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POSTHUMOUS DEGREES

POSTHUMOUS DEGREES. In the instance of a student's death prior to degree completion, it is important that the university recognize the effort made toward degree achievement.

A-1. Undergraduate Posthumous Degrees. Requests for the award of a posthumous degree at the undergraduate level should be referred to the Registrar's Office.

A-2. Criteria.

- a. Posthumous degrees may be awarded to deceased undergraduate students who have completed all but thirty (30) credit hours of the requirements for graduation and have been enrolled as a student within the past two regular semesters. The remaining thirty (30) credit hours would complete their degree requirements and meet all university, college, and department GPA requirements.
- b. Posthumous degree must be approved by the academic department and college.

A-3. Appeal. If the student could not have reasonably completed all requirements in the final thirty (30) credits of attendance, but the request has the support of the academic department and college office, the request must be reviewed and approved by the Academic Petitions Committee. In instances where the award of the degree posthumously is not appropriate due to remaining requirements, the college may wish to grant a certificate acknowledging a student's course of study in a particular discipline.

B-1. Graduate Posthumous Degrees. Due to the nature of studies at the graduate level, requests for posthumous degrees for master, specialist, or doctoral-level students are referred to the College of Graduate Studies. The College of Graduate Studies determines whether a posthumous degree for a particular student may be considered based on the same requirement as that for undergraduates, that of the final two semesters of enrollment principle. If so, the College of Graduate Studies will review the request with the appropriate academic department and college office, and the Graduate Council as appropriate. The College of Graduate Studies will inform the Registrar of the decision. In instances where the award of the degree posthumously is not appropriate due to remaining requirements, the college may wish to grant a certificate acknowledging a student's course of study in a particular discipline.

C-1. Transcript Notation. Upon posting of the degree, the transcript will be annotated to indicate that the degree was awarded posthumously.

University of Idaho

POLICY COVER SHEET

(See *Faculty Staff Handbook* 1460 for instructions at UI policy website: www.webs.uidaho.edu/uipolicy)
[3/09]

Faculty/Staff Handbook [FSH] Addition Revision* Deletion* Emergency
 Minor Amendment
Chapter & Title: FSH XXXX Posthumous Degrees

Administrative Procedures Manual [APM] Addition Revision* Deletion* Emergency
 Minor Amendment
Chapter & Title: _____

All policies must be reviewed, approved and returned by a policy sponsor, with a cover sheet attached to apm@uidaho.edu or fsh@uidaho.edu respectively.

*Note: If revision/deletion request original document from apm@uidaho.edu or fsh@uidaho.edu, all changes must be made using "track changes."

Originator(s): Lindsey Brown 5-29-19
 (Please see FSH 1460 C) Name Date
Telephone & Email: x5566 lindseybrown@uidaho.edu

Policy Sponsor: (If different than originator.) _____
 Name Date
Telephone & Email: _____

Reviewed by General Counsel ___Yes ___No Name & Date: _____

I. Policy/Procedure Statement: Briefly explain the purpose/reason of proposed addition, revision, and/or deletion to the Faculty/Staff Handbook or the Administrative Procedures Manual.
 Previous posthumous policy was approved by the Associate Deans in 2000 with a possible revision in 2015, but was never added to the FSH. This will formalize the requirements and make the policy more accessible.

II. Fiscal Impact: What fiscal impact, if any, will this addition, revision, or deletion have?
 No fiscal impact.

III. Related Policies/Procedures: Describe other policies or procedures existing that are related or similar to this proposed change.
 FSH 4910 THE GRANTING OF DEGREES AND OF HONORS AT GRADUATION

IV. Effective Date: This policy shall be effective on July 1, or January 1, whichever arrives first after final approval (see FSH 1460 D) unless otherwise specified in the policy.

If not a minor amendment forward to: _____

Policy Coordinator
 Appr. & Date:

[Office Use Only]

APM

F&A Appr.: _____
[Office Use Only]

FSH

Appr. _____
 FC _____
 GFM _____
 Pres./Prov. _____
[Office Use Only]

Track # _____
 Date Rec.: _____
 Posted: t-sheet _____
 h/c _____
 web _____
 Register: _____
(Office Use Only)

Posthumous Degree Requirements- Peer Institutions

- **Boise State University**
 - Undergraduate Students
 - Completed all but 16 credit hours of the requirements of graduation
 - Enrolled within the past two regular semesters
 - Recommendation by academic department and approval by the dean
 - Graduate Students
 - Completed all but 9 credit hours of the required course work for graduation
 - Enrolled within the past two regular semesters
 - Recommendation of the academic department and approval of the college dean
 - Student's advisor or advisory committee certify that it believes all requirements would have been completed by the anticipated graduation date under normal circumstances
- **Clemson University**
 - Undergraduate Students
 - At least 2.0 GPA at the date of last enrollment
 - Had satisfied 75% of the degree requirements
 - Met the residence requirement for the degree, requires 37 of the last 43 credits be earned at Clemson University
 - Death occurred within two years of the end of the term of last enrollment at Clemson University
- **Colorado State University**
 - Completed "nearly all" of the requirements for the degree
 - Record clearly indicates degree would have been successfully completed, had death not intervened
- **Iowa State University**
 - Undergraduate Students
 - Within one semester (18 credits for an undergraduate degree) of completing the requirements at time of death
 - Graduate Students
 - Graduate degree that requires research project and thesis/dissertation, the project must be substantially completed
 - Draft version of thesis/dissertation must be passed upon by the Program of Study Committee
- **Kansas State University**
 - Dean nominates student for consideration by Academic Affairs committee and Faculty Senate
- **Michigan State University**
 - Good academic standing
 - Substantial progress made towards a degree
- **Montana State University**
 - Undergraduate Students
 - Enrolled at time of death

- Good academic standing
 - Completed 2/3 of the requirements for the degree to be awarded
 - Graduate Students
 - Major professor, department head, and college dean recommend to the Graduate Dean and Central Admin potential recipients
- **New Mexico State University**
 - Must have completed 85% of credit hours require by academic program
 - Demonstrate compelling efforts to complete the degree
- **North Dakota State University**
 - Undergraduate Students
 - Good academic standing at time of death
 - University requirements for earned credits in residence must have been satisfied
 - Enrolled at time of death (excluding summer)
 - Must have been within two semesters (30 credits or 75% of degree requirements complete)
 - College recommends awarding of degree
 - Graduate Students
 - Good academic standing at time of death
 - University requirements for earned credits in residence must have been satisfied
 - Enrolled at time of death (excluding summer)
 - Must have completed an adequate amount of research/work as determined by department/program/college (*thesis*), or 75% of degree completion (*non-thesis*)
 - College recommends awarding of degree
- **Oregon State University**
 - Undergraduate Student
 - Earned senior standing at time of death
 - Graduate Student
 - All requirements would have been completed during the term when death occurred
 - Verified by signature of the student's graduate advisory committee
- **University of Arkansas**
 - Enrolled in a degree program
 - Attending classes and actively pursuing/making progress towards a degree at time of death
 - Not dismissed or suspended at time of death
 - Must not have died while committing a felony
- **Utah State University**
 - Student could have reasonably completed all remaining degree requirements during an additional two semesters of enrollment
- **Virginia Tech University**
 - Completed or nearly completed the requirements of the degree

- **Washington State University**
 - Graduate Students
 - Good academic standing at time of death
 - Enrolled at time of death (summer excluded) or continuous status
 - At least 80% of the program requirements met (***thesis/dissertation***) OR within one semester of completing the work (***non-thesis***)
 - No student conduct concerns
 - No account receivable concerns
 - College/Program recommend the awarding of the degree