibbals, Vella, Wilson (for Morgan, w/o vote), Wiest. Absent: Lambeth, Schwarzlaender, Wiencek. Guests: 6

Call to Order and Minutes. The chair called the meeting to order at 4:20 pm. A motion to approve the minutes (Lee-Painter/Dezzani) passed unanimously.

Chair’s Report.
- The chair announced that our much loved and respected support staff, Anna Thompson is retiring at the end of the fiscal year. He praised her amazing institutional knowledge, heart and passion for the institution and for the faculty senate. She will be greatly missed.
- Meetings with presidential candidates and faculty senate will continue through the remainder of the week at 3:30 p.m. in the Paul J. Joyce Lounge.
- Faculty senators whose terms are expiring are reminded to ensure their college elects new senators and report to the Faculty Secretary April 15th.
- The State Board of Education (SBOE) has launched a Data Dashboard with information about K-12 and higher education in Idaho.
- UIdaho Bound is coming up on the Moscow campus on March 23 and 30. UIdaho Bound events will be held off campus during May. UIdaho Bound is an opportunity to showcase the UI to prospective students who have already express strong interest in attending. The chair encouraged faculty to participate in this important recruitment effort.
- The Women’s Centers at UI and Washington State University will be co-hosting a Women’s Leadership conference on April 3, 2019. The theme of the conference is “Finding Your Power: Cultivating Authentic Leadership.” Registration is currently open to faculty, staff and students.

A senator thanked the chair for his strong endorsement of the quality of UI students at a meeting with one of the UI presidential candidates that preceded the senate meeting. Another senator emphasized that UI’s students throughout the state are also outstanding.

Provost Report. Vice Provost for Faculty Torrey Lawrence gave the provost’s report in the absence of the provost. Lawrence conveyed the happy news that registrations for the two Moscow UIdahoBound events are on track to exceed last year’s registrations. This bodes well for freshman enrollment in the coming year.

FS-19-063 – FSH 3320 C Administrator Evaluation. Liz Brandt, the Faculty Secretary, gave the report for the Faculty Affairs Committee (FAC) chair Mary Ytreberg, who was unable to attend. Brandt explained that the revised policy for evaluation of administrators was passed by Senate early in the fall semester (FS-19-001). At the time, although several concerns were expressed, the policy passed so that it could be implemented by spring 2019. The concerns were that the language in the policy regarding confidentiality of evaluations needed to be clarified and that the policy did not contain a mechanism by which faculty could trigger review of an administrator. After discussions with VP Lawrence, it was determined that there was no need to implement the policy in spring 2019. The Faculty Affairs Committee thus took the opportunity to address senate’s concerns. The present proposal is a substitute for the revision previously passed.

A senator asked whether the office of Institutional Effectiveness and Accreditation (IEA) which collects the confidential evaluations, communicates the names of the evaluators. VP Lawrence explained that this past year, he tried to partially implement the new approach to evaluation using an electronic survey tool to collect evaluations. However, because the revised policy had not be passed, he was obligated to utilize the form that was actually part of the old policy. Pursuant to the old form, evaluators were asked for their names on an optional basis and those names were passed on to the supervisor who was conducting the administrator’s evaluation. Under the new policy, the form has been eliminated and names would not be passed on. Nonetheless senators expressed concern that the confidentiality of evaluators would not be adequately protected.
A senator asked whether the percentage of faculty voting to trigger the review of an administrator would be confidential. Both Brandt and Lawrence (who had participated in the FAC deliberations) indicated that the committee had not considered the voting percentage. Several senators expressed the view that the percentage should be confidential along with the names of those signing a petition for review.

A senator asked why staff were not included in the process for triggering a review of an administrator. Brandt responded that the reviews in question are of faculty administrators and generally staff do not vote on reviews of faculty. However she acknowledged that review of an administrator is different. A set number of those eligible to sign a petition is needed so that the threshold of 50% can be determined. She also expressed the concern that many staff might feel uncomfortable participating in such a process as they do not have the protection of tenure or academic freedom.

It was moved (Chopin/Dezani) that the proposal be remanded to FAC to consider the concerns raised by senate. The motion passed unanimously.

**FS-19-064 – FSH 3720.** The Sabbatical Committee report was presented by VP Lawrence in the absence of the chair, Prof. Tara MacDonald, who was unable to attend due to class. The committee recommended that the form incorporated into the policy be eliminated. In addition, the committee recommended deleting the term “leave” to refer to sabbatical. This term implies that faculty on sabbatical are taking a leave from employment when, in fact, they remain full time employees. Finally, the committee recommended additional minor edits.

A faculty member asked whether it was still the case that faculty on sabbatical are not eligible for disability insurance. The faculty secretary responded that this was still the case. However, she added that Human Resources is working with the university’s disability insurer to negotiate coverage during sabbatical. She is hopeful that such insurance will be available in the future. A senator asked whether the lack of coverage was true for faculty on a one semester sabbatical who are still receiving full compensation. Secretary Brandt responded that she believes disability is not available even for one semester sabbaticals. A senator asked whether faculty on sabbatical were still paying disability premiums. Brandt did not know the answer to this question. The proposed revisions passed unanimously. [N.B. Human Resources clarified that disability is NOT affected for one semester sabbaticals of six (6) months or less. Also, members do not pay for coverage when they are not eligible for the benefit.]

**FS-19-065 – Regulation J-3-f.** Associate Registrar Rebecca Frost gave the report for the committee. Frost explained that the regulation is being revised to add additional course options to the American Diversity and International requirements in the core curriculum. The proposal passed unanimously.

**FS 19-066 – Geological Sciences B.S.** Professor Leslie Baker from the Department of Geology presented the proposal. She explained that the department is working to simplify its curriculum. The six options previously available were not being utilized and added unnecessary complexity. Two options are being eliminated, two are being combined into one, and one is being renamed. The proposal passed unanimously.

**FS 19-062—FSH 1640.08 — Admissions Committee.** Professor Ralph Neuhaus gave the report for the committee. He explained that the admissions committee hears appeals from applicants who do not meet UI’s normal standards for admission. These applicants will often be “at risk” students. The committee believes the advice of a professional advisor will assist it in evaluating appeals. The new committee member will serve ex officio and without vote. The proposal passed unanimously.

**FS-19-058 – FSH 1640.91 – UCC Structure Change.** Secretary Brandt gave the report of the committee. The structure of the committee is being added to include a College of Law representative. This proposal appeared prematurely on the last senate agenda before it had been approved by the Committee on Committees. The proposal passed unanimously.

The agenda having been completed, a motion (Tibbals/Dezani) to adjourn passed unanimously. The meeting was adjourned at 4:54 p.m.

Respectfully Submitted, Liz Brandt, Faculty Secretary & Secretary to the Faculty Senate
**POLICY COVER SHEET**

See *Faculty Staff Handbook* 1460 for instructions at UI policy website: [www.webs.uidaho.edu/uipolicy](http://www.webs.uidaho.edu/uipolicy)

<table>
<thead>
<tr>
<th>Faculty/Staff Handbook [FSH]</th>
<th>□ Addition ■ Revision* □ Deletion* □ Emergency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapter &amp; Title:</td>
<td><strong>FSH 1570 – Secretary of the Faculty</strong></td>
</tr>
</tbody>
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All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

**Originator(s):**
Senate Leadership, Chair Johnson & Liz Brandt, Faculty Secretary

(If different than originator.)

**Policy Sponsor:**

**Reviewed by General Counsel**

- Yes
- No

**Policy/Procedure Statement:**

Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

This policy is being revised to reflect restructuring of the faculty secretary position. Policy responsibilities will be covered by a new policy Coordinator in the future and not by the faculty secretary.

**Effective Date:**

This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.
SECRETARY OF THE UNIVERSITY FACULTY

PREAMBLE: This section outlines the appointment, responsibilities, and duties of the Secretary of the Faculty. The faculty secretarieship is a position of long standing in the university and this section appeared first in the 1979 edition of the Handbook. The first substantial revision was that of November, 1991, where the faculty secretarieship was redefined as a half-time position (allowing for the creation of a half-time ombudsman position) and the responsibilities of the office were substantially changed. The second substantial revision was done in 2003 to reflect current practice and responsibilities. In 2009 responsibility for vita preparation was removed from the Office of the Faculty Secretary and placed with the faculty. In 2018 section B was updated to reflect current roles and responsibilities of the Faculty Secretary, including oversight of policy. In July 2019 the Policy Coordinator position was removed from the Faculty Secretary as a responsibility. Except where noted, the text remains as it was in 1996. For further information, contact the Office of the Faculty Secretary (208-885-6151). [ed. 7-00, 7-03, rev. 7-11, 7-18]

CONTENTS:
A. Appointment
B. Responsibilities and Duties
C. Nomination Process for Secretary of the Faculty

A. APPOINTMENT.

A-1. The Secretary of the University Faculty (a.k.a. faculty secretary, policy coordinator see FSH 1460) is appointed on a fiscal-year basis by the president from among the tenured members of the university faculty or faculty emeriti [see 1520 II-1 and III-2]. The president appoints the secretary of the faculty from a list of candidates recommended by a nominating committee and ratified by the Faculty Senate [see C below]. [rev. 7-02, ed. 7-09]

A-2. Release time for the faculty secretary position will be the equivalent of at least one half quarter time and may be greater, at the discretion of the president, depending on the circumstances, the needs of the Faculty Senate, and the needs of the faculty member appointed. [ed. 7-09]

A-3. The term of service is three years and is renewable. [rev. 7-02]

A-4. The faculty secretary serves at the pleasure of the president and reports to the chair of the Faculty Senate and to the provost. The provost, in consultation with the vice provost for faculty and the chair and vice chair of the Faculty Senate, conducts an annual review of the faculty secretary. Early in the third year of service, an in-depth evaluation is conducted by the provost and the chair of the Faculty Senate. Included are evaluations by the senate as a whole, by other appropriate administrators and faculty, and by the incumbent. A confidential evaluation report is given to the president for review and discussion with the incumbent by the first week in October in the third year of service. [rev. 7-02, ed. 7-09]

B. RESPONSIBILITIES AND DUTIES. The Secretary of the Faculty shall: [rev. 7-02]

B-1. Serve as a significant source of information for UI administrators, faculty, staff and students concerning policies, regulations, and procedures. Serve as a channel of communication to the members of the university faculty concerning administrative and regents’ actions and work with the administration and Faculty Senate in achieving positive outcomes to ensure faculty participation in the development of university policies and procedures through the faculty governance system, and serve as a liaison with the President’s Office to facilitate maintenance and publication of the policy and procedures handbooks (see FSH 1460). [ren. & rev. 7-18]

B-2. Serve as Policy Coordinator (FSH 1460 B-5) with oversight of the Faculty-Staff Handbook (FSH) and Administrative Procedures Manual (APM) to facilitate the timely and orderly adoption of policies and procedures including, but not limited to: 1) consulting and collaborating with the administration to identify and address policy issues; 2) keeping upper administrative officials informed of policy proposals being developed by university committees and others; 3) advising on the development and drafting of policy; 4) identifying policies in need of
Chapter I: HISTORY, MISSION, GENERAL ORGANIZATION, AND GOVERNANCE

Section 1570: Secretary of the Faculty

B-3. Propose the agenda and supporting documents for each meeting of the university faculty for approval by the president; ensure that the minutes of the meeting are recorded and published; ensure that reports of actions of the university faculty are forwarded to the president, and the Department of Special Collections and Archives in the University Library. [rev. 7-02, 7-11, rev. & ren. 7-18]

B-4. Ensure the accurate and timely preparation and distribution of General Policy Reports for publication and for review and approval of university faculty. [add 7-02, 7-11, rev. & ren. 7-18]

B-44. Serve as an ex-officio nonvoting member of the Faculty Senate, work closely with and advise the chair and vice chair of Faculty Senate on policy matters and on the conduct of senate business, provide services related to shared governance on request from the Faculty Senate, other faculty bodies, faculty, staff, students, and administration. [ren. 7-02, ed. 7-09, ren. & rev. 7-18]

B-54. Serve as an ex-officio nonvoting member of the Committee on Committees. Oversee the process for solicitation of faculty members to serve on university-wide standing committees and the publication of committee function statements and membership lists. [ren. and rev. 7-02, 7-18]

B-75. Serve as an ex-officio nonvoting member of the University Curriculum Committee, and work closely with UI officials to facilitate the accuracy of all published academic information. [ren. and rev. 7-02, 7-18]

B-98. Serve as chair of the University Multi-campus Communications Committee, 1640.94. [add. 1-10, ren. 7-18]

C. NOMINATION PROCESS FOR SECRETARY OF THE FACULTY.

C-1. The chair of the Faculty Senate appoints a three-member nominating committee, with the approval of the Faculty Senate. The committee is composed of the provost for faculty affairs and four other members of the senate, one of whom shall be the Faculty Senate Chair, or his/her designee, who shall serve as the committee chair. [ed. 7-09, rev. 7-17]

C-2. The nomination committee should seek out and give preference to nominees who have the following qualifications: (1) attained the rank of full professor or are faculty emeriti, (2) communication skills, (3) supervisory experience, (4) extensive experience in university service, and (5) excellent understanding and commitment to the role and mission of the University of Idaho and to shared governance thereof. In particular, the committee should seek nominations from, but are not limited to, faculty senate and from university-level committee members. [add. 7-02, rev. 7-17]

C-3. The committee advertises the position, solicits and accepts applications and nominations, and screens candidates. The committee functions in a confidential manner. [rev. 7-17]

C-43. The committee recommends a list of candidates for ratification by the Faculty Senate. The senate shall.
meet in executive session to discuss candidates recommended by the nominating committee. The senate may not add names to those recommended by the nominating committee but may choose to delete any of the candidates nominated by the committee. [ren. and rev. 7-02]

C-54. The Faculty Senate forwards the names of nominees ratified by the Faculty Senate to the president. The president selects the faculty secretary from that list or requests that a new group of nominees be selected following the procedures outlined in C-1 through C-43. [ren. 7-02, ed. 7-09]
October 20, 2017

AGREEMENT

BETWEEN THE UNIVERSITY OF IDAHO COLLEGE OF LAW
AND
THE UNIVERSITY OF IDAHO COLLEGE OF AGRICULTURAL AND LIFE SCIENCES,
DEPARTMENT OF AGRICULTURAL ECONOMICS AND RURAL SOCIOLOGY

TO ESTABLISH CONCURRENT JD/MS IN APPLIED ECONOMICS DEGREES

Effective Fall 2019

Introduction:

With this agreement, the University of Idaho College of Law (College of Law) and the University of Idaho College of Agricultural and Life Sciences (CALS) form a concurrent degree agreement wherein students can be concurrently admitted to the College of Law and the MS Program in Applied Economics in the CALS Department of Agricultural Economics and Rural Sociology. Students concurrently enrolled may take courses in the College of Law and the Applied Economics masters program, enabling them to earn both the Juris Doctor (J.D.) and Master of Science (M.S.) degrees.

Except as otherwise provided in this agreement, each degree program continues to operate separately, maintaining its own academic standards. A student must satisfy the requirements of each college, as well as the requirements of the Concurrent J.D./M.S. program as outlined in this agreement, to receive both degrees. Students are subject to all policies and procedures outlined in the College of Law’s Student Handbook, the College of Law Honor Code, the Graduate Student Handbook, the University of Idaho Student Code of Conduct, and the University of Idaho’s Catalog, except as noted herein.

I. Administration:

The Associate Dean for Students and Administration (or designee) in the College of Law (the “Law Associate Dean”) and the Department Head for Agricultural Economics and Rural Sociology (or designee) serve as “Program Advisors” and administer the concurrent program. The Program Advisors are responsible for overall coordination of the concurrent program and for providing advice and recommendations to the deans and faculty of both colleges concerning curricular issues and operations. Each Program Advisor administers her/his respective separate degree requirements and serves as a liaison to her/his respective college or program for notices and updates to this agreement.
2. Admission:

A student must apply separately and be admitted to both the College of Law, College of Graduate Studies and the Applied Economics masters program (MS program) in order to be eligible for this Concurrent Program. In addition, the student must be accepted by the College of Law, College of Graduate Studies and the MS program for admission to the Concurrent Program. A student may apply for admission to the Concurrent Program at any time prior to receipt of either degree. However, we recommend students either (1) obtain admission to both the J.D. and the MS programs prior to beginning either program, or (2) apply to the MS program and the Concurrent Program during their first year of law school.

3. Tuition and Fee Policies:

Students pay normal tuition and fees to the University of Idaho.

During the first three years of study in the Concurrent Degree Program, students pay the additional law student professional fee but do not pay the graduate student professional fee.

During all subsequent years of study in the Concurrent Degree Program, students pay the additional graduate student professional fee, if any, but do not pay the law student professional fee.

The Law Associate Dean will coordinate with the Registrar to ensure that the law student professional fee is not assessed after the third year of the program.

4. Course of Study:

A student enrolled in the Concurrent Program may commence studies in either the College of Law or the MS program, but no credits earned in the MS program prior to the completion of the first year of study in the College of Law will apply towards the J.D. degree. This limitation is required by American Bar Association accreditation standards and cannot be waived.

Up to twelve (12) graduate school credits are allowed towards the J.D. degree. To receive this credit, a student must receive a grade of B or higher in a course approved by the Law Associate Dean of Students or the College of Law faculty for law credit. For all such courses, a grade of P, rather than the actual grade, will appear on the student's law school transcript. A student will be required to complete the Concurrent Program, as well as the requirements for receipt of both degrees, for the College of Law to count twelve credits towards satisfaction of the graduation requirements for the J.D. If a student fails to receive the MS, a maximum of six semester credits earned in the graduate program can count towards satisfaction of the graduation requirements for the J.D. with the approval of the Law Associate Dean. Upon approval by the Law Associate Dean or law faculty, the student must complete and submit a “Course Level Adjustment Form” indicating which non-law courses will be used toward the J.D. degree. This form should be submitted during the semester in which the course is taken.
October 20, 2017

Up to six (6) law school credits are allowed toward the MS degree for all concurrent degree students (see paragraph 5 for the list of courses approved as part of this agreement).

It is recommended that students begin the Concurrent Program by first completing the first year of study at the College of Law. The first year of study at the College of Law must be taken as designed by the College of Law for all entering law students. Subsequent years of the Concurrent degree program can be designed by the individual student and the student’s faculty advisor, subject to any restrictions or required classes noted herein.

By the end of the first year in the program, students must complete a study plan with the advice and approval of both the MS and Law faculty advisors.

5. **Opportunity for Credit Toward the MS Degree for Courses Taken in the J.D. Program:**

As indicated in paragraph 4, up to six (6) law school credits are allowed toward the MS degree for all concurrent degree students.

Law School courses approved for credit toward the MS degree:

- Administrative Law: Law 907 [3 cr.] (Boise and Moscow) 2L year preferred
- Environmental Law: Law 947 [3 cr.] (Boise and Moscow)
- Environmental Policy: Law 951 [3 cr.]
- Interdisciplinary Methods in Water Resources” WR 506 [3 cr., fall]
- International Environmental and Water Law: Law 938 [3 cr.]
- Introduction to NREL: Law 948 [3 cr.] [name change to Public Lands Law is currently underway
- Land Use Law and Planning: Law 934 [3 cr.]
- Law and Science Seminar: Law 939 [2 cr.]
- Native American Natural Resource Law: Law 979 [3 cr.]
- Natural Resource Law Seminar: Law 906 [3 cr.]
- NREL Field Course [2 cr]
- Water Law I: Law 942 [1-2 cr.]
- Water Law II: Law 969 [2 cr.]
- [Food Law or Ag Law course if added to the Law School Curriculum]

Additional courses in the law school may be used toward the MS degree with the approval of the student’s MS advisor and the Department Chair of Agricultural Economics and Rural Sociology.
6. Academic or Other Discipline; Termination of Concurrent Degree Enrollment:

Students enrolled in the Concurrent Program will be subject to the UI College of Law Honor Code, the University of Idaho Student Code of Conduct, and all other applicable codes of conduct at the University of Idaho. Each College and Program agrees to notify the other if a student enrolled in the Concurrent Program is disciplined, suspended, expelled or put on probation for academic or other reasons. If a student is officially disciplined by either College or Program for any reason, the Program Advisors will review these actions and make a decision whether the student will be dropped from the Concurrent Program. Students enrolled in the Concurrent Program must agree to waive their right to confidentiality to the extent necessary to effectuate this provision.

7. Effective Date

This Agreement will be effective Fall semester of 2019.


In the event either the UI College of Law or the Department of Agricultural Economics and Rural Sociology effects any change to its curriculum which affects the Concurrent Program, or in the event that any action by the University of Idaho affects any aspect of the Concurrent Program, notice of such event shall be given to the other party in writing by the following means:

To the College of Law:

By email to the email address of the Law Associate Dean, with a paper copy mailed by U.S. Post to:

University of Idaho College of Law
875 Perimeter Drive MS 2321
Moscow, Idaho 83844-2321
Attention: Associate Dean for Administration and Students.

To the MS program:

By email to the email address of the Chair of the Department of Agricultural Economics and Rural Sociology, with a paper copy mailed by U.S. Post to:

University of Idaho
Department of Agricultural Economics and Rural Sociology
875 Perimeter Drive MS 2334
Moscow, ID 83844-2334
Attention: Department Chair
October 20, 2017

The University of Idaho College of Law, College of Agricultural and Life Sciences, and the College of Graduate Studies approve this Agreement to create a concurrent J.D./M.S. degree in Law and Applied Economics.

For the University of Idaho, Office of the Provost

John Wieneck  
Provost and Executive Vice President  

2/28/19  
Date

For the University of Idaho, College of Graduate Studies

Jerry McMurry  
Dean, College of Graduate Studies  

2/27/19  
Date

For the University of Idaho College of Law

Jerrold Long  
Dean, College of Law  

11/9/18  
Date

For the University of Idaho College of Agricultural and Life Sciences

Michael Parrella  
Dean, College of Agricultural and Life Sciences  

11/2/18  
Date
E - Grades

E-1. Grading System

E-1-a

For purposes of reporting and record, academic work is graded as follows: A+, A-superior; A-; B+; B-above average; B-; C+; C-average; C-; D+; D-below average, D-; F-failure; I- incomplete work of passing quality (see regulation F); W-withdrawal; WA-withdrawal to audit; WU-withdrawal from the university; P-pass (see below); IP-in progress (see E-2); N- unsatisfactory and must be repeated (used only in ENGL 101 ad ENGL 102); S-satisfactory (used only in CEU courses); CR-Credit, and NC-No Credit (may be used only in professional development courses).

E-1-b

Grades of P may be reported at the option of the department on a course-by-course basis in noncompetitive courses such as practicum, internship, seminar, and directed study. Grades of P are also reported in courses carrying the statement, "Graded P/F," in the course description. In courses in which Ps are to be used, the method of grading will be made known to the students at the beginning of the semester, and the grading system will be uniform for all students in the courses. Grades under the pass-fail option are not affected by this regulation because the conversion of the regular letter grade is made by the registrar after instructors turn in the class rosters.

E-1-c

Midsemester grades in undergraduate courses must also conform to the above regulations. It is permissible to report Ps at midsemester ONLY in courses that have been approved for grading on this basis.

E-2. In-Progress (IP) Grades.

E-2-a. Grades in Undergraduate Senior Thesis or Senior Project

The grade of IP (in progress) may be used to indicate at least minimally satisfactory progress in undergraduate courses such as senior thesis or senior project that have the statement "May be graded IP" in the course description. When the thesis or project is accepted, the IP grades are to be removed (see E-2-c). Grades of IP in undergraduate
courses are considered to represent grades of at least C or P. If, in any given semester, the instructor considers the student's progress unsatisfactory, an appropriate letter grade (D or F) should be assigned for that semester.

E-2-b. Grades in Graduate Research Courses

The grade of IP (in progress) may be used in courses 500 (Master's Research and Thesis), 599 (Non-thesis Master's Research), and 600 (Doctoral Research and Dissertation). When the thesis, dissertation, or other research document is accepted, or when a student ceases to work under the faculty member who is supervising his or her research, the IP grades are to be removed (see below). Grades of IP in graduate courses are considered to represent at least grades of B or P. If, in any given semester, the faculty member supervising the student's research considers the student's progress unsatisfactory, a regular letter grade (C, D, or F) should be assigned.

E-2-c. Removal of IP Grades

Departments may use on a department-wide basis either the P/F grading system, or regular letter grades, as well as P, when removing the previously assigned IP grades (e.g., a student who enrolled for six credits in course 500 one semester, four credits another semester, and five credits an additional semester could have 15 credits of IP grades removed with different grades for each of the blocks of credit registered for each semester, such as six credits of A, four credits of B, and five credits of P).

E-3. Grades in Law Courses

For additional provisions applicable to grades in law courses, see the College of Law section.

E-4. Computing Grade-Point Averages

Grades are converted by assigning the following number of points per credit for each grade: A+, A-(4.0); A- (3.7); B+ (3.3); B- (3.0); B- (2.7); C+ (2.3); C- (2.0); D+ (1.3); D- (1.0); D- (0.7); F- (0.0). In computing the grade-point average, neither credits attempted nor grade points earned are considered for the following: courses graded I, IP, P, S, W, WU, N, CR, NC, correspondence courses, continuing education units, credits earned under regulation I, or courses taken at another institution. Credit earned at non-U.S. institutions is recorded as pass (P) or fail (F), except for some courses taken through an approved study abroad program.

[The UI considers only the Institutional grade-point average official. Although both institutional and overall grade-point averages are printed on transcripts, the overall grade-point average (which includes transfer courses) is informational only. To calculate a grade-point average divide the Quality Points (course credits times the points assigned for the grade earned) by the GPA Hours (course credits attempted not including grades of I, IP, P, W, WU, or N). Earned]
Hours indicate the total number of semester credits successfully completed (course grades of A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, or P earned). Grades of P are included in Earned Hours but do not earn any quality points; grades of F are included in GPA Hours, but not in Earned Hours.

E-5. Replacing Grades

E-5-a

Some courses are listed in this catalog as "repeatable" (i.e., the credits listed for the courses show a maximum number of credits that may be earned or show "cr arr" or "max arr" indicating that the courses may be repeated for credit without restriction as to maximum). Other courses show one credit entry for the course (e.g., "1 cr," "2 cr," etc.) and may be taken only once for credit (see procedure for repeating to replace a grade below). [See the section entitled "Credit Designations" for more information.]

E-5-b. Replacing a Grade by Repeating a Course

A student who has received a D+, D, D-, or F in a course at UI may repeat the course at the UI provided credit has not been earned in a more advanced vertically related course in the same subject area. Although all grades remain on the record, the first repeat will replace the grade and credit earned initially in the course. The second and subsequent repeats of the same course will be averaged in the student’s institutional GPA. See the College of Law section for the exception to this regulation applicable to students in that college.

E-6. Reports of Grades and Grade Corrections

Grades are reported to the registrar for all courses at the end of each academic session and at mid semester for undergraduate courses (see deadlines in the academic calendar). The assignment of grades and corrections of grades are the sole prerogative of the instructor and are reported by the instructor directly to the Registrar’s Office via the UI Faculty Web. All grades except I and IP (see regulation F and E-2) are considered final when assigned by an instructor at the end of a term. An instructor may request a grade correction when a computational or procedural error occurred in the original assignment of a grade. No final grade may be revised as a result of re-examination or the submission of additional work after the close of the semester. Grade corrections must be processed within one year of the end of the term for which the original grade was assigned. In the event the instructor leaves the university, the departmental administrator may assign the final grade.
**POLICY COVER SHEET**
*(See Faculty Staff Handbook 1460 for instructions at UI policy website: [www.webs.uidaho.edu/uipolicy](https://www.webs.uidaho.edu/uipolicy)*)

**Faculty/Staff Handbook [FSH]** □ Addition □ Revision* □ Deletion* □ Emergency

**Minor Amendment** ☐

**Chapter & Title:** FSH 1566 move to FSH 1520 – University Constitution, Art.V. Sec.2 (3)

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using “track changes.”

**Originator(s):**

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**Telephone & Email:**

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<th><a href="mailto:ebrandt@uidaho.edu">ebrandt@uidaho.edu</a></th>
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**Policy Sponsor:** (If different than originator.)

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I. **Policy/Procedure Statement:**

Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.

Remove language in FSH 1566 to become a footnote in 1520 the University Faculty Constitution under Article V., Sect. 2, (3). The current language in 1566 is historical information and not policy. By moving this language as a footnote we retain the historical information at the point where it is most relevant.

II. **Fiscal Impact:**

What fiscal impact, if any, will this addition, revision, or deletion have?

III. **Related Policies/Procedures:**

Describe other policies or procedures existing that are related or similar to this proposed change.

IV. **Effective Date:**

This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: __________________________________________

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CONSTITUTION OF THE UNIVERSITY FACULTY

NOTE: When the university was young, the faculty’s business could be transacted quite satisfactorily in general meetings and through presidential committees. After the mid-20th century, however, the need for a representative form of government became obvious. Shortly after assuming the presidency in 1965, Ernest W. Hartung expressed great confidence in the faculty and urged it to assume the responsibilities entrusted to it by the territorial legislature and the state constitution [see 1120 A-3]. Accordingly, the Interim Committee of the Faculty, a body that performed limited academic functions for a time, recommended the establishment of a council having responsibilities and authority essentially as set forth in this constitution. The university faculty adopted the Interim Committee’s recommendation on October 20, 1966, the regents approved it on November 18, 1966, and elections were held in the several colleges. The first Faculty Council assembled on February 23, 1967, with Professor Thomas R. Walenta (law) as chair; during the ensuing year, the council developed a proposed constitution of the university faculty. The document was amended and approved by the university faculty on March 20, 1968, and, with President Hartung’s support, was ratified with minor amendments by the regents on September 5, 1968. The last major revision took place in 1986. In 2009 the Faculty Council changed its name to Faculty Senate a more common name used in academia, off campus faculty will have voting members on Senate at Coeur d’Alene, Boise, and Idaho Falls, and off-campus faculty will now be counted in the quorum at university faculty meetings with vote through designated sites and delegates given available technology (see 1640.94 and 1540 A). In 2011 Clinical faculty rank was added and language with respect to associated faculty voting was clarified. In 2012 Faculty Senate Center Senator’s role/responsibility was clarified, staff membership increased to two and the required annual venue determination removed. In July 2013 the Faculty Senate’s membership was increased again by one member to represent the Student Bar Association. In 2015 Faculty Senate members were allowed to serve an additional term and language was added to Article I. Section 4 that affirms academic freedom in faculty governance and university programs and policies. The text printed here includes all amendments to date (see also 1420 A-1-c). Unless otherwise noted, the text is of 1996. For more information, contact the Office of the Faculty Secretary (208-885-6151). [ed. 7-00, rev. 7-09, 7-11, 7-12, 7-13, 7-15]

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Preamble
Article I. General Provisions
Article II. Faculty Classifications
Article III. Faculty Meetings
Article IV. Responsibilities of the University Faculty
Article V. Faculty Senate
Article VI. Rules of Order
Article VII. Amendments

PREAMBLE. The faculty of the University of Idaho, designated “university faculty,” as defined in article II, section 1, in acknowledgement of the responsibilities entrusted to it for the immediate government of the university by article IX, section 10, of the constitution of the state of Idaho, has adopted and declared this constitution to be the basic document under which to discharge its responsibilities.

ARTICLE I--GENERAL PROVISIONS.

Section 1. Regents. The regents are vested by article IX, section 10, of the constitution of the state of Idaho with all powers necessary or convenient to govern the university in all its aspects. The regents are the authority for actions of the university faculty, and policy actions taken by the university faculty are subject to review and approval by the president and by the regents. [See 1120 A-2 and 1220 A-1.]

Section 2. President. The president of the university is both a member of and the president of the university faculty and is also the president of the other faculties referred to in section 4, below, and in article II. The president is the representative of the regents, the institution’s chief executive officer, and the official leader and voice of the university. [See also 1420 A.] [ed. 7-00]
Section 3. Faculty Senate. This senate is empowered to act for the university faculty in all matters pertaining to the immediate government of the university. The senate is responsible to and reports to the university faculty and, through the president, to the regents. The university faculty, president, and regents retain the authority to review policy actions taken by the senate. [See III-3, V, and 1420 A-1-c.] [ed. 7-00, 7-09]

Section 4. Constituent Faculties. The university faculty is composed of various constituent faculties, including the faculties of the several colleges and other units of the university. Faculty are entitled to speak or write freely on matters pertaining to university governance, programs and policies (see Article IV below and FSH 3160). [rev. 7-15]

Clause A. College Faculties. The constituent faculty of each college or similar unit, meeting regularly and in accordance with bylaws adopted by a majority vote of the members of such faculty, is authorized to establish and to effect its own educational objectives, including matters of student admission and curriculum, and to participate in the selection of its own dean, other executive officers, and faculty members, subject only to the general rules and regulations of the university faculty and the authority of the president and the regents.

Clause B. Faculties of Subdivisions. If there are schools, intracollege divisions, departments, or separate disciplines within a college or similar unit, the constituent faculty of each such subdivision participates in decisions concerning its educational objectives, including matters of student admission and curriculum, the selection of its executive officers, and its faculty appointments, subject only to the general rules and regulations of the college faculty and the university faculty and the authority of the president and the regents.

Clause C. Interim Government. The Faculty Senate will provide for the establishment of bylaws for any college or similar unit that has not adopted its own bylaws. [ed. 7-09]

Clause D. Matters of Mutual Concern. The Faculty Senate has the responsibility for resolving academic matters that concern more than one college or similar unit. [ed. 7-09]

ARTICLE II--FACULTY CLASSIFICATIONS.

Section 1. University Faculty. The university faculty is comprised of the president, provost, vice presidents, deans, professors, associate professors, assistant professors, senior instructors, instructors (including those professors, associate professors, assistant professors, senior instructors, and instructors whose titles have distinguished, research, extension, clinical or visiting designations, e.g., “assistant research professor”, “assistant clinical professor” and “visiting associate professor”), and lecturers who have served at least four semesters on more than half-time appointment [see 1565 G-1]. Those who qualify under this section have the privilege of participation with vote in meetings of the university faculty and the appropriate constituent faculties. [ed. 7-99, 7-09, rev. 7-01, 7-11]

Section 2. Emeriti. Faculty members emeriti have the privilege of participation without vote in meetings of the university faculty and the appropriate constituent and associated faculties. Also, they may be appointed to serve with vote on UI committees. [See also 1565 E.] [ed. 7-00, 7-09]

Section 3. Associated Faculties.

Clause A. The adjunct faculty [see 1565 F-1] and the affiliate faculty [see 1565 F-2] are associated faculties. Other associated faculties may be established as needed with the approval of the university faculty, president, and regents. [ed. 7-00, 7-09]

Clause B. Members of the adjunct faculty have the privilege of participation without vote in meetings of the university faculty. Members of the affiliate faculty may participate with vote in meetings of the university faculty if they have status as university faculty in their home unit. Both adjunct and affiliate faculty members have the privilege of participating in meetings of their respective constituencies of the university faculty, and may participate with vote if the bylaws of their constituent faculty so provide; however, if authorized to vote, they are not counted among the full-time-equivalent faculty members when determining the basis for the constituent faculty’s representation on the Faculty Senate. [ed. 7-09, rev. 7-11]
Section 4. General Faculty. “General faculty” is a collective description for the combined faculties referred to in sections 1, 2, and 3, above.

ARTICLE III—FACULTY MEETINGS.

Section 1. Meetings. The university faculty meets at least once each semester. Meetings of the university faculty may be called at any time, with due notice, by the president. Meetings of the university faculty must be called with due notice by the president on the request of the Faculty Senate or on the written petition of 25 members of the university faculty. The president, or a member of the university faculty designated by the president, presides at meetings of the university faculty. [ed. 7-09]

Clause A. Venue. University faculty may participate and vote in faculty meetings by being physically present at the designated venue on the Moscow campus, or by being physically present at another designated venue (see FSH 1540 A-1) in the state that is connected via electronic video and audio link as outlined in Clause B. [add. 7-09, rev. 7-12]

Clause B. Participation. To be eligible for meeting participation, venues remote from the Moscow campus must be linked to the Moscow venue via compressed video link or other electronic means that conveys audio and visual signals in both directions between Moscow and the remote venue. In addition, an authorized delegate of the Secretary of the Faculty must be present at each site to facilitate meeting participation and counting and reporting of votes (see Section 3, Clause C, Secretary’s delegates at remote sites). [add. 7-09, ed. 7-12]

Section 2. Secretary. The president appoints the secretary of the faculty from among the tenured members of the university faculty [see 1570]. The secretary is responsible for recording and distributing the minutes, tallying and recording of votes, and performs such other duties as may be assigned by the president or the university faculty. [rev. 7-09]

Section 3.

Clause A. Quorum, Recognition of Speakers, Recording of Votes and Delegates. A quorum consists of one-eighth of the membership of the university faculty, as defined in article II, section 1. If there is not a quorum at a faculty meeting, Faculty Senate actions reported in the agenda for that meeting have faculty approval and are forwarded to the president and regents. [rev. 7-97, 7-09]

Clause B. Recognition of Speakers. Participants wishing to speak at the Moscow site or at remote sites will be recognized by the presiding officer in Moscow and may obtain the floor with his/her approval. [add. 7-09]

Clause C. Recording of Votes. In determining the outcome of motions, the secretary will determine the number of votes for or against. The Secretary’s delegate at each electronically linked site will convey votes for and against to the Secretary (see FSH 1540 A). [add. 7-09, ed. 7-12]

Clause D. Secretary’s Delegates. Delegates at remote sites shall be members of the University Multi-Campus Communications Committee appointed by the Committee on Committees as outlined in 1640.94. [add. 7-09]

Section 4. Agenda. An agenda listing all subjects to be voted on, other than routine matters, must be issued to all members of the university faculty at least one week in advance of each meeting of the university faculty, except as provided in clause E. Faculty Senate actions that require approval by the university faculty must be published in full in the agenda. [See also 1420 A-1-c.] [ed. 7-00, 7-09]

Clause A. Responsibility. The president is responsible for the agenda and it is issued under the president’s
Clause B. Agenda Items from Individual Members. Individual members who wish to suggest items for the agenda are to submit them to the president. No items may be considered under this clause that are presented to the president less than 12 calendar days before the meeting.

Clause C. Resolutions Requiring Action. Ten or more members of the university faculty desiring to submit a resolution that requires action at the next meeting are to submit the signed resolution to the president at least twelve calendar days before the meeting. Such resolutions must be published in full with, and included in, the agenda. [But see 1540 B.] [ed. 7-00]

Clause D. Proposed Changes of Written Policies or Regulations. Any proposed change in a written policy or regulation of the university to be voted on by the university faculty must be published in full in the agenda, or final action on the proposal must be delayed until the next meeting. This provision can be waived only by unanimous consent.

Clause E. Agenda for Emergency Meetings. If circumstances require an emergency meeting of the university faculty, the president declares the emergency and calls the meeting. In such circumstances the agenda may be limited to items approved by the president and must be published not less than three calendar days before the meeting. Policy actions taken at emergency meetings require an approving vote of two-thirds of the members of the university faculty in attendance at the meeting, a quorum being present. This constitution cannot be amended at an emergency meeting.

ARTICLE IV—RESPONSIBILITIES OF THE UNIVERSITY FACULTY. Subject to the authority of the president and the general supervision and ultimate authority of the regents, the university faculty accepts its responsibilities for the immediate government of the university, including, but not restricted to:

Section 1. Standards for Admission. The university faculty establishes minimum standards for admission to the university. Supplementary standards for admission to individual colleges or other units of the university that are recommended by the appropriate constituent faculties are subject to approval by the university faculty.

Section 2. Academic Standards. The university faculty establishes minimum academic standards to be maintained by all students in the university. Supplementary academic standards to be maintained by students in individual colleges or other units of the university that are recommended by the appropriate constituent faculties are subject to approval by the university faculty. [See I-4-D.]

Section 3. Courses, Curricula, Graduation Requirements, and Degrees. Courses of instruction, curricula, and degrees to be offered in, and the requirements for graduation from, the individual colleges or other units of the university, as recommended by the appropriate constituent faculties, are subject to approval by the university faculty. [See I-4-D.]

Section 4. Scholarships, Honors, Awards, and Financial Aid. The university faculty recommends general principles in accordance with which privileges such as scholarships, honors, awards, and financial aid are accepted and allocated. The university faculty may review the standards recommended by the individual constituent faculties for the acceptance and allocation of such privileges at the college or departmental levels.

Section 5. Conduct of Students. The faculty’s responsibility for approving student disciplinary regulations and the rights guaranteed to students during disciplinary hearings and proceedings are as provided in the “Statement of Student Rights,” the “Student Code of Conduct,” and the “University Disciplinary Process for Alleged Violations of Student Code of Conduct.” [See 2200, 2300, and 2400.] [ed. 7-14]

Section 6. Student Participation. The university faculty provides an opportunity for students of the university to be heard in all matters pertaining to their welfare as students. To this end, the students are entrusted with their own student government organization and are represented on the Faculty Senate. If students so desire, they are represented...
on faculty committees that deal with matters affecting them. [ed. 7-09]

Section 7. Selection of Officers. The university faculty assists the regents in the selection of the president and assists the president in the selection of the provost, vice presidents and other administrative officers of the university.

Section 8. Governance of Colleges and Subdivisions. The university faculty promulgates general standards to guarantee the right of faculty members to participate in the meetings of the appropriate constituent faculties and in the governance of their colleges, schools, intracollege divisions, departments, and other units of the university. [See 1540 A.] [ed. 7-06, 7-09]

Section 9. Faculty Welfare. The university faculty recommends general policies and procedures concerning the welfare of faculty members, including, but not limited to, appointment, reappointment, nonreappointment, academic freedom, tenure, working conditions, promotions, salaries, leaves, fringe benefits, periodic evaluations, performance reviews, reassignment, layoff, and dismissal or termination.

Section 10. The Budget. Members of the university faculty participate in budgetary deliberations, and it is expected that the president will seek faculty advice and counsel on budgetary priorities that could significantly affect existing units of the university. [See 1640.20, University Budget and Finance Committee.] [ed. 7-05]

Section 11. Committee Structure. The university faculty, through the medium of its Faculty Senate, establishes and maintains all university-wide and interdivisional standing and special committees, subcommittees, councils, boards, and similar bodies necessary to the immediate government of the university and provides for the appointment or election of members of such bodies. This section does not apply to ad hoc advisory committees appointed by the president or committees made up primarily of administrators. [See 1620 and 1640] [ed. 7-97, 7-09]

Section 12. Organization of the University. The university faculty advises and assists the president and the regents in establishing, reorganizing, or discontinuing major academic and administrative units of the university, such as colleges, schools, intracollege divisions, departments, and similar functional organizations.

Section 13. Bylaws of the Faculty Senate. The bylaws under which the Faculty Senate discharges its responsibilities as the representative body of the university faculty are subject to review and approval by the university faculty. [See 1580.] [ed. 7-09]

ARTICLE V--FACULTY SENATE.

Section 1. Function. The Faculty Senate functions as provided in this constitution and in accordance with its bylaws as approved by the university faculty. [See 1-3 and 1580.] [ed. 7-09]

Section 2. Structure. The senate is constituted as follows: [ed. 7-09]

Clause A. Elected Members. [ed. 7-00]

(1) College Faculties. The faculty of each college, except the College of Graduate Studies, elects one senator for each 50, or major fraction thereof, full-time-equivalent faculty members in the college, provided, however, that each college faculty elects at least one senator. If, because of a reduction in the membership of a college faculty, there is to be a corresponding reduction in the college’s representation in the senate, the reduction does not take place until the expiration of the term of office of an elected senator from the college. [ed. 7-09]

(2) University Centers. The resident faculty of the university centers in Boise, Coeur d’Alene and Idaho Falls each elects one senator from among its number. Those senators shall have the right to participate and vote in faculty senate meetings by means of available two-way video-audio technology located at the centers. If the available technology fails, telephone conferencing will be used. Senators elected to represent a center
have a unique role on senate, which is to provide a voice and vote from the perspective of their centers. That perspective is not intended to be college and/or discipline specific. [add. 7-09, rev. 7-12]

(3) Faculty-at-Large. Members of the university faculty who are not affiliated with a college faculty constitute the faculty-at-large, and this constituent faculty, in accordance with procedures adopted by the faculty-at-large, elects senators to serve with vote in the senate on the same basis as provided above for college faculties. [See 1566.] [ed. & ren. 7-09]

(4) Dean. The academic deans elect one of their number to serve with vote in the senate. [ed. & ren. 7-09]

(5) Staff. The representative body (Staff Council) of the university staff elects two employees who do not have faculty status to serve with vote in the senate. [ed. & ren. 7-09, rev. 7-12]

(6) Students. Two undergraduate students, one graduate student, and one law student serve as voting members of the senate, and the senate provides regulations governing the qualifications, terms of office, and election of student members, and procedures for filling vacancies in the student membership. [See 1580 VI.] [ed. & ren. 7-09, rev. 7-13]

Clause B. Members Ex Officiis. The president or the president’s designated representative and the secretary of the faculty are members ex officiis of the senate, with voice but without vote. [ed. 7-09]

Section 3. Officers. Each year the senate elects a chair and a vice chair from among the elected faculty members of the senate. Also, each year a secretary is appointed by the chair, subject to confirmation by the senate, from among the members of the senate or from the membership of the university faculty. The appointment of a person who is not a member of the senate to serve as secretary does not carry with it membership on the senate. [ed. 7-09]

Section 4. Terms of Office. Elected faculty members of the senate serve for three years. The academic dean shall serve one year, the staff representatives shall serve for staggered two year terms. The terms of office for student members are as established by the senate. [See 1580 VI.] Newly elected members take office each year on September 1 or on the official opening date of the academic year, whichever is earlier. To carry out the requirement that approximately one-third of the elected faculty members are to take office each year, the senate may shorten the initial term of office of faculty senators elected to fill new positions in the senate to conform to a balanced rotation plan. When members are elected to fill a vacancy, they take office at the first meeting after the election and serve for the unexpired term of the vacancy. A faculty member elected to the senate may serve two consecutive terms. After serving two consecutive terms the faculty senate member must wait one full year before they are again eligible for election [see also FSH 1580 III-3]. [ed. 7-09, rev. 7-12, 7-15]

Section 5. Eligibility. Every member of the university faculty is eligible to vote for members of the senate representing his or her college or other unit. Every member of the university faculty is eligible to serve as an elected member of the Faculty Senate and to hold an elective or appointive office in the senate. [ed. 7-09]

Section 6. Elections. Regular elections for senators in the senate are held before April 15 of each year in which an election is to be held. All elections for members of the senate are by secret ballot. Appropriate procedures for nominations and elections are developed and approved by a majority vote of the faculty of the college or other unit. [ed. 7-09]

Section 7. Vacancies.

Clause A. If it is necessary for a member of the senate to be absent temporarily (more than a month, but less than
Chapter I: HISTORY, MISSION, GENERAL ORGANIZATION, AND GOVERNANCE

Section 1520: Constitution of the University Faculty

Clause B. The chair of the Faculty Senate must declare a position vacant if a member is absent from three consecutive meetings unless the member has informed the chair of the senate in writing that he or she intends to participate fully in the activities of the senate in the future. When a position is declared vacant, the chair must notify the constituency concerned. [ed. 7-09]

Section 8. Recall. The recall of a member of the senate may be initiated by a petition bearing the signatures of at least 10 percent, or five members, whichever is greater, of the membership of the particular constituency represented. The petition must be delivered to the chair of the senate. On the receipt of a valid petition, the chair calls a meeting of the faculty of the college or other unit and appoints a chair. Charges against the member are presented in writing and the member is given adequate opportunity for his or her defense. A two-thirds majority vote by secret ballot of the members of the college or other unit present at the meeting is necessary for recall, providing the members present constitute a quorum as defined in the bylaws of the college or other unit. In the event that the vote is to recall the senator, the member may appeal the case to the senate within 10 days. If the case is appealed and the senate affirms the recall, or if the recall stands for 10 days without appeal, the members of the college or other unit elect another senator. Regular procedures are followed in replacing the recalled person, except that the chair of the senate appoints the chair of the election committee of the college or other unit. During the interval between recall and the election of a replacement, the candidate who received the next highest number of votes in the most recent election acts as the alternate in the senate with full vote. [ed. 7-09]

ARTICLE VI--RULES OF ORDER. The rules contained in Robert’s Rules of Order Newly Revised govern all meetings of the university faculty, other faculties, the Faculty Senate, and faculty committees in all cases to which they are applicable and in which they are not in conflict with this constitution, regents’ policies, or any bylaws or rules adopted by any of those bodies for the conduct of their respective meetings. An action taken by the university faculty, a constituent or associated faculty, the Faculty Senate, or a faculty committee that conflicts with a previous action by that body takes precedence and, in effect, amends, in part or in full, the previous action. [ed. 7-09]

ARTICLE VII--AMENDMENTS. This constitution may be amended by a two-thirds affirmative vote of the members of the university faculty, as defined in article II, section 1, in attendance at a regular meeting, a quorum being present. Proposed amendments must have been published in full in the agenda at least one week before the meeting or presented in writing at a meeting previous to the one at which the vote is to be taken. Amendments to this constitution are subject to review and approval by the president and by the regents.
APPPOINTMENT TO FACULTY STATUS

PREAMBLE: This section discusses certain members of the Faculty-at-Large who were made members of that body by presidential appointment before May 13, 1986. This version of the section dates to June, 1986, replacing the 1979 version in toto. For further information, contact the Office of the Faculty Secretary (208-885-6151).

The constitution of the university faculty originally provided that faculty status could be conferred by presidential designation on certain administrative and service officers who did not hold academic rank. When the faculty, on May 13, 1986, amended the constitution by, among other things, deleting that provision, it explicitly granted continuing membership, for the duration of their then current incumbencies, to those officers who on that date were members by virtue of presidential designation. These officers are members of the constituency known as the faculty at large. [See also 1520 Article V, Section 2, A-3, 3520 B-4.] [ed. 7.97, 3.14]

This has been moved to FSH 1520 as a foot note to Art. V, Section 2, (3).