Meeting Minutes

Date: December 13, 2018

Location: Paul Joyce Lounge Brink Hall

Members/Alternates Present: Benjamin Barton (CH), Ben Aiman, (VCH), Mark Schwarzaender, Raymond Dixon, Todd Martin, Anna Blaine, James Moberly, Onesmo Balemba, Roger Lew, Nick Brannon (for DeeDee Kanikkeberg), Diane McGarry, Nancy Spink, Mike Holthaus (for Brian Johnson), Jerilyn Prescott, Ruth Opatola, Rob Keefe, Casey Green, Samir Shahat, Patricia Baker

Members Absent: Kristin Henrich, Jean Mattimoe, Debbie Huffman, Dan LaHann, Wes Matthews

Guests: Russ McClanahan

HANDOUTS/ATTACHMENTS:

1. USLCC Minutes for November 8, 2018
2. Meeting 2018-19 #5 Agenda

Meeting called to order at 4:05 p.m. by committee Vice Chair, Ben Aimen.

Confirmed next meeting for January 10, 2018 Time TBD (4:00 pm later confirmed)

Minutes for November 8, 2018 meeting approved, motioned by Nancy Spink and seconded by Roger Lew.

Open issues:

1. Worker Compensation Costs, Risk Manager Nancy Spink provided attached handout. Explained:
2. Accident report: As of December 13, 2018 this fiscal year, there have been 64 Worker’s Compensation claims reported, approximately 150 Accident/Incidents reported, FY19 YTD paid $35,397.16, Reserve $101,720.26, compared to FY18 at same time Paid $222,537.48 Reserve $351,874.54. Why the difference? FY19, largest claim to date $57K animal/caught between, $23K concussion, many small claims reported without bills paid yet. Same period of FY18, $110K Auto Accident which is still open, 2 large slip and falls. Weather was a large factor by this time last year. Up until this week, all slips and falls have been missteps, trip while carrying on object, not weather or maintenance related. FY19 Trends; Cost: 1) Caught between, 2) Slips and Falls, 3) Lifts and Strains, 4) repetitive Motion. In volume, 1) Slips and Falls 2) Lifts and Strains 3) Repetitive Motion. Offering toolbox talks on lifting, ergonomics, promoting use of traction devices.

3. Ben Barton arrived. Discussed Doodle poll to determine best time for next meeting on January 10th. Asked for feedback on Crest Room in Commons vs Paul Joyce Lounge.

4. Unit Safety Committee Roundtable reports:
   a. ESS Admin Ops struggled to find format for members, held Zoom meeting, people unable to attend were able to watch and provide input. Discussed Evacuation Plans for various buildings. Will schedule next meeting early spring.
b. Casey Green – Follow up on crosswalk, 8th & Jackson, UI had already requested and flagging was authorized. Discussion followed: already in place. Flashing lights would take time and extra work. Suggestion to take to NIATT, Ben Barton will pursue.

c. CALS met this morning, Anna Baldwin, EHS presented Lab Signage reports with emergency contacts, discussed Annual USC assessment. Discussion on whether departments should have individual committees, decision is based on size and risk.

d. Facilities, met this morning discussed traction devices and identified areas that needed lab signage. Discussion followed on purpose of sign program to alert people entering lab for service work or emergency responders of hazards. Provides contact information outside the lab.

e. CBE meeting next week, concern back parking lot behind Albertson is a skating rink. Mike Holthaus encouraged people to call in problem areas.

f. ORED held 1st Aid training.

g. IRIC recently had an incident of improper disposal of sharps, intercepted and provided training. Power outage protocols, decommissioning of labs. Will be conducting semi-annual lab survey in January, Anna Baldwin invited to attend. Rotating safety topics and presenters each month at committee meetings. Discussion followed on power outage risk by building and need to evacuate due to fume hoods and hazards. Samir will provide list to committee members.

h. CEHHS met and discussed traction devices, determined need for benches for donning/doffing devices. Requested Response to Active Shooter training for Education building.

i. Col of Engineering: will be meeting regularly, next date TBD

j. Auxiliary Services: next meeting in January

k. ITS: Jerilyn is Chair, met 12/11 discussed annual assessment of USC, toolbox talks held to address lifting/twisting

l. COS: discussed Lab signage program, Safety Policy approved by Dean, biosafety training, department specific safety agreement forms.

m. Law: Rep did not attend meeting in November, Patricia reported discussed clinic safety and spiral staircase.

n. CNR has’t met recently but dealt with safety concerns.

o. Art & Arch: Met in December, Dean attended, issue with Grad Student projects and machine safety discussed. Adopting safety review of curriculum and projects prior to semester start.

p. CLASS met 11/30, discussed traction devices, shops within CLASS and safety protocols, fire and emergency plans. Patricia reported all Unit Safety Committees met during this semester. Thank you to all for responding to concerns and address issues when brought to the committee chairs and USLCC reps. The process is working to address and resolve safety concerns.

5. Traction Devices: currently about 300 devices distributed. Remember to still walk like a penguin when wearing device. Nancy Spink encouraged when walking to work location, Focus on the Walk.

New Business:

Samir reviewed Chemical Hygiene Plan which was distributed via email to all members of the committee. The plan was recently reviewed and updated to reflect current OSHA codes and recommendations of APLU, then reviewed by Deans, VP of Finance and VP of Research. He read the purpose of the plan as found on page 3 of document. Plan covers eight requirements.

For the Good of the Order:

None

Meeting adjourned at 5:02 p.m.

Submitted by: Patricia Baker, Secretary, Occupational Safety, EHS