Meeting Minutes

Date: January 10, 2019

Location: Paul Joyce Lounge Brink Hall

Members/Alternates/Guests Present:
Benjamin Barton (CH), Ben Aiman, (VCH), Mark Schwarzlaender, Raymond Dixon, Todd Martin, Anna Blaine, James Moberly, Roger Lew, Nick Brannon (for DeeDee Kanikkeberg), Diane McGarry, Dan LaHann, Mike Holthaus (for Brian Johnson), Jerilyn Prescott, Ruth Opatola, Wes Matthews, Samir Shahat, Patricia Baker, Russ McClanahan

Members Absent: Kristin Henrich, Jean Mattimoe, Debbie Huffman, Nancy Spink, Rob Keefe, Onesmo Balembo

HANDOUTS/ATTACHMENTS:

1. USLCC Minutes for December 13, 2018
2. Risk Management Report

Meeting called to order at 4:02 p.m. by Committee Chair, Ben Barton.

Confirmed next meeting for February 14, 2019 Location TBD, unable to use Paul Joyce Lounge for the rest of the semester. New Location: Aurora, 4th Floor Commons

Minutes for December 13, 2018 meeting approved, motioned by Ben Aiman and seconded by Nick Brannon.

Open issues:

1. Worker Compensation Costs, Risk Manager Nancy Spink provided attached handout. Nancy is not able to attend, direct questions to her through email, she will respond to the committee.

2. Accident report: Patricia Baker, EHS, As of January 10, 2019, FY19, there have been 77 Worker’s Compensation claims reported, FY19 YTD paid $89,500.50, Reserve $288,144.16. Calendar year 2018 117 claims $279,880.61 paid compared to calendar year 2017 reported last year as 107 claims with $563,315.00 paid and $205,171 in reserves. Currently there are 51 open claims, 30 are FY19, break down is 2 large slip and falls, not weather related and 2 large lift/strain claims. 9 slips and falls due to weather reported since 1/19 –none of the employees were using traction devices. Question raised regarding status of Traction Device Program, approximately 600 distributed, shipments have been made to UI facilities outside of Moscow. Discussion on freezing rain, voices of appreciation for program.

3. Unit Safety Committee Roundtable reports:
   a. EHHS – no report
   b. CLASS – Next meeting 2/12 10:00
   c. ESS Admin Ops will schedule in late January, working to include Student Affairs departments not currently represented on other committees, will be combination Zoom and in person.
   d. CAA – next meeting in Feb, working on annual assessment
e. ITS – next meeting 1/28 working on Annual Assessment, setting goals
f. Law – no date set, HVAC safety concern being address. Causes exterior doors to not latch. Security will conduct additional patrols, emails sent to students requesting closing doors. Ben Barton stated new Campus Security Manager will be starting Jan 14, 2019, will be a liaison for committees on security issues.
g. ORED Next meeting 1/30.
h. HR – no meeting
i. IRIC – Next meeting 2/6, safety concern addressed regarding children in labs, APM35.33 states no children in lab, over break dealt with children coloring in Bio II lab.
j. CALS – met 1/10, next meeting 2/11, discussed accidents, annual assessments and Chemical Hygiene Plan
k. CBE – met 12/19 discussed new student center safety and occupancy, reviewing emergency evacuation plans
l. Facilities – next meeting 2/14, January canceled due to training conflicts
m. Aux Services – met 1/10, next meeting 4/11 1:30, discussed trainings, safety issue raised regarding crosswalk on 6th going to parking lot between Rayburn and Stadium, will be requesting support to address concerns.

New Business:

1. Safety Committee Meeting Format: Samir reviewed documents are provided to assist safety committees available on the EHS website. He would like to propose the committee recommend safety committees meet at least quarterly and meet in person. Safety is very important and zoom should be used only due to geographically or due to location, exception only. Discussion followed
   Motion made by Samir Shahat: Motion from USLCC to strongly encourage Unit Safety Committees to meet quarterly with the expectation that meetings be held in person. Motion seconded by Nick Brannon. Vote: 13 approved, 1 opposed, Motion passed

2. Grad Student Spaces: Patricia raised concern of oversite of student spaces in buildings. Safety concerns of too many people in small spaces with excessive amounts of furniture, experiments going on next to food, daisy chains, wires through ceilings, holes in walls. Reports received through DBS inspections and Facilities personnel such as HVAC, Electrical shop and Building Services, staff unable to clean or provide service due to blocked access or safety concerns. Question: should colleges provide oversite and review these areas? Discussion followed: IRIC inspected quarterly to the same standards as labs, Law puts responsibility on Student Government, some colleges restrict access by key or swipe. Request by EHS to encourage colleges to develop a means of reviewing these office and study spaces regularly and provide guidance on safe behaviors.

3. Machine Shop Guidelines: Samir distributed guidelines for shop areas. Encouraged colleges to include use in orientation with signature of understanding and agreement for all users of space and equipment. Discussion followed. Encouraged members to take back to Department Chairs.

For the Good of the Order:

None

Meeting adjourned at 5:00 p.m.

Submitted by: Patricia Baker, Secretary, Occupational Safety Specialist, EHS