

PROGRAM COMPONENT (Group B) OR NON-SUBSTANTIVE MINOR REQUEST FORM (Short Form)

Instructions: Please use one form for each request/action. Clearly mark all changes using either (1) Track Change or (2) strikethroughs for deletions and underlines for additions. Following the approval of the appropriate college curriculum committee, the **department chair** will e-mail the completed form to gracemiller@uidaho.edu.

Deadline: This form must be submitted by October 1 for inclusion in the next available General Catalog and to be available for scheduling beginning with the next summer session.

When applicable, a Curriculum Change Form and Course Approval Forms must accompany the short form.

Submission Information

This section must be completed

Dept Chair Name:	Graham Hubbs	Email:	hubbs@uidaho.edu
College:	CLASS		
Department/Unit:	Politics and Philosophy		
Dept/Unit Approval Date:	September 7, 2017	Vote Record:	10 - 0
College Approval Date:	September 20, 2017	Vote Record:	8 - 0
Primary Point of Contact:	Brian A. Ellison	Email:	bellison@uidaho.edu
Briefly describe the change you are requesting:	The University of Idaho offers both the JD and the MPA. We will offer the programs jointly to though a JD/MPA program.		

What is the financial impact of the requested change?

Greater than \$250,000 per FY:	<input checked="" type="checkbox"/>	Less than \$250,000 per FY:
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****Note: If financial impact is greater than \$250,000, you must complete a Program Proposal form.**

Describe the financial impact: There is not a financial impact. No new faculty or resources are requested.

Rationale for Program Component Request or Name Change

This section must be completed

Explain the change you are requesting, and provide a rationale for this request. Include an explanation of how the department will manage the added workload for a new program component; describe whether the program component curriculum and admissions requirements remain the same; describe the rationale for a name change or degree designation change, if applicable.

JD/MPA programs are offered by law schools across the country because many attorneys find positions in federal, state, and local governments. Additionally, there is a good deal of overlap in the JD and MPA curriculums since the Master of Public Administration is designed to train administrators for the public sector. Law students would be able to complete the JD and the MPA during the 3 year JD program with just a few additional courses. This would benefit the State of Idaho by expanding the pool of talent for public sector employment; it would also provide a benefit to law students interested in public sector employment. The JD/MPA program was developed in consultation with the MPA program and leadership of the College of Law and College of Graduate Studies.

The JD is available in both Moscow and Boise. The MPA is available in Moscow and has been approved for distance delivery (online). The combination of these existing programs and the existing delivery modalities accomplishes the ability to jointly offer both degree programs. In this joint program, students seeking their JD can also take coursework that completes an MPA at the same time. The course articulation between the College of Law and the College of Letters, Arts, and Social Sciences is done at the advisor level and under the control of the Law College advisor. The full-time rate for the online MPA program is \$7500 per year for 9 credits. The part time rate for the online MPA is \$416.67 per credit. If the courses are taken face-to-face, the standard graduate rates published on the UI web site apply. These law students will almost universally be taking the MPA curriculum as part time students. Thus, the per credit charge is likely to be the one charged in most instances. The tuition dollars collected go to the same place that all tuition dollars flow at UI. The same goes for the application fee to join the program. That fee is collected by the College of Graduate Studies. The only money that is received by the college and department is a portion of the web fee if coursework is taken online. The amount that arrives in the college is about \$25 per credit. We use that amount to support the growth and development of online education. Finally, it is worth noting that the face-to-face MPA is only available in Moscow.

Name or Degree Change Only Requests

Leave blank if not making a name and/or degree change only request

This section to be completed **ONLY** for changes to the name of: degree, major, minor, option, emphasis, certificate, teaching endorsement.

Current Name:	JD and MPA
New Name:	JD/MPA
Current Degree:	
New Degree:	
Other Details:	
Effective Date:	August 2018

Please indicate if any course or curriculum changes are occurring as a result of this name or degree change request: Yes No

If there are accompanying curriculum or course changes, complete the next section and attach the curriculum and/or course forms.

****Note:** A substantive change to a program degree, major, or program component may require a program proposal form.

Please indicate whether 25% or more of the program learning outcomes are changing: Yes No

****Note:** If you answered YES to this question, complete the table below:

	List Old Learning Outcomes	New Learning Outcome, if changed (if no change, write N/A and move to next outcome)	New Direct Measure (list student work product and explain how it will be evaluated)	Have you updated the assessment cycle to include this change? (yes/no)
SLO#1				
SLO#2				
SLO#3				
SLO#4				
SLO#5				

Program Component Request

Leave blank if not adding, discontinuing, or modifying a program component. Program components consist of option, emphasis, minor, academic certificate less than 30 credits, or teaching endorsement

Clearly mark all changes to existing program components by using either (1) Track Change or (2) strikethroughs for deletions and underlines for additions. A curriculum change form and/or course approval forms associated with this request are required to be submitted with this short form.

<input type="checkbox"/>	Create New	<input type="checkbox"/>	Discontinue	Implementation Date:		
<input type="checkbox"/>	Graduate Level	<input type="checkbox"/>	Undergraduate Level	<input type="checkbox"/>	Law Level	Credit Requirement:
Are new courses being created: (circle your response)				No	Yes	If yes, how many courses will be created:

If the request is for an option or emphasis, enter the associated major and degree:

Major:		CIP Code:	No change to the individual programs/degrees	Degree:	
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Enter the name of the program component in the appropriate row:

Option:	
Emphasis:	
Minor:	
Academic Certificate less than 30 credits:	
Teaching Endorsement (Major/Minor):	

Provide a summary/description of the program component using 50 words or less:

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There are no changes to the existing programs/degrees. This proposal seeks to document the ability to jointly offer both programs efficiently, with no adverse effect for either program requirement or students.

Learning Outcomes and Assessment Information

This section must be completed if program component request section is completed

1.	List the intended learning outcomes for the program component. Use learner centered statements that indicate what will students know, be able to do, and value or appreciate as a result of completing the program:
2.	Describe the assessment process that will be used to evaluate how well students are achieving the intended learning outcomes of the program component:
3.	How will you ensure that the assessment findings will be used to improve the program?
4.	What direct and indirect measures will be used to assess student learning?
5.	When will assessment activities occur and at what frequency?

Distance Education Availability

This section must be completed if program component request section is completed

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU), the University of Idaho must declare whether 50% or more of the curricular requirements of a program may be completed via distance education. **If the program component is to be offered via distance education, additional or different formwork may be required.** Contact provost@uidaho.edu for assistance.

The U.S. Department of Education defines distance education as follows:
Distance education means education that uses one or more of the technologies listed below to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously. The technologies may include--

- (1) *The internet;*
- (2) *One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices;*
- (3) *Audio conferencing; or*
- (4) *Video cassettes, DVDs, and CD-ROMs, if the cassettes, DVDs, or CD-ROMs are used in a course in conjunction with any of the technologies listed in paragraphs (1) through (3).*

Can 50% or more of the curricular requirements of this program component be completed via distance education?	Yes*	X	No	
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*If Yes, can 100% of the curricular requirements of this program component be completed via distance education?	Yes	X	No	
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Geographical Area Availability

This section must be completed if program component request section is completed

Identify the geographical area(s) this program component can be completed in:

Moscow	X		
Coeur d'Alene			
Boise*	X		
Idaho Falls*			
Other**		Location(s):	

*Note: Programs offered in locations other than Moscow may require additional formwork from the State Board of Education. Contact the Office of the Provost and Executive Vice President for additional information.

**Note: If Other is selected, identify the specific area(s) this program component will be offered.

Master of Public Administration:

~~The Martin School and the Department of Political Science at the University of Idaho offers the Master of Public Administration (MPA) degree for students interested in careers in the governance and management of local governments and communities. Students can expect to leave the program with intellectual and analytical skills, and the practical experience needed to enhance their ability to serve local governments and communities. The program is public service oriented, and is delivered in partnership with communities in Idaho and Washington. Practitioner involvement in this program provides students with a more relevant and practical education than that found in more traditional programs. Academic faculty members work closely with local government professionals to deliver courses and professional development opportunities. In addition to internships, all students are required to complete a practicum designed to deliver the skills needed in professional communication and employment. The program requires 36 hours of coursework and offers two tracks. The internship track is designed for students who have little or no public administration experience while the in-service track is designed for working professionals who seek to strengthen their leadership skills. Internship track students complete a 3 to 6 hour internship to gain hands on experience in the governance of local government and communities. In service students must complete 3 hours of POLS 559 Field Based Research in lieu of the internship.~~

~~Both tracks share a core curriculum of 18 hours:~~

POLS 555	Seminar in Administrative Theory	3-cr
POLS 558	Research Methods for Local Government and Community Administration	3-cr
POLS 560	Seminar in Public Administration Professional Practice	3-cr
POLS 572	Local Government Politics and Administration	3-cr

~~POLS 575 Public Personnel Administration~~

~~3-cr~~

~~POLS 560: 3 credits taken, 1 credit per semester.~~

~~Students will then develop their specific interests in local government by choosing 12 to 15 hours of elective courses in consultation with and approval of their advisor. These courses may be chosen in alignment with the bioregional planning and community design graduate program, or other UI graduate programs.~~

~~Although no specific undergraduate preparation is required for the MPA, applicants must have a 3.0 GPA and GRE General Test Scores that are no more than five years old. Three letters of recommendation are also required. Students with a lower GPA may, on occasion, be admitted provisionally.~~

The Department of Politics and Philosophy at the University of Idaho offers the Master of Public Administration (MPA) degree for students interested in careers in the governance and management of local governments and communities. Students can expect to leave the program with intellectual and analytical skills, and the practical experience needed to enhance their ability to serve local governments and communities. The program is public service oriented, and is delivered in partnership with communities in Idaho and Washington.

Practitioner involvement in this program provides students with a more relevant and practical education than that found in more traditional programs. Academic faculty members work closely with local government professionals to deliver courses and professional development opportunities.

The program requires 36 hours of coursework, which includes an 18-hour core:

<u>PolS 555</u>	<u>Public Administration Theory</u>	<u>(3 cr)</u>
<u>PolS 557</u>	<u>Governmental Budgeting</u>	<u>(3 cr)</u>
<u>PolS 565</u>	<u>Local Government Law</u>	<u>(3 cr)</u>
<u>PolS 572</u>	<u>Local Government Politics and Administration</u>	<u>(3 cr)</u>
<u>PolS 575</u>	<u>Public Personnel Administration</u>	<u>(3 cr)</u>
<u>PolS 558</u>	<u>Research Methods for Local Government and Community Administration</u>	<u>(3 cr)</u>

Students develop their specific interests in local government by choosing 12 to 15 hours of elective courses in consultation with and approval of their advisor. These courses may be chosen in alignment with the bioregional planning and community design graduate program or other UI graduate programs. Students must also complete a final comprehensive examination.

Students with little or no public administration experience are required to complete a 3 to 6-hour internship to gain hands-on experience in the governance of local governments and communities. In-service students must complete 3 hours of PolS 559 Field Based Research in lieu of the internship.

The MPA program is available in both the traditional on-campus and on-line formats. Though no specific undergraduate preparation is required for the MPA, applicants must have a 3.0 undergraduate GPA, and three letters of recommendation.

The MPA is also offered with the University of Idaho College of Law through a joint JD/MPA program. JD/MPA applicants must meet all the requirements for admission to the College of Law; applicants must apply to both the College of Law and the College of Graduate Studies for admission into the JD/MPA program.

Concurrent Degree in Law and Public Administration

The University of Idaho's joint JD/MPA degree program provides students with the opportunity to earn both degrees in three to four years. Students must apply separately to and be admitted by the College of Graduate Studies/Master of Public Administration Program, the College of Law, and the Concurrent JD/MPA Degree Program.

The Master of Public Administration is a professional degree for those who seek leadership positions in government and public service. It is ideal for law students who intend to practice for local governments as city attorneys, prosecutors, public defenders, and who intend to assume leadership roles in local, state, and federal agencies and governments. Students in the MPA program learn the mechanics of government, but the program is fundamentally designed to prepare professionals who hope to run governments. The program is public service oriented, and is delivered in partnership with communities in Idaho and Washington.

The MPA is offered in both traditional and on-line formats. The MPA program requires 36 hours of coursework and is built around an 18-hour core curriculum:

- PolS 555: Seminar in Public Administration Theory (3)
- PolS 557: Governmental Budgeting (3)
- PolS 565: Local Government Law (3)
- PolS 572: Local Government Politics and Administration (3)
- PolS 575: Public Personnel Administration (3)
- PolS 558: Research Methods for Local Government and Community Administration (3)

The program also requires an internship (3 to 6 hours) and 12 to 15 hours of elective credits.

By double counting two courses (6 hours) in the program toward the JD, and after fulfilling the elective requirements for the MPA, students may complete the JD/MPA degrees with an additional 9 to 12 hours of coursework beyond the JD curriculum. Students must also complete a final MPA comprehensive examination.