IT Committee Meeting
Meeting Notes - 10/25/2018

Attending: Bruce Godfrey (Chair), Dwain Hubbard, Bob Smith, Brian Cox, Barbara Kirchmeier, Ron Robberecht, Tyler Hand, Norman Pendegraft, Alex Vakanski

Agenda

- Welcome & introductions
  - Tyler Hand & Norman Pendegraft introduced themselves
- Approval of notes from 9/5/2018 meeting
  - Notes approved
- Additional potential ideas to add to the list
  - Dr. Pendegraft proposed an idea to look at faculty representation in University IT strategic planning efforts. Specifically investigate IT support for instructional computing.
- Open Forum - discuss the list of ideas and then prioritize one(s) to undertake this year. As everyone is considering these ideas please be thinking about how best to reword the ideas as goals with specific tasks and actions. Any draft wording before the meeting is most welcome.
  - Discussion about the four (three from the September meeting and the one at this meeting) proposed ideas ensued. The group began to talk through the ideas. Discussion coalesced around the idea proposed by Dr. Pendegraft. The group talked through how the idea might be broadened a bit. If this idea were reworked a bit the group felt it could address portions of some of concerns outlined in the other three ideas.

After abundant discussion, the group decided to focus on the following goal for this year:

**GOAL:** Summarize existing enterprise, research, and instructional computing needs and policies of the University of Idaho.

**PROBLEM STATEMENT:** The enterprise, research, and instructional computing needs of faculty, staff, and students are not being successfully managed from an institutional level.

**TASK 1:** Identify existing resources & policies | Investigate the mission, vision, & culture of existing entities | Investigate how university computing-needs decisions are currently made

**Action:** Invite Dan Ewart, Vice President, Information Technology to a meeting in November to provide input

**TASK 2:** Identify needs of faculty, staff, students

**Action:** Open forum inviting participation and comment

**Action:** Make available comment/survey feedback tool

**TASK 3:** Produce whitepaper

**Action:** Create outline for paper

**Action:** Assign committee members responsibility for writing assignments

**DELIVERABLE:** 3-5 page whitepaper provided to Faculty Senate before the end of April, 2019